

Formulation of New and Revision of Existing Board Policies

The Board is solely responsible for providing guides for its actions and for the discretionary action of those to whom it delegates authority. These guides for discretionary action shall constitute the policies governing the operation of the Tredyffrin/Easttown School District.

The formulation and adoption of these written policies shall constitute the basic method by which the Board shall exercise its leadership in the operation of the school system. New policies or revisions to existing policies may be developed as a result of applicable legal requirements, administrative recommendations, suggestions from Board members, or input from the community.

Process for Adoption, Amendment and Repeal of Board Policies

Board policies shall be adopted, amended or repealed by an affirmative vote of a majority of the Board. Proposed policy statements and amendments to and repeals of an existing Board policy shall be approved on a first-reading basis at one meeting and adopted at a subsequent meeting not less than seven calendar days later. If the statement of a new policy or amendment to an existing policy approved at the conclusion of the first reading is subsequently materially revised prior to adoption, the revision shall be considered the first reading; and the revised statement shall be submitted for adoption at a subsequent meeting not less than seven calendar days later. "Materially revised" means the revision is inconsistent with the underlying purpose of the proposed policy or proposed amendment to a policy.

The formal adoption of policies shall be recorded in the minutes of the Board and shall be incorporated in the Policy Manual immediately. Only those written statements so adopted and so recorded shall be regarded as official Board Policy.

Process for Making Non-Substantive Revisions to Board Policies

The Policy Committee shall have the authority to change non-substantive features of the policies for the purpose of administrative clarity. This authority shall not be subject to the procedures set forth above. The Policy Committee Chair or designee will publicly notify the Board of any such non-substantive changes during the next regular Board meeting or through dissemination of the minutes of the Policy Committee to the full Board.

"Non-substantive features" includes but is not limited to:

1. Policy numbers;
2. Policy titles;
3. Changes in titles of District employees contained within policies;

4. Grammatical, capitalization, and punctuation changes;
5. Elimination of redundant language; and
6. Replacement or elimination of outdated terminology.

Every Board Policy page will bear a written history of the dates on which the Board formally adopted or revised the policy and, if applicable, the date on which the Policy Committee or Board formally reviewed the policy.

Adopted: November 24, 1969
Revised: May 24, 1993
Revised: May 24, 2004
Revised: November 26, 2007
Revised: September 26, 2011
Revised: June 8, 2020
Revised: June 12, 2023