

*Surveys Administered by the District or School Officials*

This Policy and the accompanying Administrative Regulation details the procedures in place to ensure that the privacy rights of students and their families are protected whenever surveys are administered to students by the District or School Officials.

For purposes of this Policy and the accompanying Administrative Regulation, surveys intended to be regulated are those funded, in whole or in part, by any program administered by the U.S. Department of Education, as well as those developed by non-U.S. Department of Education entities which are formally administered by the District or third parties acting in their designated capacity as school officials under the Family Educational Rights and Privacy Act (FERPA), subject to the following additional limitations:

- Surveys that do not collect any personally identifiable information from or about students are not governed by this Policy or the accompanying Administrative Regulation.
- This Policy and the accompanying Administrative Regulation does not apply to physical examinations or screenings that are permitted or required by law without parental notice.
- Surveys administered in accordance with the Individuals with Disabilities Education Act are also not intended to be governed by this Policy or the accompanying Administrative Regulation.
- Surveys for which the collection, disclosure, or use of personal information from students is to be utilized for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions are not subject to the limitations of this Policy or the Accompanying Administrative Regulation.
- Surveys administered by officially recognized student organizations or clubs are subject to the indicated provisions in the accompanying Administrative Regulation.

The Superintendent or designee shall be responsible for developing an Administrative Regulation outlining the procedures to be followed to ensure that student/family privacy is protected when surveys governed by this Policy are administered to students.

The Superintendent or designee shall ensure that the administration of surveys to students and the use of personal information obtained in connection with such surveys is in compliance with the Protection of Pupil Rights Amendment (PPRA), the Family Educational Rights and Privacy Act (FERPA), and any other applicable law or regulation concerning the administration of surveys to students and the use of any personal information obtained in connection with such surveys.

**Legal References**

34 CFR Part 98  
 20 U.S.C. §1232h (Protection of Pupil Rights Amendment)  
 20 U.S.C. §1232g (FERPA)

**Cross Reference**

Policy and Administrative Regulation 1410 (Surveys and Educational Research by Outside Entities)