

**Report of the Superintendent and
Administrative Staff to the
Tredyffrin/Easttown Board of School Directors**

**Richard Gusick, Superintendent of Schools
Tredyffrin/Easttown School District
Conestoga High School
200 Irish Road
Berwyn, PA 19312**

District Web Site: www.tesd.net

**January 28, 2019
Regular Board Meeting
7:30 P.M.**

AGENDA

- I. Call to Order and Salute to the Flag**
- II. Report from Student Representatives**
- III. Report from Professional Staff**
- IV. Students, Staff and Program Highlights**

Hillside Elementary Students Show Kindness

Hillside Fourth Graders Participate in Junior Achievement Day Program

Hillside Elementary School Fourth Grade Tech Mentors Partner with Kindergarten Buddies

Hillside Elementary School First Graders Help Keep Playground Clean

T/E School Board Members Recognized

- V. Comments and/or Questions from Community Members**

Citizens are invited to address the Board at this time. The public comment period is reserved for residents and taxpayers. Additionally, the Board will accept comments from sitting public officials for non-campaigning purposes and, by agreement with the TEEA, the Board will accept

- The agenda and materials are posted online for public information. Posted agenda information is updated as needed. A date at the bottom of a page indicates revised information
- A review copy of complete Board meeting materials is available in printed form at the Board meeting sign-in table.
- Abbreviated print copies of agenda materials are available at Board public meetings.
- Criteria for omitting pages from printed agenda materials: attachments of 10 pages or more, monthly financial reports, confidential student information, salaries and items annotated in the agenda.
- Please visit the District website for a recap of this meeting. Official meeting minutes are available on the website following their approval by the Board at a subsequent meeting.
- To receive email notification of District information, send an email to **notification1@tesd.net**
- The Board, at its discretion, may video record all or any portion of public Board meetings subject to the limitations set forth in Policy 9313. Board meeting videos are aired on Verizon Cable Channel 20 and Comcast Cable Channel 14. See the website for a program schedule.

comments from the union president. The Board requests that each public comment made during this first opportunity be limited to items on the agenda. A five minute time period is allowed for individual comments, including acknowledgement or answer from the Board or staff when applicable. If it is determined that there is a large number of individuals who wish to comment on a particular topic, at the discretion of the presiding officer, the individual comment time may be reduced from five minutes to three minutes. All comments will be directed to the Board as a whole or to the presiding officer. No comments or questions shall be directed to individual Board members. If there is a large number of comments on a priority discussion topic during the first comment period, comments on that topic may be suspended until the priority discussion public comment period. Additional time is provided following any Priority Discussion/Action presentation and again at the end of the meeting for public comment on other topics. All public comments and responses must be in the spirit of civil public discourse. The Board thanks the public in advance for its cooperation.

VI. Priority Discussion /Action

A. Conestoga High School Expansion Project

The Board will take action on the Atrium Design Plan and Fee Proposal from Heckendorn Shiles Architects.

1. Priority Discussion/Presentation – Arthur J. McDonnell, Business Manager
2. Questions from the Board
3. Comments and/or Questions from Community Members
4. Board Discussion/Deliberation/Action

B. Adoption of the 2019-2020 Preliminary Budget

The Board will take action on the adoption of the 2019-2020 Preliminary Budget.

1. Priority Discussion/Presentation – Arthur J. McDonnell, Business Manager
2. Questions from the Board
3. Comments and/or Questions from Community Members
4. Board Discussion/Deliberation/Action

VII. Committee and Ambassador Reports

A. Intermediate Unit/Technical School – Edward Sweeney

B. Ad Hoc Legislative – Kyle Boyer

C. Ad Hoc Public Information – Heather Ward

D. Policy – Katharine Murphy

The next meeting will be held at 7:00 p.m. on February 5, 2019, in the TEAO.

E. Diversity – Tina Whitlow

The next meeting will be held at 7:00 p.m. on February 20, 2019, in the TEAO.

F. Finance – Todd Kantorczyk

The next meeting will be held at 7:00 p.m. on February 11, 2019, in the TEAO.

G. Education – Dr. Roberta Hotinski

The next meeting will be held at 7:00 p.m. on February 14, 2019, in the TEAO.

H. Facilities – Michele Burger

The next meeting will be held at 7:00 p.m. on February 12, 2019, in the TEAO.

VIII. Consent Agenda

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped, and approval is given in one motion. In the event a Board member wants to discuss any item, the Board President will move it

to an appropriate place on the agenda. A Board member may vote nay or abstain with respect to a consent agenda item without the need for removing the item from the consent agenda.

- A. Minutes of the January 2, 2019 Regular Board Business Meeting
- B. Receive Financial Reports

The Board will take action on payment of current invoices and payroll.

- | | |
|---------------------------|--------------------------------|
| A. Fund Balance | G. Budget Transfers |
| B. Investments | H. Student Activity Funds |
| C. Revenues Summary | I. Capital Projects Fund |
| D. Revenues | J. Capital Projects Bonds Fund |
| E. Appropriations Summary | K. Cafeteria Fund |
| F. Appropriations | L. Check Register |
| | M. Trust Fund |

FURTHER, that the Treasurer is authorized to pay current invoices and payroll from the General Fund not to exceed the amount of \$20,000,000.00 for the month of February.

FURTHER, that the Treasurer was authorized and therefore did pay invoices and payroll from the General Fund in the actual amount of \$11,500,140.71 for the month of December.

C. Personnel

1. Routine Personnel Actions

The Board will take action on routine resignations, releases, retirements, leaves, and appointments. The Board will also take action to record the names of volunteers who have served in the schools in recent weeks.

2. Contracted Services for the 2018-2019 School Year

D. Curriculum and Instruction

1. 2019 District Summer Reading Program

The Board will take action on conducting the 2019 Summer Reading Program for District recommended students at an approximate cost of \$138,643, pending final budget approval.

E. Business Office

1. Acceptance of Gifts
2. Successful Bids
3. Agreement with Starlite
4. CHESCONET Renewal Agreement

F. Staff and Students

1. 2019 Extended School Year Program

The Board will take action on the District-sponsored 2019 Extended School Year Program for approximately 250 IEP eligible District students at an approximate cost to the District of \$190,000 pending final budget approval.

G. Transportation

None.

H. School Board

1. Policies Recommended for Second Reading

The Board will take action on adoption of the following policies as recommended by the Policy Committee.

- Revised Policy 1410: Surveys and Educational Research by Outside Entities
- Draft Policy 1411: Surveys Administered by the District or School Officials
- Draft Policy 3324: Procurement Cards
- Revised Policy 4330: Harassment by and of District Employees

IX. Other Actions Under Consideration**A. Business Manager Employment Agreement**

1. Questions from the Board
2. Comments and/or Questions from Community Members
3. Board Discussion/Deliberation/Action

B. Policies for First Reading

The following policies will be considered on a first reading basis as ready for adoption at the next regular Board meeting.

1. Revised Policy 4511: Outside Employment and Outside Business Interests, First Reading
 1. Questions from the Board
 2. Comments and/or Questions from Community Members
 3. Board Discussion/Deliberation/Action
2. Revised Policy 5119: Foreign Students and International Exchange Study Programs, First Reading
 1. Questions from the Board
 2. Comments and/or Questions from Community Members
 3. Board Discussion/Deliberation/Action
3. Revised Policy 6170: English Language Development Program, First Reading,
 1. Questions from the Board
 2. Comments and/or Questions from Community Members
 3. Board Discussion/Deliberation/Action

X. Comments or Questions from Community Members

The public comment period for non-agenda items is reserved for residents and taxpayers.

XI. Information**A. School Board Meetings**

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates/times in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, real estate or land acquisition.

January 15, 2019 at 6:15 p.m. and 9:30 p.m.

January 22, 2019 at 7:00 p.m.

Future School Board Business Meetings are scheduled for:

Monday, February 25, 2019, Regular Board Business Meeting - 7:30 p.m., at Conestoga High School, 200 Irish Road, Berwyn

Monday, March 11, 2019 Budget Workshop I - 7:30 p.m., Conestoga High School, 200 Irish Road, Berwyn

Monday, March 25, 2019, Regular Board Business Meeting - 7:30 p.m., at Conestoga High School, 200 Irish Road, Berwyn

Monday, April 8, 2019, Budget Workshop II - 7:30 p.m., at Conestoga High School, 200 Irish Road, Berwyn

Monday, April 22, 2019, Regular Board Business Meeting - 7:30 p.m., at Conestoga High School, 200 Irish Road, Berwyn

B. 2019 Student Participation in Winter Sports

XII. General Announcements

XIII. Adjournment

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to the Tredyffrin/Easttown Board of School Directors**

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7:30 P.M.**

AGENDA MATERIALS

Agenda VI, Priority Discussion/Action

Agenda VI, A: Conestoga High School Expansion Project

VIA: Arthur J. McDonnell, Business Manager /Board Secretary

Action Under Consideration: That the Board of School Directors approves the Atrium Design Plan for the Conestoga High School Expansion Project and the attached Fee Proposal from Heckendorn Shiles Architects, Ltd. to further define the scope/design/logistics of the Atrium design plan, create the 20% design documents and Rough-Order-of-Magnitude project budgeting and proceed with Civil Engineering documents necessary for land approvals/entitlements in an amount not to exceed \$343,865.

The Facilities Committee selected the Atrium Design Plan for the Conestoga High School Expansion Project and approved the Fee Proposal at the Facilities Committee Meeting on January 15, 2019 and recommends to the Full Board for approval.

1. Priority Discussion/Presentation - Arthur J. McDonnell, Business Manager
2. Questions from the Board
3. Comments and/or Questions from Community Members
4. Board Discussion/Deliberation/Action



TESD CHS Expansion

PRELIMINARY PROGRAMMING



January 28, 2019





INSTRUCTIONAL NEEDS RECAP

TESD CHS EXPANSION | PRELIMINARY PROGRAMMING

Conestoga Current Backdrop

- Access, Options and Choice
- Maximization of Current Footprint
- Enrollment Projections Increasing



7



Years 2017 – 2021

Enrollment	2017 - 2018				2018 - 2019				2019 - 2020				2020 - 2021			
	Actual 2205				Projected 2237				Projected 2295				Projected 2391			
	Avail Rooms	Avail Pds	Pds Used	% utilized	Avail Rooms	Avail Pds	Pds Used	% utilized	Avail Rooms	Avail Pds	Pds Used	% utilized	Avail Rooms	Avail Pds	Pds Used	% utilized
Regular Classrooms	70	560	511	91%	73	584	518	89%	73	584	532	91%	73	584	554	95%
Special Classrooms	33	264	229	87%	33	264	232	88%	33	264	238	90%	33	264	248	94%
<i>Science Labs</i>	18	144	133	92%	18	144	135	94%	18	144	138	96%	18	144	144	100%
<i>FCS Rooms</i>	3	24	20	83%	3	24	20	84%	3	24	21	86%	3	24	22	90%
<i>Art Rooms</i>	6	48	39	81%	6	48	39	82%	6	48	40	84%	6	48	42	88%
<i>Music</i>	3	24	16	67%	3	24	16	68%	3	24	17	69%	3	24	17	72%
<i>BT Room</i>	3	24	21	88%	3	24	21	89%	3	24	22	91%	3	24	23	95%
Small Rooms	9	72	63	88%	9	72	64	89%	9	72	66	92%	9	72	69	96%
Total	112	896	803	90%	115	920	815	89%	115	920	836	91%	115	920	871	95%
	Avail Rooms	Avail Pds	Pds Used	% utilized	Avail Rooms	Avail Pds	Pds Used	% Utilized	Avail Rooms	Avail Pds	Pds Used	% Utilized	Avail Room	Avail Pds	Pds Used	% Utilized
Study Hall	70	560	34	6%	73	584	34	6%	73	584	34	6%	73	584	34	6%
Reg Classroom w/ SH	70	560	545	97%	73	584	552	95%	73	584	566	97%	73	584	588	101%
Total RM Use	112	896	837	93%	115	920	849	92%	115	920	870	95%	115	920	905	98%



Years 2021-2024

Enrollment	2021 - 2022				2022 - 2023				2023-2024			
	Projected	2456			Projected	2458			Projected	2512		
	Avail Rooms	Avail Pds	Pds Used	% utilized	Avail Rooms	Avail Pds	Pds Used	% utilized	Avail Rooms	Avail Pds	Pds Used	% utilized
Regular Classrooms	73	584	569	97%	73	584	569	97%	73	584	582	100%
Special Classrooms	33	264	255	97%	33	264	255	97%	33	264	261	99%
<i>Science Labs</i>	18	144	148	103%	18	144	148	103%	18	144	151	105%
<i>FCS Rooms</i>	3	24	22	92%	3	24	22	92%	3	24	23	95%
<i>Art Rooms</i>	6	48	43	90%	6	48	43	90%	6	48	44	92%
<i>Music</i>	3	24	18	74%	3	24	18	74%	3	24	18	76%
<i>BT Room</i>	3	24	23	98%	3	24	23	98%	3	24	24	100%
Small Rooms	9	72	71	98%	9	72	71	98%	9	72	72	100%
Total	115	920	894	97%	115	920	895	97%	115	920	915	99%
	Avail Rooms	Avail Pds	Pds Used	% Utilized	Avail Rooms	Avail Pds	Pds Used	% Utilized	Avail Rooms	Avail Pds	Pds Used	% Utilized
Study Hall	73	584	34	6%	73	584	34	6%	73	584	34	6%
Reg Classroom w/ SH	73	584	603	103%	73	584	603	103%	73	584	616	105%
Total RM Use	115	920	928	101%	115	920	929	101%	115	920	949	103%



What are
Possible
Actions
Moving
Forward?

- Build a New School
- Grade Level Realignment and Construction
- Expand Current Facilities

DECISION MADE IN MAY 2018



CHS Needs: Additional Space

- 8 Additional Regular Classrooms
- 2 Additional Special Education Classrooms
- 4 Additional Science Labs
- 1 Additional Art Room
- 1 Additional Kitchen
- Fabrication Lab
- 1 Large Flexible Learning Space
- Additional Smaller Spaces for Meetings, Offices, Small Group Instruction



PRESENTED TO THE EDUCATION COMMITTEE, NOVEMBER 2018



CHS Needs: Expanded Space

- Expanded Nurse Suite
- Expanded Library
- Expanded Cafeteria
- Expanded Student Services Suite
- Expanded Health and Fitness Room

PRESENTED TO THE EDUCATION COMMITTEE, NOVEMBER 2018





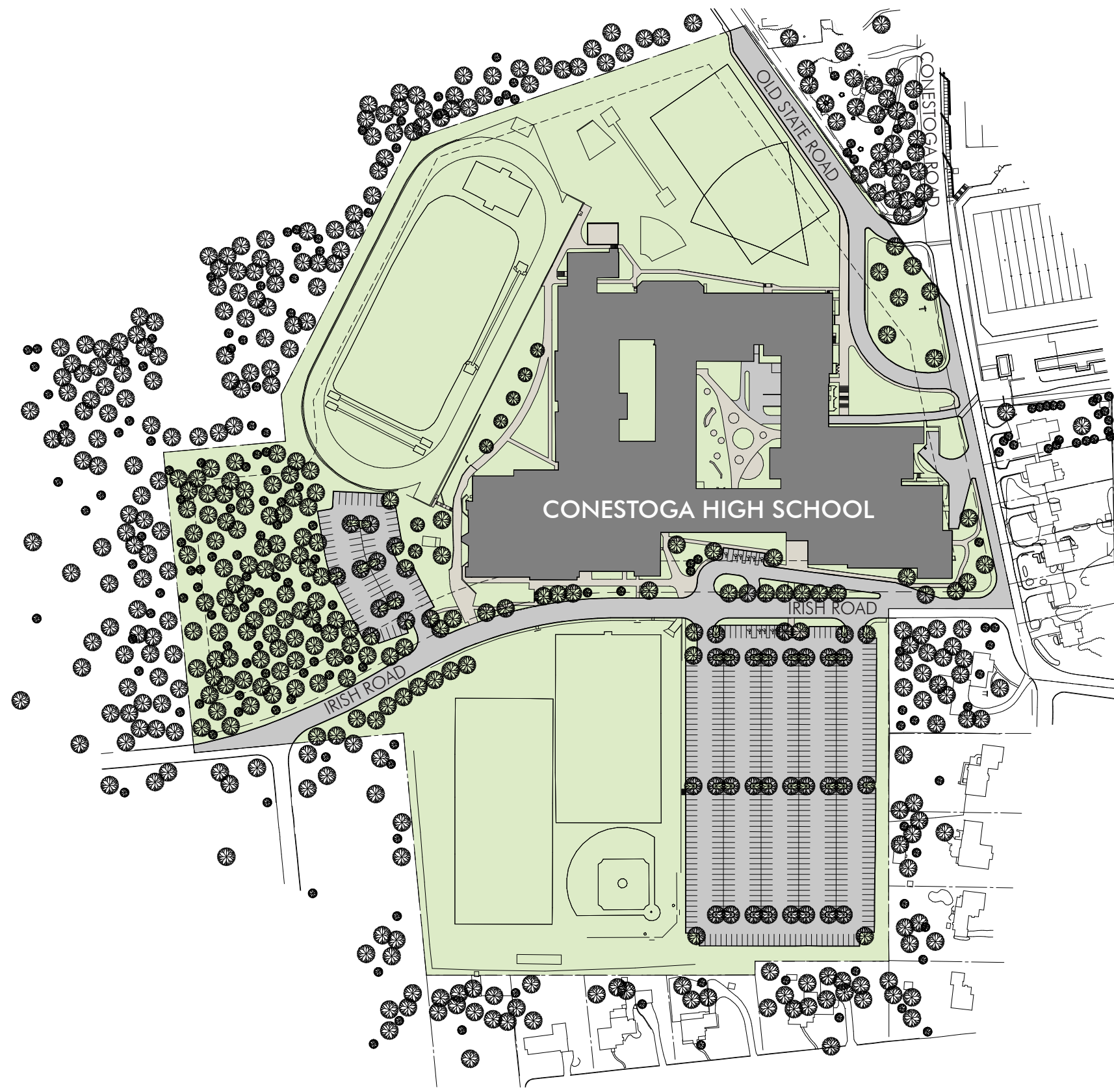
EXISTING FACILITY ANALYSIS

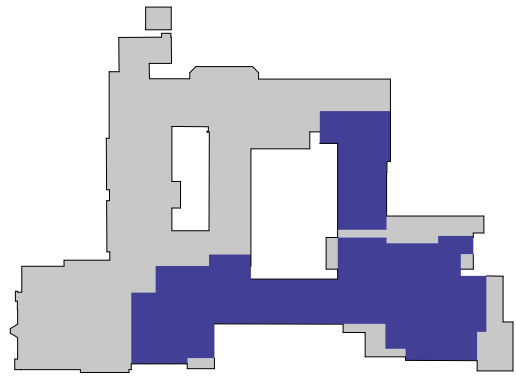
TESD CHS EXPANSION | PRELIMINARY PROGRAMMING

AERIAL VIEW OF EXISTING SITE

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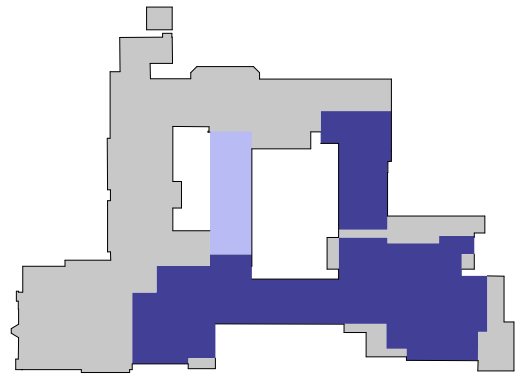






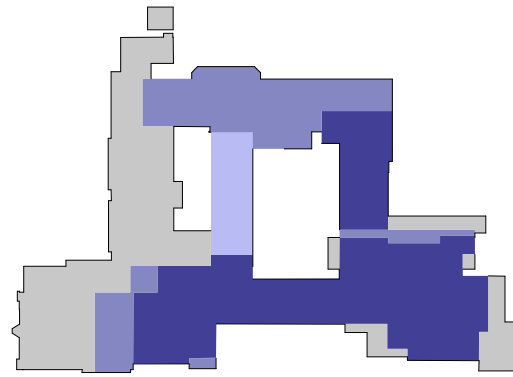
1954 BUILDING

The original building from 1954 included common areas still in generally the same location today; the auditorium, cafeteria, main office and gymnasium.



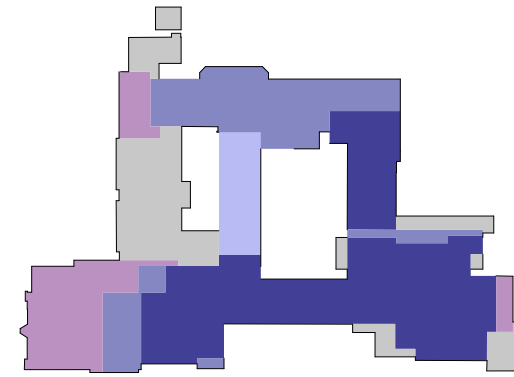
1958 ADDITIONS

In 1958 a two-story classroom wing was added. This currently houses 18 classrooms, 3 seminar rooms, an art classroom, and support spaces.



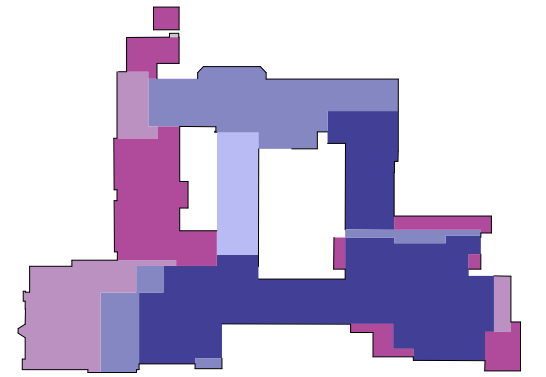
1966 ADDITIONS + RENOVATIONS

In 1966, five additions included a two-story classroom wing with new lecture space, science labs and library, as well as separate expansions of the cafeteria and gym lockers. A new auxiliary gym was added at this time as well.



1989 ADDITIONS + RENOVATIONS

A significant 2-phase additions and renovations project in 1989 provided utility upgrades throughout the building, while also adding a two-story science lab addition, a new dance studio, expanding the gymnasium lockers by 60% and adding a new competition-size basketball gym.

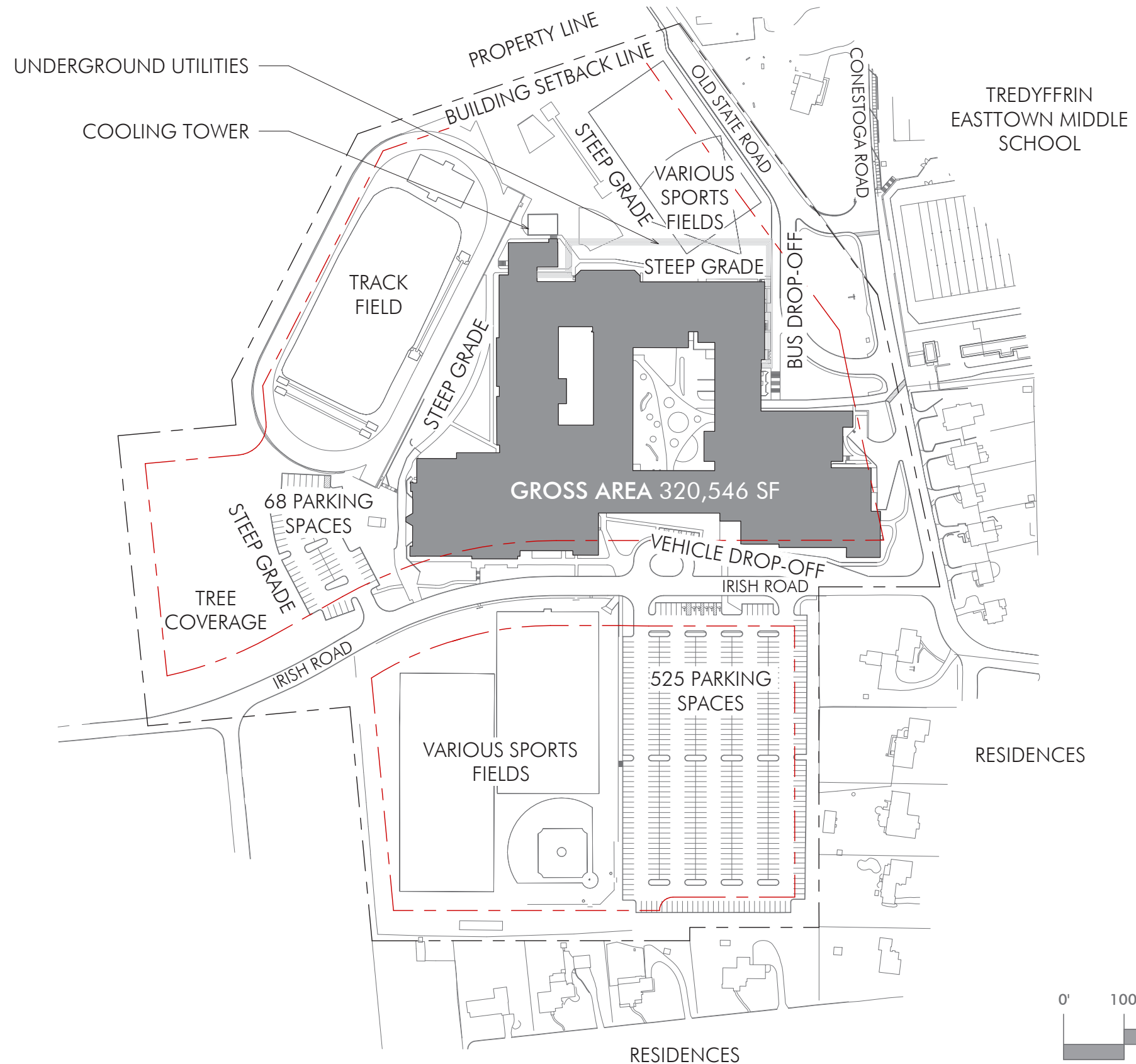


2004 ADDITIONS + RENOVATIONS

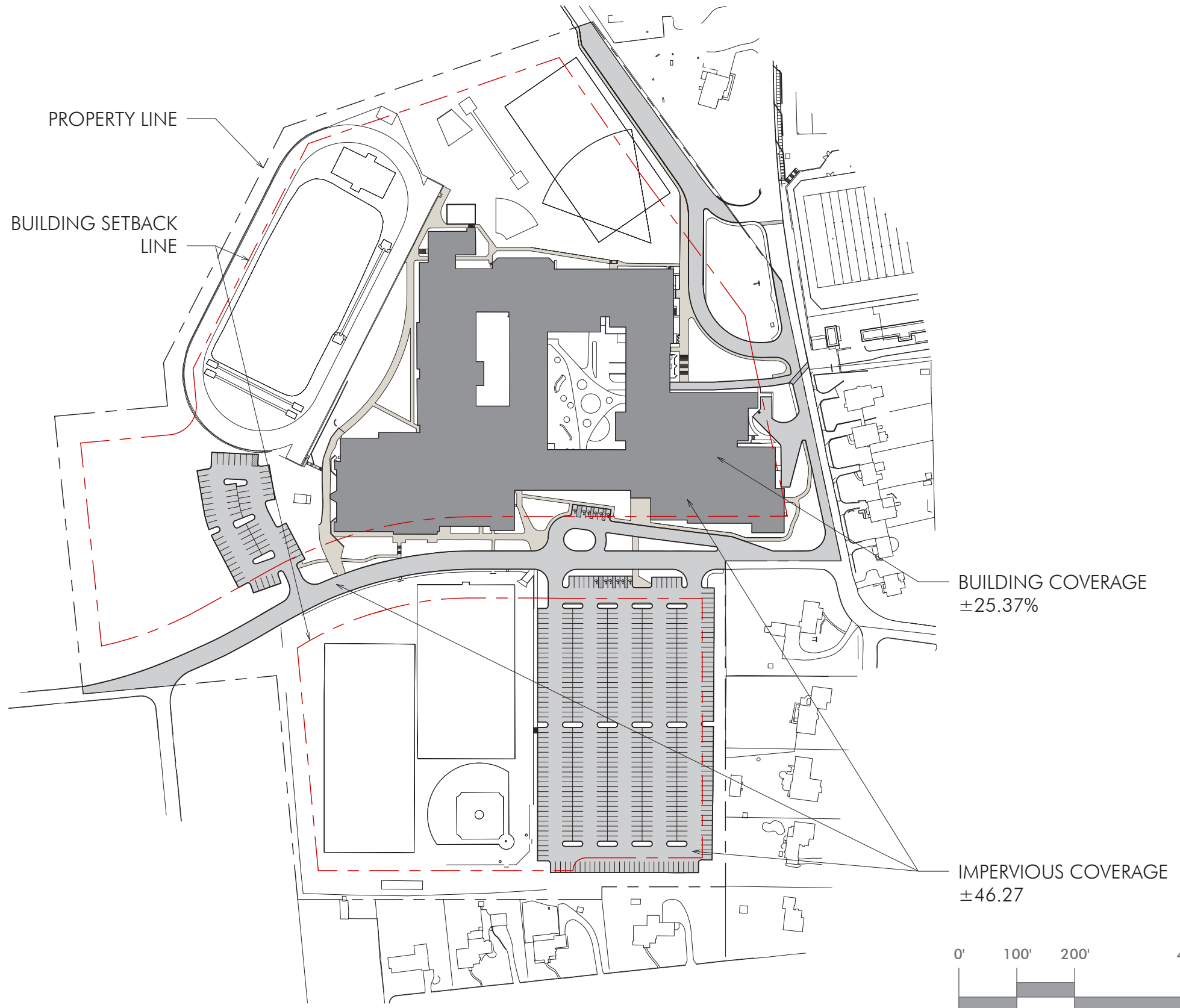
This major project provided 6 separate building additions, renovations throughout the school and pervasive site improvements. Additions provided a two-story wing with 10 chemistry labs and 14 general classrooms; expansion and full renovation of the kitchen cafeteria; expansion of the music wing; an expanded and renovated building entrance and administration suite; and a new central chiller plant. Renovations addressed code and accessibility compliance, systems improvements, and provided building-wide air conditioning.

