

The Tredyffrin/Easttown Board of School Directors met in regular session on the above date at Conestoga High School, 200 Irish Road, Berwyn.

Members present: Kyle Boyer, Michele Burger, Scott Dorsey, Todd Kantorczyk, Katharine Murphy, Edward Sweeney, Heather Ward, Tina Whitlow and Roberta Hotinski (via phone).

Others in attendance:

Richard Gusick, Superintendent of Schools;
Arthur J. McDonnell, Business Manager/Board Secretary;
David Francella, Treasurer;
Ken Roos, District Solicitor;
Jeanne Pocalyko, Director of Human Resources;
Chris Groppe, Director of Individualized Student Services;
Wendy Towle, Director of Curriculum, Instruction, Staff Development, and Planning;
Mark Cataldi, Director of Assessment and Accountability;
Mike Szymendera, Director of Instructional Technology;
Oscar Torres, Director of State and Federal Programs/Curriculum Supervisor;
Nicole Roy, Special Education Supervisor;
Lisa Snyder, Special Education Supervisor;
Nancy Adams, Curriculum Supervisor;
Michele Staves, Curriculum Supervisor;
Amy Meisinger, Principal, Conestoga High School;
Patrick Boyle, Assistant Principal, Conestoga High School;
Patrick Gately, Principal, New Eagle Elementary School;
Andy Phillips, Principal, Tredyffrin/Easttown Middle School;
and members of the press.

Call to Order and Pledge to the Flag

Comments/Questions from Community Members:

- Pat McHugh congratulated new Board members and School Board President, Scott Dorsey. He also expressed his support for Dr. Gusick.

Priority Discussion/Action

2018 – 2019 Preliminary Budget Proposal

The Board of School Directors authorized the Administration to make the 2018– 2019 Preliminary Budget Proposal available for inspection not later than January 3, 2018;

Authorized the Administration to provide public notice not later than January 12, 2018, that the Board intends to adopt a Preliminary Budget at its regularly scheduled meeting on January 22, 2018; Authorize the Administration to take any and all actions necessary to ensure legal compliance with approval of the Preliminary Budget;

Authorized the Administration to publish notice of the intent to file for referendum exceptions with the Pennsylvania Department of Education and/or the Chester County Court of Common Pleas at least one week prior to filing for such exceptions and to file for such exceptions not later than March 1, 2018;

Adopted this 2nd day of January, 2018.

Todd Kantorczyk moved, then the motion was seconded, that the Board of School Directors approve the 2018 – 2019 Preliminary Budget Proposal.

Board Discussion

- Todd Kantorczyk commented on the 2018 – 2019 Preliminary Budget.
- Ed Sweeney commented on the 2018 – 2019 Preliminary Budget.

- Scott Dorsey commented on the 2018 – 2019 Preliminary Budget.
- Michele Burger commented on the 2018 – 2019 Preliminary Budget.

Comments/Questions from Community Members

- Ray Clark commented on the 2018 – 2019 Preliminary Budget.
- Lillian Min commented on the 2018 – 2019 Preliminary Budget.

Board Comment

- Todd Kantorczyk commented on the budget process.

After a roll call vote, the motion passed 9-0.

Reappointment of Superintendent

Pursuant to Section 1073 of the Public School Code, the Board of School Directors reappointed Dr. Richard Gusick as District Superintendent for a term to commence July 1, 2018 and to end June 30, 2023. It is further recommended that the Board of School Directors approve the Employment Contract between the District and Dr. Gusick in the form presented.

Michele Burger moved, then the motion was seconded, that the Board of School Directors reappoint Dr. Richard Gusick as District Superintendent.

Board Discussion

- Scott Dorsey commented on the reappointment of Dr. Gusick.
- Kyle Boyer commented on the reappointment of Dr. Gusick.
- Todd Kantorczyk commented on the reappointment of Dr. Gusick.
- Ed Sweeney commented on the reappointment of Dr. Gusick.

Comments/Questions from Community Members

- Ray Clarke commented on the reappointment of Dr. Gusick.

Board Discussion

- Michele Burger commented on the reappointment of Dr. Gusick.

After a roll call vote, the motion passed 8-0. Roberta Hotinski could not be heard to vote on this item.

Committee and Ambassador Reports

- A. Diversity - Tina Whitlow
- B. Facilities - Michele Burger
- C. Finance – Todd Kantorczyk
- D. Education – Roberta Hotinski
- E. Ad Hoc Public Information Committee – Roberta Hotinski
- F. Ad Hoc Legislative – Edward Sweeney
- G. Policy – Kate Murphy
- H. Intermediate Unit/Technical School – Scott Dorsey

Consent Agenda

Minutes of the December 4, 2017 Reorganization/Regular Board Business Meeting

The Board of School Directors approved the minutes of the December 4, 2017 Reorganization/Regular Board Business Meeting.

