

*Sabbatical Leave for Restoration of Health*

*Application*

Requests for Sabbatical Leave for Restoration of Health shall be submitted on the approved District form attached to this regulation as Exhibit A.

Application forms shall be available in the Personnel Office.

*Approval*

All Requests for Sabbatical Leave for Restoration of Health must be approved by the Superintendent or designee.

**TREDYFFRIN/EASTTOWN SCHOOL DISTRICT  
APPLICATION FOR SABBATICAL LEAVE OF ABSENCE  
FOR RESTORATION OF HEALTH**

\_\_\_\_\_  
DATE

NAME \_\_\_\_\_

POSITION \_\_\_\_\_

BUILDING \_\_\_\_\_

SUBJECT AREA \_\_\_\_\_

PERIOD(S) EMPLOYED BY SCHOOL DISTRICT \_\_\_\_\_

LEAVE REQUESTED \_\_\_\_\_

**MEDICAL SUBSTANTIATION MUST BE ATTACHED**

All sabbaticals are subject to the provisions of the Pennsylvania School Code, and, where the applicant is a TEEA member, the collective Bargaining Agreement between the School District and the TEEA.

I understand that if I currently have an extra duty responsibility appointment, that the EDR will be reassigned during my absence and I will have no claim to continued appointment to that EDR after my return.

I hereby certify that the information contained in this application is correct and that the purpose of the sabbatical leave of absence requested is as stated herein. I agree to abide by any and all rules and regulations regarding sabbatical leaves of absence and to return to my employment with the Tredyffrin/Easttown School District following the sabbatical leave of absence and to serve in such employment for a period of not less than one school term, unless prevented by illness or physical disability.

\_\_\_\_\_  
Professional Employee

EXCEPT IN CASES OF ILLNESS OR ACCIDENT, ALL APPLICATIONS FOR SABBATICAL LEAVE FOR THE FALL SEMESTER OF THE FOLLOWING SCHOOL YEAR OR THE FULL YEAR SHALL BE RECEIVED IN DISTRICT OFFICE BY APRIL 15. SIMILARLY, EXCEPT IN CASES OF ILLNESS OR ACCIDENT, ALL APPLICATIONS FOR SABBATICAL LEAVES FOR THE SPRING SEMESTER OF THE CURRENT SCHOOL YEAR SHALL BE RECEIVED IN DISTRICT OFFICE BY SEPTEMBER 15. THE DISTRICT MAY WAIVE THIS REQUIREMENT.

PURSUANT TO THE SCHOOL CODE, BOARD MAY REQUIRE MEDICAL EXAMINATION BY DISTRICT PHYSICIAN AT DISTRICT EXPENSE.