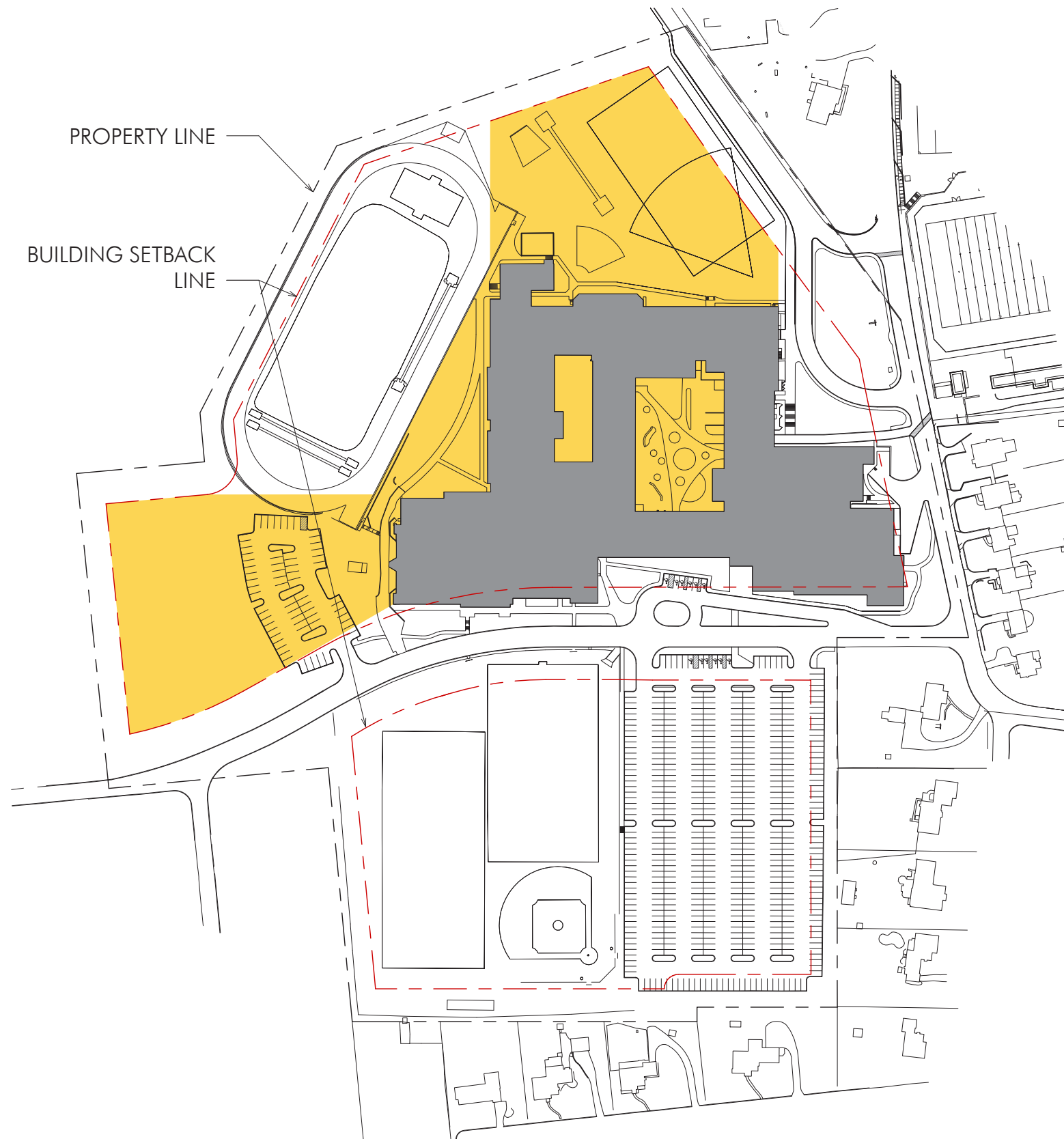
CHRONOLOGY	
	PRESENT BUILDING FOOTPRINT
	1954 BUILDING
	1958 ADDITIONS
	1966 ADDITIONS
	1989 ADDITIONS
	2004 ADDITIONS





Conestoga High School Zoning Summary			
Tredyffrin Township			
Zoning District: R1 - Residential			
Site Area			
	Acres	Square Feet	
Lot Area	19.90	866844	
Description	Current Ordinance Section	Ordinance Required	Existing
Use Regulations	208-21(B)	Public Agency (School)	School
Min. Lot Area	208-23(A)	80,000 SF	>80000 SF
Min. Lot Width	208-23(A)	200 FT	> 200 FT
Max. Building Coverage	208-23(B)	10%	25.37%
Max Impervious Coverage	208-23(C)	25%	46.27%
Min. Front Yard	208-23(D)	50 FT	Non-Conf.
Min. Side Yard, 2 Req.	208-23(E)	40 FT	> 40 FT
Min. Rear Yard	208-23(F)	50 FT	Non-Conf.
Max. Height	208-23(G)	35 FT	-
Min. Buffer to Residential	208-23(H)	25 FT	Non-Conf.
Buffer Use	208-102(B)(2)	No Sidewalk	Non-Conf.
One Entrance/ Exit in Buffer	208-102(B)(4)	More than one *	Non-Conf.
No More Than Two Accesses	208-102(C)(1)	300 FT Separation Req'd	-
Off-Street Loading Space	208-104	Provided on the Lot	Yes
Add'l On-Site Impervious			
Add'l Off-Site Impervious			
Basin Footprint (5:1)			

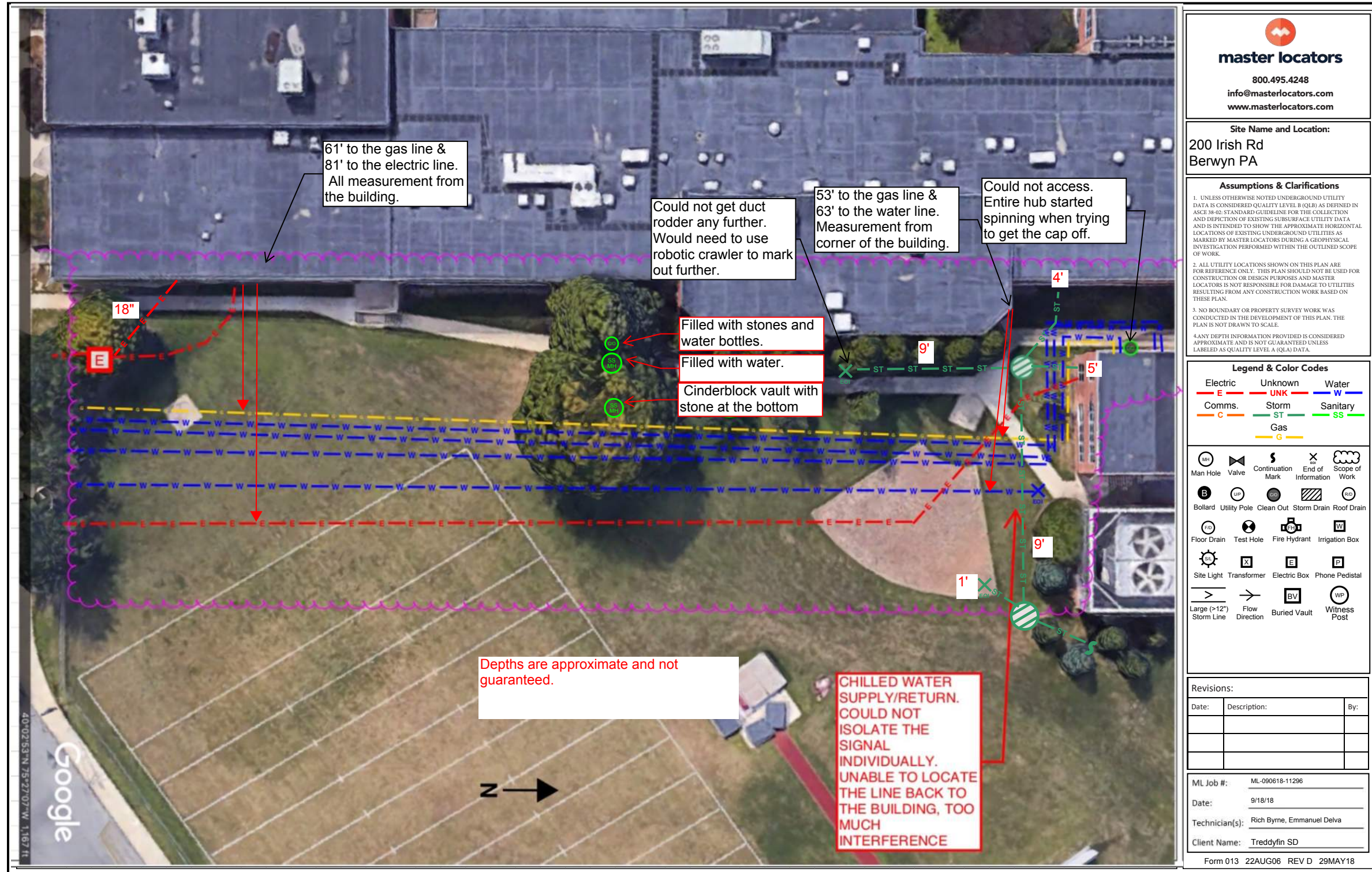




EXISTING UNDERGROUND UTILITIES

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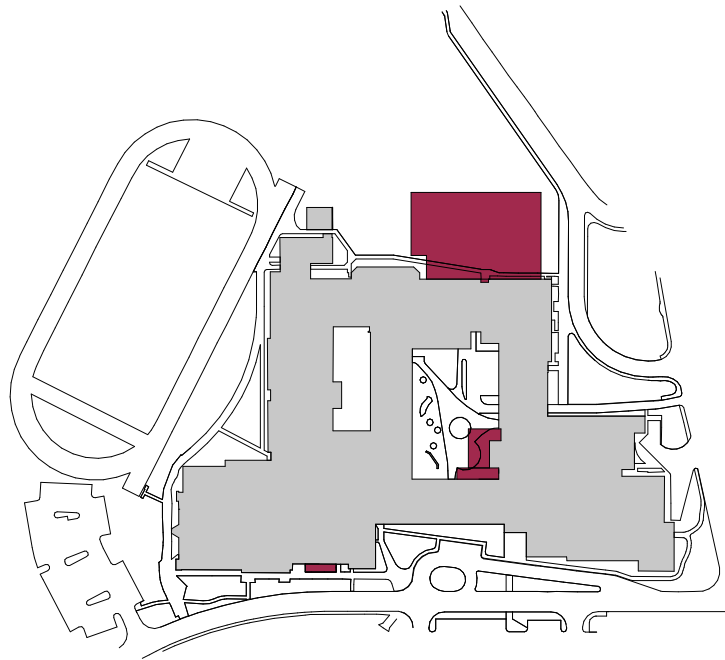
DRAWING BY MASTER LOCATORS, 2018





ADDITION DESIGN

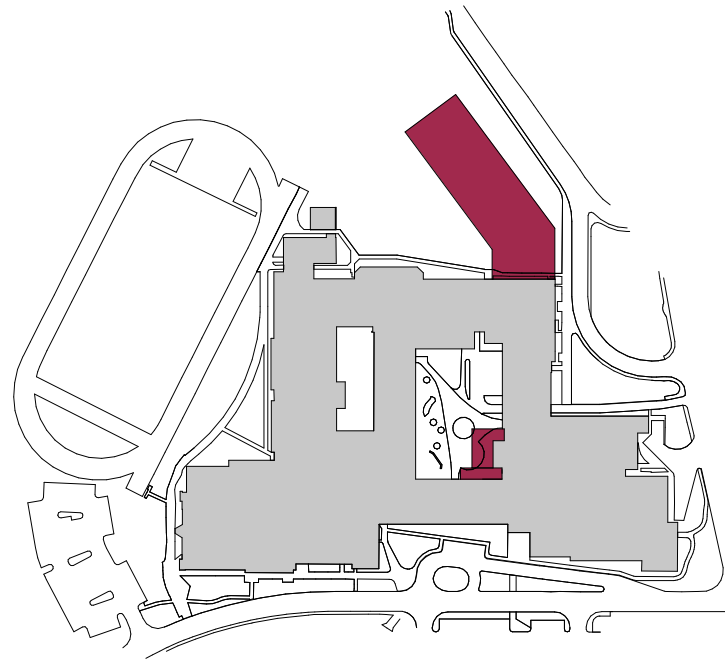
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"The Cul-de-sac"

DISADVANTAGES:

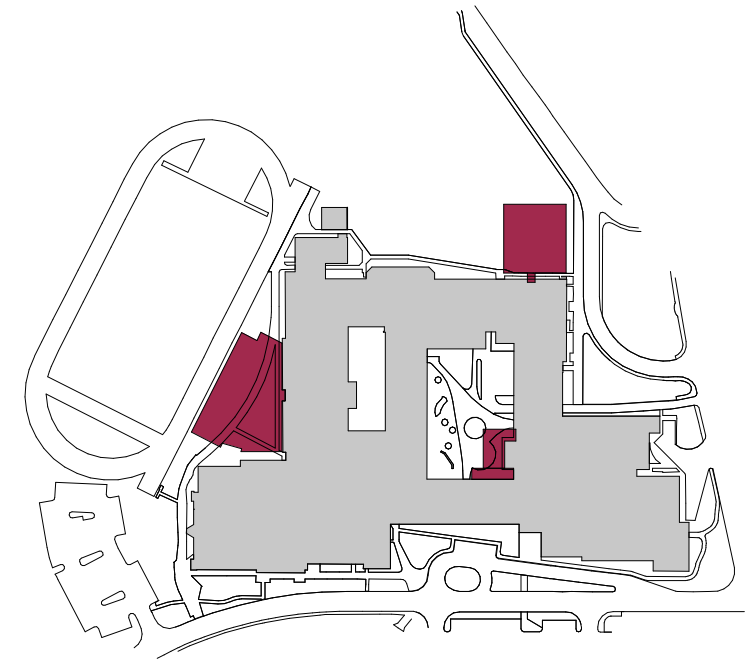
- Did not meet educational space programming needs
- Created challenging connection to existing building with split level circulation
- New labs lack adjacency to existing labs
- Infill addition for student services creates less desirable space
- Creates an addition for Gym storage, judged too costly



"The Spur"

DISADVANTAGES:

- Did not meet educational space programming needs
- Elongated two-story addition at Old State Road; building scale would be challenge for neighborhood and remote classrooms would create instructional challenges
- Only one connection to existing school at second floor bus lobby
- New labs lack adjacency to existing labs
- Extremely long distance from end of corridor at second (third) level of new addition all the way back to first level core classroom spaces in existing building
- Infill addition for student services creates less desirable space
- Additional costs associated with providing accessibility to new level(s)

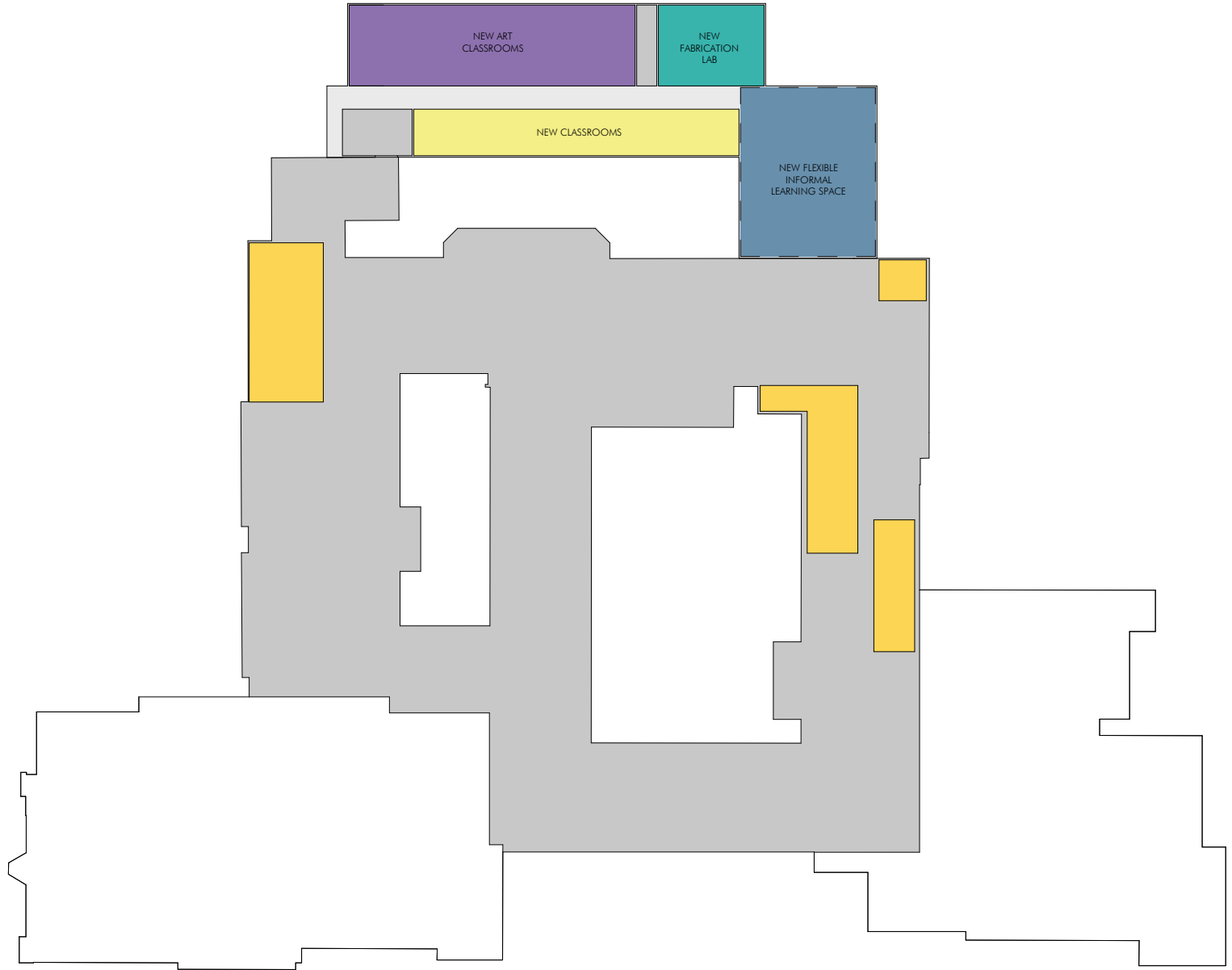


"The Triangle"

DISADVANTAGES:

- Did not meet educational space programming needs
- Created challenging triangular infill, disrupting existing science wing
- Creates two areas of construction on the site
- Two-story addition at Old State Road; building scale would be a challenge for neighborhood
- Infill addition for student services creates less desirable space
- Additional costs associated with providing accessibility to new level(s)
- Cost premium to infill existing 'pockets' of available footprint





RENOVATED SPACES











PROPOSED FIRST FLOOR PLAN

PROPOSED SECOND FLOOR PLAN








HIGH SCHOOL EXPANSION ADDITION: 62,500 SF
CAFETERIA EXPANSION ADDITION: 1,800 SF
RENOVATED AREA: 27,700 SF

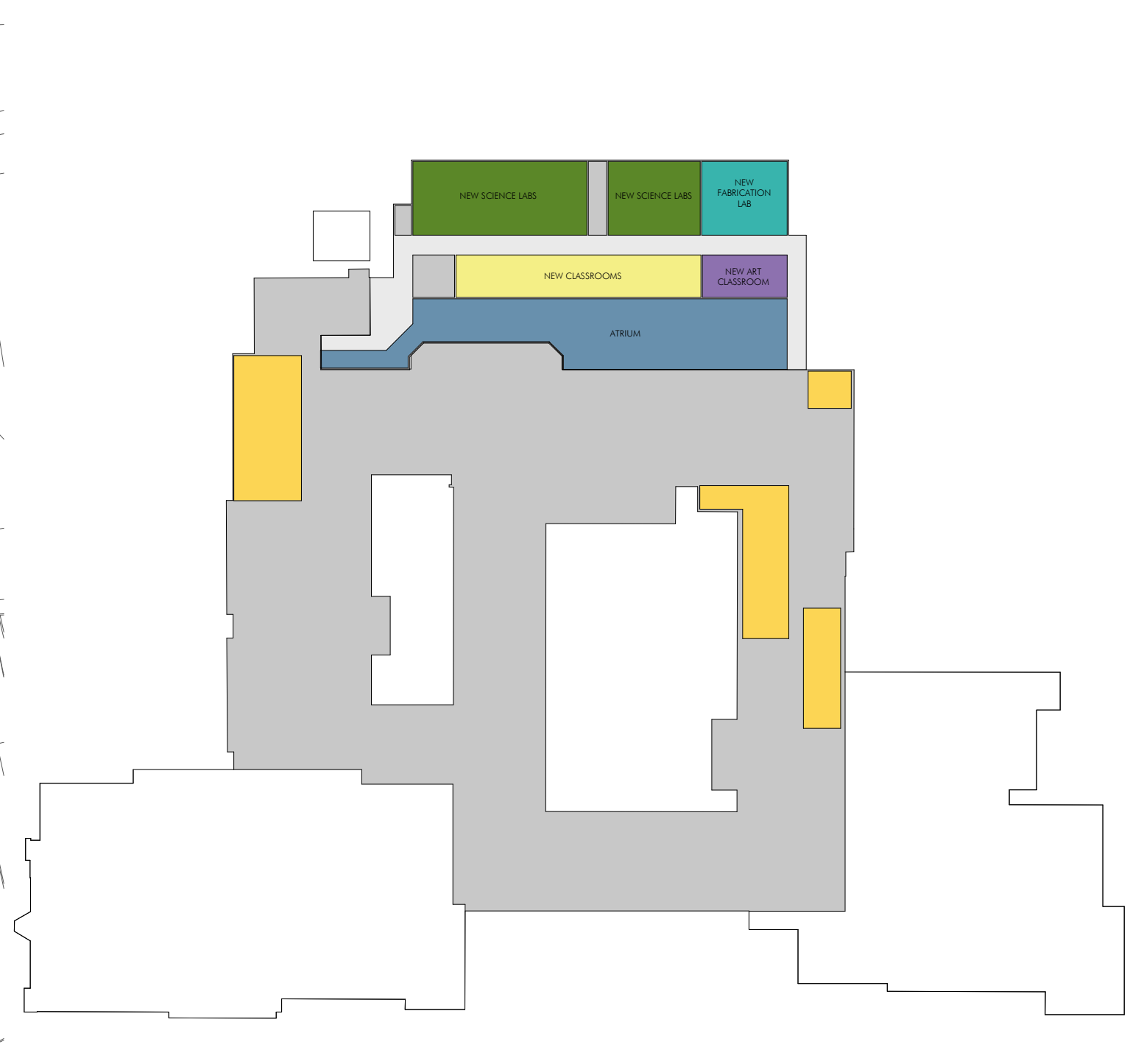
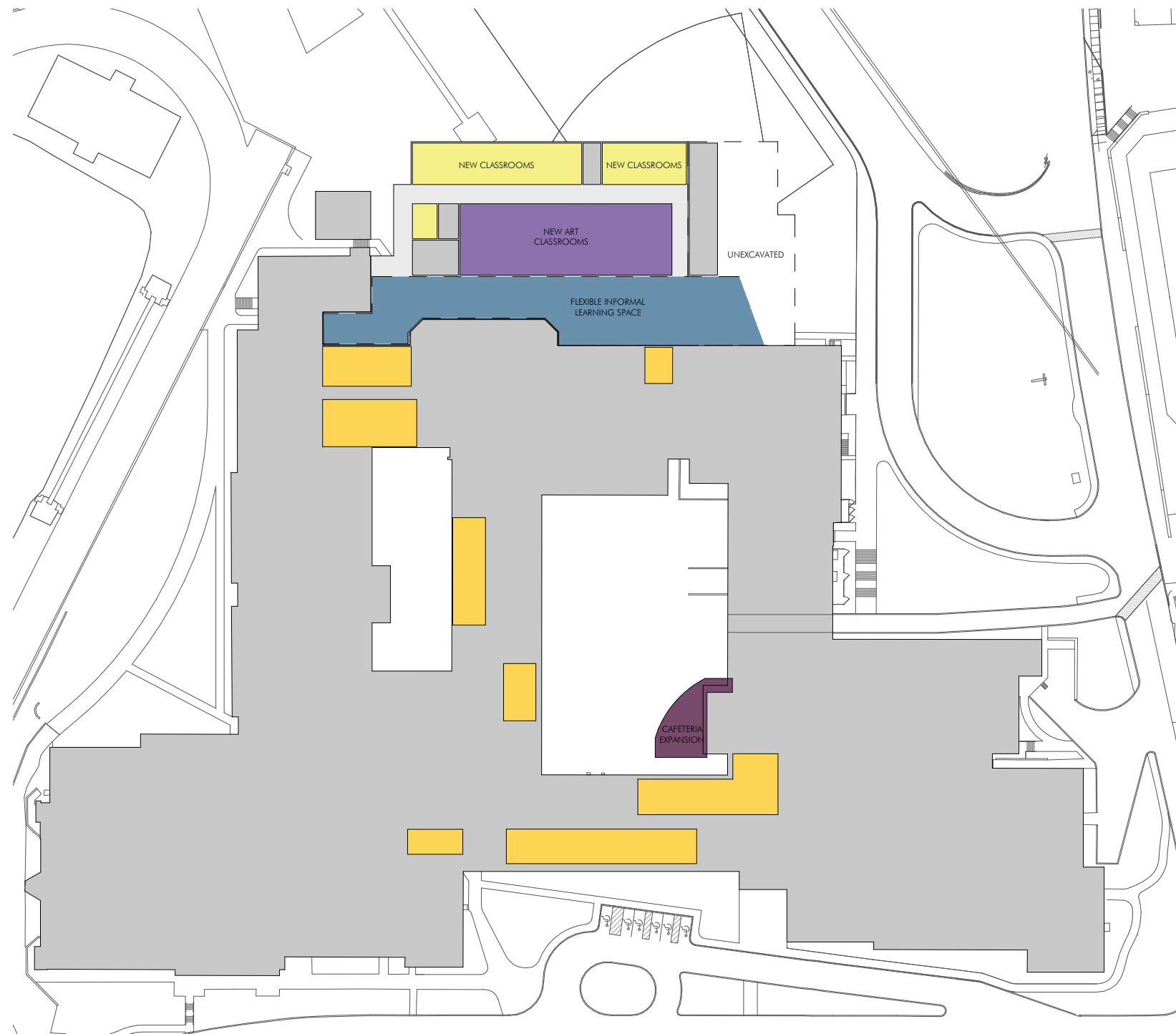
ADDITIONAL SPACE PROGRAM