Receive Financial Reports

The Board of School Directors received and approved the following monthly reports (see attachments):

- | | |
|---------------------------|--------------------------------|
| A. Fund Balance | G. Budget Transfers |
| B. Investments | H. Student Activity Funds |
| C. Revenues Summary | I. Capital Projects Fund |
| D. Revenues | J. Capital Projects Bonds Fund |
| E. Appropriations Summary | K. Cafeteria Fund |
| F. Appropriations | L. Check Register |
| | M. Trust Fund |

FURTHER, that the Treasurer is authorized to pay current invoices and payroll from the General Fund not to exceed the amount of \$18,000,000.00 for the month of February.

FURTHER, that the Treasurer was authorized and therefore did pay invoices and payroll from the General Fund in the actual amount of \$9,496,469.60 for the month of November.

Routine Personnel Actions

Resignations/Releases/Retirements

The Board of School Directors approved the following resignations/releases/retirements:

- Katherine Bellopede, substitute teacher, District, resignation, effective 12/11/17
- Elizabeth Bradburn-Assoian, substitute teacher, District, removal from substitute teacher list, effective 12/19/17
- Melissa Gillard, after school program aide, Valley Forge Middle, removal due to inactivity, effective 12/11/17
- John Numerick, general kitchen worker, T/E Middle, resignation, effective 12/14/17
- Joseph Puleo, 2017-18 indoor track and field flex coach, Conestoga High, resignation, effective 12/11/17
- Michelle Swift, substitute teacher, District, resignation, effective 12/12/17
- Patricia Tunnell, secretary, TEAO, retirement, effective 1/2/18
- Katie Windle, after school program teacher, Beaumont Elementary, removal due to inactivity, effective 12/11/17

Appointments

The Board of School Directors approved the following appointments; changes in position and/or location:

- Jon Cagliola, Jr. substitute custodian, District, at an hourly rate of \$11.78, effective 11/27/17*
- Matthew Davey, teacher, Long Term Substitute Contract, T/E Middle, salary based and prorated on an annual salary of \$50,501, effective 12/11/17 to 6/30/18*
- Joyce DeShan, substitute teacher, District, effective 12/21/17*
- Rushon Drayton, custodian, Conestoga High, at an hourly rate of \$14.19, effective 12/11/17*
- Kristine Gregg, (.5) FTE teacher, Temporary Professional Employee Contract, Valley Forge Middle, salary based and prorated on an annual salary of \$52,712, effective 1/30/18
- Susan Missanelli, teacher, Long Term Substitute Contract, Beaumont Elementary, salary based and prorated on an annual salary of \$51,506, effective 2/2/18 to 6/30/18
- Amanda Rasmussen, (.2) teacher, Long Term Substitute Contract, Conestoga High, salary based and prorated on an annual salary of \$51,356, effective 1/2/18 to 6/30/18*
- Marianne Reilly, (.56) general kitchen worker, change in location to Conestoga High
- Jessica Short, (.94) general kitchen worker, T/E Middle, at an hourly rate of \$12.13, effective 1/2/18*

* Employment contingent upon appropriate Personnel processing and State and Federal requirements.

Probationary Period Wage Adjustment

The Board of School Directors approved the following wage adjustments consistent with the Collective Bargaining Agreement for the following employees who have completed their 90-day probationary period:

- Parsha Alexander, general kitchen worker, Conestoga High, effective 12/7/17
- John Numerick, general kitchen worker, T/E Middle, effective 11/29/17
- Tanya Tyler Simpson, general kitchen worker, Devon Elementary, effective 12/8/17

