Employment - Non-Instructional Staff

Recommendations for employment shall be presented to the Board for approval at a regularly scheduled Board meeting. Whenever possible, prospective employees should begin work after they have been approved for the position by the Board. When vacancies of needed personnel occur between Board meetings, employees may be placed on the payroll tentatively, with the understanding that employment is subject to Board approval.

Employees of the District shall be appointed upon the recommendation of the Superintendent and approval of the Board. Should a person nominated by the Superintendent be rejected by the Board, the Superintendent shall make another nomination.

The Superintendent shall recommend for employment only those persons who meet all qualifications established by law and by the Board for the type of position for which the nomination is made.

All employees shall be enrolled in the Public School Employees' Retirement System (PSERS) consistent with PSERS guidelines.

Adopted: April 23, 1979 Revised: November 26, 1984 Revised: May 23, 1994

Reviewed: January 24, 2000 Reviewed: May 2, 2023