

*Professional Employees: Certification*

All professional employees must hold appropriate certification issued by the Pennsylvania Department of Education. All professional employees must immediately inform the Human Resources Office of any changes to their certification status.

"Professional employee" means any District employee whose position in the District requires them to hold Pennsylvania Department of Education certification, including teachers, certificated supervisors and administrators, supervising principals, principals, assistant principals, vice-principals, mental health specialists, school counselors, school psychologists, school nurses.

Maintaining certification (Act 48, Level I, Level II, etc.) is the responsibility of the individual staff member. Certification records are kept in the Human Resources Office. Staff members are reminded periodically of certification deadlines which must be met, but the reminders by the Human Resources Office do not diminish the individual staff member's responsibility to present evidence of proper certification on a timely basis. Staff members who fail to meet certification deadlines may be subject to termination by the District.

Adopted: December 14, 1970  
Revised: October 26, 1981  
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Reviewed: January 24, 2000  
Revised: January 22, 2007  
Revised: May 31, 2023