



Tredyffrin/Easttown School District

Administration Offices, West Valley Business Center
940 West Valley Road, Suite 1700, Wayne, PA 19087

Phone: 610-240-1922

Office of Instructional Technology

Michael Szymendera, Ed.D.

Dear Parents/Guardians of Middle School Students,

I hope you and your family have been enjoying summer break. I am writing to provide additional information regarding the 1:1 Technology Initiative, which will provide all seventh and eighth grade students the opportunity to use a District laptop in school and at home throughout the school year.

All students will participate in an orientation session during the opening days of school. During the orientation, students will be introduced to the expectations pertaining to using a District laptop in school and at home. The orientation will also review the Acceptable Use Agreement and Agreement for Laptop Use. Laptops will be distributed during school in the days following the orientation session. Your child's teacher will share the specific day they will receive their laptop once the year begins. We expect all laptops to be distributed by the end of the second week of school.

In order to receive a laptop, students will need to provide: (1) Acceptable Use Agreement signed by student, (2) Agreement for Laptop Use signed by student and parent/guardian, and (3) \$50 Cost-Sharing Fee (paid online in advance or check made out to Tredyffrin/Easttown School District). The Acceptable Use Agreement and Agreement for Laptop Use are available for your review at www.tesd.net/laptops, and copies will be provided to students during the orientation. Please sign the Agreement for Laptop Use and return it to school with your child on the day they will receive their laptop.

Families are asked to pay an annual cost-sharing fee of \$50 per student, with a maximum annual family fee (grades 7-12) of \$100. This fee covers the manufacturer's extended warranty and Accidental Damage Protection, as well as a case and set-up/maintenance of the device. The fee

(continued on reverse)

can be paid online in advance (information is available at www.tesd.net/laptops) or by check when the laptop is picked up. Please contact your child's counselor or administrator prior to your child picking up their laptop if the cost-sharing fee poses a financial hardship for your family.

Please feel free to contact me with any questions regarding the 1:1 Technology Initiative. We are excited to offer this opportunity to our students as part of our continuing efforts to support innovative teaching and learning in the T/E School District.

Sincerely,

Michael Szymendera, Ed.D.

Director of Instructional Technology

szymenderam@tesd.net

610-240-1922