**Volunteer Report
DEVON ELEMENTARY
SCHOOL**

Classroom Volunteers

Lindsey Alleva	Lauren Amjed	Christina Arnault	Heloisa de Azevedo
Nabila Babouche	Gretchen Barnes	Michael Barnes	Douglas Bellew
Jim Bergmaier	Missy Bergmaier	Susie Bernholdt	Shatarupa Bhattacharya
Swathi Rani Keshava Bhattu	Christa Bialka	Carley Bremner	Rebecca Breslin
Nicole Brigham	Heather Burling	Becky Caldwell	Marisa Campbell
Phil Carey	Kimberly Carr	Marla Carson	Jason Cava
Chen-Miao Chen	Anya Chrisanthon	Sierra Clark	Alison Cornell
Katrina Costas	Bill Cumby	Meredith Cumby	Tim Curvan
Molly Dagit	Beth D'Antonio	Cathy Darlington	Erin Derham
Mary Devereaux	Jaclyn Durkin	Franco Fiorini	Amy Freemann
Priscilla Futema	Michele Garabedian	Jake Gillis	Sabitha Gogula
Brooke Goldstein	Sarah Grossman	Rishabh Gupta	Bridget Gustafson
Jessica Hewitt	Megan Hillier	Diane Hoey	Kathleen Jordan
Gauri Joshi	Bindy Kamesh	Pragati Kapoor	Anita Katnala
James Kawka	Shane Kawka	Melissa Keeseey	Irene Kim
Dan Koster	Cindy Krapels	Amy Lange	Jennifer Lara
Ryan Longstreth	Cheryl Lutz	Naresh Maddi	Rebecca Massimini
Kara McMahon	Wendy Mercaldo	Lori Messina	Erin Mierzwa
Kara Mikita	Kate Miller	Kirstin Morris	Joanna Morrissey
Raquel Murphy	Andrew Myers	Kelly Myers	Kelly Neary
Dianna O'Connell	Mary Ellen O'Donnell	Tara Olderman	Becky Ormsbee
Tara Owens	Salini Rao	Lara Penny	Julia Pijawka
Alison Pikalyuk	Boris Pikalyuk	Ruth Pulliam	Cathy Rains
Laura Reed	Jarrett Reidnauer	Julie Reynolds	Jacy Rider
Mimi Russo	Lynne Sablack	Nikole Salata	Allison San Giacomo
Michael Scanlan	Marilyn Schubach	Morgan Shaffer	Christine Shanley
Kim Shoup	Shannon Sikirica	Angela Sipe	Shweta Sivaraman
Kiki Sizelove	Wendy Smith	Gabriela Snyder	Maureen Sola
Courtney Sowers	Emily Spring	Jill Stanulis	Masina Sulaiman
Doug Sweet	Iris Teng	Susan Thomas	Rita Thompson
Barbara Todd	Jean Trippe	Mandy Tshibangu	Anna Umsted
Anantha Vadranam	Lauren Valente	Michael Viola	Cindy Wan
Linda Webster	Nicole Werner	Carrie Wernsing	Amanda Wollick
Carolyn Woytowich	Peter Yao		

**NEW EAGLE ELEMENTARY
SCHOOL**

Library

Lindsay Belzer	Lucy Bennett	Alicia Bond	Sara Boye
Ana Heras-Castillo	Monica Church	Stephanie Crill	Carol DiBari
Alison Dyer	Julie Gaul	Sarah Gawthrop	Susan Huey
Andria Kaskey	Christi Kenney	Stephanie Kline	Kim Kontes
Amanda Laskowski	Sharon Levitch	Mary Sue Mansfield	Suzanne McAllister
Larissa Mott	Brooke Nepereny	Cheryl Paes	Aimee Quinn

Amy Roberts
Jane Tsai
Jennifer Zebro

Sylvia Ryland
Alison Vachris
Ann Zhang

Deepali Schwarz
Fern Van Hise

Kim Szwech
Lois Worton

Classroom Volunteers

Craig Arbogast
Heather Eadeh
Karen Jordan
Angelina Minger
Kristie Nunez
Pierre Rebello
Zhenbin Zhang

Molly Arbogast
Michelle Fleitas
Debbie Krapf
Fran Misener
Manuel Nunez
Saloni Sharma

Amanda Bruno
Wenjing Gao
Pam Maio
Larissa Mott
Cheryl Paes
Carie Shingleton

Bryn Cushman
Karen Honey
Kate Messinger
Amy Norcini
Amiee Quinn
Kristi Solarz

**VALLEY FORGE
ELEMENTARY SCHOOL****Cafeteria**

Lauren Doran

Amanda Ivory

Tracy Scully

Lobby

Heather Mc Connell

Miscellaneous

Tony Albert
Rujuta Mandelia

Heather Bittenbender
To Phuong Ng

Risa Boerner
Moji Pour

Amanda Ivory

Library

Stacy Albert

Kim Aquilante

Sowmya Odimikal
Aravamudhan

Heather
Bittenbender

Emily Brunner
Amanda D'Ascanio
Lauren Doran
Jenny Ham-Roberts
Amanda Ivory
Tereza Keohane