-  8 ADDITIONAL REGULAR CLASSROOMS
-  2 ADDITIONAL SPECIAL EDUCATION CLASSROOMS
-  4 ADDITIONAL SCIENCE LABS
-  1 ADDITIONAL ART ROOM
-  1 ADDITIONAL KITCHEN CLASSROOM
-  3500 SF FABRICATION LAB
-  4 SMALL FLEXIBLE ROOMS
-  2 MEDIUM FLEXIBLE ROOMS
-  1 LARGE FLEXIBLE ROOM
-  9500 SF FLEXIBLE INFORMAL LEARNING SPACE

EXPANDED SPACE PROGRAM

-  750 SF FITNESS ROOM EXPANSION
-  1000 SF LIBRARY EXPANSION
-  1800 SF CAFETERIA EXPANSION
-  2200 SF STUDENT SERVICES EXPANSION
-  500 SF NURSE'S OFFICE EXPANSION





 RENOVATED SPACES

PROPOSED FIRST FLOOR PLAN

PROPOSED SECOND FLOOR PLAN



HIGH SCHOOL EXPANSION ADDITION: 66,200 SF
CAFETERIA EXPANSION ADDITION: 1,800 SF
RENOVATED AREA: 27,000 SF

ADDITIONAL SPACE PROGRAM

- 9 ADDITIONAL REGULAR CLASSROOMS
- 2 ADDITIONAL SPECIAL EDUCATION CLASSROOMS
- 4 ADDITIONAL SCIENCE LABS
- 1 ADDITIONAL ART ROOM
- 1 ADDITIONAL KITCHEN CLASSROOM
- 3200 SF FABRICATION LAB
- 4 SMALL FLEXIBLE ROOMS
- 2 MEDIUM FLEXIBLE ROOMS
- 1 LARGE FLEXIBLE ROOM
- 12500 SF FLEXIBLE INFORMAL LEARNING SPACE

EXPANDED SPACE PROGRAM

- 750 SF FITNESS ROOM EXPANSION
- 1000 SF LIBRARY EXPANSION
- 1800 SF CAFETERIA EXPANSION
- 2200 SF STUDENT SERVICES EXPANSION
- 500 SF NURSE'S OFFICE EXPANSION





INITIAL BUILDING CONCEPTS

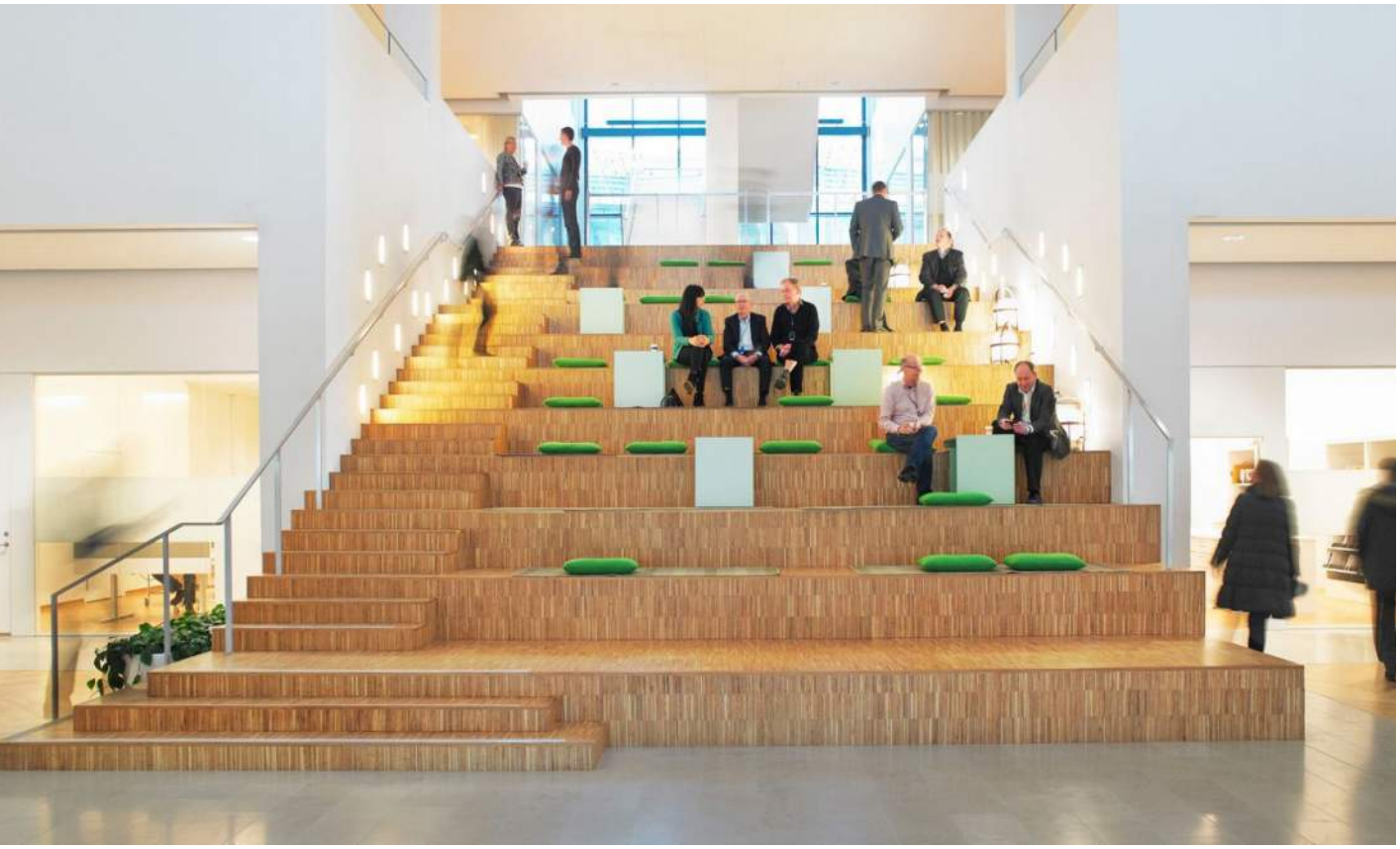
TESD CHS EXPANSION | PRELIMINARY PROGRAMMING





ATRIUM DESIGN INSPIRATION

DRAFT

















PARKING CONSIDERATIONS

TESD CHS EXPANSION | PRELIMINARY PROGRAMMING

Daily Needs	Existing	Future
Staff / Contracted Employees	282	317
Students	300	345
Visitors / Volunteers	12	37
TOTAL	594	699

Tredyffrin Township Zoning Ordinance

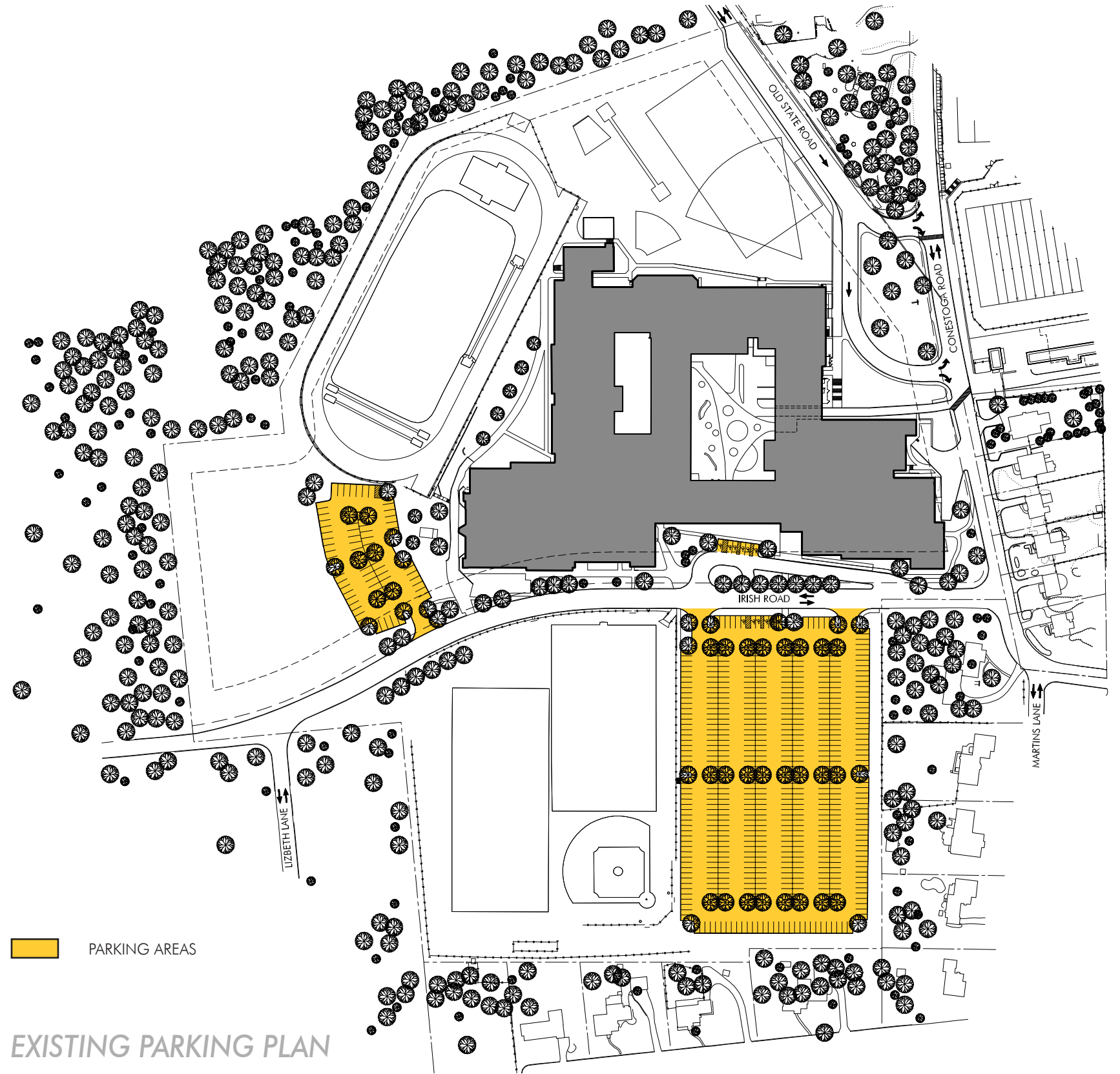
208-103 C (11) Off-street parking and loading requirements
 School, senior or secondary: at least 10 off-street parking spaces for each classroom, plus one space for each three seats in the auditorium or gymnasium, plus off-street loading space for at least seven school buses.

Existing Parking Requirements

Conestoga HS (100 Classrooms, 840 seats)	
Required spaces	1,280
Existing spaces	593

Proposed Parking Requirements with New Expansion

Conestoga HS (124 Classrooms, 840 seats)	
Required spaces	1,520
Existing spaces	593



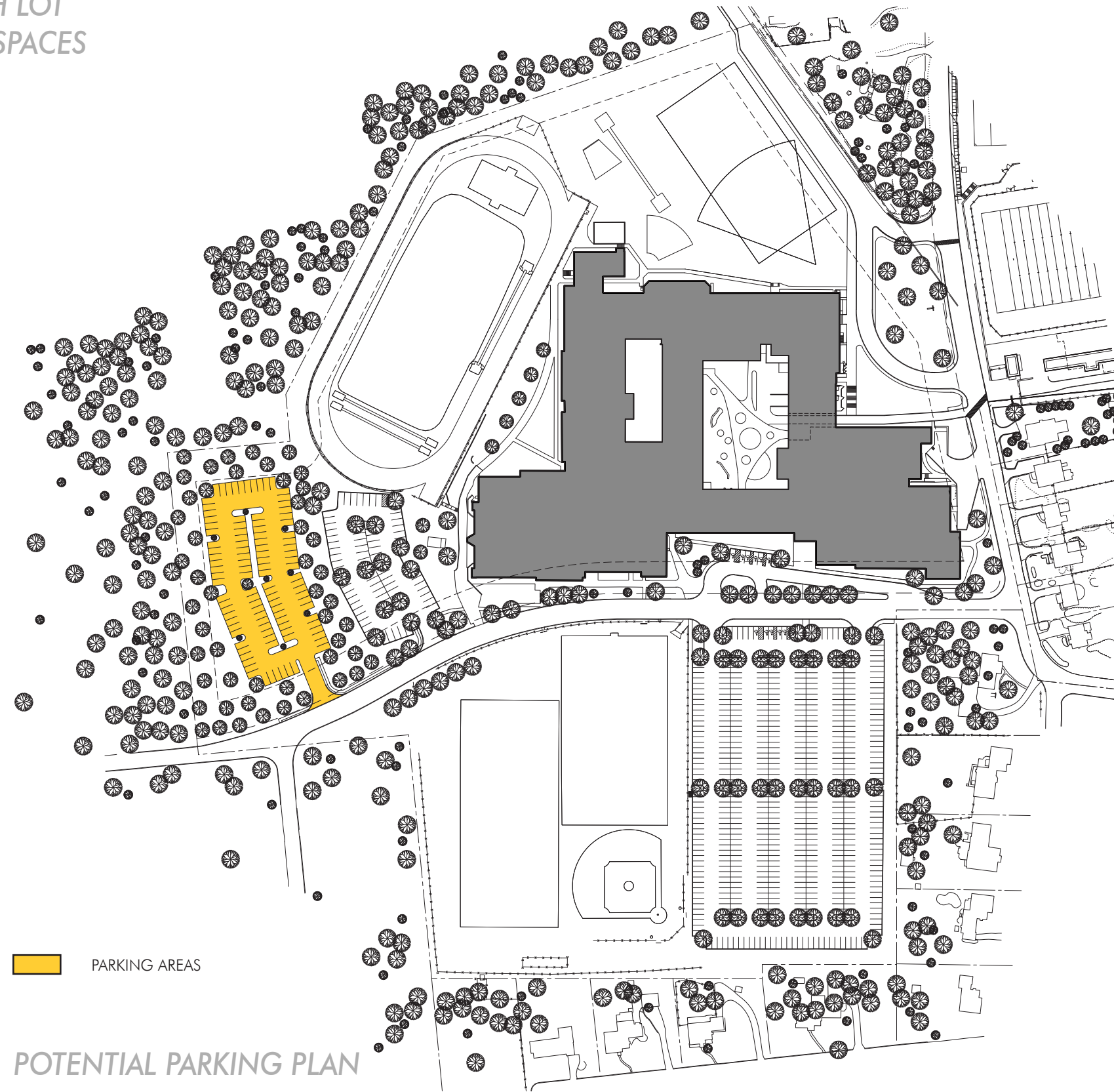
EXISTING PARKING PLAN



POTENTIAL FUTURE PARKING

DRAFT

ADDITIONAL PARKING AT NORTH LOT
PROVIDES AN ADDITIONAL 106 SPACES
TO THE 593 EXISTING SPACES



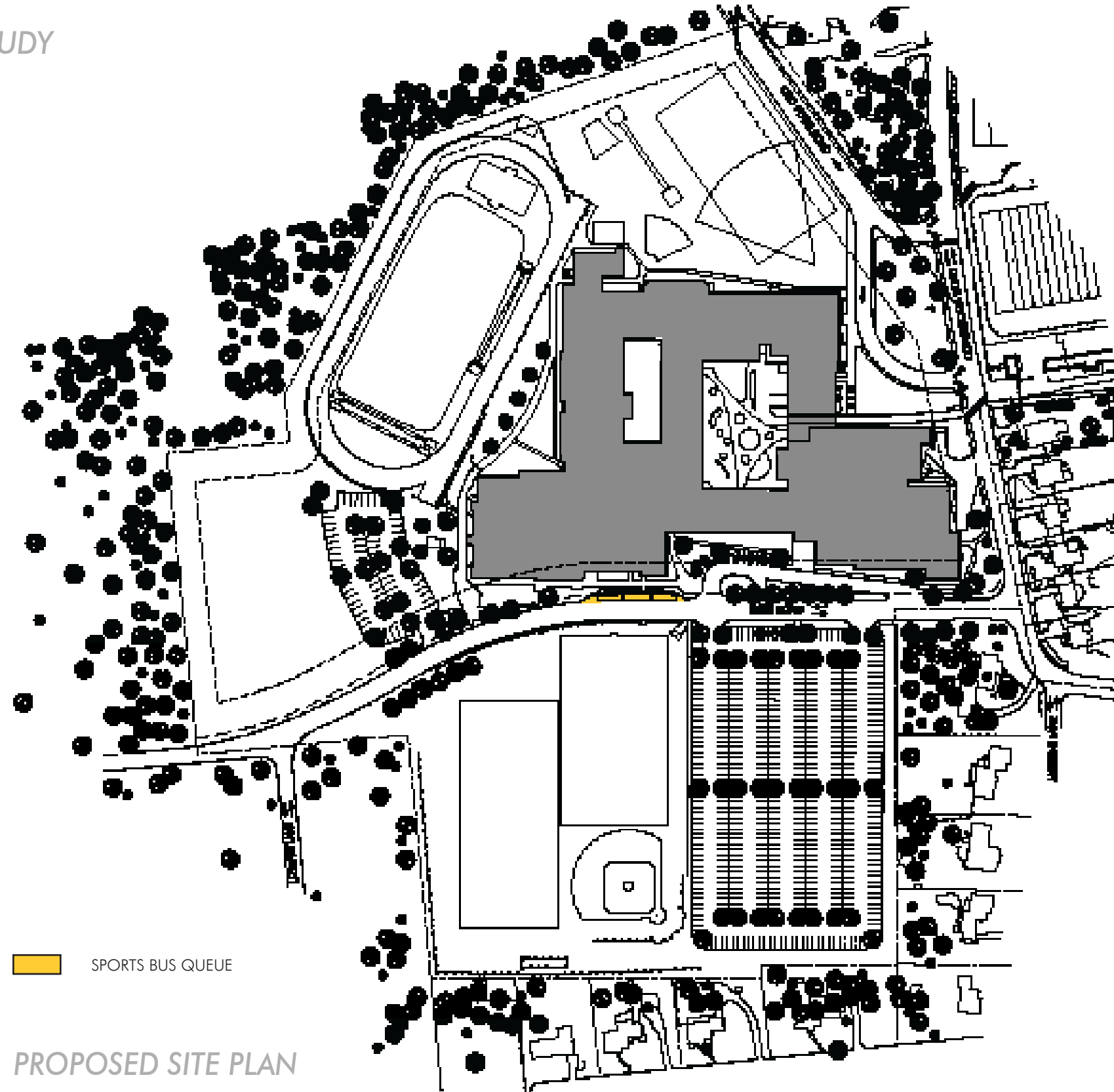
 PARKING AREAS

POTENTIAL PARKING PLAN



SPORTS BUS QUEUE FROM THE TRAFFIC FEASIBILITY STUDY AUGUST 2018

The Sports Bus Queue will create a lay-by area off of Irish Road in front of the Gym entrance to allow for the teams to load players and equipment on the buses in the afternoon, while allowing traffic to still move freely along Irish Road. This option requires grading for the lay-by and new sidewalk. A stormwater management system would need to be constructed to manage the additional impervious coverage. It will also require modifications to existing light standards, and trees.



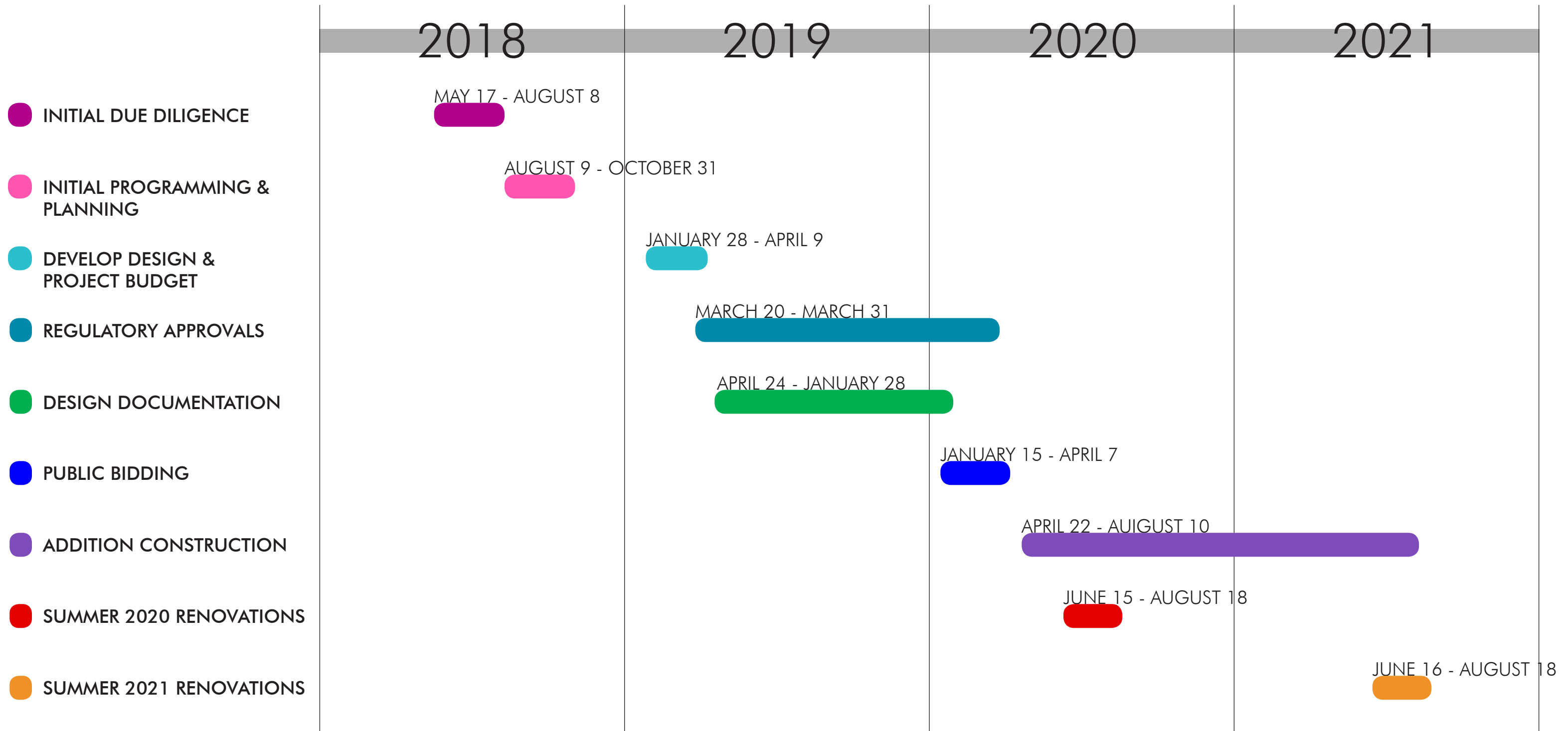
PROPOSED SITE PLAN





PROJECT LOGISTICS

TESD CHS EXPANSION | PRELIMINARY PROGRAMMING



- CHS030 - Gym B: Weight Room expansion into storage
- CHS107 - Biology: Renovate Biology Labs in rooms 134, 138
- CHS158 - Physics: Renovate Lab rooms 281, 282 and 283
- CHS224 - Library reorganization, replace ACT assembly, new demountable partitions, clean ductwork, additional power & data drops, light fixtures
- CHS230 - Replace underground waste lines at Gym Lobby
- CHS232 - Heating system primary/secondary system and P10/P11/P12 upgrades
- CHS233 - Eliminate glycol system and add freeze protection safety upgrades
- CHS234 - Add (3) automated valves to the boilers
- CHS243 - Replace HVAC in Pottery Room (124) and adjacent UV 126
- CHS250 - Replace electric hand dryers in gym locker rooms and toilet rooms
- CHS273 - Replace Boilers
- CHS278 - Renovate Locker room bathrooms
- CHS281 - Refurbish FCS countertops, cabinets, remove dishwashers, replace flooring
- CHS287 - Classroom Renovations (rooms 202-210)
- CHS288 - Classroom Renovations (rooms 134-136)
- CHS291 - Renovate 1 set of Ganged Restrooms

These projects would be included in the renovation work and are estimated to cost a total of \$4,526,703.00.



January 10, 2019

Mr. Arthur McDonnell
Tredyffrin/Easttown School District
West Valley Business Center
940 West Valley Road, Suite 1700
Wayne, PA 19087


Heckendorn Shiles Architects
347 East Conestoga Road
Wayne, Pennsylvania 19087-2547
main office 610-994-3500
website www.hsarch.com

Fee Proposal:

1. **TESD Conestoga High School Expansion – 20% Preliminary Pricing Design Documents & Project Rough-Order-of-Magnitude (ROM) Budgeting**
2. **Civil Engineering Documents for Land Approvals/Entitlements**

Dear Art:

The following is a fee proposal associated with the proposed Conestoga High School Expansion. This fee proposal is applicable regardless of the design option selected by the facilities committee (“Atrium” or “Courtyard”). The scope of work efforts covered by this fee letter is twofold, and consists of:

1. Further definition of the scope/design/logistics of the selected design option, creation of twenty-percent design documents, and Rough-Order-of-Magnitude project budgeting
2. Proceeding with Civil Engineering Documents necessary for Land Approvals/Entitlements

This fee proposal includes disciplines encompassing the project design team as following:

Heckendorn Shiles Architects (HSA)

- Architecture, Project Management, Interior Design, Lighting Design, Furniture/Fixtures/Equipment & Engineering Coordination

A.W. Lookup Corporation (AWL)

- Structural Engineering

Schiller & Hersh Associates (SHA)

- Mechanical, Plumbing, Electrical and Fire Protection Engineering

Pennoni Associates Incorporated (PAI)

- Site Civil Engineering

Becker & Frondorf (BF)

- Third Party Cost-Estimating and Budgeting Services

Metropolitan Acoustics

- Acoustical Evaluation

We anticipate that HSA will assist Tredyffrin Easttown School District in coordinating the efforts of separately contracted consultants, consisting of David Blackmore Associated (DBA) for Geotechnical Engineering, Traffic Planning and Design (TPD) for Traffic Engineering, and Saul Ewing Arnstein & Lehr (Saul Ewing) for Legal Services.

The 20% design services outlined below are based on the assumption that TESD will select the atrium or courtyard option to move into the design phase. A secondary fee proposal will be provided after completion of the 20% Design Documents efforts and associated pricing. This secondary fee proposal will be provided in early to mid-April, based on the current project schedule.

