

*Acceptable Use of Technology*

The Board recognizes the need to establish rules and regulations for the use by students, staff, and other authorized users of District-owned or issued technology resources, consistent with the educational and operational goals of the District.

For purposes of this Policy and the accompanying Administrative Regulation, District owned or issued technology resources (referred to hereafter as “District technology resources”) shall mean:

1. All networks, servers and telecommunications systems maintained or operated by the District, whether accessed by District-owned devices or an individual’s personal device;
2. All District-owned or issued resources and electronic devices, defined for the purposes of this Policy and accompanying Administrative Regulation as all objects, machines, or pieces of equipment that can take photographs; that can record, store, transmit, receive, reproduce, initiate, or display audio or video data, calls, messages, images, or any other form(s) of communication or data transfer; or that can connect to the internet. This definition includes all devices with voice, data, text, and/or navigation capabilities, devices that can be remotely or autonomously operated, those that perform word processing functions, and those that support computer and online applications (apps).;
3. All web-based and cloud-based storage whether accessed by District-owned devices or an individual’s personal device; and
4. Web and cloud-based applications provided by the District through a third party, whether accessed by District-owned devices or an individual’s personal device.

The Superintendent or designee shall develop and implement Administrative Regulations, consistent with the general guidelines listed below, governing the acceptable use of District technology resources.

In compliance with the Children’s Internet Protection Act (CIPA), the District shall, as required by law, educate students about:

1. Appropriate online behavior;
2. Interacting appropriately with other individuals on social networking websites and in chat rooms;
3. Cyber bullying awareness and response.

The use of District technology resources shall at all times be in accordance with applicable law and other Board Policies and Administrative Regulations.

The use of District technology resources is a privilege, not a right, and may be revoked at any time for abusive conduct or violation of the terms outlined in this Board Policy or the accompanying Administrative Regulation.

District technology resources shall be used primarily for school, District employment, or approved educational-related activities only. Limited incidental personal use is permitted, so long as such use otherwise complies with this Policy and the accompanying Administrative

Regulation, and further provided that such limited incidental personal use does not interfere with and is not disruptive to District or school operations or another user's use of District technology resources.

The District reserves the right to prevent unauthorized, inappropriate or illegal use of District technology resources, and to administer appropriate discipline to users who violate this Policy or the accompanying Administrative Regulation. Discipline could include, but is not limited to, usage restrictions, loss of access privileges, suspension, expulsion, termination, restitution, referral to law enforcement, and/or any applicable consequence outlined in any student handbook, collective bargaining agreement, or Board Policy/Administrative Regulation, as appropriate under the circumstances.

Users of District technology resources shall have no expectation that their activity on the District network, including files, communications, and internet activity, will be private, regardless of whether activity takes place on or away from school property. Files, communications, and internet activity on District technology resources are subject to review and may be deleted without notice.

The District has the ability to collect, track and store data which identify technology devices using and communicating over and through the District's network and other District technology resources. The District reserves the right to utilize such data for troubleshooting and lawful investigative purposes.

Procedures regarding the individualized search of District technology resources when the District has reasonable suspicion that a user of District technology resources has violated the terms of this Board Policy or the accompanying Administrative Regulation shall be included in the accompanying Administrative Regulation.

The availability of information on District technology resources does not imply endorsement by the District of such content, nor does the District guarantee the accuracy of such content.

The District shall not be responsible for any information lost, damaged or unavailable while using District technology resources or for any charges or fees resulting from such use.

The District will fully cooperate with local, state and federal officials in any investigation concerning or related to alleged illegal activities of any individuals misusing District technology resources.

Users of District technology resources shall immediately report any violations of this Policy or the accompanying Administrative Regulation to their building principal, immediate supervisor, or the Director of Technology or designee.

Users of District technology resources may be required, as a condition of being given access to such resources, to sign or otherwise acknowledge a user agreement acknowledging and agreeing to be bound by this Policy and the accompanying Administrative Regulation.

**Additional Provisions Regarding District-Issued Devices to Students**

The Superintendent or designee shall provide written notification to parents/guardians whose child will be issued a District-issued device (i.e. laptop, Chromebook, iPad, etc.). By accepting such a device, the student and the student's parent/guardian acknowledge and agree that the student's use of such device shall be in accordance with and governed by the provisions of this Policy and the accompanying Administrative Regulations.

At no time will any District employee remotely activate any camera device or audio listening/recording capabilities installed on a District-issued device to a student without prior parent/guardian consent.

The Superintendent or designee shall be responsible for communicating to parents/guardians regarding any Board-approved cost sharing fees related to a student's receipt of a District-issued device. Parents/guardians who would like their child to receive a District-issued device but cannot afford any applicable cost-sharing fee shall contact their child's counselor or building principal to discuss available solutions.

Parents/guardians and students may be held financially responsible for any uninsured damage, loss, or theft of their District-issued device while such device is in the student's possession, custody or control.

If a device issued to an individual student is lost, stolen, or damaged, the student or their parent/guardian shall immediately report such incident to their building principal.

If a parent/guardian, or a student, if the student is 18 years of age or older, declines to receive a District-issued device, the building principal shall be responsible for making necessary accommodations for the student to ensure the student's education is not adversely affected. Such accommodations may include access to printed resources, access to building-based computers in areas such as libraries and help centers, or other accommodations recommended by the building principal. All accommodations will be made on an individualized basis.

As District-issued devices are property of the District, they must be returned to the District upon request.