

Staff Telecommunications

Network Acceptable Use Agreement

All staff members will sign the Network Acceptable Use Agreement in the form attached as Attachment A.

Criteria for Website Blocking

The District reserves the right to monitor and restrict websites that employees might access on school computer systems and equipment.

Specifically, the District may restrict or prohibit access to the following types of websites:

1. Websites primarily intended to facilitate illegal activity.
2. Social media.
3. Websites that promote obscene, pornographic or salacious material.
4. Websites that pose a threat to the network hardware and software.
5. Websites that promote drugs and drug paraphernalia.
6. Websites that promote hate speech and hate groups.
7. Websites that promote terrorism, weapons and manufacture of explosives.
8. Auction websites.
9. Adware.

Upon request by staff, authorized building administrators may approve the temporary disabling of Internet blocking/filtering software to enable access for bona fide research or for other appropriate school-related purposes.

Tredyffrin/Easttown School District
Staff Network Acceptable Use Agreement
 (Return completed form to Information Systems Department)

ACCOUNT OWNER (please print)

First Name _____ Middle Initial _____ Last Name _____

Position _____ Building _____

Supervisor/Principal _____

ACCOUNT INFORMATION (please print)

District Employee

Temporary Employee Start Date _____ End Date _____

Non-District Employee Relationship to District _____

Reason for Account _____

Staff members are required to act in a responsible, ethical, and legal manner in accordance with District Policy and Regulation 6190, accepted rules of network etiquette, and Federal and State law. Specifically, the following uses of network services are prohibited:

1. To facilitate illegal activities.
2. For commercial or for-profit purposes.
3. For fundraising purposes, except for links approved by the principal to websites of school-related organizations/clubs.
4. For non-school related work on more than an incidental basis.
5. For product advertisement or political lobbying.
6. To transmit hate mail/speech, discriminatory remarks and objectionable, offensive or inflammatory communication.
7. For unauthorized or illegal installation, distribution, reproduction, or use of copyrighted materials.
8. To access obscene or pornographic material.
9. For inappropriate language or profanity.
10. To intentionally obtain or modify files, passwords, and data belonging to other users.
11. To disrupt the work of other users.
12. To impersonate another user.
13. To share District passwords with, or allowing passwords to be used by, others.
14. To load or use unauthorized games, programs, files, or other electronic media.
15. To destroy, modify, abuse, hack, or attempt to hack network services.
16. To forward personal communications to public spaces without the original author's prior consent.

The District makes no warranties of any kind and will not be responsible for any damage users may suffer including loss of data or interruption of network services. Communication provided by or through Network Services is not guaranteed to be private. Violation of the Staff Network Acceptable Use Agreement and/or District Policy 6190 or Regulation 6190 may result in suspension or loss of network services, disciplinary action up to and including termination of employment, and/or legal action.

I have read the above information and in signing below, I agree to adhere to these Policies.

Account Owner Signature _____ Date _____

Supervisor/Principal Signature _____ Date _____

INFORMATION SYSTEMS USE ONLY

STAFF SIGNATURE	DATE	USERNAME