The project design team’s scope of services efforts/deliverables will include:

- Field survey of the existing conditions to review the areas of renovation and also the utility relocations
- Review of the existing as-built drawings
- Illustrative site plan
- Illustrative floor plans
- Building sections
- Building elevations as appropriate to describe the project design
- Additional rendered perspectives for communication purposes
- Interior elevations
- Interior finish material selections
- Preliminary lighting plan
- Code abstract

January 10, 2019

- Architectural outline specification
 - Indicating assumptions for building envelope materials, windows, translucent glazing systems, roofing materials, interior partition construction, interior doors, ceiling and lighting systems, architectural requirements for structural systems (fire walls and spray fire-proofing) etc.
- Preliminary framing plans and structural framing narrative
- Acoustical report, summarizing the type and general locations of acoustic treatments and separations, anticipated sound transmission class ratings, etc.
- Basis of design report for MEPFP systems. This BOD will include (2) to (3) options for the proposed HVAC systems. The BOD will be detailed sufficiently for a cost estimator to use to price the project in conjunction with the drawings. The BOD along with an MEPFP narrative report will be a deliverable for this phase of the project.
- Review of the existing capacity of the cooling and heating plants, including review of the Tri-M system and discussions with the maintenance staff
- Direction on required MEPFP required architectural spaces
- Preliminary HVAC load calculations
- Conceptual mechanical layout drawings
- Conceptual drawings for the underground utility relocations
- Conceptual electrical power distribution drawings, including feeding the fire pump from the electrical service and generator backup
- Conceptual sprinkler drawings, focusing on the sprinkler service location and the fire pump setup
- We do not anticipate providing conceptual plumbing drawings (pricing requirements can be communicated through the architectural drawings and BOD)
- Project Budget, consisting of
 - Rough-Order-of-Magnitude Construction Budget
 - Project Budget Costs, inclusive of:
 - Permits/Approvals/Impact-Fees
 - Professional Services
 - Legal Services
 - Furniture
 - Fixtures
 - Equipment
 - Recommended Contingencies
 - Ancillary Engineering
 - Testing & Inspections
 - Environmental/Geotechnical Costs
 - Traffic
- Limited Topographic and Existing Conditions Civil Survey
 - We will approximate the boundary based on existing mapping and PASDA. Conventional survey practices will be utilized to locate physical features on the subject site within the project area shown including but not limited to, buildings, roads and driveways, signs, fences, walls, utility poles, fire hydrants, limits of wooded areas, trees six inches (6") dia. or larger, manholes, inlets and drainage structures, visible underground utility structures, and other visible and accessible improvements and natural features.
 - Scope includes approximately 7.25 acres.
 - Spot elevations will be shown and will be expressed to the nearest hundredth of a foot (0.01') on hard surfaces and nearest tenth of a foot (0.1') on soft surfaces, where appropriate.
 - Establish permanent benchmarks on the site. The benchmarks will be shown on the plan and will include the description and elevation to the nearest hundredth of a foot (0.01') along with the location.
 - Utility information from owner-supplied records will be shown along with visible utility appurtenances located in the field.
 - No certification will be made as to the accuracy of these locations or to the presence or absence of any underground utilities or structures.
 - This task does not provide a comprehensive analysis of the right-of-way/property survey of the entire parcel.

January 10, 2019

- The horizontal datum will be in the Pennsylvania State Coordinate System (NAD 83) and the vertical datum will be in the North American Vertical Datum of 1988 (NAVD88) using survey grade GPS observations.
- Qualified surveyors using the applicable equipment as required will perform this work under the direction of a Professional Land Surveyor licensed in the Commonwealth of Pennsylvania.
- Research previously approved Land Development plans of the site in order to obtain its current zoning status. Our goal is to obtain the latest approved plans for the School so that we can avoid a survey of the entire site in order to calculate bulk zoning requirements (impervious coverage, building coverage etc.). Should a reliable zoning summary not be available for the site, we will provide a proposal for survey of the entire site under separate cover.
- Zoning Summary
 - We will determine what variances will be required and prepare a report of our findings. We will then coordinate with the client's attorney to verify our findings. We will also work with the client's attorney to start the zoning application process
 - We will seek out the current allotment of sewer capacity (Equivalent Dwelling Units - EDU's) purchased by the School. We will calculate the additional EDU's required for the proposed use. We will then coordinate with the Sewer Authority to determine if a waiver can be obtained. Should the school not qualify for a waiver, we will prepare a summary of applications required
- Zoning Plan
 - The use of a School appears to be permitted by special exception. We already know that this project will require an application and testimony to the Tredyffrin Zoning Hearing Board. Several issues have already been identified. We will prepare the necessary plan and application for submission to Tredyffrin Township. This scope includes the following:
 - We will prepare a Zoning Plan for submission to Tredyffrin Township. This plan will be prepared utilizing the Sketch Plan being prepared under separate cover. The Zoning Plan will be prepared in accordance with the Tredyffrin Township Zoning and Subdivision and Land Development Ordinances and will be utilized as an exhibit for the Zoning Hearing Board.
 - It is assumed that we will receive an updated zoning chart of the current site. Our scope and fee does not include an evaluation of the entire property for existing zoning conformances. In order to calculate the current zoning conformances, a boundary survey and existing conditions survey for the entire property would be required. Our scope does not include a survey of the entire property or an existing zoning conformance study.
- Preliminary Land Development Plans
 - We anticipate that Tredyffrin Township will require a separate submission for Preliminary and Final Land Development Plans.
 - We will prepare preliminary land development plans for the project. The land development plans will be prepared in accordance with the Tredyffrin Township Zoning and Subdivision and Land Development Ordinances.
 - We will submit the Land Development Plans to Tredyffrin Township. We anticipate that the plans and reports will include:
 - Cover Sheet
 - Notes Sheet
 - Existing Conditions Plans
 - Site Development Record Plans
 - Grading Plans
 - Utility Plans
 - Landscape Plans
 - Lighting Plans
 - Utility Profiles
 - Site Details
 - Erosion and Sediment Control Plan and Report
 - Erosion and Sediment Control Details
 - Post-Construction Stormwater Management Plan and Report

January 10, 2019

- Post-Construction Stormwater Management Details
 - The preparation of applications related to the Land Development is included; however, it will be the client's responsibility to provide checks for necessary fees.
 - As part of the Land Development submission, we will also prepare an application and submission to the Chester County Planning Commission.
 - Additional information necessary for the submission to the Township will be incorporated into the plans. This information may include Recording Blocks, Zoning Tables, etc. necessary for the approval of the plans.
 - A detailed site grading plan will be prepared, depicting necessary modifications to the existing topography of the project area.
 - A detailed utility plan will be prepared depicting new utilities for the site. Pennoni will size all storm sewer conveyance pipes.
 - We will prepare a landscape plan necessary to convey design intent in accordance with the Township requirements.
 - We will prepare a lighting plan necessary to convey the design intent in accordance with the Township requirements for the parking area. We will coordinate with a single lighting manufacturer for the illumination of the parking lot, only.
 - It is assumed Pennoni will be responsible for design, coordination and applications with the water company and sewer authority.
- Stormwater Management Design
 - Post-Construction Stormwater Management Report will be required to show the design of the stormwater management systems. This report will also be used as part of the NPDES Permitting process.
 - Pennoni will research, review and evaluate the existing conditions on the property and the storm sewer facilities on and adjacent to the site. If research and analysis of any off-site systems are required, we will perform that work as additional services based on Pennoni's standard fee schedule.
 - We will utilize the Proposed Grading Plan to prepare a Stormwater Management Report that will address the Ordinance of Tredyffrin Township and the NPDES requirements of the PA DEP.
 - We will design and analyze the proposed storm sewer conveyance system. The analysis will consist of the sizing of the new storm sewer system.
 - As part of the stormwater management design, infiltration testing will be required. The testing is required to be within the proposed stormwater management facility and at the elevation of the bottom of the facility. We assume infiltration testing (up to 10 three ring tests) will be provided by the geo-technical engineer.
- Erosion and Sediment Pollution Control Design
 - An Erosion & Sediment Pollution Control Plan will be required for the development. As part of this scope, we will provide all the necessary calculations and prepare an Erosion & Sedimentation Pollution Control Report for the site as follows:
 - We will prepare an Erosion & Sediment Pollution Control Plan (ESPC) in accordance with Tredyffrin Township and Chester County Conservation District requirements. The ESPC Plan will be designed following the Pennsylvania Department of Environmental Protection's ESPC Manual guidance. The ESPC Plan is likely to include a rock construction entrance, silt socks, inlet protection and a sediment basin.
 - As part of the design we will prepare an ESPC Narrative outlining the project and design requirements for submission to Tredyffrin Township and Chester County Conservation District.
- Final Land Development Plans
 - Our final LD package should reflect the 100% CD package. However, our scope includes modifying the Preliminary LD package to reflect the 20% CD package. However, we will need to determine if the 20% CD's for the building will be sufficient for 100% Final LD plans. For purposes of this scope, we have assumed the 20% CD plans for the building will be sufficient for the 100% final LD plans.
- NPDES Permit
 - The limit of disturbance for the project appears will exceed one (1) acre and therefore an NPDES Permit will be required. The following items will be prepared by our office in accordance with General NPDES Permit requirements. We will prepare plans, applications and supporting documentation for submission

January 10, 2019

of the NPDES application to the Chester County Conservation District (CCCD) for earth disturbance and discharge of stormwater from construction activities.

- o Notice of Intent Form
- o Notification to the Municipality & County
- o PNDI Search and clearance if needed
- o A Post-Construction Stormwater Management and Report
- o An Erosion & Sediment Pollution Control Report
- o This scope includes the preparation of applications related to the NPDES Permit; however, it will be the client's responsibility to provide checks for necessary fees.
- o This scope includes revisions made to the plan as part of the review process. Changes to the plan at the client's or builder's request will be billed as Additional Services at the rates listed below.
- o The NPDES regulations require the recording of the PCSM Plan within 45 days of issuance of the permit. We will assist in recording of this document.
- o The NPDES regulations also require the inspection of the stormwater management facilities, an asbuilt survey, and recording of additional documents as part of the Notice of Termination of the NPDES permit. These items are not included in this scope. We can prepare a proposal for the construction inspection, as-built survey, and recording of the Notice of Termination once the design is finalized permitting
- ACT 537 Sanitary Sewer Planning Module Exemption
 - o We will prepare sanitary sewer calculations for use in applying for a waiver of Sanitary Sewage Planning for the project.
 - o It is assumed the additional space will not require a full planning module. We will prepare the necessary sanitary sewer calculations and coordinate with the Project Architect.
 - o We will prepare the Act 537 Sewage Facilities Planning Application mailer for a waiver of planning module.
 - o We will submit the approved calculations from Tredyffrin and PA DEP.
 - o Our scope and fee does not include design and permitting of a public main extension.

These fees assume that the project will not pursue LEED certification. These fees also include evaluation of several bid Alternates, in pursuit of best value for Tredyffrin Easttown School District.

Scope of work outlined above is considered an amendment to our AIA B121-2014 Master Agreement dated November 1, 2017.

Consultant	Work Description	Estimated Construction Cost	Fee
HSA	Architecture, Project Management, Interior Design, Lighting Design, FFE & Engineering Coordination		\$114,490
AWL	Structural Engineering		\$19,200
SHA	Mechanical, Electrical, Plumbing and Fire Protection Engineering		\$39,130
PAI	Site Survey, Civil Engineering, Landscape Architecture		\$156,545
BF	Third Party Budgeting		\$8,000
MA	Acoustical Evaluation		\$6,500
	TOTALS OF PROPOSED FEES	To-Be-Determined	\$343,865

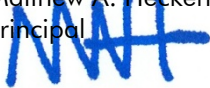
Professional Services Reimbursables Budget \$14,500.

January 10, 2019

The above fees will be not to exceed amounts, and will be invoiced hourly using the rates from our yearly services agreement with the School District. If there is time and monies saved, this will be returned to the District.

Sincerely,
HECKENDORN SHILES ARCHITECTS

Matthew A. Heckendorn, AIA, LEED AP
Principal



Authorized: Arthur McDonnell
Tredyffrin Easttown School District

Date

**Report of the Superintendent and Administrative Staff
to the Tredyffrin/Easttown Board of School Directors**

**January 28, 2019
Regular Board Meeting
7:30 P.M.**

AGENDA MATERIALS

Agenda VI, Priority Discussion/Action

Agenda VI, B: Adoption of the 2019-2020 Preliminary Budget

VIA: Arthur J. McDonnell, Business Manager /Board Secretary

Action Under Consideration: That the Board of School Directors adopts the following Resolutions that pertain to the approval of the 2019 - 2020 preliminary budget proposed by the District's administration:

WHEREAS, a preliminary budget for the 2019 - 2020 school year has been prepared by the District's administration and submitted to the Board of School Directors for the Tredyffrin/Easttown School District for its consideration; and

WHEREAS, the Board has reviewed and fully considered said preliminary budget;

WHEREAS, although Section 311 of the Taxpayer Relief Act of Special Session No. 1 of 2006 requires that the Board approve a preliminary budget, such approval does not limit the consideration of further changes prior to adoption of a final budget.

NOW, THEREFORE, pursuant to Section 311 of the Taxpayer Relief Act of Special Session No. 1 of 2006, the Board of School Directors for the Tredyffrin/Easttown School District, Wayne, Chester County, Pennsylvania, hereby approves and adopts the preliminary budget as follows:

1. The preliminary budget for the 2019 - 2020 school year is in the amount of \$149,645,349 revenues and \$156,398,293 for appropriations on a tentative basis.
2. Public notice of said preliminary budget was given at least ten (10) days before its adoption.
3. The preliminary budget was available for public inspection to all persons who have an interest therein, at least twenty (20) days prior to its adoption by the Board of School Directors.

Furthermore, the Board also:

- a. Authorizes the administration to advertise the District's intent to seek the Act 1 referendum exceptions included in the preliminary budget and to seek such approval from the Pennsylvania Department of Education; and
- b. Authorizes the Superintendent to take any and all actions necessary to ensure legal compliance with submission and approval of the preliminary budget and filing of referendum exceptions.

1. Priority Discussion/Presentation - Arthur J. McDonnell, Business Manager
2. Questions from the Board
3. Comments and/or Questions from Community Members
4. Board Discussion/Deliberation/Action

Tredyffrin/Easttown School District

FY 2019 - 20 Budget Development

**Board Meeting
Priority Discussion
January 28, 2019**

FY 2019-20 Preliminary Budget

(Act 1 Index of 2.3% and Referendum Exceptions of 3.664%)

1	Budgeted Anticipated Revenue	\$142,950,951
2	Budgeted Anticipated Expenditures	\$153,898,293
3	Projected Budget Deficit	(\$10,947,342)
	Estimated Property Tax Revenue from:	
4	Act 1 Index of 2.3%	\$2,581,592
5	*ERC Referendum Exception of .022%	\$24,574
6	*Special Education Referendum Exception of 3.642%	\$4,088,232
7	Projected Budget Deficit	(\$4,252,944)

*Total Estimated Referendum Exceptions for 2019-20

Employer Retirement Contributions of \$24,574 (or .022%)

Special Education Expenditures of \$4,088,232 (or 3.642%)

Tax Impact from Act 1 Index and Referendum Exceptions

		A	B	C	D
					**Increase to
	<u>FY 2019-20</u>	<u>Tax Rate</u>	<u>Projected Revenue</u>	<u>Mills</u>	<u>T/E Homeowner</u>
1			(Current Rate = 22.981)		
2	Act 1 Index	2.3%	\$2,581,592	0.5285	\$134
3	Referendum Exceptions:				
4	Employer Retirement Contributions	0.022%	\$24,574	0.0050	\$1
5	Special Education Expenditures	3.642%	\$4,088,232	0.8369	\$213
6	Total	5.964%	\$6,694,398	1.3704	\$348
7			(New Rate = 24.3514)		
7	**Based on Average Assessment of a T/E home of \$254,482 with a average tax bill of \$5,848				

History of Property Tax Rate

A	B	C	D	E	F
		Referendum Exceptions			
<u>Year</u>	<u>Act 1 Index</u>	<u>PSERS</u>	<u>Special Ed</u>	<u>Tax Increase</u>	<u>Avg. Increase</u>
2018-19	2.4%	0.020%	-	2.42%	\$139
2017-18	2.5%	0.363%	0.337%	3.20%	\$178
2016-17	2.4%	0.60%	0.60%	3.60%	\$191
2015-16	1.9%	1.14%	0.77%	3.81%	\$194
2014-15	2.1%	1.10%	-	3.20%	\$157
2013-14	1.7%	-	-	1.70%	\$82
2012-13	1.7%	1.04%	0.56%	3.30%	\$155
2011-12	1.4%	1.20%	1.17%	3.77%	\$171
2010-11	2.9%	-	-	2.90%	\$126
2009-10	4.1%	-	-	2.95%	\$126
2008-09	4.4%	-	-	4.37%	\$171
2007-08	3.4%	-	-	3.37%	\$128
2006-07	3.9%	(Act 1 of 2006 Becomes Law)		3.90%	\$145
2005-06	-			1.40%	\$51
2004-05	-			0.00%	\$0

Projection Model (Act 1 Index and Referendum Exceptions of 3.664% Tax Increases)

		A	B	C	D	E
		Proposed	Projected	Projected	Projected	Projected
	Revenues	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
1	Total Revenue from Local Sources	\$126,047,843	\$125,750,714	\$125,663,134	\$125,586,676	\$125,479,684
2	Revenue from State Sources	\$12,446,762	\$12,288,878	\$12,363,873	\$12,421,770	\$12,421,770
3	PSERS Subsidy from State	\$10,460,295	\$10,640,854	\$10,769,389	\$10,968,312	\$11,109,089
4	Total Revenue from Federal Sources	\$690,449	\$690,449	\$690,449	\$690,449	\$690,449
5	Total Revenues	\$149,645,349	\$149,370,895	\$149,486,845	\$149,667,207	\$149,700,991
	Expenditures					
6	Salaries	\$62,716,431	\$62,918,482	\$62,918,482	\$62,918,482	\$62,918,482
7	Benefits	\$18,717,266	\$19,299,930	\$19,643,315	\$21,019,331	\$22,427,995
8	PSERS Expenditures	\$20,920,591	\$21,281,708	\$21,538,778	\$21,936,624	\$22,218,177
9	Other Expenditures	\$51,544,005	\$52,558,329	\$54,443,646	\$56,094,014	\$57,603,390
10	Total Expenditures	\$153,898,293	\$156,058,450	\$158,544,221	\$161,968,451	\$165,168,044
11	Budget Imbalance	(\$4,252,944)	(\$6,687,554)	(\$9,057,376)	(\$12,301,244)	(\$15,467,053)
12	Beginning General Fund Balance	\$28,979,559	\$24,726,615	\$18,039,061	\$8,981,685	(\$3,319,559)
13	Change/Use of Fund Balance	(\$4,252,944)	(\$6,687,554)	(\$9,057,376)	(\$12,301,244)	(\$15,467,053)
14	Ending General Fund Balance	\$24,726,615	\$18,039,061	\$8,981,685	(\$3,319,559)	(\$18,786,612)

▪ Act 1 Index of 2.3% and Referendum Exceptions of 3.664% Tax Revenue Included for FY 2019-20

FY 2019-20 Preliminary Budget Summary

Draft

1	Preliminary Budgeted Revenue	\$142,950,951	
2	Budgeted Tax Rate Increase (Act 1 Index)	\$2,581,592	2.3%
3	Budgeted Tax Rate Increase (PSERS Exception)	\$24,574	0.022%
4	Budgeted Tax Rate Increase (Special Education Exception)	\$4,088,232	3.642%
5	Total Preliminary Budgeted Revenue	\$149,645,349	
6	Total Budgeted "Anticipated" Spending	\$153,898,293	
7	Balance	(\$4,252,944)	Satisfied with General Fund Balance Contribution
8	*Budgetary Reserve/Contingency	\$2,500,000	General Fund Balance Commitment
9	Total Budgeted "Authorized" Spending	\$156,398,293	Preliminary Budget
	<u>*Budgetary Reserve/Contingency</u>		
10	Operating (1.0%)	\$1,550,000	
11	Revenue Projection Shortfall	\$350,000	
12	Special Education	\$600,000	
	Total Budgetary Reserve/Contingency	\$2,500,000	

2019-20 Preliminary Budget Resolution

Draft

- WHEREAS, a preliminary budget for the 2019 – 2020 school year has been prepared by the District’s administration and submitted to the Board of School Directors for the Tredyffrin/Easttown School District for its consideration; and
- WHEREAS, the Board has reviewed and fully considered said preliminary budget;
- WHEREAS, although Section 311 of the Taxpayer Relief Act of Special Session No. 1 of 2006 requires that the Board approve a preliminary budget, such approval does not limit the consideration of further changes prior to adoption of a final budget.
- **NOW, THEREFORE, pursuant to Section 311 of the Taxpayer Relief Act of Special Session No. 1 of 2006, the Board of School Directors for the Tredyffrin/Easttown School District, Wayne, Chester County, Pennsylvania, hereby approves and adopts the preliminary budget as follows:**
 1. **The preliminary budget for the 2019 – 2020 school year is in the amount of \$149,645,349 revenues and \$156,398,293 for appropriations on a tentative basis.**
 2. Public notice of said preliminary budget was given at least ten (10) days before its adoption.
 3. The preliminary budget was available for public inspection to all persons who have an interest therein, at least twenty (20) days prior to its adoption by the Board of School Directors.
- Furthermore, the Board also:
 - a. Authorizes the administration to advertise the District’s intent to seek the Act 1 referendum exceptions included in the preliminary budget and to seek such approval from the Pennsylvania Department of Education; and
 - b. Authorizes the Superintendent to take any and all actions necessary to ensure legal compliance with submission and approval of the preliminary budget and filing of referendum exceptions.

FY 2019-20 Key Dates for Budget Development

Draft

- A. January 18, 2019 – Public Notice to Adopt FY 2019-20 Budget unless resolution is passed to stay at or below the Act 1 index
- B. January 28, 2019 – Board Meeting to Adopt FY 2019-20 Preliminary Budget unless resolution is passed to stay at or below the Act 1 index
- C. February 28, 2019 – Deadline to publish notice of intent to file for exceptions (Deadline to file for exceptions is March 7, 2019)
- D. March 11, 2019 – Budget Workshop I
- E. April 8, 2019 – Budget Workshop II
- F. April 22, 2019 – Adopt Proposed Final Budget for FY 2019-20
- G. June 10, 2019 – Adopt Final Budget for FY 2019-20

2018-19 General Fund Balance Commitments

	A	B
1	2018-19 Budget Commitment and Contingency	\$5,245,509
2	Capital Projects	\$4,006,072
3	Vested Employee Services	\$12,388,333
4	PSERS Contingency	\$4,248,676
5	Healthcare Contingency	\$4,200,000
6	Assigned to: Athletic Fund	\$254,313
7	Total	\$30,342,903

**Report of the Superintendent and Administrative Staff
to the Tredyffrin/Easttown Board of School Directors
January 28, 2019
Regular Board Meeting
7:30 P.M.**

AGENDA MATERIALS

VIII, Consent Agenda

VIA: Richard Gusick, Superintendent of Schools

Action Under Consideration: That the Board of School Directors approves the following Recommended Actions under the Consent Agenda (VIII):

- A. Minutes of the January 2, 2019 Regular Board Business Meeting
- B. Receive Financial Reports
- C1. Routine Personnel Actions
- C2. Contracted Services for the 2018-2019 School Year
- D1. 2019 District Summer Reading Program
- E1. Acceptance of Gifts
- E2. Successful Bids
- E3. Agreement with Starlite
- E4. CHESCONET Renewal Agreement
- F1. 2019 Extended School Year Program
- H1. Policies for Second Reading

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped, and approval is given in one motion. In the event a Board member wants to discuss any item, the Board President will move it to an appropriate place on the agenda. A Board member may vote no or abstain with respect to Consent Agenda items without the need for removing the item from the Consent Agenda.

Consent VIII, A: Minutes of the January 2, 2019 Regular Board Business Meeting

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

Action Under Consideration: That the Board of School Directors approves the minutes of the January 2, 2019 Regular Board Business Meeting (see attachment):

The Tredyffrin/Easttown Board of School Directors met in regular session on the above date at Conestoga High School, 200 Irish Road, Berwyn.

Members present: Kyle Boyer, Michele Burger (via phone), Scott Dorsey, Roberta Hotinski, Todd Kantorczyk, Katharine Murphy, Edward Sweeney, Heather Ward and Tina Whitlow.

Others in attendance:

- Richard Gusick, Superintendent of Schools;
- Arthur J. McDonnell, Business Manager/Board Secretary;
- David Francella, Treasurer;
- Ken Roos, District Solicitor;
- Jeanne Pocalyko, Director of Human Resources;
- Chris Groppe, Director of Individualized Student Services;
- Wendy Towle, Director of Curriculum, Instruction, Staff Development and Planning;
- Mark Cataldi, Director of Assessment and Accountability;
- Mike Szymendera, Director of Instructional Technology;
- Oscar Torres, Director of State and Federal Programs/Curriculum Supervisor;
- Michele Staves, Curriculum Supervisor;
- Amy Meisinger, Principal, Conestoga High School;
- Patrick Boyle, Assistant Principal, Conestoga High School;
- Bob DiSipio, TEEA President

Call to Order and Salute to the American Flag

Comments/Questions from Community Members:

- None.

Priority Discussion/Action
\$30,000,000* Bond Issue

The Board of School Directors approved a resolution authorizing the incurrence of non-electoral debt by the Tredyffrin/Easttown School District pursuant to the Local Government Unit Debt Act, as amended and to evidence such indebtedness by the issuance of a series of its General Obligation Bonds, Series of 2019 and to pay the cost and expenses related to the issuance of the Bonds.

Todd Kantorczyk moved, then the motion was seconded, that the Board of School Directors approve the established parameters for the \$30,000,000 Bond Issue.

Board Discussion

- Scott Dorsey commented on the Bond Issue.
- Heather Ward commented on the Bond Issue.
- Ed Sweeney commented on the Bond Issue.

Comments/Questions from Community Members

- Ray Clarke commented on the Bond Issue.
- Neil Colligan commented on the Bond Issue.

Board Discussion

- Todd Kantorczyk commented on the Bond Issue.
- Roberta Hotinski commented on the Bond Issue.
- Ed Sweeney commented on Bond Issue.
- Michele Burger commented on the Bond Issue.
- Scott Dorsey commented on the Bond Issue.

Art McDonnell called a roll call vote:

Roberta Hotinski: Yes
Kyle Boyer: Yes
Michele Burger: Yes
Heather Ward: Yes
Ed Sweeney: No
Kate Murphy: Yes
Todd Kantorczyk: Yes
Scott Dorsey: Yes
Tina Whitlow: Yes

After the roll call vote, the motion passed 8-1.

2019 – 2020 Preliminary Budget Proposal

The Board of School Directors authorized the Administration to make the 2019– 2020 Preliminary Budget Proposal available for inspection not later than January 3, 2019;

Authorized the Administration to provide public notice not later than January 18, 2019, that the Board intends to adopt a Preliminary Budget at its regularly scheduled meeting on January 28, 2019;

Authorized the Administration to take any and all actions necessary to ensure legal compliance with approval of the Preliminary Budget;

Authorized the Administration to publish notice of the intent to file for referendum exceptions with the Pennsylvania Department of Education and/or the Chester County Court of Common Pleas at least one week prior to filing for such exceptions and to file for such exceptions not later than March 7, 2019;

Adopted this 2nd day of January 2019.

Tina Whitlow moved, then the motion was seconded, that the Board of School Directors approve the 2019 – 2020 Preliminary Budget Proposal.

Board Discussion

- Kate Murphy commented on the 2019 – 2020 Preliminary Budget.
- Heather Ward commented on the 2019 – 2020 Preliminary Budget.
- Todd Kantorczyk commented on the 2019 – 2020 Preliminary Budget.
- Roberta Hotinski commented on the 2019 – 2020 Preliminary Budget.
- Ed Sweeney commented on the 2019 – 2020 Preliminary Budget.
- Scott Dorsey commented on the 2019 – 2020 Preliminary Budget.

Comments/Questions from Community Members

- Neil Colligan commented on the 2019 - 2020 Preliminary Budget.
- Ray Clarke commented on the 2019 – 2020 Preliminary Budget.
- Nancy Coradi commented on the 2019 – 2020 Preliminary Budget.