Emily Carteen
Claire DeCurtis
Katherine Forester
Heather Hill
Kamila Jodzio
Kim Kerns

Eva Case-Issakov
Laura DeJong
Mary Ellen Fulton
Un Kyong Ho
Melissa Keene
Shannon Korff

Tarin Cataldo
Alexis DiLullo
Ellen Galka
Elizabeth Hoffman
Agnes Kent
Chulani
Kudalugodaarachichi

Claire Lartigue
Chiwei Ma
Marie-Josée Masella
Susan Mc Gowan
Tina Parson

Anne Luba
Aida Malik
Amanda Meyer
Marisa Narog
Moji Pour

Amy Lynch
Heather Manifold
Christine Miller
Jo Novelli
To Phuong Ng

Jamie Lynch
Ann Marie Marburg
Heather M cConnell
Jenette Oddo
Maria
Preobrajenskaya

Yun Jon No
Ingrid Sandorff
Christopher Shelton
Brooke Stein
Brooks White
Fanny Yuliana

Phyllis Reid
Andrea Sau
Kim Sokol
Brooke Stienes
Jeanene Willcox
Ying Zhang

Allison Richardson
Amy Saylor
Julia Soura
Andrea Vainius
Doug Wilson

Jon Rust
Linda Schubert
Beth Stanfield
Jackie Wahlers
Kristen Wright

Publishing Center

Emily Brunner
Kim Reeder

Tarin Cataldo
Elayne Schmidt

Amanda Ivory
Brooks White

Alison Murray

Music

Tiffany Leong

School Store

Stacy Albert
Beth Stanfield

Tara Karbiner
Brooke Stein

Amanda Ivory

Amanda Meyer

Executive Board

Stacy Albert	Emily Carteen	Tarin Cataldo	Erika Dawson
Alexis DiLullo	Davie Greger	Shilpa Gupta	Amanda Ivory
Kim Kerns	Simmer Marcelli	Angel Mc Aveney	Heather Mc Connell
Susan Mc Gowen	Rujuta Mandelia	Adrienne Miller	Amanda Mlinar
Alison Murray	Julia Soura	Beth Stanfield	Brooks White
Doug Wilson			

T/E MIDDLE SCHOOL

School Store

Christina Arnault	Samantha Ballard	Kelly Bickel	Rebecca Caldwell
Marla Carson	Annie Detwiler	Jeong Duffy	Maryjanna Gorman
Liz Hardy	Jacquelyn Henry	Coleen Hillman	Diane Hoey
Catherine Kunsch	Kathleen Meaney	Joanna Morrissey	Michelle Moua
Sandy Nissenbaum	Barbara Todd	Lindsey Wisch	Carli Younce
Gita Young	Guanghai Yu		

Art Studio

Rita Thompson

VALLEY FORGE MIDDLE SCHOOL

Halloween Costume

Contest

Lynn Barajas	Melanie Bradish	Suzanne Cronley	Tracy Grigoriades
Danielle Irvine	Kathleen Johnson	Danyll Lockett	Cheri Lotan
Linda Schubert	Tracy Simpson	Ashlie Smith	

Athletic and Non-Athletic Position Recommendations for the 2017-2018 School Year

<u>School</u>	<u>Sport</u>	<u>Employee</u>	<u>Step</u>	<u>Stipend</u>
VFMS	Performing Arts 7/8 #1	Rebecca Johnson	1	\$2,824.00
VFMS	Performing Arts 7/8 #2	Julia Kruk	1	\$2,119.00
VFMS	Performing Arts 7/8 #3	Brianna Ciccanti	1	\$2,119.00
TEMS	Drama 5/6	Kirsten Bortz	1	\$2,119.00

Contracted Services for the 2017-2018 School Year

<u>Contractor</u>	<u>Description of Work</u>	<u>Rate</u>
Children's Hospital of Philadelphia	To provide educational services	Change of rate to \$55.19/hour
Educere LLC	Provide homebound tutoring services	\$399.00 full year course \$199.50 half year course \$29.00 per week

2018 – 2019 Curriculum Offerings for Kindergarten through Grade 12

The Board of School Directors approved the attached listing of curriculum offerings in the elementary and middle schools, and for the high school, the course offerings listed in the *Program of Studies* for the 2018-2019 school year.

