

DRAFT PENDING COMMITTEE APPROVAL
BOARD EDUCATION COMMITTEE MEETING MINUTES
November 11, 2015

Tredyffrin/Easttown Administrative Offices
1:00 p.m.

Attending all or part of the meeting:

Board Committee Members: Karen Cruickshank (Chair), Jim Bruce, Scott Dorsey, Pete Motel

Other Board Members: Kris Graham, Virginia Lastner

TE School District Representatives: Wendy Towle (Administrative Liaison), Patrick Gately, Richard Gusick, Mike Szymendera, Mark Cataldi, Oscar Torres, Andrea Chipeco

Community Members: Doug Anestad, Cinda Marturano, Ray Clarke, Amy Alvarez, Roberta Hotinski

The meeting was called to order at 1:04 p.m.

Public Comment:

Cinda Marturano commented on the **Demographer's Report**.

Ray Clarke commented on the **Demographer's Report**.

Roberta Hotinski commented on the **Demographer's Report**.

Doug Anestad commented on the **Demographer's Report**.

Doug Anestad commented on **Middle School Guidance**.

Ray Clarke commented on **Middle School Guidance**.

Roberta Hotinski commented on **Middle School Guidance**.

Ray Clarke commented on **Learning Management System**.

Doug Anestad commented on **Middle School Email**.

Ray Clarke commented on **Middle School Email**.

Roberta Hotinski commented on **Middle School Email**.

Approval of Minutes:

The October 14, 2015 minutes were approved.

Committee Discussion and Recommendations:

The Committee received an updated **Demographer' Report** from George Sundell, Sundance Associates. Mr. Sundell addressed several questions from Committee and community members. The Committee discussed the contents of the report and the possible impact on future student enrollment, staffing, and facilities. The Committee suggested a review of previous demographer's reports alongside actual student enrollment numbers. The Committee recommended that the District continue to closely monitor student enrollment numbers and

trends, using the data in the Demographer's Report for support, to assess any potential need for changes due to enrollment numbers.

The Committee received a **Middle School Guidance Report** from Mr. Cataldi, Director of Assessment and Accountability. Mr. Cataldi addressed several questions from Committee and community members. The Committee discussed the number of counselors at the Middle Schools, caseloads, and historical trends. In light of growing enrollment, the Committee supported one additional counselor at each Middle School. The Committee recommended an initial step of including one additional counselor in the January preliminary budget and considering moving the split counselor from the elementary level to the Middle School based on projected enrollment numbers for the 2016-2017 school year. The Committee also recommended monitoring need and enrollment throughout the year in order to ensure that the recommendation of one additional counselor remains appropriate.

The Committee received a **Learning Management System** update from Dr. Szymendera, Director of Instructional Technology, including the technology access needs of District staff and students as well as the District Technology Committee recommendation of Schoology as the District's Learning Management System. Dr. Szymendera addressed several questions from Committee and community members. The Committee recommended that the District put Schoology in place for students in grades 7-12 and staff for grades K-12 for the 2016-2017 school year, with a teacher pilot of Schoology in Spring, 2016.

The Committee received a **Middle School Email** update from Dr. Szymendera about the need for students in Grades 7 and 8 to have District email accounts to support their access to the features of Schoology and other internet-based learning platforms. Dr. Szymendera addressed several questions from Committee and community members. The Committee recommended that the District move forward with the assignment of District email accounts for students in Grades 7 and 8 for the 2015-2016 school year.

The meeting was adjourned at 3:30 p.m.

Next meeting: **January 13, 2016**