

Withdrawal from School

Should a student seek to withdraw from school, the following procedures must be followed:

1. An Official Withdrawal Request form must be completed and returned to the Attendance Office. (See Attachment 1).
2. Permission to withdraw shall only be granted upon written consent from a minor student's parent/guardian and supporting justification.
3. The student and their parent/guardian may receive counseling, upon request, from the school regarding the possible ramifications of withdrawal from school. Such counseling shall include the following:
 - a. Information aimed at helping the student identify and achieve educational and life goals;
 - b. Information regarding the student's e right to a public school education until graduation or the age of 21; and
 - c. Information about the tests for General Educational Development examinations and other alternative educational opportunities.
4. All District-owned supplies and equipment in the possession of the student shall be returned to the school prior to withdrawal. Failure to return school property may delay the withdrawal process.

ATTACHMENT 1

TREDYFFRIN/EASTTOWN SCHOOL DISTRICT WITHDRAWAL FORM

An Official Withdrawal Request form must be completed for a student to withdraw in accordance with Policy 5120. Upon request, the student shall return all textbooks, library books, athletic uniforms and any other school-provided supplies or equipment. Failure to return school property may delay the withdrawal.

Date of Request: _____ Last Date of Attendance: _____

Student Name: _____

Grade: _____ School: _____

Parent/Guardian Name: _____

Address: _____

Telephone Number: _____

Reason for Wtihadrawal: _____

Signature of Parent/Guardian (or Student, if 18 year of age or older)

School Use Only:

Date Received: _____ Received By: _____

Approved

Rejected; Reason: _____