

**Facilities Committee Meeting Minutes**

October 10, 2017

Room 200 – Tredyffrin/Easttown Administration Office

7:00 p.m.

**Attending all or part of the meeting:**

Board Committee Members:	Michele Burger, Chair, Kevin Buraks, Todd Kantorczyk, Edward Sweeney
Other Board Members:	Dr. Roberta Hotinski, Rev. Scott Dorsey, Virginia Lastner, Douglas Carlson
T/E School District Representatives:	Dr. Richard Gusick, Art McDonnell, David Francella, Colm Kelly, Jeanne Pocalyko
Other:	Dan Jalboot and Mort Isaacson from Daley + Jalboot Matt Heckendorn, Mitch Shiles and David Farabaugh from Heckendorn Shiles Architects (HSA)
Community Members:	Heather McConnell, Peg Layden, Doug Anestad, Cindy Verguldi, Christine Wright, Heather Ward, Bruce Alperin, Ray Clarke

**Public Comment:**

- Cindy Verguldi commented on TEMS property and Teamer Field.

**Approval of the Minutes:**

- The Committee approved the minutes from the September 12, 2017.

**Construction Report:**

- Mr. Isaacson reviewed a change order credit for the Teamer Field Turf project in the amount of \$16,500. To date, 2017 projects had a total amount of change orders of \$107,425.25 or 2.812%. Mr. McDonnell reviewed a 2016 change order credit for a flooring project at CHS in the amount of \$11,332.80. The Committee recommended both change orders be placed on the consent agenda at the next Board meeting.

**Gifts to Valley Forge Elementary School – VFES PTO:**

- Heather McConnell from the VFES PTO presented the Committee with a potential gift of four bottle filler water fountains with the value of \$5,500. These new units are more efficient

and could replace the existing fountains. The Committee accepted the gift and thanked Mrs. McConnell for the generous donation.

### **Infrastructure Report:**

- Chairperson Michele Burger introduced Matt Heckendorn, Mitch Shiles and David Farabaugh from Heckendorn Shiles Architects (HSA) the District's new architectural firm.
- Mr. Heckendorn reviewed the 2017 Infrastructure Report, which includes projects at five schools. The Committee discussed the rationale behind the spending of capital funds on these types of projects. Comments included the need to properly maintain the buildings, potential for higher expenses if projects are delayed, the economies of scale that can be achieved by packaging and bidding projects together, the cost of annual projects and its correlation to the District's annual depreciation expense, and the impact of increasing enrollment.
- The Committee directed HSA to return next month with estimated construction costs for all potential projects on the infrastructure report. The Committee also authorized the Administration to work with the contracted professional to examine the feasibility of additional parking at CHS and constructing an additional entrance to VFES off Walker Road based on a schematic by DJA.

### **Capital Funding:**

- Mr. McDonnell informed the Committee of the capital funding discussion at a recent Finance Committee meeting. There will be further discussion at this month's meeting around the transfer of available funds from the General Fund for 2016-17.

### **Traffic Study:**

- Mrs. Burger provided an update on the Committee's questions to be shared with Traffic Planning and Design. Mr. McDonnell will work with the consultant to get answers prior to his attendance at a future Committee meeting.

### **Public Comment**

- Doug Anestad commented on the Infrastructure Report.
- Ray Clarke commented on the Infrastructure Report.
- Cindy Verguldi commented on the Infrastructure Report.
- Christine Wright commented on the Infrastructure Report.

### **Future Meeting Dates:**

- Monday, November 6, 2017 at 7:00 PM at the TEAO.

### **Adjournment:**

- The meeting adjourned at approximately 9:21 p.m.