**Tredyffrin/Easttown School District
K-8 CURRICULUM OFFERINGS
2018-2019**

ELEMENTARY SCHOOL (K-4)

- ESL (English as a Second Language)
- HEALTH
- KINDERGARTEN PROGRAM
- LANGUAGE ARTS
- MATHEMATICS
- PATHS (Promoting Alternative Thinking Strategies)
- SCIENCE
- SOCIAL STUDIES
- SPECIAL AREAS (including Art, Library Skills, Music, Physical Education)

MIDDLE SCHOOL (5-8)

- ENGLISH
- ESL (English as a Second Language)
- WORLD LANGUAGES (including Spanish and French [Grades 5-8])
- MATHEMATICS
- READING
- SCIENCE
- SOCIAL STUDIES
- SPECIAL AREAS (including Art, Family & Consumer Sciences [Grades 7-8],
Health, Music, Physical Education, Technology Education [Grades 7-8])

Acceptance of Gifts

The Board of School Directors accepted with pleasure and appreciation the following donations:
935 books donated by Lynne Loukissas to the Tredyffrin/Easttown Middle School valued at \$3,550.

Successful Bids

The Board of School Directors awarded a contract to the following successful bidder(s) for:

Renovations, Replacements and Upgrades at Valley Forge Middle School

- | | | |
|------------------------------------|----|-----------------------------|
| General Construction Contractor | -- | McCarthy Construction, Inc. |
| Plumbing Construction Contractor | -- | Hirschberg Mechanical, LLC |
| Mechanical Construction Contractor | -- | Allstates Mechanical, Ltd. |
| Electrical Construction Contractor | -- | Wescott Electric Company |

Change Orders

The Board of School Directors approved the following change orders:

Provide Doors & Door Hardware at New Eagle and Hillside Elementary Schools & Valley Forge Middle School:

GC-1 Unified Door and Hardware Group, LLC Credit (\$38,566.50)

Renovations, Replacements and Upgrades at Tredyffrin/Easttown Middle School:

GC-1	L.J. Paolella Construction, Inc.	Credit (\$2,600.00)
GC-2	L.J. Paolella Construction, Inc.	Add \$9,890.00
PC-7	Myco Mechanical, Inc.	Credit (\$1,728.00)

Contract with Approved Private School

The Board of School Directors approved a rider to the contract between the Tredyffrin/Easttown School District and an Approved Private School to provide mandated services for a District student. This contract covers services for the 2017-2018 school year.

Appointment of Chester County Intermediate Unit Representative

The Board of School Directors appointed Edward Sweeney as the Tredyffrin/Easttown School District's representative to the Chester County Intermediate Unit to fill the unexpired term of Rev. Scott Dorsey through June 2020.

Appointment of Chester County School Authority Board Representative

The Board of School Directors appointed Edward Sweeney as the Tredyffrin/Easttown School District's representative to the Chester County School Authority Board for a five year term starting January 2018 through January 2022.

Tredyffrin Township Park and Recreation Board Representative

The Board of School Directors approved the reappointment of Michele Burger as representative to the Tredyffrin Township Park and Recreation Board for a term expiring April 2022.

Kyle Boyer moved, then the motion was seconded, that the Board of School Directors approve the consent agenda. The motion passed 9-0.

Other Actions Under Consideration

None.

Public Comment

- Cindy Verguldi congratulated Dr. Gusick, Scott Dorsey, Michele and new Board members. She also commented on District snow and leaf removal and area in between Tredyffrin/Easttown Middle School and Zimmerman Architect properties.
- Meg Cranford commented on redistricting.
- Tracy Viola commented on redistricting.
- Kim Marren commented on redistricting.

Information

School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates/times in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, real estate or land acquisition.

Ken Roos, the District solicitor, stated that there were two executive session since the last Board meeting. Board members discussed the Superintendent's contract.

December 4, 2017 at 9:00 p.m.

December 27, 2017, at 6:30 p.m.

Future School Board Business Meetings:

Monday, January 22, 2018, Regular Board Business Meeting -7:30 p.m., at Conestoga High School, 200 Irish Road, Berwyn

Monday, February 26, 2018, Regular Board Business Meeting - 7:30 p.m., at Conestoga High School, 200 Irish Road, Berwyn

Monday, March 12, 2018 Budget Workshop I - 7:30 p.m., Conestoga High School, 200 Irish Road, Berwyn

Monday, March 19, 2018, Regular Board Business Meeting -7:30 p.m., at Conestoga High School, 200 Irish Road, Berwyn

General Announcements

None.

Heather Ward moved, then the motion was seconded, that the Board of School Directors adjourn the meeting. The motion passed 8-0. Roberta Hotinski could not be heard to vote on this item.

The meeting was adjourned at 9:19 pm.

Submitted by

Arthur J. McDonnell
Board Secretary

(minutes prepared by M. Durante)