

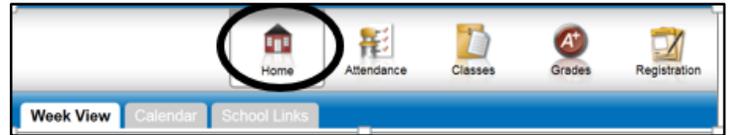
Home Access Center

Parent-Teacher Conference Scheduling

1. Visit <https://hac.tesd.net> and log in with your HAC user name and password. Please contact your school's main office if you have misplaced or forgotten your HAC account information.



2. The site will open to a registration page. Click the **Home** icon that appears at the top of the page.



3. On the left side of the page, click on the **School Links** tab.

Click on the **Schedule a Parent-Teacher Conference** hyperlink found on the School Links page.



4. The PTC Wizard conference scheduling software will launch. Please follow the online prompts to schedule your child's conference. When finished you will receive an email confirmation of your scheduled conference.