

Parliamentary Procedure

A vote on a motion must be conducted in a manner to enable the Board Secretary to record the names of all Board members who voted (including abstentions) with respect to the motion and how the member voted.

Assuming a quorum is present, a majority of the non-abstaining members voting on a motion is sufficient to pass the motion except as noted below.

The Board President or other Chair of a meeting to which this regulation applies shall determine the order of voting for all votes unless the order of voting is objected to prior to a particular vote by at least three (3) Board members. In that case, the President or Chair shall choose to conduct the vote in either ascending or descending alphabetical order by Board members' last name.

Votes for Which Two-Thirds of Full Board are Required

The following actions require the recorded affirmative votes of two-thirds of the full number of Board members:

1. Transfer of budgeted funds. (School Code Section (SC) 609)
2. Transfer of any unencumbered balance, or portion thereof, from one appropriation to another, or from one spending agency to another. (SC 687)
3. Incur a temporary debt or borrow money upon such obligation. (SC 634)
4. Incur a temporary debt to meet an emergency or catastrophe. (SC 687)
5. Elect to a teaching position a person who has served as a Board member and who has resigned. (SC 324)
6. Convey land or buildings to the municipality co-terminus with the School District. (SC 707)
7. Adopt or change textbooks without the recommendation of the Superintendent. (SC 803)
8. Dismiss, after a hearing, a tenured professional employee. (SC 112)
9. Convey real estate to a charitable organization pursuant to Section 707 of the School Code. (SC 707)

Votes for Which Majority of Full Board are Required (Source is SC 508 unless otherwise noted)

1. Fixing the length of school term.
2. Adopting textbooks recommended by the Superintendent.

3. Appointing the District Superintendent and Assistant Superintendent(s). (SC 1071, 1076)
4. Appointing teachers and principals.
5. Adopting the annual budget.
6. Appointing or removing tax collectors and other appointees.
7. Levying and assessing taxes.
8. Purchasing, selling, or condemning land.
9. Locating new buildings or changing the location of old ones.
10. Adopting planned instruction.
11. Establishing additional schools or departments.
12. Designating depositories for school funds.
13. Entering into contracts of any kind, including contracts for the purchase of fuel or any supplies, where the amount involved exceeds \$100 (including items subject to \$10,000 bid requirements).
14. Fixing salaries or compensation of officers, teachers, or other appointees of the Board.
15. Combining or reorganizing into a larger school district. (SC 224)
16. Entering into contracts with and making appropriations to the intermediate unit for the district's proportionate share of the cost of services provided or to be provided by the intermediate unit.
17. Dismissing, after a hearing, a nontenured employee. (SC 514, 1080)
18. Adopting a corporate seal for the district. (SC 212)
19. Determining the location and amount of any real estate required by the school district for school purposes. (SC 702)
20. Vacating and abandoning property to which the District has title. (SC 708)
21. Determining the holidays, other than those provided by statute, to be observed by special exercises and those on which the schools shall be closed for the whole day. (SC 1503)

22. Removing a school director for reasons stated in the School Code. (SC 319)
23. Declaring that a vacancy exists on the Board by reason of the failure or neglect of a school director to qualify. (SC 319)
25. Removing an officer of the Board. (SC 508)
26. Adopting, amending or repealing Board policy or procedure. (Policy 9330)

Vote for Which Unanimous Vote Of Full Board Is Required

Adoption or amendment of Board Operating Procedures during a meeting other than by process for adoption or amendment of Board Policy pursuant to Policy 9330. (Policy Nos. 9330 and 9010)