Art McDonnell called a roll call vote:

Roberta Hotinski: Yes
Kyle Boyer: Yes
Michele Burger: Yes
Heather Ward: Yes
Ed Sweeney: No
Kate Murphy: Yes
Todd Kantorczyk: Yes

Scott Dorsey: Yes
Tina Whitlow: Yes

After the roll call vote, the motion passed 8-1.

Conestoga High School Expansion Project

David Farabaugh, Heckendorn Shiles Architects, Ltd., presented on the Conestoga High School Expansion Project.

Board Discussion

- Todd Kantorczyk commented on the Conestoga High School Project.
- Heather Ward commented on the Conestoga High School Project.
- Kyle Boyer commented on the Conestoga High School Project.
- Ed Sweeney commented on the Conestoga High School Project.
- Tina Whitlow commented on the Conestoga High School Project.
- Michele Burger commented on the Conestoga High School Project.
- Scott Dorsey commented on the Conestoga High School Project.
- Roberta Hotinski commented on the Conestoga High School Project.

Comments/Questions from Community Members:

- Chris Redmond commented on the Conestoga High School Project.
- Bruce Alperin commented on the Conestoga High School Project.
- Ray Clarke commented on the Conestoga High School Project.

Committee and Ambassador Reports

- A. Ad Hoc Public Information Committee – Heather Ward
- B. Intermediate Unit/Technical School – Ed Sweeney
- C. Policy – Katharine Murphy
- D. Diversity - Tina Whitlow
- E. Finance – Todd Kantorczyk
- F. Education – Dr. Roberta Hotinski
- G. Ad Hoc Legislative – Kyle Boyer
- H. Facilities - Michele Burger

Consent Agenda

Minutes of the November 27, 2018 Regular Board Business Meeting and December 3, 2018 Reorganization/Regular Board Business Meeting

The Board of School Directors approved the minutes of the November 27, 2018 Regular Board Business Meeting and the December 3, 2018 Reorganization/ Regular Board Business Meeting

Received Financial Reports

That the Board of School Directors received and approved the following monthly reports:

FURTHER, that the Treasurer is authorized to pay current invoices and payroll from the General Fund not to exceed the amount of \$20,000,000.00 for the month of February.

FURTHER, that the Treasurer was authorized and therefore did pay invoices and payroll from the General Fund in the actual amount of \$9,357,098.91 for the month of November.

Routine Personnel Actions

Resignations/Releases/Retirements

The Board of School Directors approved the following resignations/releases/retirements:

Donna Bartha, secretary “A”, TEAO, resignation, effective 1/3/19
 Donna Mackowiak, payroll/bookkeeper “A”, TEAO, resignation, effective 1/2/19
 Mariana Serna Gallego, custodian, Hillside Elementary, resignation, effective 12/20/18

Appointments

The Board of School Directors approved the following appointments; changes in position and/or location:
 Langston Chambers, (.5) general kitchen worker, New Eagle Elementary, at an hourly rate of \$12.47, effective 12/17/18*
 Amanda Donia, additional (.5) FTE teacher, Long Term Substitute Contract, Valley Forge Middle, salary based and prorated on an annual salary of \$52,021, effective 12/7/18 to 6/30/19
 Cosette Elliott, (.57) general kitchen worker, change in location to Conestoga High, effective 12/17/18
 Emily Heckman, teacher, Long Term Substitute Contract, New Eagle Elementary, salary based and prorated on an annual salary of \$53,239, effective 1/2/19 to 5/23/19*
 Corey Lee, (.5) FTE custodian, Maintenance/NOC, at an hourly rate of \$16.95, effective 12/10/18
 Carly Seabrook, (.5) FTE teacher, Long Term Substitute Contract, Hillside Elementary, salary based and prorated on an annual salary of \$52,021, effective 2/11/19 to 6/30/19*
 Mariana Serna Gallego, substitute custodian, District, at an hourly rate of \$11.78 effective 12/21/2018
 Nicole Short, teacher, Temporary Professional Employee Contract, Valley Forge Elementary, salary based and prorated on an annual salary of \$59,375, effective 12/01/18
 Rosemarie Smith, substitute general kitchen worker, District, at an hourly rate of \$12.00, effective 11/12/18
 Nicole Stagias, teacher, (.5) FTE Temporary Professional Employee Contract, (.5) Long Term Substitute Contract, Conestoga High, salary based and prorated on an annual salary of \$62,882, effective 12/4/18
 Jason Waltman, substitute custodian, District, at an hourly rate of \$11.78, effective 12/20/18*

* Employment contingent upon appropriate Personnel processing and State and Federal requirements.

Probationary Period Wage Adjustments

The Board of School Directors approved the following wage adjustments consistent with the Collective Bargaining Agreement for the following employees who have completed their 90-day probationary period:
 Deborah Kershinski, custodian, Conestoga High, effective 12/28/18
 Ebony Rorie, general kitchen worker, Conestoga High, effective 11/26/18
 Anthony Thompson, custodian, Conestoga High, effective 11/25/18

Volunteer Report

BEAUMONT ELEMENTARY SCHOOL

Assemblies

Kate Murphy Mary Ellen O'Donnell Meredith Orlowski

Library

Carrie Rongner-Cook	Kate Etherington	Audrey Fugaro	Nancy Guo
Komal Kapadia	Lisa Lawler	Ying Cai Li	Leigh Martin
Tom Marvin	Julia Morrill	Meredith Orlowski	Lisa Schwarcz
Anna Umsted	Sara Valenti		

Girls on the Run

Kari Scott Jessica Sugalski Cara Wiechecki

Mystery Reader

Audrey Arnaud	Amy Biborosch	Colleen Brawn	David Bruhin
Paula Cardenas	David Carlson	Tony Cheslock	Lesley Dente
Katie Donnelly	Mike Donnelly	Erin Giovanni	Chris Gleason

Liz Hardy	Kevin Kolmer	Weiwei Lei	Jennifer Luo
Alicia Mendicino	Sara Neville	Mike O'Donnell	Nimesh Shah
Ashley Suchecki	Caitlin Tucker	Charlotte Williams	Tiffany Wolcott
Sin Kei Yeung	Hui Yu		
Walking Club			
Maria Bruhin	Julie Cervini	Abigail Charpentier	Becky Cogswell
Nadia Gerard	Amanda Kaune		
School Store			
Paula Cardenas	Megan Doble	Liz Hardy	Kerry Jarema
Alex Li	Alicia Mendicino	Dave Norris	Magan Pilato
Hong Shen	Ashley Suchecki	Paul Suchecki	Jessica Weinberg
Christine Wilkerson	Helen Zhou		
Science Club			
Jessica Benatti	Deanna E		
Yearbook			
Ashley Suchecki			
Fourth Grade Art Project			
Alicia Asselta	Paula Cardenas	Nadia Gerard	Komal Kapadia
Amanda Kaune	Renee Liberato	Purusha Mostoller	Michelle Moua
Amie Potsic	Maura Redmond	Amy Stoios	
Holiday Party Helpers			
Yoko Ameriks	Jen Anderson	Jim D'Andrea	Kim Anthony
Audrey Arnaud	Mary Kay Attanasi	Tina Aufiero	Ani Bajaj
Tara Bannon	Jaclyn Bass	Amy Benchener	Susie Bernholdt
Amy Biborosch	Jen Bracco	Sylvia Brandi	Michele Brown
Maria Bruhin	David Bruhin	Brooke Campbell	Merritt Carew
Sarah Carl	Genevieve Carlson	Julie Cervini	Vijaya Chandrasekaran
Michelle Cherny	Amanda Clark	Tim Cogswell	Sacha Connor
Michael Cook	Melissa Cunningham	Ana Da Costa	Jeanne Dechiario
Megan Doble	Katrina Donnelly	Michelle Duncan	Krissy Edginton
Leslie Elliott	Kate Etherington	Stacy Euler	Jeffrey Evitts
Bo (Beth) Feng	Kristen Fitzgerald	Audrey Fugaro	Jen Gallagher
Morgan Gerard	Carey Gillis	Erin Giovanni	Rebecca Green
Amaya Green	Bao-Quyen Haelle	Liz Hardy	Jassamine Harris
Jennifer Hinderliter	Auste Joost	Cierra Joyce	Vaibhav Katkade
Amanda Kaune	Lindsey Keys	Beth Krewson	Andrea Krick
Robin Lane	Lindsay Laudal	Carline Le Blanc	Leah LeComte
Stacey Lendener	Naichia Li	Alex Li	Tindy Li
Ling Li	Jennifer Licate	Colleen Lidstone	Yaling Lo
Ellen Lu	Min Lubiniecki	Seema Maneckshaw	Patricia Markell
Deane Mariotti	Leigh Martin	Kate Mayer	Claudette McCarron
Margot McGinley	Lauren McLaughlin	Alicia Mendicino	Ashley Meyers
Martha Minga	Carrie Moralle	Melissa Morgan	Julia Morrill
Jamie Mozzone	Mike Neeb	Patty Neeb	Anna Nicolas
Amy Orcutt	Meredith Orlovski	Becky Ormsbee	Katrina Parker
Liz Patterson	JoAnne Pepitone	Julie Pijawka	Magan Pilato
Ruth Pulliam	Jin Qian	Maura Redmond	Peggy Roach

Lisa Schwarcz	Megan Schwartz	Ami Shah	Hong Shen
Shannon Sikirica	Roxanne Smith	Emily Spring	Ashley Suhecki
Marina Sun	Beth Sun	Yue Sun	Doug Sweet
Kris Toscano	Missy Tyler	Sara Vose	Yinnan Wang
Jessica Weinberg	Cara Wiechecki	Amanda Wollick	Aimee Wright
Jenny Yao	Hui Yu		

DEVON ELEMENTARY SCHOOL

Classroom

Suresh Andhale	Kaitlin Barry	Swetha Basavarajappa thohad	Doug Bellew
Rajeswari Chittamuru	Jessica Cornacchio	Karapet Davtyan	Mary Devereaux
Ruchi Dhabria	Reena Dhar	Jim Kawka	Shane Kawka
Sarabeth Krulock	Xueyuan Liu	Aviva Miller	Geeta Mirchandani
Erica Mitchell	Dawn Mohr	Kristen Morris	Joanna Morrissey
Todd Morrissey	Vasantha Naru	Ramya Raghavendra Rao	Ratika Rajesh Chavan
Sheeva Reilly	Julie Reynolds	Colleen Shute	Angela Sipe
Maureen Sola	Kim Sylvester	Clare Tudge	Rajarajeswari Vanam
Tracy Viola			

Yearbook

Nikole Salata	Barbara Schiff	Lisa Schreiber	Shweta Yadav
Meg Taft			

NEW EAGLE ELEMENTARY SCHOOL

Classroom

Oliver Armstrong	Amanda Atkinson	Lindsay Belzer	Alicia Bond
Sara Boye	Ashley Bonelli	Monica Church	Caitlin Cuellar
Carol DiBari	Alison Dyer	Jean Febbo	Julie Gaul
Sara Gawthrop	Heather Guerin	Anjali Gupta	Jackie Halpern
Sherry Han	Susan Huey	Jing Jin	Janeen Jonak
Kathleen Johnson	Maggie Johnson	Christi Kenney	Stephanie Kline
Ann Kupinski	Mark & Mary Sue Mansfield	Suzanne McAllister	Larissa Mott
Christina Nagel	Caitlin Navarro	Brooke Nepereny	Ryan Oswald
Joanna Patterson	Amiee Quinn	Roxana Rohe	Sylvia Ryland
Saloni Sharma	Jennifer Shin	Alison Vachris	Lois Worton
Wendy Young	Ann Zhang		

Library

Lindsay Belzer	Lucy Bennett	Alicia Bond	Monica Church
Caitlin Cuellar	Carol DiBari	Alison Dyer	Tracy Frederick
Julie Gaul	Sara Gawthrop	Sherry Han	Karen Hauser
Susan Huey	Janeen Jonack	Christi Kenney	Stephanie Kline
Amber Levy	Mary Sue Mansfield	Suzanne McAllister	Larissa Mott
Brooke Nepereny	Joanne Patterson	Amiee Quinn	Sylvia Ryland
Gay Spaulding	Alison Vachris	Lois Worton	Wendy Young
Ann Zhang			

VALLEY FORGE

ELEMENTARY SCHOOL**Cafeteria**

Shagun Patnaik

Lobby

Emily Brunner Kamila Jodzio

Library

Rili Ahmad	Stacy Albert	Melissa Almansa-Keene	Kim Aquilante
Geisa Arnold	Emily Carteen	Tarin Cataldo	Jillian Conlin
Wendy Cooper	Robin Cvitanov	Amanda D'Ascanio	Claire DeCurtis
Laura DeJong	Alexis DiLullo	Lauren Doran	Lesley Farrell
Maryellen Fulton	Maggie Gaines	Jie Gao	Dipika Gupta
Heather Hill	Elizabeth Hoffman	Un Kyong Ho	Amanda Ivory
Kamila Jodzio	Olutola Jordan	Ikuko Karacsony	Christopher Keene
Tereza Keohane	Kim Kerns	Shannon Korff	Leah Krider
Chulani	Anne Luba	Amy Lynch	Jamie Lynch
Kudalugodaarachchi			
Lin Ma	Heather Manifold	Marie-Josee Masella	Heather McConnell
Susan McGowan	Christine Miller	Karen Murray	Sharmeen Mussani
Jo Novelli	Yunjin No	Jenette Oddo	Sowmya Odimikal
			Aravamudhan
Shirley Osborne	Tina Parson	Moji Pour	Swetha Putumbaka
Gomathi Ramadoss	Neeru Rattan	Lauren Rudolf	Jon Rust
Andrea Sau	Amy Saylor	Linda Schubert	Chris Shelton
Kimberly Sokol	Julie Soura	Aimee Stabley	Brooke Stienes
Jackie Wahlers	Brooks White	Doug Wilson	Kristen Wright
Fanny Yuliana	Katherine Zhou		

Publishing Center

Tarin Cataldo	Robin Cvitanov	Erika Dawson	Alison Murray
Moji Pour	Jean Rauscher	Kim Reeder	Lauren Rudolf
Brooks White			

Miscellaneous

Tony Albert	Dina Alkhatib	Pamela Badolato	Jackie Banister
Stacey Barry	Risa Boerner	Andrew Cvitanov	Claire DeCurtis
Alexis DiLullo	Ed Dolan	Sheryl Fleegler	Maryellen Fulton
Maggie Gaines	Suzette Grilley	Davie Greger	Audrey Groseclose
Jenny Ham-Roberts	Sarah Humbarger	Kamila Jodzio	Ikuko Karacsony
Zi-ninn Lee	Heather Lewis	Cheryl Lowery	Stephanie Lucot
Heather Manifold	Simmer Marcelli	Brian Mayo	Joann Mayo
Jackie McHugh	Rachel Michalek	Amanda Miller	Amanda Mlinar
Yunjin No	Jenette Oddo	Marie-Claire Perreault	Elena Poltaraus
Jean Rauscher	Sybil Rodrigo	Lauren Rudolf	Ingrid Sandorff
Cammy Sawby	Aimee Stabley	Jean Trippe	Jackie Wahlers
Ashley Walker	Brooks White	Amanda Whitehead	

School Store

Alysa Hansen	Heather Hill	Marie-Josee Masella	Ashlie Smith
Caren Trudel	Amanda Whitehead		

Executive Board

Stacy Barry	Emily Carteen	Alexis DiLullo	Davie Greger
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Audrey Groseclose
Heather Mc Connell
Swetha Putumbaka

Shilpa Gupta
Susan Mc Gowan
Julie Soura

Simmer Marcelli
Adrienne Miller
Brooks White

Chandini Mathur
Amanda Mlinar
Doug Wilson

**TREDYFFRIN/EASTTOWN
MIDDLE SCHOOL**

School Store

Catherine Beachell

Christine Beckwith

Kelly Bickel

Christine
Cunningham

Jeong Duffy
Jacquelyn Henry
Ji Luo

Kate Farabaugh
Tracy Hughes
Margot McGinley

Lauren Forman
Anita Laloo
Kathleen Meaney

Elizabeth Hardy
Tracy Liebszeit
Alyssa Metz-
Topodas

Kate Miller
Carli Younce

Maura Redmond

Barbara Todd

Tracy Viola

Art Studio

Rita Thompson

8th Grade Presentation on

Drug Use

Jerry Turner

Snow Ball Dance

Chaperone

Melissa Kennedy

**VALLEY FORGE MIDDLE
SCHOOL**

Volunteers

Kerry DeFelippo

Bernadette Logan

CONESTOGA HIGH SCHOOL

Faculty & Retiree Dessert

Carol Abele
Audrey Kese

Melissa Acton
Joni D King

Kerry Borska
Tracey King

Lisa Davis
Margaret Mac
Kenzie

Virginia Porras

Kelly Walker

Diane Ward

Drivers

Jeannette Alwine
Sarah Grossman

Tracy Castelli
Margaret Mac Kenzie

Karen Celebuski
Evans Pancoast

Betty Hannan

Attendance Office

Carol Connolly
Shihong Sheng

Dana Derkacz

Eileen Dirkes

Cindy Sillhart

Main Office

Melissa Acton
Dana Derkacz
Karen Seifert

Anaid Calvitti
Heidi Mallott
Erin Shine

Susan Canas
Kristy Moesler

Tish Connell
Francie Rosato

Student Services

Melissa Acton
Margaret Mac Kenzie
Sarah Regan

Barbara Bashe
Jane Martin
Jennifer Roessler

Manjari Doshi
Kristy Moesler

Susan Hirshman
Carol Overene

2019 – 2020 Curriculum Offerings for Kindergarten through Grade 12

The Board of School Directors approved the attached listing of curriculum offerings in the elementary and middle schools, and for the high school, the course offerings listed in the Program of Studies for the 2019-2020 school year.

<p>Tredyffrin/Easttown School District</p> <p>K-8 CURRICULUM OFFERINGS</p> <p>2019-2020</p> <p>ELEMENTARY SCHOOL (K-4)</p> <ul style="list-style-type: none"> ◆ ESL (<i>English as a Second Language</i>) ◆ HEALTH ◆ KINDERGARTEN PROGRAM ◆ LANGUAGE ARTS ◆ MATHEMATICS ◆ PATHS (<i>Promoting Alternative Thinking Strategies</i>) ◆ SCIENCE ◆ SOCIAL STUDIES ◆ SPECIAL AREAS (<i>including Art, Library Skills, Music, Physical Education</i>) <p>MIDDLE SCHOOL (5-8)</p> <ul style="list-style-type: none"> ◆ ENGLISH ◆ ESL (<i>English as a Second Language</i>) ◆ WORLD LANGUAGES (<i>including Spanish and French [Grades 5-8]</i>) ◆ MATHEMATICS ◆ READING ◆ SCIENCE ◆ SOCIAL STUDIES ◆ SPECIAL AREAS (<i>including Art, Family & Consumer Sciences [Grades 7-8], Health, Music, Physical Education, Technology Education [Grades 7-8]</i>) 	
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2018-2019 Ready to Learn Block Grant – Academic Performance of Student Subgroups and Literacy & Math Coaching

The Board of School Directors approved the Ready to Learn Block Grant Budget as allocated below in the amount of \$199,614 for the 2018-2019 school year.

READY TO LEARN BLOCK GRANT BUDGET 2018-2019

The Ready to Learn (RTL) Block Grant is a Pennsylvania state grant that began in 2014-15. In the current year, the District was awarded \$199,614 from the RTL. This is the same amount that was awarded during the 2016-2017 and 2017-2018 school years. The breakdown of the funds is detailed below:

1000 Instruction (Salaries) \$199,614

A portion of the Ready to Learn Block Grant funds will be utilized to provide additional instructional time for children whose achievement levels are below proficient according to state tests and local assessments. A total of \$50,894 will be used to pay the salaries and benefits of teachers and instructional assistants involved in the after-school program. During the 2017-2018 school year, the same dollar amount from the Ready to Learn Block Grant was used for the after-school homework club.

The remaining funds from the 2018-2019 Grant will be used for Literacy and Math Coaching. A total of \$148,720 will partially fund the salaries of five Math Specialists (one at each of the five elementary schools). The focus is to fill in gaps, develop procedural and conceptual fluency and problem-solving strategies to improve PSSA math and literacy skills.

Acceptance of Gifts

The Board of School Directors accepted with pleasure and appreciation the following donation:

\$500 donated by Mrs. Patricia Bove to the Tredyffrin/Easttown School District in memory of Stoughton Watts, Justin Watts and Mary Jane Savage.

A thank you note will be sent to the above by the Secretary to the Board.

Contract with Approved Private Schools

The Board of School Directors approved a contract between the Tredyffrin/Easttown School District and an Approved Private School to provide mandated services for a District student. This contract covers services for the 2018-2019 school year at a total cost not to exceed \$60,670.

The Board of School Directors approved a contract between the Tredyffrin/Easttown School District and an Approved Private School to provide nursing services for a District student. This contract covers services for the 2018-2019 school year.

Agreement with CCIU Brandywine Virtual Academy

The Board of School Directors approved the attached contract between the Tredyffrin/Easttown School District and the CCIU Brandywine Virtual Academy to provide educational services to students.

Scott Dorsey abstained from, check #124613 and #124834, payable to Delta T under financial reports section of the Consent Agenda.

Todd Kantorczyk moved, then the motion was seconded, that the Board of School Directors approve the Consent Agenda. The motion passed 9-0.

Other Actions Under Consideration

None.

Public Comment

- None.

Michele Burger expressed the Board's appreciation for the gifts.

Information

School Board Meetings

Ken Roos, the District solicitor, stated that there has been one executive session since the last Board meeting. Board members were updated on personnel and real estate matters.

December 3, 2018 at 6:00 p.m. and 8:30 p.m.

January 2, 2019 at 6:00 p.m.

Future School Board Business Meetings:

Monday, January 28, 2019, Regular Board Business Meeting -7:30 p.m., at Conestoga High School, 200 Irish Road, Berwyn

Monday, February 25, 2019, Regular Board Business Meeting - 7:30 p.m., at Conestoga High School, 200 Irish Road, Berwyn

Monday, March 11, 2019 Budget Workshop I - 7:30 p.m., Conestoga High School, 200 Irish Road, Berwyn

Announcements

- Scott Dorsey expressed appreciation for the outpouring of support he's received with the passing of his father.

The meeting was adjourned 10:40 pm.

Submitted by,

Arthur J. McDonnell
Board Secretary

(minutes prepared by M. Durante)

Consent VIII, B: Receive Financial Reports

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

Action Under Consideration: That the Board of School Directors receives and approves the following monthly reports (see attachments):

A. Fund Balance	G. Budget Transfers
B. Investments	H. Student Activity Funds
C. Revenues Summary	I. Capital Projects Fund
D. Revenues	J. Capital Projects Bonds Fund
E. Appropriations Summary	K. Cafeteria Fund
F. Appropriations	L. Check Register
	M. Trust Fund

FURTHER, that the Treasurer is authorized to pay current invoices and payroll from the General Fund not to exceed the amount of \$20,000,000.00 for the month of February.

FURTHER, that the Treasurer was authorized and therefore did pay invoices and payroll from the General Fund in the actual amount of \$11,500,140.71 for the month of December.

TREDYFFRIN/EASTTOWN SCHOOL DISTRICT
TREASURER'S REPORT
December 2018

SCHEDULES

- A. FUND BALANCE
- B. INVESTMENTS
- C. REVENUES SUMMARY
- D. REVENUES
- E. APPROPRIATIONS SUMMARY
- F. APPROPRIATIONS
- G. BUDGET TRANSFERS
- H. STUDENT ACTIVITY FUNDS
- I. CAPITAL PROJECTS FUND
- J. CAPITAL PROJECTS BONDS FUND
- K. CAFETERIA FUND
- L. CHECK REGISTER
- M. TRUST FUND

**TREDYFFRIN/EASTTOWN SCHOOL DISTRICT
INCOME REPORT
DECEMBER
2018 - 2019**

		A	B	C = B - A	D = C / A	E	F	G = F - E	H = G / E
		Budget 2018-2019	Year-To-Date Income	Budget Variance	% of Variance	Budget 2017-2018	Year-To-Date Income	Budget Variance	% of Variance
Local Income:									
6111	Real Estate Taxes	110,691,836.00	109,171,327.10	(1,520,508.90)	-1.37%	106,826,744.00	105,419,372.80	(1,407,371.20)	-1.32%
6112	Interim R E Taxes	578,615.00	623,050.96	44,435.96	7.68%	465,982.00	616,042.20	150,060.20	32.20%
6113	Public Utility	114,490.00	109,268.60	(5,221.40)	-4.56%	115,049.00	105,740.06	(9,308.94)	-8.09%
6150	R.E. Transfer - 511	3,169,543.00	1,775,460.78	(1,394,082.22)	-43.98%	2,841,790.00	1,608,746.15	(1,233,043.85)	-43.39%
6154	Amusement Tax	27,703.00	16,533.29	(11,169.71)	-40.32%	26,521.00	10,459.16	(16,061.84)	-60.56%
6400	Delinquent Tax	1,009,919.00	441,885.62	(568,033.38)	-56.25%	1,136,594.00	292,444.44	(844,149.56)	-74.27%
6510	Investment Income	569,031.00	607,630.69	38,599.69	6.78%	222,335.00	353,752.83	131,417.83	59.11%
6700	Parking Revenue	54,000.00	54,000.00	0.00	0.00%	54,000.00	54,000.00	0.00	0.00%
6700	Student Activities Revenue	176,684.00	159,539.00	(17,145.00)	-9.70%	172,870.00	109,138.00	(63,732.00)	-36.87%
6800	Revenue from the IU	788,706.00	57,938.14	(730,767.86)	-92.65%	780,564.00	105,842.51	(674,721.49)	-86.44%
6910	Rentals	623,536.00	291,453.25	(332,082.75)	-53.26%	560,872.00	240,650.00	(320,222.00)	-57.09%
6911	Teamer Field Rental	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
6920	PTO Donations	67,835.00	500.00	(67,335.00)	-99.26%	63,236.00	70.00	(63,166.00)	-99.89%
6940	Current tuition	7,935.00	0.00	(7,935.00)	-100.00%	8,290.00	0.00	(8,290.00)	-100.00%
6990	Miscellaneous Revenue	188,638.00	79,374.56	(109,263.44)	-57.92%	157,834.00	143,267.33	(14,566.67)	-9.23%
6990	Advertising Revenue	0.00	2,720.00	2,720.00	0.00%	0.00	0.00	0.00	0.00%
	Total Local Income	118,068,471.00	113,390,681.99	(4,677,789.01)	-3.96%	113,432,681.00	109,059,525.48	(4,373,155.52)	-3.86%
State Income:									
7110	Basic Subsidy	3,545,075.00	1,352,594.60	(2,192,480.40)	-61.85%	3,468,842.00	1,290,172.00	(2,178,670.00)	-62.81%
7160	Tuition for Orphans	0.00	0.00	0.00	#DIV/0!	68,465.00	0.00	(68,465.00)	-100.00%
7271	Special Education	2,256,004.00	1,026,368.00	(1,229,636.00)	-54.51%	2,220,807.00	1,015,174.00	(1,205,633.00)	-54.29%
7310	Transportation	1,569,667.00	747,889.00	(821,778.00)	-52.35%	1,737,529.00	730,299.00	(1,007,230.00)	-57.97%
7320	Rentals and Sinking Fund	305,000.00	5,602.82	(299,397.18)	-98.16%	315,000.00	111,149.48	(203,850.52)	-64.71%
7330	Health Services	155,135.00	1,402.19	(153,732.81)	-99.10%	154,891.00	0.00	(154,891.00)	-100.00%
7340	State Property Tax Reduction	2,099,869.00	2,099,868.70	(0.30)	0.00%	2,099,853.00	2,099,852.66	(0.34)	0.00%
7501	PA Accountability Grants	199,614.00	199,614.00	0.00	0.00%	199,614.00	0.00	(199,614.00)	-100.00%
7599	Other State Rev	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	#DIV/0!
7810	Social Security	2,185,117.00	358,860.93	(1,826,256.07)	-83.58%	2,184,110.00	347,259.09	(1,836,850.91)	-84.10%
7820	Retirement	9,729,438.00	4,801,619.62	(4,927,818.38)	-50.65%	9,214,538.00	1,475,278.11	(7,739,259.89)	-83.99%
	Total State Income	22,044,919.00	10,593,819.86	(11,451,099.14)	-51.94%	21,663,649.00	7,069,184.34	(14,594,464.66)	-67.37%
8000	Federal Projects	729,740.00	511,548.01	(218,191.99)	-29.90%	750,587.00	164,285.89	(586,301.11)	-78.11%
9000	Other Fin. Sources	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
	TOTAL INCOME	140,843,130.00	124,496,049.86	(16,347,080.14)	-11.61%	135,846,917.00	116,292,995.71	(19,553,921.29)	-14.39%

