

Convening Special Board Meetings

Special Board meetings will be public and may be called for special or general purposes.

Requirements to Call a Special Board Meeting

1. The President of the Board may call a special meeting at any time for any reason they deem necessary; or
2. The President shall call a special meeting whenever requested, in writing, by any other three (3) members of the Board. Such a written request must contain sufficient specificity to permit the Board Secretary to legally advertise the special meeting.

Order of Business for Special Board Meetings

The order of business for the special meeting will follow the agenda for the regular monthly Board meeting where appropriate.

Notification of Special Board Meetings

At least three (3) days prior to the special meeting, the notice for a special meeting shall be delivered to all Board members by electronic means plus one of the following: by private courier, U.S. postal service or fax.

Notification to the public of the special meeting will be handled by the Board Secretary as defined by law.

Adopted: January 12, 1970
Revised: May 24, 1993
Revised: December 1, 2003
Revised: May 10, 2010
Revised: January 5, 2021