

**Facilities Committee Meeting Minutes**

May 17, 2017

Room 200 – Tredyffrin/Easttown Administration Office

7:00 p.m.

**Attending all or part of the meeting:**

Board Committee Members: Michele Burger, Chair, Kevin Buraks, Todd Kantorczyk, Edward Sweeney

Other Board Members: Douglas Carlson, Dr. Roberta Hotinski

T/E School District Representatives: Dr. Richard Gusick, Art McDonnell, David Francella, Colm Kelly

Other: Dan Jalboot and Mort Isaacson from Daley + Jalboot

Community Members: Tracy Przybylowski, Doug Anestad, Bruce Alperin, Cindy Verguldi, Cinda Marturano, Meijun Liu

**Public Comment:**

- Cindy Verguldi thanked District Maintenance/Custodial staff landscaping at TEMS and the Maintenance Building

**Approval of the Minutes:**

- The Committee approved the minutes from the April 18, 2017 meeting.

**DES PTO Turf project:**

- Tracy Przybylowski, DES PTO President, presented a proposal for a donated gift of artificial turf grass installed at several outdoor play areas at DES. The area of turf grass would total almost 7,000 square feet. The project could be scheduled to be completed during the summer of 2017, with a cost of approximately \$65,000. The Committee approved the project and thanked Mrs. Przybylowski for the donation of the gift.

**Construction Report:**

- Mr. Isaacson reviewed the Construction Report and updated the Committee that all projects are currently on schedule.

### **Traffic Study:**

- Mr. McDonnell updated the Committee on the status of the consultant's work on the Traffic Study since the last committee meeting. At the direction of the Committee, the consultant collected another day's worth of traffic data at VFMS in late April. However, the traffic counts still did not produce results that met the PennDOT standard for a left turn lane/arrow on Valley Forge Road. The Committee decided to hold on any further traffic studies or attendance at public meetings by the consultant and await the final report from the consultant on CHS, TEMS, VFMS, and VFES and then determine any next steps for those schools at a future Committee meeting in the Fall at the earliest.

### **VFMS Project for Summer 2018 Fee Letter:**

- Mr. Jalboot reviewed a fee proposal letter for the 2018 summer projects at the VFMS with an amount ranging from \$195,820 to \$204,320. The proposed fee is for projects at VFMS with an estimated construction cost of approximately \$2.9M. The majority of the proposed fee is for mechanical and structural engineering work. The Committee asked DJA to bid the sealcoating project at VFMS as an alternate. The Committee recommended the fee letter be placed on the consent agenda at the next Board meeting.

### **Capital Plan Funding:**

- Mr. McDonnell briefly reviewed the District's historical Capital Funding Plan that has included a combination of transfers from the General Fund from committed fund balances and bond proceeds.

### **Capital Sources and Uses Report:**

- Mr. Mc Donnell briefly reviewed the Capital Sources and Uses Report, including how it reflects the costs of the Committee approved Infrastructure Report.

### **Project #1491: Replacements & Upgrades at TEAO:**

- Mr. Mc Donnell informed the Committee that estimated pre-bid construction cost for the Replacements & Upgrades at TEAO has increased to \$475,000, due to change in the scope of work.

### **Public Comment:**

- Doug Anestad commented on the 2018 VFMS Projects.
- Cinda Marturano commented on the traffic study.
- Bruce Alperin commented on the 2018 VFMS Projects.

**Future Meeting Dates:**

- Wednesday, June 7, 2017 at 7:00 PM at the TEAO

**Adjournment:**

- The meeting adjourned at approximately 8:14 p.m.