**TREDYFFRIN/EASTTOWN SCHOOL DISTRICT
EXPENDITURE REPORT
DECEMBER
2018-2019**

	A	B	C = A - B	D = B / A	E	F	G = E - F	H = F / E	
		2018-2019				2017-2018			
		Year-to-Date				Year-to-Date			
	Budget	Expenditures and Encumbrances	Remaining Budget	% of Budget	Budget	Expenditures and Encumbrances	Remaining Budget	% of Budget	
INSTRUCTION:									
1100	Regular Programs	61,701,087.67	53,470,287.59	8,230,800.08	86.66%	61,358,168.78	52,382,362.31	8,975,806.47	85.37%
1200	Special Programs	24,812,278.72	17,200,362.77	7,611,915.95	69.32%	22,712,293.00	15,954,635.53	6,757,657.47	70.25%
1300	Vocational Ed.	880,000.00	675,627.00	204,373.00	76.78%	780,000.00	727,536.00	52,464.00	93.27%
1400	Other Instr. Prog.	102,743.40	201,122.59	(98,379.19)	195.75%	271,329.00	219,234.16	52,094.84	80.80%
	Sub-total	87,496,109.79	71,547,399.95	15,948,709.84	81.77%	85,121,790.78	69,283,768.00	15,838,022.78	81.39%
SUPPORTING SERVICES:									
2100	Pupil Personnel	5,236,130.92	4,979,545.72	256,585.20	95.10%	5,281,791.00	4,711,998.00	569,793.00	89.21%
2200	Instructional	4,266,009.25	3,374,345.62	891,663.63	79.10%	3,828,926.00	3,699,806.45	129,119.55	96.63%
2300	Administration	7,724,669.10	7,251,308.13	473,360.97	93.87%	8,085,998.19	7,294,156.43	791,841.76	90.21%
2400	Pupil Health	1,310,593.00	1,109,710.23	200,882.77	84.67%	1,382,037.23	1,108,850.73	273,186.50	80.23%
2500	Business	1,592,250.77	1,289,023.20	303,227.57	80.96%	1,571,976.00	1,231,207.28	340,768.72	78.32%
2600	Oper/Main. of Plt	12,694,250.15	9,824,152.59	2,870,097.56	77.39%	12,247,613.80	10,247,062.60	2,000,551.20	83.67%
2700	Student Transportation	7,385,536.65	7,332,325.30	53,211.35	99.28%	7,561,497.00	9,627,228.25	(2,065,731.25)	127.32%
2800	Support Services	5,236,849.69	2,913,566.79	2,323,282.90	55.64%	3,110,815.00	2,652,147.81	458,667.19	85.26%
2900	Other Support Svcs	822,253.63	402,771.57	419,482.06	48.98%	554,488.00	465,379.57	89,108.43	83.93%
	Sub-total	46,268,543.16	38,476,749.15	7,791,794.01	83.16%	43,625,142.22	41,037,837.12	2,587,305.10	94.07%
NON-INSTRUCTIONAL PROGRAMS:									
3200	Student Activities	388,072.15	380,165.85	7,906.30	97.96%	405,774.00	415,031.41	(9,257.41)	102.28%
3300	Community Service	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
	Sub-total	388,072.15	380,165.85	7,906.30	97.96%	405,774.00	415,031.41	(9,257.41)	102.28%
OTHER SERVICES:									
5100	Debt Service	6,746,083.76	977,856.03	5,768,227.73	14.50%	6,740,525.00	1,060,262.38	5,680,262.62	15.73%
5200	Fund Transfers	2,639,830.00	0.00	2,639,830.00	0.00%	3,525,000.00	0.00	3,525,000.00	0.00%
5900	Budgetary Reserve	2,500,000.00	0.00	2,500,000.00	0.00%	2,253,500.00	0.00	2,253,500.00	0.00%
	Sub-total	11,885,913.76	977,856.03	10,908,057.73	8.23%	12,519,025.00	1,060,262.38	11,458,762.62	8.47%
TOTAL		146,038,638.86	111,382,170.98	34,656,467.88	76.27%	141,671,732.00	111,796,898.91	29,874,833.09	78.91%

**TREDYFFRIN/EASTTOWN SCHOOL DISTRICT
TREASURER'S REPORT
General Fund
December 2018**

	2018-2019
FUND BALANCE:	
AS OF July 1, 2018	30,342,903.00
ADD Y-T-D REVENUES	124,496,049.86
DEDUCT Y-T-D EXPENDITURES	(51,466,278.16)
AS OF December, 2018	<u>103,372,674.70</u>
CASH BANK BALANCE	27,812,796.30
INVESTMENTS	92,894,000.00
DUE FROM/(TO)	6,197,293.69
AVAILABLE CASH BALANCE, December, 2018	<u>126,904,089.99</u>

TREDYFFRIN/EASTTOWN SCHOOL DISTRICT

Cash and Investments Schedule

GENERAL FUND

as of December 31, 2018

BANK	DESCRIPTION	PURCHASE DATE	MATURITY DATE	RATE	AMOUNT
PLGIT	Term	7/13/2018	1/9/2019	2.37%	750,000.00
PLGIT	Term	4/24/2018	1/11/2019	2.51%	2,000,000.00
PLGIT	Term	10/5/2018	1/14/2019	2.31%	1,000,000.00
PLGIT	Term	7/23/2018	1/16/2019	2.37%	1,000,000.00
FSDLAF	Collateralized Pool	1/19/2018	1/18/2019	1.66%	1,000,000.00
PLGIT	Term	7/27/2018	1/25/2019	2.37%	4,000,000.00
PLGIT	Term	5/3/2018	1/28/2019	2.48%	1,000,000.00
PLGIT	Term	8/1/2018	2/5/2019	2.40%	4,250,000.00
PLGIT	Term	8/16/2018	2/5/2019	2.35%	3,000,000.00
PLGIT	Term	11/6/2018	2/6/2019	2.56%	2,000,000.00
PLGIT	Term	8/8/2018	2/8/2019	2.35%	12,500,000.00
PLGIT	Term	5/18/2018	2/12/2019	2.47%	2,000,000.00
FSDLAF	Collateralized Pool	11/19/2018	2/18/2019	2.17%	2,000,000.00
PLGIT	Term	8/22/2018	2/19/2019	2.35%	9,000,000.00
PLGIT	Term	11/16/2018	3/21/2019	2.55%	3,000,000.00
PLGIT	Term	3/26/2018	3/26/2019	2.54%	1,000,000.00
FSDLAF	Collateralized Pool	3/28/2018	3/28/2019	2.05%	3,500,000.00
PLGIT	Term	7/2/2018	3/29/2019	2.50%	1,000,000.00
PLGIT	Term	10/5/2018	4/5/2019	2.52%	1,500,000.00
PLGIT	Term	7/16/2018	4/9/2019	2.50%	1,000,000.00
PLGIT	Certificate of Deposits	4/11/2018	4/11/2019	2.20%	244,000.00
PLGIT	Term	7/27/2018	4/23/2019	2.52%	2,500,000.00
PLGIT	Term	8/8/2018	4/29/2019	2.53%	5,750,000.00
PLGIT	Term	8/16/2018	5/13/2019	2.51%	3,000,000.00
PLGIT	Term	8/22/2018	5/17/2019	2.49%	4,650,000.00
FSDLAF	Collateralized Pool	11/19/2018	5/20/2019	2.27%	2,300,000.00
PLGIT	Term	5/21/2018	5/21/2019	2.50%	750,000.00
FSDLAF	Collateralized Pool	6/28/2018	5/21/2019	2.22%	2,000,000.00
PLGIT	Term	8/31/2018	5/22/2019	2.49%	1,500,000.00
FSDLAF	Collateralized Pool	5/22/2018	5/22/2019	2.25%	250,000.00
FSDLAF	Collateralized Pool	5/25/2018	5/24/2019	2.25%	490,000.00
PLGIT	Term	12/3/2018	5/31/2019	2.81%	2,000,000.00
PLGIT	Term	10/2/2018	6/3/2019	2.52%	2,500,000.00
PLGIT	Term	11/6/2018	6/4/2019	2.75%	5,500,000.00
PLGIT	Term	10/5/2018	7/2/2019	2.64%	1,000,000.00
FSDLAF	Certificate of Deposits	11/14/2018	8/13/2019	2.25%	240,000.00
FSDLAF	Certificate of Deposits	11/14/2018	8/13/2019	2.25%	240,000.00
FSDLAF	Certificate of Deposits	11/14/2018	8/13/2019	2.30%	240,000.00
FSDLAF	Collateralized Pool	8/16/2018	8/16/2019	2.40%	1,000,000.00
FSDLAF	Certificate of Deposits	11/14/2018	11/14/2019	2.65%	240,000.00
PLGIT	PLGIT/Prime	Not Applicable	Not Applicable	2.41%	12,766,383.65
PLGIT	PLGIT/I Class	Not Applicable	Not Applicable	2.27%	0.00
PLGIT	Checking Accounts	Not Applicable	Not Applicable	2.08%	150,935.05
FSDLAF	MAX	Not Applicable	Not Applicable	2.12%	3,349,160.94
FSDLAF	Full Flex	6/20/2018	1/15/2019	2.35%	3,300,000.00
Fulton Bank	General Fund Checking	Not Applicable	Not Applicable	2.24%	8,246,316.66

TOTAL - GENERAL FUND INVESTMENTS

120,706,796.30

TREDYFFRIN/EASTTOWN SCHOOL DISTRICT
Cash and Investments Schedule
CAPITAL PROJECTS FUND
as of December 31, 2018

BANK	DESCRIPTION	PURCHASE DATE	MATURITY DATE	RATE	AMOUNT
PSDLAF	Term	2/16/2018	2/15/2019	1.76%	530,000.00
PSDLAF	Term	11/19/2018	2/18/2019	2.17%	4,200,000.00
PSDLAF	Term	8/16/2018	5/13/2019	2.30%	745,000.00
PSDLAF	Term	5/22/2018	5/22/2019	2.25%	743,000.00
PSDLAF	Term	11/19/2018	11/14/2019	2.43%	6,000,000.00
PLGIT	PLGIT Class	Not Applicable	Not Applicable	2.08%	766,002.54
PLGIT	PLGIT/I Class	Not Applicable	Not Applicable	2.27%	79,311.17
PSDLAF	MAX	Not Applicable	Not Applicable	2.12%	42,920.23
PSDLAF	Full Flex	.			0.00
TOTAL - CAPITAL RESERVE INVESTMENTS					<u>13,106,233.94</u>

TREDYFFRIN/EASTTOWN SCHOOL DISTRICT
Cash and Investments Schedule
2015 CAPITAL PROJECTS BOND FUND
as of December 31, 2018

BANK	DESCRIPTION	PURCHASE DATE	MATURITY DATE	RATE	AMOUNT
PLGIT	PLGIT ARM	Not Applicable	Not Applicable	2.23%	732,976.69
TOTAL - CAPITAL PROJECTS INVESTMENTS					<u>732,976.69</u>

TREDYFFRIN/EASTTOWN SCHOOL DISTRICT

Cash and Investments Schedule

Cafeteria Fund

as of December 31, 2018

BANK	DESCRIPTION	PURCHASE DATE	MATURITY DATE	RATE	AMOUNT
PLGIT	PLGIT Class	Not Applicable	Not Applicable	2.08%	535,423.37
PLGIT	PLGIT/I Class	Not Applicable	Not Applicable	2.27%	52,368.88
Fulton	Checking	Not Applicable	Not Applicable	2.24%	475,953.03
TOTAL - CAFETERIA FUND					<u>1,063,745.28</u>

TREDYFFRIN/EASTTOWN SCHOOL DISTRICT
ESTIMATED REVENUES AND OTHER FINANCING SOURCES
FISCAL YEAR ENDED JUNE 30, 2019
December 2018

CODE	DESCRIPTION	2018-2019 APPROPRIATION	MTD RECEIVED	YTD RECEIVED	BALANCE	PERCENT RECEIVED
7000						
7110	BASIC INSTL SUBSIDY	3,545,075.00	450,864.00	1,352,594.60	2,192,480.40	38.15%
7160	STATE SECT 1305 & 1306	0.00	0.00	0.00	0.00	0.00%
7271	SPEC ED-SPEC PROG	2,256,004.00	0.00	1,026,368.00	1,229,636.00	45.49%
7310	TRANSP SUBSIDY	1,569,667.00	524,406.00	747,889.00	821,778.00	47.65%
7320	RENTALS & SINKING FD PYMTS	305,000.00	0.00	5,602.82	299,397.18	1.84%
7330	MED & DENTAL SVCS	155,135.00	0.00	1,402.19	153,732.81	0.90%
7340	STATE PRO TAX REDUCT ALLO	2,099,869.00	0.00	2,099,868.70	0.30	100.00%
7501	PA ACCOUNTIBILITY GRANTS	199,614.00	199,614.00	199,614.00	0.00	100.00%
7599	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00%
7810	SOCIAL SEC SUBSIDY	2,185,117.00	0.00	358,860.93	1,826,256.07	16.42%
7820	RETIREMENT SUBSIDY	9,729,438.00	1,565,910.42	4,801,619.62	4,927,818.38	49.35%
		<u>22,044,919.00</u>	<u>2,740,794.42</u>	<u>10,593,819.86</u>	<u>11,451,099.14</u>	<u>48.06%</u>
8000						
8110	SNOW REMOVAL REIMB	0.00	0.00	0.00	0.00	0.00%
8514	TITLE I IMPRVG BASIC PROG	261,940.00	19,915.86	84,977.04	176,962.96	32.44%
8515	TITLE II IMPRVG TEACH PRO	71,921.00	9,590.15	46,568.99	25,352.01	64.75%
8810	MED ASST REIMB	350,000.00	0.00	350,000.00	0.00	100.00%
8820	MED ASST REIMB	45,879.00	0.00	30,001.98	15,877.02	65.39%
		<u>729,740.00</u>	<u>29,506.01</u>	<u>511,548.01</u>	<u>218,191.99</u>	<u>70.10%</u>
9000						
9400	SALE OF FXD ASSETS	0.00	0.00	0.00	0.00	0.00%
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
TOTAL ESTIMATED REVENUES & OTHER FINANCING SOURCES		<u>140,843,130.00</u>	<u>3,747,388.19</u>	<u>124,496,049.86</u>	<u>16,347,080.14</u>	<u>88.39%</u>

TREDYFFRIN/EASTTOWN SCHOOL DISTRICT
ESTIMATED REVENUES AND OTHER FINANCING SOURCES
FISCAL YEAR ENDED JUNE 30, 2019
December 2018

CODE	DESCRIPTION	2018-2019 APPROPRIATION	MTD RECEIVED	YTD RECEIVED	BALANCE	PERCENT RECEIVED
6000						
6111	REAL ESTATE TAXES	110,691,836.00	339,440.21	109,171,327.10	1,520,508.90	98.63%
6112	INTERIM R/E TAX	578,615.00	99,581.25	623,050.96	-44,435.96	107.68%
6113	PURTA	114,490.00	0.00	109,268.60	5,221.40	95.44%
6153	R/E TRANSFER TAX	3,169,543.00	326,236.12	1,775,460.78	1,394,082.22	56.02%
6154	AMUSEMENT TAX	27,703.00	2,704.04	16,533.29	11,169.71	59.68%
6411	DELINQUENT TAX	1,009,919.00	31,090.64	441,900.69	568,018.31	43.76%
6412	INTERIM DELINQ TAX	0.00	0.00	-15.07	15.07	0.00%
6510	ERNG ON INVSMT	569,031.00	99,006.25	607,630.69	-38,599.69	106.78%
6740	PARKING REVENUE	54,000.00	0.00	54,000.00	0.00	100.00%
6740	STUDENT ACTIVITIES REVENUE	176,684.00	1,075.00	159,539.00	17,145.00	90.30%
6890	REV FROM IU	788,706.00	0.00	57,938.14	730,767.86	7.35%
6910	RENTALS	623,536.00	72,854.25	291,453.25	332,082.75	46.74%
6911	TEAMER FIELD	0.00	0.00	0.00	0.00	0.00%
6920	CONT & DONATNS PRIV SOURC	67,835.00	500.00	500.00	67,335.00	0.74%
6940	TUITION	7,935.00	0.00	0.00	7,935.00	0.00%
6941	REG DAY SCH TUITION	0.00	0.00	0.00	0.00	0.00%
6942	SUMMER SCH TUITION	0.00	0.00	0.00	0.00	0.00%
6944	TUITION FROM OTHER LEA'S	0.00	0.00	0.00	0.00	0.00%
6990	MISC REVENUE	188,638.00	4,600.00	79,374.56	109,263.44	42.08%
6990	ADVERTISING REVENUE	0.00	0.00	2,720.00	-2,720.00	0.00%
6991	REFUND OF PRIOR YEAR EXPENDITURES	0.00	0.00	0.00	0.00	0.00%
		118,068,471.00	977,087.76	113,390,681.99	4,677,789.01	96.04%

TREDYFFRIN/EASTTOWN SCHOOL DISTRICT
SUMMARY OF ESTIMATED REVENUES AND OTHER FINANCING SOURCES
FISCAL YEAR ENDED JUNE 30, 2019
December, 2018

DESCRIPTION	2018-2019 APPROPRIATION	MTD RECEIVED	YTD RECEIVED	BALANCE	PERCENT RECEIVED
ESTIMATED BEGINNING FUND BALANCE AVAILABLE FOR APPROPRIATION					
Estimated Reserve for Encumbrances	0.00	0.00	0.00	0.00	0.00%
Estimated Unreserved Fund Balance (Deficit)	29,750,038.00	0.00	30,342,903.00	(592,865.00)	101.99%
Allocation for Admin. Budget (I.U. Only)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
TOTAL ESTIMATE BEGINNING FUND BALANCE AVAILABLE FOR APPROPRIATION	29,750,038.00	0.00	30,342,903.00	(592,865.00)	101.99%
SUMMARY OF ESTIMATED GENERAL FUND REVENUES					
6000 Revenue from Local Sources	118,068,471.00	977,087.76	113,390,681.99	4,677,789.01	96.04%
7000 Revenue from State Sources	22,044,919.00	2,740,794.42	10,593,819.86	11,451,099.14	48.06%
8000 Revenue from Federal Sources	729,740.00	29,506.01	511,548.01	218,191.99	70.10%
9000 Other Financing Sources	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
TOTAL ESTIMATED REVENUES & OTHER FINANCING SOURCES	140,843,130.00	3,747,388.19	124,496,049.86	16,347,080.14	88.39%
TOTAL ESTIMATED FUND BALANCE, REVENUES & OTHER FINANCING SOURCES AVAILABLE FOR APPROPRIATIONS	<u>170,593,168.00</u>	<u>3,747,388.19</u>	<u>154,838,952.86</u>	<u>15,754,215.14</u>	<u>90.77%</u>

TREDYFFRIN/EASTTOWN SCHOOL DISTRICT
Board Report Summary
General Fund
December, 2018

Function	Description	Budget	Rev. Budget	Transfer		Rev. Budget	Encumbrances	MTD	YTD	Balance	% Expended (Encumbrance + YTD)
		July 1, 2018	Beginning of Month	To	From	End of Month		Expenditures	Expenditures		
1100	Regular Programs - Elem./Secdy.	61,730,378.49	61,701,087.67	16,665.15	(16,665.15)	61,701,087.67	30,486,500.94	4,755,393.35	22,983,786.65	8,230,800.08	86.66%
1200	Special Programs - Elem./Secdy.	24,812,278.72	24,812,278.72	0.00	0.00	24,812,278.72	9,440,697.04	1,758,369.59	7,759,665.73	7,611,915.95	69.32%
1300	Vocational Education Programs	880,000.00	880,000.00	0.00	0.00	880,000.00	337,813.50	0.00	337,813.50	204,373.00	76.78%
1400	Other Instru. Prg. Elem./Secdy.	102,743.40	102,743.40	0.00	0.00	102,743.40	180,139.70	3,495.21	20,982.89	(98,379.19)	195.75%
Total 1000 Instruction		87,525,400.61	87,496,109.79	16,665.15	(16,665.15)	87,496,109.79	40,445,151.18	6,517,258.15	31,102,248.77	15,948,709.84	81.77%
2100	Support Serv. - Pupil Personnel	5,234,840.10	5,236,130.92	2,906.00	(2,906.00)	5,236,130.92	2,828,580.62	402,249.11	2,150,965.10	256,585.20	95.10%
2200	Support Serv. - Instruction	4,260,009.25	4,266,009.25	500.00	(500.00)	4,266,009.25	1,644,989.00	269,531.56	1,729,356.62	891,663.63	79.10%
2300	Support Serv. - Administration	7,727,669.10	7,724,669.10	6,038.00	(6,038.00)	7,724,669.10	3,175,155.95	501,192.45	4,076,152.18	473,360.97	93.87%
2400	Support Serv. - Pupil Health	1,310,593.00	1,310,593.00	0.00	0.00	1,310,593.00	579,528.44	100,426.94	530,181.79	200,882.77	84.67%
2500	Support Serv. - Business	1,567,250.77	1,592,250.77	0.00	0.00	1,592,250.77	563,860.72	102,028.25	725,162.48	303,227.57	80.96%
2600	Operation & Maint. Plant Serv.	12,694,250.15	12,694,250.15	12,650.00	(12,650.00)	12,694,250.15	4,022,496.21	760,233.99	5,801,656.38	2,870,097.56	77.39%
2700	Student Transportation Services	7,385,536.65	7,385,536.65	0.00	0.00	7,385,536.65	5,192,676.84	825,522.51	2,139,648.46	53,211.35	99.28%
2800	Support Services - Central	5,236,849.69	5,236,849.69	21,000.00	(21,000.00)	5,236,849.69	1,029,922.37	341,271.73	1,883,644.42	2,323,282.90	55.64%
2900	Other Support Services	822,253.63	822,253.63	0.00	0.00	822,253.63	235,689.94	27,087.50	167,081.63	419,482.06	48.98%
Total 2000 Support Services		46,239,252.34	46,268,543.16	43,094.00	(43,094.00)	46,268,543.16	19,272,900.09	3,329,544.04	19,203,849.06	7,791,794.01	83.16%
3200	Student Activities	388,072.15	388,072.15	0.00	0.00	388,072.15	197,841.55	38,048.05	182,324.30	7,906.30	97.96%
3300	Community Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total 3000 Operational Noninstructional S		388,072.15	388,072.15	0.00	0.00	388,072.15	197,841.55	38,048.05	182,324.30	7,906.30	97.96%
5100	Debt Service	6,746,083.76	6,746,083.76	0.00	0.00	6,746,083.76	0.00	0.00	977,856.03	5,768,227.73	14.50%
5200	Fund Transfers	2,639,830.00	2,639,830.00	0.00	0.00	2,639,830.00	0.00	0.00	0.00	2,639,830.00	0.00%
5900	Budgetary Reserve	2,500,000.00	2,500,000.00	0.00	0.00	2,500,000.00	0.00	0.00	0.00	2,500,000.00	0.00%
Total 5000 Other Financing Uses		11,885,913.76	11,885,913.76	0.00	0.00	11,885,913.76	0.00	0.00	977,856.03	10,908,057.73	8.23%
Totals for General Fund:		146,038,638.86	146,038,638.86	59,759.15	(59,759.15)	146,038,638.86	59,915,892.82	9,884,850.24	51,466,278.16	34,656,467.88	76.27%
Estimated Ending Committed Fd Bal		29,750,038.00									
Estimated Ending Assigned Fd Bal		0.00									
Estimated Unassigned Fd Bal		0.00									
		175,788,676.86									

TESD Board Report - General Fund

December 2018

Function	MajorFunctionDesc	MajorAccount	MajorAccountDesc	Original Budget	Revised Bud Beg of Month	TransferTo	TransferFrom	Revised Bud EOM	ExLInbrance	MTD Expense	YTD Expense	Balance	% Expended
1100	Regular Programs - Elem./Secdy	100	Personnel Services - Salaries	\$35,481,386.73	\$35,481,386.73	0	0	\$35,481,386.73	\$21,209,376.11	2,669,151.54	\$12,571,741.75	\$1,700,268.87	35.43%
		200	Personnel Services - Benefits	\$21,347,375.19	\$21,347,375.19	0	0	\$21,347,375.19	\$8,767,553.98	1,784,903.01	\$7,813,116.79	\$4,766,704.42	36.60%
		300	Purchased Prof & Tech Services	\$1,516,383.00	\$1,545,012.00	0	0	\$1,545,012.00	\$58,123.77	101,330.25	\$698,990.93	\$787,897.30	45.24%
		400	Purchased Property Services	\$463,313.47	\$464,564.81	1,286	0	\$465,850.81	\$30,473.09	4,925.81	\$434,015.86	\$1,361.86	93.17%
		500	Other Purchased Services	\$812,170.00	\$815,370.00	0	-3,730	\$811,640.00	\$114,059.63	112,150.4	\$340,827.55	\$356,752.82	41.99%
		600	Supplies	\$1,482,349.76	\$1,468,024.17	15,379.15	0	\$1,483,403.32	\$226,082.43	65,220.81	\$882,486.45	\$374,834.44	59.49%
		700	Property	\$589,010.34	\$540,729.77	0	-12,522.15	\$528,207.62	\$80,642.58	12,361.53	\$231,848.32	\$215,716.72	43.89%
		800	Other Objects	\$38,390.00	\$38,625.00	0	-413	\$38,212.00	\$189.35	5,350	\$10,759.00	\$27,263.65	28.16%
1100			\$61,730,378.49	\$61,701,087.67	\$16,665.15	-\$16,665.15	\$61,701,087.67	\$30,486,500.94	\$4,755,393.35	\$22,983,786.65	\$8,230,800.08	37.25%	
1200	Special Programs - Elem.Secdy	100	Personnel Services - Salaries	\$6,090,035.16	\$6,090,035.16	0	0	\$6,090,035.16	\$3,506,108.12	426,046.02	\$2,065,945.91	\$517,981.13	33.92%
		200	Personnel Services - Benefits	\$3,381,785.56	\$3,381,785.56	0	0	\$3,381,785.56	\$1,448,382.32	288,531.66	\$1,235,153.24	\$698,250.00	36.52%
		300	Purchased Prof & Tech Services	\$11,651,000.00	\$11,651,000.00	0	0	\$11,651,000.00	\$4,030,292.26	667,180.85	\$2,346,951.48	\$5,273,756.26	20.14%
		500	Other Purchased Services	\$3,590,300.00	\$3,590,300.00	0	0	\$3,590,300.00	\$446,042.15	369,474.77	\$2,059,539.51	\$1,084,718.34	57.36%
		600	Supplies	\$88,658.00	\$88,658.00	0	0	\$88,658.00	\$9,566.19	7,136.29	\$52,075.59	\$27,016.22	58.74%
		700	Property	\$10,500.00	\$10,500.00	0	0	\$10,500.00	\$306.00	0	\$0.00	\$10,194.00	0.00%
		800	Other Objects	\$0.00	\$0.00	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
1200			\$24,812,278.72	\$24,812,278.72	\$0.00	\$0.00	\$24,812,278.72	\$9,440,697.04	\$1,758,369.59	\$7,759,665.73	\$7,611,915.95	31.27%	
1300	Vocational Education Prg	500	Other Purchased Services	\$880,000.00	\$880,000.00	0	0	\$880,000.00	\$337,813.50	0	\$337,813.50	\$204,373.00	38.39%
1300			\$880,000.00	\$880,000.00	\$0.00	\$0.00	\$880,000.00	\$337,813.50	\$0.00	\$337,813.50	\$204,373.00	38.39%	
1400	Other Instru. Prg Elem./Secdy	100	Personnel Services - Salaries	\$79,770.50	\$79,770.50	0	0	\$79,770.50	\$127,656.44	2,000.82	\$13,431.19	(\$61,317.13)	16.84%
		200	Personnel Services - Benefits	\$22,972.90	\$22,972.90	0	0	\$22,972.90	\$52,483.26	1,494.39	\$7,551.70	(\$37,062.06)	32.87%
		300	Purchased Prof & Tech Services	\$0.00	\$0.00	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0.00%
		500	Other Purchased Services	\$0.00	\$0.00	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0.00%
		600	Supplies	\$0.00	\$0.00	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0.00%
		700	Property	\$0.00	\$0.00	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0.00%
1400			\$102,743.40	\$102,743.40	\$0.00	\$0.00	\$102,743.40	\$180,139.70	\$3,495.21	\$20,982.89	(\$98,379.19)	20.42%	
Total 1000			\$87,525,400.61	\$87,496,109.79	\$16,665.15	-\$16,665.15	\$87,496,109.79	\$40,445,151.18	\$6,517,258.15	\$31,102,248.77	\$15,948,709.84	35.55%	

