

*Maintenance of Buildings and Grounds*

The physical plant of the District shall be maintained in a fully operational condition at all times. A planned program of preventive maintenance to maximize performance and increase longevity of buildings, equipment, and grounds shall be developed by the Supervisor of Facilities. A maintenance management system shall be maintained to initiate, prioritize, assign and close-out all workorders. The maintenance management system shall also be used to routinely assess the adequacy of budgeted funds, track progress of the completion of the preventative maintenance plan and provide ready access to workorder information and the status of workorders to principals, management and maintenance staff. Additionally, the administration shall prepare a five-year capital maintenance plan and update it annually.

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Revised: November 22, 1982  
Revised: January 24, 1994  
Revised: February 27, 2006

Tredyffrin/Easttown School District