

Tredyffrin/Easttown Student Network Acceptable Use Agreement

The T/E educational network and information technology resources are provided for educational purposes that advance critical thinking, construct knowledge, and facilitate communication and collaboration in a connected world. Access to the T/E educational network is a privilege and entails safe, legal, and responsible use. **When using a District-provided or personal device, all users are required to use the T/E educational network while in school.**

To respect and protect the privacy and safety of others and themselves, users must:

1. Use only assigned network accounts or approved network folders.
2. Keep passwords private and secure, and refrain from distributing private identifying information.
3. Not use any device, personal or otherwise, to record, store, or transmit any type of photo, audio, or video without permission, that in any way disrupts the educational environment or extracurricular activities or events, or that invades privacy of others.

To respect our T/E educational community, users must:

1. Communicate in ways that are respectful, safe, and appropriate.
2. Report threatening or discomfoting materials to a teacher or administrator.
3. Refrain from buying, selling, advertising, or otherwise conducting business.
4. Access, transmit, or create only educationally-appropriate materials, avoiding materials of a violent, sexual, obscene, illegal, discriminatory, defamatory, or otherwise inappropriate nature.

To respect and protect the intellectual property of others, users must:

1. Cite sources and give credit when using another person's work.
2. Follow copyright laws by not copying, downloading, installing, or distributing illegal copies of copyrighted materials such as games, images, music, or video.

To respect and protect the integrity, availability, and security of all technology resources, users must:

1. Observe all T/E educational network Internet filters.
2. Not destroy or damage files, folders, software, network servers, equipment, or other resources.
3. Refrain from accessing, streaming, downloading, installing, and storing unauthorized files such as games, audio, or video files.

Consequences for Non-Compliance:

Failure to comply with the Network Acceptable Use Agreement may result in the loss of a user's privileges to use the school's technology resources and/or disciplinary action up to and including suspension or expulsion from school, depending upon the severity of the offense.

Supervision and Monitoring: As stated in Regulation 6190, "Since network storage areas are school property, network administrators may review and delete files and communications to maintain system integrity and insure that users are using the system responsibly and in accordance with acceptable network use guidelines. Users should not expect that files stored on District servers will always be private or secure."

The District reserves the right to determine which uses constitute acceptable use and to limit access to such uses. The District also reserves the right to limit the time of access and use. Classroom teachers will appropriately determine the use of technology devices within their classroom. However, electronic devices may be used when and as required pursuant to a student's Individual Education Program or Section 504 Service Agreement. Electronic devices may be used at any time to respond to or report emergency situations.

I have read or have had read to me the Network Acceptable Use Agreement. I agree to follow these guidelines. I understand that if I violate the rules my account may be terminated and I may face other disciplinary measures.

I understand that I am responsible for my network account and all activity within my account.

Student Name (printed) _____ Grade _____

Student Signature _____ Date _____