TESD Board Report - General Fund

December 2018

Function	MajorFunctionDesc	MajorAccount	MajorAccountDesc	Original Budget	Revised Bud Beg of Month	TransferTo	TransferFrom	Revised Bud EOM	Encumbrance	MTD Expense	YTD Expense	Balance	% Expended
2100	Support Serv. - Pupil Personnel	100	Personnel Services - Salaries	\$3,240,847.41	\$3,240,847.41	0	0	\$3,240,847.41	\$1,994,022.70	249,398.32	\$1,323,750.20	(\$76,925.49)	40.85%
		200	Personnel Services - Benefits	\$1,804,065.69	\$1,804,065.69	0	0	\$1,804,065.69	\$777,548.30	147,781.34	\$757,866.57	\$268,650.82	42.01%
		300	Purchased Prof & Tech Services	\$107,000.00	\$107,000.00	0	-2,906	\$104,094.00	\$46,729.52	394.91	\$22,770.48	\$34,594.00	21.87%
		400	Purchased Property Services	\$5,000.00	\$5,000.00	0	0	\$5,000.00	\$2,122.20	0	\$924.30	\$1,953.50	18.49%
		500	Other Purchased Services	\$27,800.00	\$27,800.00	0	0	\$27,800.00	\$943.33	3,045.69	\$8,105.85	\$18,750.82	29.16%
		600	Supplies	\$49,252.00	\$50,542.82	0	0	\$50,542.82	\$7,116.78	1,328.85	\$33,940.15	\$9,485.89	67.15%
		700	Property	\$0.00	\$0.00	2,611	0	\$2,611.00	\$97.79	0	\$2,512.55	\$0.66	96.23%
		800	Other Objects	\$875.00	\$875.00	295	0	\$1,170.00	\$0.00	300	\$1,095.00	\$75.00	93.59%
2100			\$5,234,840.10	\$5,236,130.92	\$2,906.00	-\$2,906.00	\$5,236,130.92	\$2,828,580.62	\$402,249.11	\$2,150,965.10	\$256,585.20	41.08%	
2200	Support Serv. - Instruction	100	Personnel Services - Salaries	\$2,450,606.76	\$2,450,606.76	0	0	\$2,450,606.76	\$1,125,462.55	163,144.61	\$1,004,351.55	\$320,792.66	40.98%
		200	Personnel Services - Benefits	\$1,490,243.49	\$1,490,243.49	0	0	\$1,490,243.49	\$476,359.62	96,166.69	\$576,801.31	\$437,082.56	38.71%
		300	Purchased Prof & Tech Services	\$22,600.00	\$22,600.00	0	0	\$22,600.00	\$14,402.00	0	\$7,000.00	\$1,198.00	30.97%
		400	Purchased Property Services	\$4,200.00	\$4,200.00	500	0	\$4,700.00	\$500.00	0	\$325.81	\$3,874.19	6.93%
		500	Other Purchased Services	\$20,075.00	\$20,075.00	0	0	\$20,075.00	\$2,095.84	953.2	\$9,987.24	\$7,991.92	49.75%
		600	Supplies	\$208,011.00	\$212,177.00	0	-500	\$211,677.00	\$26,168.99	8,884.69	\$104,933.38	\$80,574.63	49.57%
		700	Property	\$48,778.00	\$48,778.00	0	0	\$48,778.00	\$0.00	382.37	\$9,063.33	\$39,714.67	18.58%
		800	Other Objects	\$15,495.00	\$17,329.00	0	0	\$17,329.00	\$0.00	0	\$16,894.00	\$435.00	97.49%
2200			\$4,260,009.25	\$4,266,009.25	\$500.00	-\$500.00	\$4,266,009.25	\$1,644,989.00	\$269,531.56	\$1,729,356.62	\$891,663.63	40.54%	
2300	Support Serv. - Administration	100	Personnel Services - Salaries	\$4,092,445.23	\$4,092,445.23	0	0	\$4,092,445.23	\$1,992,973.68	325,187.97	\$2,238,992.27	(\$139,520.72)	54.71%
		200	Personnel Services - Benefits	\$2,256,849.87	\$2,256,849.87	0	0	\$2,256,849.87	\$844,508.75	156,711.57	\$1,162,871.21	\$249,469.91	51.53%
		300	Purchased Prof & Tech Services	\$656,900.00	\$657,600.00	0	0	\$657,600.00	\$271,327.12	9,228.7	\$221,732.36	\$164,540.52	33.72%
		400	Purchased Property Services	\$32,830.00	\$36,584.47	3,934	0	\$40,518.47	\$17,248.92	1,404.75	\$12,405.87	\$10,863.68	30.62%
		500	Other Purchased Services	\$482,843.00	\$481,343.00	0	0	\$481,343.00	\$36,571.17	5,994.71	\$355,396.95	\$89,374.88	73.83%
		600	Supplies	\$84,436.00	\$81,481.53	2,104	0	\$83,585.53	\$12,366.31	1,415.75	\$25,664.12	\$45,555.10	30.70%
		700	Property	\$101,500.00	\$98,500.00	0	-6,038	\$92,462.00	\$0.00	0	\$43,813.40	\$48,648.60	47.39%
		800	Other Objects	\$19,865.00	\$19,865.00	0	0	\$19,865.00	\$160.00	1,249	\$15,276.00	\$4,429.00	76.90%
2300			\$7,727,669.10	\$7,724,669.10	\$6,038.00	-\$6,038.00	\$7,724,669.10	\$3,175,155.95	\$501,192.45	\$4,076,152.18	\$473,360.97	52.77%	

TESD Board Report - General Fund

December 2018

Function	MajorFunctionDesc	MajorAccount	MajorAccountDesc	Original Budget	Revised Bud Beg of Month	TransferTo	TransferFrom	Revised Bud EOM	Encumbrance	MTD Expense	YTD Expense	Balance	% Expended
2400	Support Serv.-Pupil Health	100	Personnel Services - Salaries	\$610,925.90	\$610,925.90	0	0	\$610,925.90	\$369,907.77	48,767.58	\$244,419.71	(\$3,401.58)	40.01%
		200	Personnel Services - Benefits	\$420,863.10	\$420,863.10	0	0	\$420,863.10	\$152,936.99	35,469.36	\$162,435.51	\$105,490.60	38.60%
		300	Purchased Prof & Tech Services	\$233,000.00	\$233,000.00	0	0	\$233,000.00	\$46,755.49	16,190	\$112,253.79	\$73,990.72	48.18%
		400	Purchased Property Services	\$1,100.00	\$1,100.00	0	0	\$1,100.00	\$0.00	0	\$0.00	\$1,100.00	0.00%
		500	Other Purchased Services	\$200.00	\$200.00	0	0	\$200.00	\$0.00	0	\$0.00	\$200.00	0.00%
		600	Supplies	\$27,004.00	\$27,004.00	0	0	\$27,004.00	\$677.57	0	\$10,263.58	\$16,062.85	38.01%
		700	Property	\$17,500.00	\$17,500.00	0	0	\$17,500.00	\$9,250.62	0	\$809.20	\$7,440.18	4.62%
2400				\$1,310,593.00	\$1,310,593.00	0.00	0.00	\$1,310,593.00	\$579,528.44	\$100,426.94	\$530,181.79	\$200,882.77	40.45%
2500	Support Serv.-Business	100	Personnel Services - Salaries	\$755,561.18	\$755,561.18	0	0	\$755,561.18	\$335,430.43	55,228.13	\$356,333.68	\$63,797.07	47.16%
		200	Personnel Services - Benefits	\$604,229.59	\$604,229.59	0	0	\$604,229.59	\$156,330.69	41,247.2	\$280,367.08	\$167,511.82	46.40%
		300	Purchased Prof & Tech Services	\$101,200.00	\$101,200.00	0	0	\$101,200.00	\$16,995.00	0	\$24,080.00	\$60,125.00	23.79%
		400	Purchased Property Services	\$520.00	\$12,618.12	0	0	\$12,618.12	\$0.00	0	\$15,038.59	(\$2,420.47)	119.18%
		500	Other Purchased Services	\$8,260.00	\$8,260.00	0	0	\$8,260.00	\$0.00	0	\$1,439.20	\$6,820.80	17.42%
		600	Supplies	\$35,030.00	\$35,030.00	0	0	\$35,030.00	\$55,104.60	3,588.22	\$20,010.06	(\$40,084.66)	57.12%
		700	Property	\$11,200.00	\$24,101.88	0	0	\$24,101.88	\$0.00	0	\$15,410.35	\$8,691.53	63.94%
		800	Other Objects	\$51,250.00	\$51,250.00	0	0	\$51,250.00	\$0.00	1,964.7	\$12,463.52	\$38,786.48	24.32%
2500				\$1,567,250.77	\$1,592,250.77	\$0.00	\$0.00	\$1,592,250.77	\$563,860.72	\$102,028.25	\$725,162.48	\$303,227.57	45.54%
2600	Operation & Maint. Plant Serv.	100	Personnel Services - Salaries	\$4,535,957.59	\$4,535,957.59	0	0	\$4,535,957.59	\$1,740,300.68	320,299.96	\$2,255,359.60	\$540,297.31	49.72%
		200	Personnel Services - Benefits	\$2,651,243.56	\$2,651,243.56	0	0	\$2,651,243.56	\$725,014.51	195,654.83	\$1,415,204.32	\$511,024.73	53.38%
		300	Purchased Prof & Tech Services	\$292,250.00	\$292,250.00	8,050	0	\$300,300.00	\$24,412.46	2,276.93	\$100,500.45	\$175,387.09	33.47%
		400	Purchased Property Services	\$2,991,150.00	\$2,991,150.00	0	-12,650	\$2,978,500.00	\$851,766.59	123,118.13	\$1,361,081.57	\$765,651.84	45.70%
		500	Other Purchased Services	\$328,500.00	\$328,500.00	1,100	0	\$329,600.00	\$88,083.03	8,952.85	\$193,449.28	\$48,067.69	58.69%
		600	Supplies	\$1,582,899.00	\$1,582,899.00	3,500	0	\$1,586,399.00	\$592,210.99	81,403.47	\$422,147.92	\$572,040.09	26.61%
		700	Property	\$305,250.00	\$305,250.00	0	0	\$305,250.00	\$607.95	26,279.82	\$50,065.24	\$254,576.81	16.40%
		800	Other Objects	\$7,000.00	\$7,000.00	0	0	\$7,000.00	\$100.00	2,248	\$3,848.00	\$3,052.00	54.97%
2600				\$12,694,250.15	\$12,694,250.15	\$12,650.00	-\$12,650.00	\$12,694,250.15	\$4,022,496.21	\$760,233.99	\$5,801,656.38	\$2,870,097.56	45.70%

TESD Board Report - General Fund

December 2018

Function	MajorFunctionDesc	MajorAccount	MajorAccountDesc	Original Budget	Revised Bud Beg of Month	TransferTo	TransferFrom	Revised Bud EOM	Encumbrance	MTD Expense	YTD Expense	Balance	% Expended
2700	Student Transportation Service	100	Personnel Services - Salaries	\$276,975.92	\$276,975.92	0	0	\$276,975.92	\$115,064.24	19,490.78	\$125,476.58	\$36,435.10	45.30%
		200	Personnel Services - Benefits	\$169,622.89	\$169,622.89	0	0	\$169,622.89	\$51,176.76	7,736.64	\$76,663.53	\$41,782.60	45.20%
		300	Purchased Prof & Tech Services	\$0.00	\$0.00	0	0	\$0.00	\$0.00	0	\$3,147.07	(\$3,147.07)	0.00%
		400	Purchased Property Services	\$9,500.00	\$9,500.00	0	0	\$9,500.00	\$979.56	0	\$9,326.52	(\$806.08)	98.17%
		500	Other Purchased Services	\$6,446,382.84	\$6,404,382.84	0	0	\$6,404,382.84	\$4,722,217.30	755,571.23	\$1,723,957.17	(\$41,791.63)	26.92%
		600	Supplies	\$474,655.00	\$516,655.00	0	0	\$516,655.00	\$303,238.98	39,222.77	\$197,576.50	\$15,839.52	38.24%
		700	Property	\$8,000.00	\$8,000.00	0	0	\$8,000.00	\$0.00	3,501.09	\$3,501.09	\$4,498.91	0.00%
		800	Other Objects	\$400.00	\$400.00	0	0	\$400.00	\$0.00	0	\$0.00	\$400.00	0.00%
2700			\$7,385,536.65	\$7,385,536.65	\$0.00	\$0.00	\$7,385,536.65	\$5,192,676.84	\$825,522.51	\$2,139,648.46	\$53,211.35	28.97%	
2800	Support Services - Central	100	Personnel Services - Salaries	\$1,317,020.14	\$1,317,020.14	0	0	\$1,317,020.14	\$612,882.80	101,378	\$674,866.09	\$29,271.25	51.24%
		200	Personnel Services - Benefits	\$823,833.16	\$823,833.16	0	0	\$823,833.16	\$255,156.06	58,966.84	\$401,795.86	\$166,881.24	48.77%
		300	Purchased Prof & Tech Services	\$1,545,336.39	\$1,545,336.39	21,000	0	\$1,566,336.39	\$28,189.91	123,163.63	\$397,100.03	\$1,141,046.45	25.35%
		400	Purchased Property Services	\$308,400.00	\$308,400.00	0	0	\$308,400.00	\$74,959.31	11,147.31	\$61,970.81	\$171,469.88	20.09%
		500	Other Purchased Services	\$37,400.00	\$37,400.00	0	0	\$37,400.00	\$0.00	149.82	\$30,513.56	\$6,886.44	81.59%
		600	Supplies	\$820,860.00	\$820,860.00	0	0	\$820,860.00	\$30,095.29	6,048.13	\$179,419.31	\$611,345.40	21.86%
		700	Property	\$382,000.00	\$382,000.00	0	-21,000	\$361,000.00	\$28,639.00	40,418	\$137,728.76	\$194,632.24	38.15%
		800	Other Objects	\$2,000.00	\$2,000.00	0	0	\$2,000.00	\$0.00	0	\$250.00	\$1,750.00	12.50%
2800			\$5,236,849.69	\$5,236,849.69	\$21,000.00	-\$21,000.00	\$5,236,849.69	\$1,029,922.37	\$341,271.73	\$1,883,644.42	\$2,323,282.90	35.97%	
2900	Other Support Services	100	Personnel Services - Salaries	\$595,396.52	\$595,396.52	0	0	\$595,396.52	\$0.00	0	\$0.00	\$595,396.52	0.00%
		200	Personnel Services - Benefits	\$116,057.11	\$116,057.11	0	0	\$116,057.11	\$214,588.39	27,087.5	\$156,183.18	(\$254,714.46)	134.57%
		300	Purchased Prof & Tech Services	\$35,800.00	\$35,800.00	0	0	\$35,800.00	\$21,101.55	0	\$10,898.45	\$3,800.00	30.44%
		500	Other Purchased Services	\$75,000.00	\$75,000.00	0	0	\$75,000.00	\$0.00	0	\$0.00	\$75,000.00	0.00%
		700	Property	\$0.00	\$0.00	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0.00%
2900			\$822,253.63	\$822,253.63	0.00	0.00	\$822,253.63	\$235,689.94	\$27,087.50	\$167,081.63	\$419,482.06	20.32%	
Total 2000			\$46,239,252.34	\$46,268,543.16	\$43,094.00	-\$43,094.00	\$46,268,543.16	\$19,272,900.09	\$3,329,544.04	\$19,203,849.06	\$7,791,794.01	41.51%	

TESD Board Report - General Fund

December 2018

Function	MajorFunctionDesc	MajorAccount	MajorAccountDesc	Original Budget	Revised Bud Beg of Month	TransferTo	TransferFrom	Revised Bud EOM	Encumbrance	MTD Expense	YTD Expense	Balance	% Expended	
3200	Student Activities	100	Personnel Services - Salaries	\$360,072.15	\$360,072.15	0	0	\$360,072.15	\$138,868.77	29,434.46	\$109,126.57	\$112,076.81	30.31%	
		200	Personnel Services - Benefits	\$0.00	\$0.00	0	0	\$0.00	\$58,972.78	8,708.59	\$43,348.98	(\$102,321.76)	#DIV/0!	
		300	Purchased Prof & Tech Services	\$0.00	\$0.00	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	0.00%
		400	Purchased Property Services	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		500	Other Purchased Services	\$28,000.00	\$28,000.00	0	0	\$28,000.00	\$0.00	0	\$31,360.00	(\$3,360.00)	112.00%	
		600	Supplies	\$0.00	\$0.00	0	0	\$0.00	\$0.00	-95	(\$1,511.25)	\$1,511.25	0.00%	
		700	Property	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		800	Other Objects	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
3200			\$388,072.15	\$388,072.15	\$0.00	\$0.00	\$388,072.15	\$197,841.55	\$38,048.05	\$182,324.30	\$7,906.30	46.98%		
3300	Community Services	100	Personnel Services - Salaries	\$0.00	\$0.00	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0.00%	
		200	Personnel Services - Benefits	\$0.00	\$0.00	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0.00%	
		600	Supplies	\$0.00	\$0.00	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0.00%	
3300			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		
Total 3000			\$388,072.15	\$388,072.15	\$0.00	\$0.00	\$388,072.15	\$197,841.55	\$38,048.05	\$182,324.30	\$7,906.30	46.98%		
5100	Debt Service	800	Other Objects	\$1,956,083.76	\$1,956,083.76	0	0	\$1,956,083.76	\$0.00	0	\$977,856.03	\$978,227.73	49.99%	
		900	Other Financing Uses	\$4,790,000.00	\$4,790,000.00	0	0	\$4,790,000.00	\$0.00	0	\$0.00	\$4,790,000.00	0.00%	
5100			\$6,746,083.76	\$6,746,083.76	\$0.00	\$0.00	\$6,746,083.76	\$0.00	\$0.00	\$977,856.03	\$5,768,227.73	14.50%		
5200	Fund Transfers	900	Other Financing Uses	\$2,639,830.00	\$2,639,830.00	0	0	\$2,639,830.00	\$0.00	0	\$0.00	\$2,639,830.00	0.00%	
5200			\$2,639,830.00	\$2,639,830.00	\$0.00	\$0.00	\$2,639,830.00	\$0.00	\$0.00	\$0.00	\$2,639,830.00	0.00%		
5900	Budgetary Reserve	800	Other Objects	\$2,500,000.00	\$2,500,000.00	0	0	\$2,500,000.00	\$0.00	\$0.00	\$0.00	\$2,500,000.00	0.00%	
5900			\$2,500,000.00	\$2,500,000.00	\$0.00	\$0.00	\$2,500,000.00	\$0.00	\$0.00	\$0.00	\$2,500,000.00	0.00%		
Total 5000			\$11,885,913.76	\$11,885,913.76	\$0.00	\$0.00	\$11,885,913.76	\$0.00	\$0.00	\$977,856.03	\$10,908,057.73	8.23%		
Totals for General Fund:				\$146,038,638.86	\$146,038,638.86	\$59,759.15	-\$59,759.15	\$146,038,638.86	\$59,915,892.82	\$9,884,850.24	\$51,466,278.16	\$34,656,467.88	35.24%	

TREDYFFRIN/EASTTOWN SCHOOL DISTRICT

BUDGET TRANSFERS

December, 2018

Period	Budget Unit	Account	Amount (From)/To	Reason	Owner
6	10110030300CC000	618	15.00	PROJECTOR BULBS	MEISINGER
6	10110030300CC000	610	(15.00)	PROJECTOR BULBS	MEISINGER
6	10110030130CC000	610	1,000.00	COVERING NEG BALANCES	MEISINGER
6	10110030130CC000	618	(1,000.00)	COVERING NEG BALANCES	MEISINGER
6	10110030070CC000	648	979.00	COVERING NEG BALANCES	MEISINGER
6	10110030070CC000	610	(979.00)	COVERING NEG BALANCES	MEISINGER
6	10110030040CC000	648	797.00	COVERING NEG BALANCES	MEISINGER
6	10110030040CC000	640	(797.00)	COVERING NEG BALANCES	MEISINGER
6	10110030030CC000	442	650.00	COVERING NEG BALANCES	MEISINGER
6	10110030030CC000	610	(650.00)	COVERING NEG BALANCES	MEISINGER
6	1011003017ACC000	432	486.00	COVERING NEG BALANCES	MEISINGER
6	1011003017ACC000	640	(486.00)	COVERING NEG BALANCES	MEISINGER
6	1011003017ACC000	648	325.00	COVERING NEG BALANCES	MEISINGER
6	1011003017ACC000	640	(325.00)	COVERING NEG BALANCES	MEISINGER
6	10110030130CC000	432	150.00	COVERING NEG BALANCES	MEISINGER
6	10110030130CC000	618	(150.00)	COVERING NEG BALANCES	MEISINGER
6	10110030300CC000	340	100.00	COVERING NEG BALANCES	MEISINGER
6	10110030300CC000	300	(100.00)	COVERING NEG BALANCES	MEISINGER
6	10110030130CC000	648	59.00	COVERING NEG BALANCES	MEISINGER
6	10110030130CC000	640	(59.00)	COVERING NEG BALANCES	MEISINGER
6	10110030090CC000	760	10,777.00	COVERING NEG BALANCES	MEISINGER
6	10110030090CC000	758	(10,777.00)	COVERING NEG BALANCES	MEISINGER
6	10110030300CC000	618	3,430.00	COVERING NEG BALANCES	MEISINGER
6	10110030300CC000	550	(3,430.00)	COVERING NEG BALANCES	MEISINGER
6	10110030090CC000	618	3,917.00	COVERING NEG BALANCES	MEISINGER
6	10110030090CC000	610	(3,917.00)	COVERING NEG BALANCES	MEISINGER
6	10110030090CC000	648	3,787.00	COVERING NEG BALANCES	MEISINGER
6	10110030090CC000	640	(3,787.00)	COVERING NEG BALANCES	MEISINGER
6	10110030010CC000	768	1,261.00	COVERING NEG BALANCES	MEISINGER
6	10110030010CC000	810	(413.00)	COVERING NEG BALANCES	MEISINGER
6	10110030010CC000	618	(848.00)	COVERING NEG BALANCES	MEISINGER
6	10110030010CC000	610	11,641.00	COVERING NEG BALANCES	MEISINGER
6	10110030010CC000	760	(5,610.00)	COVERING NEG BALANCES	MEISINGER
6	10110030010CC000	750	(6,031.00)	COVERING NEG BALANCES	MEISINGER
6	10110030300CC000	760	9,607.00	COVERING NEG BALANCES	MEISINGER
6	10110030300CC000	758	1,223.00	COVERING NEG BALANCES	MEISINGER
6	10110030300CC000	768	(10,830.00)	COVERING NEG BALANCES	MEISINGER
6	10212030800CC000	648	722.00	COVERING NEG BALANCES	MEISINGER
6	10212030800CC000	610	(722.00)	COVERING NEG BALANCES	MEISINGER
6	10212030800CC000	758	2,611.00	COVERING NEG BALANCES	MEISINGER
6	10212030800CC000	810	295.00	COVERING NEG BALANCES	MEISINGER
6	10212030800CC000	300	(2,906.00)	COVERING NEG BALANCES	MEISINGER

TREDYFFRIN/EASTTOWN SCHOOL DISTRICT

BUDGET TRANSFERS

December, 2018

Period	Budget Unit	Account	Amount (From)/To	Reason	Owner
6	10223030300CC000	648	500.00	COVERING NEG BALANCES	MEISINGER
6	10223030300CC000	618	268.00	COVERING NEG BALANCES	MEISINGER
6	10223030300CC000	610	(768.00)	COVERING NEG BALANCES	MEISINGER
6	10238030220CC000	432	3,934.00	COVERING NEG BALANCES	MEISINGER
6	10238030220CC000	640	2,104.00	COVERING NEG BALANCES	MEISINGER
6	10238030220CC000	760	(6,038.00)	COVERING NEG BALANCES	MEISINGER
6	10225030190CC000	618	389.00	TONER FOR CHS LIBRARY	MEISINGER
6	10225000190EE000	618	(389.00)	TONER FOR CHS LIBRARY	SZYMENDERA
6	10225030190CC000	432	500.00	REPAIR LAMINATOR	MEISINGER
6	10225030190CC000	610	(500.00)	REPAIR LAMINATOR	MEISINGER
6	10110010350DD000	640	326.40	REDUCTIONS	PARKER
6	10110010300DD000	618	(326.40)	REDUCTIONS	PARKER
6	10110010350DD000	640	41.60	REDUCTIONS	PARKER
6	10110010300DD000	648	(41.60)	REDUCTIONS	PARKER
6	10110010300FF000	758	1,300.00	BUDGET TRANSFER	WILLS
6	10110010300FF000	580	(1,300.00)	BUDGET TRANSFER	WILLS
6	1011001072EFF000	513	600.00	BUDGET TRANSFER	WILLS
6	10110010300FF000	760	(600.00)	BUDGET TRANSFER	WILLS
6	10110010300FF000	758	400.00	BUDGET TRANSFER	WILLS
6	1011001072EFF000	513	400.00	BUDGET TRANSFER	WILLS
6	10110010090FF000	610	(400.00)	BUDGET TRANSFER	WILLS
6	10110010360FF000	640	(400.00)	BUDGET TRANSFER	WILLS
6	10260000700EM000	431	30,000.00	MAINTENANCE - BT1 (DEC)	KELLY
6	10260010700BM000	300	8,000.00	MAINTENANCE - BT1 (DEC)	KELLY
6	10260000700MM000	621	2,400.00	MAINTENANCE - BT1 (DEC)	KELLY
6	10260000700MM000	648	1,100.00	MAINTENANCE - BT1 (DEC)	KELLY
6	10260000700MM000	531	600.00	MAINTENANCE - BT1 (DEC)	KELLY
6	10260000700RM000	424	500.00	MAINTENANCE - BT1 (DEC)	KELLY
6	10260020700VM000	531	500.00	MAINTENANCE - BT1 (DEC)	KELLY
6	10260000700RM000	300	50.00	MAINTENANCE - BT1 (DEC)	KELLY
6	10260030700CM000	431	(43,150.00)	MAINTENANCE - BT1 (DEC)	KELLY
6	10110010300NN000	610	1,450.00	BUDGET TRANSFER	GATELY
6	10110010360NN000	610	(1,450.00)	BUDGET TRANSFER	GATELY
6	10110010300NN000	610	1,258.00	BUDGET TRANSFER	GATELY
6	10110010270NN000	640	(1,258.00)	BUDGET TRANSFER	GATELY
6	1028410030ZEO000	340	21,000.00	BALANCE BUDGET	MCDONNELL
6	1028410030ZEO000	768	(21,000.00)	BALANCE BUDGET	MCDONNELL
6	10110020010TT000	610	100.00	ART TRANSFER	PHILLIPS
6	10110020010TT000	640	(100.00)	ART TRANSFER	PHILLIPS
6	10110020040TT000	610	200.00	FOR LANG TRANSFER	PHILLIPS
6	10110020040TT000	640	(200.00)	FOR LANG TRANSFER	PHILLIPS

