

Legal Custody/Guardianship

The school, under the "in loco parentis" doctrine, has responsibility for each child during the regular school day and during school-sponsored activities.

In cases where a child lives with two natural parents, both parents are considered to be parents of record. The school shall assume that the child lives with both parents until it receives information from either parent or the child that this is not the case. The administration shall request written documentation of any custody award or agreement. All instances of legal custody of the student shall be noted in the student's permanent record.

In cases where a child does not live with both natural parents, the parent of record is the person with whom the child resides and who is identified on the school records as being responsible for the child for school purposes. The parent of record may be:

- * the natural parent(s) with whom the child resides
- * a natural parent or a stepparent with whom the child resides
- * the adoptive parent(s) or guardian(s) with whom the child resides
- * another person with whom the child resides and who has signed a properly executed and approved affidavit of support (1302)
- * foster parents as determined by court order (1305).

The parent(s) of record have the right, with the school's permission, to remove the child from the school or see the child during school hours. A person other than the parent of record who claims to have legal or physical custody must provide proper documentation. In the absence of documentation, such person shall not be allowed to remove the child from school or see the child during school hours without the written permission of the parent of record.

Joint custody cases shall be considered on the basis of the documentation provided. Without such documentation, the principal shall deny a request to remove a child from school during school hours and deny access to the child.

Official school records must use the child's full legal name as it appears on the child's birth certificate or on a court document.