

Complaints Regarding the District

Complaints about the District's programs or operations may originate with school personnel, students, parents, and other citizens. Such complaints can be resolved most expeditiously if they are taken first to the staff member or administrator immediately in charge of the area in which the problem arises. If necessary, the complaint procedure referenced below should be implemented

Complaints Involving Curriculum, Curricular Materials and Resource Materials

In instances where the complaint involves curriculum, curricular materials, and/or resource materials, the complaint procedure referenced in Regulation 6130 "Curriculum, Curricular Materials and Resource Materials" should be implemented.

Complaints About District Personnel

Unless the complaint is about the employee's supervisor, the parties are encouraged to hold a private, informal conference between the parties involved to try to resolve the issue informally. If the informal meeting does not resolve the issue, the complaint procedure referenced below should be implemented. Under no circumstances will a complainant be compelled to meet informally with their supervisor.

If the complaint is against the Superintendent, the Board President or their designee (who may not be a District employee but may be another Board member or an outside consultant) may attempt to mediate the dispute prior to the complaint being presented to the full Board.

If a specific employee is unaware of the complaint, but is involved because of the circumstances, that employee shall be advised of the nature of the complaint and shall be given ample opportunity for explanation, comment, and presentation of the facts from the employee's perspective. In cases where the complaint may lead to disciplinary action, the staff member shall be entitled to Association representation.

Complaint Procedure

In instances where the complaint involves an employee and remains unresolved at the building level, the administrator immediately in charge of the area in which the problem arises shall promptly provide the Superintendent or designee with a written report which should include the following, to the extent applicable, the procedure set forth in Regulation 6130 "Curriculum, Curricular Materials and Resource Materials."