

*School Calendar*

*Emergency Closing*

In designating a snow day or other emergencies which necessitate the closing of school, the Superintendent shall make arrangements that the community as well as all staff members are notified of the closure. All administrative, clerical, custodial, maintenance, full-time transportation and specified cafeteria employees (any employee whose work year is not tied to the student year, or any employee who receives paid vacation) are to report to work at the normal time or as soon as requirements of safety permit.

All instructional personnel will be notified when contacted initially regarding the closure or not later than 8:30 a.m. as to whether they are to report to work by 10:00 a.m. for a day of instructional in-service and/or curriculum development. Plans for such scheduled days shall be prepared in advance at both the building and district level.