TREDYFFRIN/EASTTOWN SCHOOL DISTRICT

BUDGET TRANSFERS

December, 2018

Period	Budget Unit	Account	Amount (From)/To	Reason	Owner
6	10110020300VV000	610	3,220.00	SUPPLIES	GIBSON
6	10110020300VV000	750	(3,220.00)	SUPPLIES	GIBSON
6	10225020190VV000	648	600.00	SOFTWARE	GIBSON
6	10225020190VV000	640	(600.00)	SOFTWARE	GIBSON
6	10110020070VV000	610	22.15	SUPPLIES	GIBSON
6	10110020300VV000	758	(22.15)	SUPPLIES	GIBSON
6	10110010270FF000	640	317.87	Books	WILLS
6	1012411017AFF000	610	(317.87)	Books	WILLS

I CERTIFY THAT I HAVE REVIEWED ALL TRANSFERS
AS PRESENTED ON THIS REPORT



1/9/19

Arthur J. McDonnell, Business Manager Date

**CONESTOGA HIGH SCHOOL
STUDENT ACTIVITY ACCOUNTS
November 30, 2018**

Account Number	Description	Balance @ 10/31/18	Disbursements	Receipts	Transfers	Balance @ 11/30/18
A 11	Spring Track	680.00	0.00	0.00	0.00	680.00
A 12	Boys Tennis	0.00	0.00		0.00	0.00
A 13	Girls Tennis	0.00	0.00		0.00	0.00
A 14	Boys Baseball	2,761.00	0.00	0.00	0.00	2,761.00
A 15	Golf	0.00	0.00	0.00	0.00	0.00
A 16	Boys Lacrosse	4,154.00	0.00	0.00	0.00	4,154.00
A 17	Boys Swimming	1,000.00	0.00	0.00	0.00	1,000.00
A 18	Girls Swimming	1,000.00	0.00	0.00	0.00	1,000.00
A 2	Football	2,412.00	455.00	0.00	0.00	1,957.00
A 21	Girls Softball	2,994.00	0.00	0.00		2,994.00
A 22	Girls Soccer	2,176.00	0.00	0.00		2,176.00
A 23	Girls Volleyball	165.00	0.00	0.00	0.00	165.00
A 24	Girls Lacrosse	3,796.00	0.00	0.00	0.00	3,796.00
A 3	Girls Hockey	1,381.00	0.00	0.00	0.00	1,381.00
A 4	Boys Soccer	1,334.00	0.00	0.00	0.00	1,334.00
A 5	Cross Country	0.00	0.00	0.00		0.00
A 6	Boys Basketball	4,682.00	396.00	0.00		4,286.00
A 7	Girls Basketball	4,640.00	0.00	0.00		4,640.00
A 8	Wrestling	675.00	0.00	0.00	0.00	675.00
B	2018 New Voters Club	15.54	0.00	0.00		15.54
B	A Voice For Vets	35.51	0.00	10.00		45.51
B	AASU	1,007.73	10.00	53.00	0.00	1,050.73
B	AASU Scholarship	138.58	0.00	0.00	0.00	138.58
B	Above the Influence	170.55	0.00	0.00	0.00	170.55
B	Academic Competition	221.98	49.72	0.00		172.26
B	Adopt-A-Grandparent	346.62	0.00	0.00		346.62
B	Aerospace Club	50.00	0.00	347.56		397.56
B	African Education program	50.25	0.00	0.00		50.25
B	All Girls Acapella Group	39.26	0.00	0.00		39.26
B	Animal Abuse Awareness	367.89	0.00	2.00		369.89
B	Anime Club	1,019.70	10.00	66.00		1,075.70
B	AP Study Group	51.10	0.00	0.00		51.10
B	Architecture and Design	69.28	0.00	0.00		69.28
B	Art Reaching the Community	65.55	0.00	0.00		65.55
B	Asian American Club	1,418.68	0.00	42.25		1,460.93
B	Astronomy Club	205.43	0.00	0.00		205.43
B	Athletes Helping	257.55	10.00	17.00		264.55
B	Auto Club	50.13	0.00	0.00		50.13
B	Band Fund	11,400.17	2,930.00	0.00		8,470.17
B	Bee-aware	754.94	10.00	74.50		819.44
B	Best Buddies	1,979.77	216.28	299.25	0.00	2,062.74
B	Bethesda Project	503.61	10.00	101.35	0.00	594.96
B	Biology Club	1,441.53	36.48	0.00		1,405.05

**CONESTOGA HIGH SCHOOL
STUDENT ACTIVITY ACCOUNTS
November 30, 2018**

Account Number	Description	Balance @ 10/31/18	Disbursements	Receipts	Transfers	Balance @ 11/30/18
B	Body Post Stoga	85.83	0.00	0.00		85.83
B	Bowling Club	133.96	202.39	200.00		131.57
B	Bringing Hope Home	155.90	0.00	0.00		155.90
B	Build On Club	191.94	0.00	0.00		191.94
B	Cancer Knot for Kids	280.33	10.00	0.00		270.33
B	Card Playing Club	77.87	10.00	41.30		109.17
B	Cheerleaders Club	3,302.22	0.00	0.00		3,302.22
B	Chemistry Fund	814.27	0.00	0.00	0.00	814.27
B	Chess Fund	239.97	0.00	0.00		239.97
B	Choral Fund	1,234.28	0.00	0.00	0.00	1,234.28
B	CHS Fishing club	415.20	0.00	0.00	0.00	415.20
B	CHS Scout Serv. Club	50.57	0.00	46.00	0.00	96.57
B	Civic Engagement Club	134.47	10.00	0.00	0.00	124.47
B	Climate Change Awareness	252.45	10.00	14.50	0.00	256.95
B	Comic Club	128.46	0.00	0.00		128.46
B	Compositions for Cancer	72.86	0.00	0.00		72.86
B	Computer Science Club	566.83	0.00	0.00	0.00	566.83
B	Computers for Kids	76.69	0.00	0.00	0.00	76.69
B	Conestoga Coupons for a cause	51.06	0.00	0.00	0.00	51.06
B	Conestoga Cure	51.88	0.00	0.00	0.00	51.88
B	Conestoga Investment Club	19.90	600.00	1,607.90		1,027.80
B	Cradles to Crayons	50.38	0.00	0.00		50.38
B	Creative Storytelling	221.23	0.00	0.00	0.00	221.23
B	Crew Club	638.57		0.00		638.57
B	Cricket Club	51.15		0.00		51.15
B	Cubing	50.57		0.00		50.57
B	Cupcakes for Casa	1,838.55	10.00	84.00		1,912.55
B	CURE	11.27	0.00	0.00		11.27
B	Cure 4 Cam	50.97	0.00	0.00		50.97
B	Cure for Kids	257.68	0.00	0.00		257.68
B	DECA	2,339.54	8,596.00	6,750.00		493.54
B	Doctor Who Club	50.97	0.00	0.00		50.97
B	Doctors without Borders	50.93	0.00	0.00		50.93
B	Drama club	2,247.56	0.00	31.00	0.00	2,278.56
B	Drone club	50.00	0.00	0.00	0.00	50.00
B	Dungeons & Dragons	50.57	0.00	0.00		50.57
B	E Nable	429.80	0.00	73.00		502.80
B	EDGE	194.11	0.00	0.00		194.11
B	Education Enrichment Club	3.22	0.00	0.00		3.22
B	Environthon Team	129.07	0.00	0.00	0.00	129.07
B	ESL Club	294.66	0.00	0.00	0.00	294.66
B	Fall Drama Club	19,097.27	1,324.39	1,025.00	0.00	18,797.88
B	Fellowship of Christian Athletes	23.90	0.00	0.00	0.00	23.90

**CONESTOGA HIGH SCHOOL
STUDENT ACTIVITY ACCOUNTS
November 30, 2018**

Account Number	Description	Balance @ 10/31/18	Disbursements	Receipts	Transfers	Balance @ 11/30/18
B	Fencing Club	2,297.06	0.00	0.00	0.00	2,297.06
B	Fighting Back	76.87	0.00	0.00	0.00	76.87
B	Film Production Club	407.95	0.00	135.00	0.00	542.95
B	FLITE	2,452.55	0.00	0.00	0.00	2,452.55
B	Foreign Language Fund	424.75	0.00	0.00		424.75
B	French Club	1,170.81	10.00	20.00		1,180.81
B	Frisbee Club	0.00	0.00	0.00		0.00
B	Gender Equality	158.64	0.00	0.00	0.00	158.64
B	Gene Club	56.17	0.00	0.00	0.00	56.17
B	German Culture	1.62	0.00	0.00		1.62
B	Girls in STEM	51.04	0.00	0.00		51.04
B	Giving to the Good	178.74	0.00	0.00		178.74
B	Greek Culture Club	233.43	0.00	0.00		233.43
B	Greening Stoga Task Force	523.91	0.00	57.94		581.85
B	GSA	1,541.83	0.00	62.97	0.00	1,604.80
B	Habitat For Humanity	649.62	0.00	45.50		695.12
B	Harry Potter Club	50.89	0.00	0.00		50.89
B	Healthy Eating Club	50.13	0.00	67.00		117.13
B	Helping Hearts	175.50	0.00	0.00		175.50
B	Hiking Club	50.00	0.00	11.00		61.00
B	Hip Hop Club	8.93	10.00	0.00		(1.07)
B	Horticulture Club	1,318.06	0.00	185.85	0.00	1,503.91
B	Humankind Water Club	429.23	0.00	0.00	0.00	429.23
B	Immigration Awareness	50.00	0.00	0.00	0.00	50.00
B	Interact	784.38	0.00	0.00		784.38
B	Intramural Club	198.31		0.00	0.00	198.31
B	Italian Club	985.82	0.00	0.00	0.00	985.82
B	Jewish Culture Club	62.13	0.00	0.00	0.00	62.13
B	Jr Classical League	122.84	170.00	190.00	0.00	142.84
B	Jr Statesmen	5,279.15	0.00	0.00		5,279.15
B	Kerrage	7,619.68	0.00	8.00		7,627.68
B	Key Club	1,878.11	280.00	1,623.10	0.00	3,221.21
B	Kpop	127.17	0.00	77.63		204.80
B	Latino Culture Club	2,403.90	10.00	439.10		2,833.00
B	League of Legends	50.19	0.00	0.00		50.19
B	Lewis Elkin Club	50.45		0.00		50.45
B	Liberty in North Korea	425.05	0.00	0.00		425.05
B	Lit Mag	693.35	0.00	0.00	0.00	693.35
B	Magic the Gathering	51.04	0.00	0.00	0.00	51.04
B	Manifest	2,991.66	0.00	0.00	0.00	2,991.66
B	Marine Wildlife Awareness	50.57	0.00	0.00	0.00	50.57
B	Mental Health Awareness Club	51.06	0.00	0.00	0.00	51.06
B	Microbiology Club	86.47	10.00	31.00	0.00	107.47

**CONESTOGA HIGH SCHOOL
STUDENT ACTIVITY ACCOUNTS
November 30, 2018**

Account Number	Description	Balance @ 10/31/18	Disbursements	Receipts	Transfers	Balance @ 11/30/18
B	Mixed Martial Arts	50.57	0.00	0.00	0.00	50.57
B	Mock Trial Club	0.00	0.00	34.00	0.00	34.00
B	Model UN Club	18,841.93	0.00	900.00	0.00	19,741.93
B	Motorsports Club	376.70	0.00	0.00	0.00	376.70
B	MSA	215.88	0.00	0.00	0.00	215.88
B	Mudders Club	238.59	10.00	18.00	0.00	246.59
B	Music Collaboration Club	40.31	0.00	0.00	0.00	40.31
B	Musicians' Guild	1,624.61	0.00	0.00		1,624.61
B	NAHS	2,466.34	646.20	235.00	0.00	2,055.14
B	NA Alliance End Homelessness	50.97	0.00	0.00	0.00	50.97
B	National History Comp.	71.92	0.00	0.00	0.00	71.92
B	Natural High Club	50.00	0.00	305.00	0.00	355.00
B	Navigate	(1,722.73)	124.10	0.00	0.00	(1,846.83)
B	Nice to meet you Club	50.64	0.00	0.00	0.00	50.64
B	Northern Children's serv	171.23	0.00	0.00	0.00	171.23
B	Operation Oncology	51.07	0.00	0.00		51.07
B	Operation Smile	50.00	0.00	68.50		118.50
B	Origami Club	88.43	0.00	0.00		88.43
B	Paddle Tennis	51.83	0.00	0.00		51.83
B	Paintball Club	50.91	0.00	0.00		50.91
B	Parts for Hearts	453.33	0.00	0.00		453.33
B	Peer Mediation	2,951.34	3,828.26	2,889.00	0.00	2,012.08
B	Philosophy Club	124.86	0.00	0.00	0.00	124.86
B	Photography Club	971.70	0.00	0.00		971.70
B	Physics Club	51.33		0.00		51.33
B	Pilates Club	50.97		0.00		50.97
B	Plodanco	454.33	0.00	0.00		454.33
B	Pioneer Pit Club	50.94	0.00	0.00		50.94
B	Place of Rescue	50.64	0.00	0.00		50.64
B	Planting Trees Club	403.27	0.00	97.25		500.52
B	Plein Air Painting Soc.	50.00	0.00	0.00		50.00
B	Project Life Drop	50.00	0.00	0.00		50.00
B	Project Semicolon	0.00	0.00	50.00		50.00
B	Puppy PALS	367.85	0.00	0.00		367.85
B	Racquet Sports club	286.89	0.00	165.00	0.00	451.89
B	Reach	315.16	0.00	60.59		375.75
B	Red Cross	145.55	10.00	128.05		263.60
B	Renaissance Reenactment club	50.97	0.00	0.00		50.97
B	Richard Wright Project	51.10	0.00	0.00		51.10
B	Robotics Club	235.43	0.00	0.00	0.00	235.43
B	Ronald McDonald House	50.00	0.00	0.00	0.00	50.00
B	SADD	1,650.63	47.44	78.95		1,682.14
B	Safe Harbor	349.00	0.00	0.00		349.00

**CONESTOGA HIGH SCHOOL
STUDENT ACTIVITY ACCOUNTS
November 30, 2018**

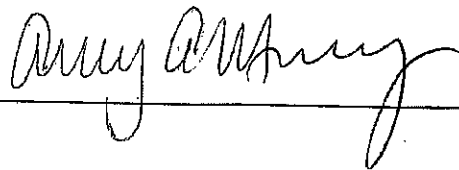
Account Number	Description	Balance @ 10/31/18	Disbursements	Receipts	Transfers	Balance @ 11/30/18
B	SAT/ACT Study Group	40.11	0.00	0.00		40.11
B	SAVES	512.50	10.00	3.11		505.61
B	Science Fair Club	0.00	0.00	50.00		50.00
B	Science Olympiad	6,106.31	227.62	1,400.00		7,278.69
B	Secrets To a Long Life	81.75	0.00	0.00		81.75
B	Shakespeare Society	1.00	0.00	0.00		1.00
B	Shine	105.58	0.00	0.00	0.00	105.58
B	Simon's Fund	50.57	0.00	0.00		50.57
B	Skateboard interest club	50.51	0.00	0.00		50.51
B	Ski Club	1,419.90	0.00	0.00	0.00	1,419.90
B	Smiles for Autism	807.49	0.00	0.00	0.00	807.49
B	SOAR	51.16	0.00	0.00	0.00	51.16
B	Soccer Club	3,782.05	1,449.09	7,855.00	0.00	10,167.96
B	South Asia Culture Club	256.24	0.00	0.00	0.00	256.24
B	SPCA Club	50.00	0.00	188.00		218.00
B	Speak Up	50.38	0.00	143.00	0.00	193.38
B	Spike Ball Club	50.00	0.00	0.00	0.00	50.00
B	Spoke	8,464.04	4,354.01	3,687.00		7,797.03
B	Sports Debate Club	50.97	0.00	0.00		50.97
B	Squash Club	103.95	0.00	0.00		103.95
B	Stage Crew	602.90	0.00	0.00	0.00	602.90
B	Stoga Chamber Music	50.25	0.00	75.87		126.12
B	Stoga Connects	51.29	0.00	0.00		51.29
B	Stoga Echoes	399.24	0.00	0.00		399.24
B	Stoga Footy Club	48.41	0.00	0.00		48.41
B	Stoga Girl Up	50.64	0.00	0.00		50.64
B	Stoga Give Back	0.00	0.00	95.00		95.00
B	Stoga Green Peace	105.24	0.00	0.00		105.24
B	Stoga Hair & Makeup	50.57	0.00	0.00		50.57
B	Stoga Hope	1,386.74	0.00	10.00		1,396.74
B	Stoga Launch	50.83	0.00	0.00		50.83
B	Stoga Music Crusade	120.02	0.00	0.00		120.02
B	Stoga Music Theatre	4,994.24	1,724.25	250.00		3,519.99
B	Stoga Steppers	84.47	0.00	0.00		84.47
B	Stoga Study Buddies	199.80	0.00	0.00		199.80
B	Stogabundance	94.19	0.00	0.00		94.19
B	Strategy Game Club	48.07	0.00	0.00	0.00	48.07
B	Student to Student	74.93	0.00	0.00		74.93
B	Student United Way Club	68.15	10.00	40.25		98.40
B	Students Against Gun Violence	319.86	235.00	608.50		693.36
B	Survivor Club	0.00	0.00	50.00		50.00
B	T/E Kids Care	106.91	10.00	0.00		96.91
B	Take a Blink for Pink	1,662.93	0.00	0.00		1,662.93

**CONESTOGA HIGH SCHOOL
STUDENT ACTIVITY ACCOUNTS
November 30, 2018**

Account Number	Description	Balance @ 10/31/18	Disbursements	Receipts	Transfers	Balance @ 11/30/18
B	Technology Student Assoc	1,103.91	0.00	0.00	0.00	1,103.91
B	TED X	51.25	0.00	0.00		51.25
B	TEEC Club	51.10	0.00	0.00		51.10
B	Tennis to a Future Club	103.61	0.00	109.00		212.61
B	The Book Club	51.29	0.00	0.00		51.29
B	The Cappies	382.78	0.00	0.00	0.00	382.78
B	The First Tee	51.24	0.00	0.00		51.24
B	The Pulsera Project	0.18	0.00	183.00	0.00	183.18
B	Together We Rise	51.11	0.00	0.00		51.11
B	Tri-M Music Honor Society	943.56	0.00	0.00	0.00	943.56
B	TV Production	663.31	0.00	0.00		663.31
B	Underwater Robotics Team	263.21	0.00	1,006.00	0.00	1,269.21
B	UNHCR	247.71	0.00	0.00	0.00	247.71
B	Unicef	827.43	0.00	158.50	0.00	985.93
B	Vegetarian Club	55.13	0.00	0.00		55.13
B	Video Games Club	288.75	0.00	0.00		288.75
B	Volleyball	540.83		0.00		540.83
B	We Dine Together	551.08		0.00		551.08
B	We for She	50.97		0.00		50.97
B	Wear it Share it	50.91		0.00		50.91
B	Weight Training	50.57		0.00		50.57
B	Wishes for the Wild	71.79	0.00	0.00		71.79
B	Women in Politics	51.22	0.00	0.00		51.22
B	Wounded Warrior Project	183.92	0.00	0.00		183.92
B	Yearbook	6,247.87	127.00	5,700.00		11,820.87
B	Yoga at Stoga	50.25	0.00	0.00		50.25
B	Young Advocates for Designers	51.06	0.00	0.00		51.06
B	Young Democrats Club	106.10	0.00	0.00		106.10
B	Young Economists Club	50.91	0.00	0.00		50.91
B	Young Republicans Club	161.20		0.00		161.20
B	Young Republicrats	50.94	0.00	0.00	0.00	50.94
B	Young Socialists Club	50.91	0.00	0.00		50.91
B	Yugioh Club	50.57	0.00	0.00		50.57
B	Class of 2019	8,337.82	0.00	0.00		8,337.82
C	Class of 2020	6,144.75	0.00	0.00		6,144.75
C	Class of 2021	3,614.55	0.00	0.00		3,614.55
C	Class of 2022	500.64	0.00	0.00		500.64
C	Clearing Account	709.43	0.00	0.00	0.00	709.43
D	Field Trip Account	3,191.25	1,132.56	642.00	0.00	2,700.69
D	Interest Income	1,867.93	0.00	411.24		2,279.17
D	Beautification	7,167.72	0.00	0.00	0.00	7,167.72
E	NHS	297.96	0.00	0.00		297.96
E	Student Body Fund	19,836.68	141.35	108.41	0.00	19,803.74

**CONESTOGA HIGH SCHOOL
STUDENT ACTIVITY ACCOUNTS
November 30, 2018**

Account Number	Description	Balance @ 10/31/18	Disbursements	Receipts	Transfers	Balance @ 11/30/18
E	Student Council	24,244.48	960.00	115.00	0.00	23,399.48
E	Testing Service	0.15	0.00	0.00	0.00	0.15
E						
	Totals	282,238.03	30,443.14	41,737.92	0.00	293,532.81

Approved 

Date 12.10.18

**T/E MIDDLE SCHOOL
STUDENT ACTIVITY ACCOUNTS
November 30 , 2018**

Account Number	Description	Balance @ 10/31/2018	Disbursements	Receipts	Transfers	Balance @ 11/30/2018
1001	Misc Athletics	\$ 502.34				\$ 502.34
1002	Football	\$ 1,590.00				\$ 1,590.00
1003	Hockey	\$ 570.00	\$ 70.00			\$ 500.00
1004	Soccer	\$ 1,800.00	\$ 675.00			\$ 1,125.00
1005	Volleyball	\$ 580.00	\$ 270.00			\$ 310.00
1006	Basketball			\$ 2,400.00		\$ 2,400.00
1007	Wrestling		\$ 550.00	\$ 1,000.00		\$ 450.00
1008	Softball					\$ -
1009	Baseball					\$ -
1010	Lacrosse					\$ -
2001	Yearbook	\$ (2,135.82)				\$ (2,135.82)
2003	Junior Model UN	\$ 1,070.00				\$ 1,070.00
2004	Student Council	\$ 1,334.89	\$ 850.00	\$ 1,557.00		\$ 2,041.89
2005	Cultural Clubs	\$ (244.84)				\$ (244.84)
3001	Tech Ed	\$ -				\$ -
3002	5th/6th Trips-Extracurr.	\$ (1,095.00)	\$ 885.00	\$ 680.00		\$ (1,300.00)
3003	7th Williamsburg	\$ 496.72				\$ 496.72
3004	8th Hershey	\$ 661.60				\$ 661.60
3006	8th Washington DC	\$ (852.66)				\$ (852.66)
4004	Media Center					\$ -
4007	Miscellaneous	\$ 11,504.99				\$ 11,504.99
4008	Interest	\$ 221.19		\$ 68.93		\$ 290.12
4010	Student Body Account	\$ 2,224.64	\$ 2,506.72	\$ 9,644.09		\$ 9,362.01
5001	Music	\$ 3,736.00	\$ 105.00	\$ 1,190.00		\$ 4,821.00
5002	5/6 & 7/8 Plays	\$ 3,769.83				\$ 3,769.83
6001	Gr 5 Trips & Programs	\$ 4,335.00		\$ 25.00		\$ 4,360.00
6002	Gr 6 Trips & Programs	\$ 1,958.64				\$ 1,958.64
6003	Gr 7 Trips & Programs	\$ -				\$ -
6004	Gr 8 Trips & Programs	\$ 0.01				\$ 0.01
						\$ -
	Totals	\$ 32,027.53	\$ 5,911.72	\$ 16,565.02		\$ 42,680.83

Approved *A Phillips*

Valley Forge Middle School
Student Activities Accounts
November 30, 2018

Account Number	Description	Balance @ 10/31/18	Disbursements	Receipts	Transfers	Balance @ 11/30/18
A 1001	Miscellaneous	1,524.94	1,985.00	3,000.00		2,539.94
A 1002	Football	(210.00)	300.00	510.00		0.00
A 1003	Hockey	(120.00)	190.00	310.00		0.00
A 1004	Soccer	(150.00)	150.00	300.00		0.00
A 1005	Volleyball	(120.00)	195.00	315.00		0.00
A 1006	Basketball	0.00	550.00	550.00		0.00
A 1007	Wrestling	0.00				0.00
A 1008	Track	0.00				0.00
A 1009	Baseball	0.00				0.00
A 1010	Softball	0.00				0.00
A 1011	Lacrosse	0.00				0.00
C 2003	VF Track Club	3,536.99				3,536.99
C 2004	Builders Club	3,043.91				3,043.91
C 2005	Model UN Club	972.52				972.52
C 2007	Odyssey of Mind	0.00				0.00
C2008	Future Cities	73.70				73.70
C 2009	Girl Up!	194.68				194.68
C 2010	French Club			665.00		665.00
F 3002	Williamsburg Trip	(1,860.62)				(1,860.62)
F 3005	Grade 5 Trips	3,868.09		36.00		3,904.09
F 3006	Grade 6 Trips	3,862.24				3,862.24
F 3007	Grade 7 Trips	9,517.72	6,360.40	57.00		3,214.32
F 3008	Grade 8 Trips	13,633.55	144.00			13,489.55
G 4001	Student Body Acct	191.26				191.26
G 4003	Yearbook	724.32				724.32
G 4004	Student Council	3,459.67	6,295.62	20,362.59		17,526.64
G 4007	Interest	338.83		94.50		433.33
G 4008	School Store	623.47				623.47
G 4009	Drama	12.90				12.90
G 4011	Musical Fund	4,617.74				4,617.74
G 4012	Community Service	1,328.84				1,328.84
M 5001	Band Fund	1,509.57	20.00	1,820.00		3,309.57
M 5002	Vocal/String Music	0.00				0.00
M 5003	Music Trip Acct.	3,709.96				3,709.96
T 6001	5th Grade Teams	0.00				0.00
T 6002	6th Grade Teams	1,335.28	48.93			1,286.35
T 6003	7th Grade Teams	260.72	197.00			63.72
T 6004	8th Grade Teams	1,385.56				1,385.56
	Totals	57,265.84	16,435.95	28,020.09		68,849.98
	Approved: <i>Math LCH</i>					

**TREDYFFRIN/EASTTOWN SCHOOL DISTRICT
CAPITAL PROJECTS FUNDS
December, 2018**

CASH	888,233.94	
INVESTMENTS	12,218,000.00	
DUE FROM/(TO) OTHER FUNDS		
ACCOUNTS PAYABLE		
TOTAL ASSETS		13,106,233.94
BEGINNING FUND BALANCE	\$12,939,420.00	
REVENUE	166,813.94	
EXPENDITURES		
ENCUMBRANCES		
AS OF December 2018		\$13,106,233.94

**TREDYFFRIN/EASTTOWN SCHOOL DISTRICT
CAPITAL PROJECTS BONDS FUNDS
December, 2018**

CASH	\$732,976.69	
INVESTMENTS	-	
DUE FROM/(TO) OTHER FUNDS	(\$6,197,293.69)	
ACCOUNTS PAYABLE	(\$400,621.00)	
TOTAL ASSETS		(\$5,864,938.00)
BEGINNING FUND BALANCE	(\$465,748.00)	
REVENUE	\$0.00	
EXPENDITURES	(\$4,998,569.00)	
ENCUMBRANCES	(\$400,621.00)	
AS OF December 2018		(\$5,864,938.00)

TREDYFFRIN-EASTTOWN SCHOOL DISTRICT

Statement of Revenues, Expenses and
Changes in Fund Net Assets
Food and Nutrition Services (FNS)
Proprietary Fund
12/31/2018

	Dec-18	YTD	Prior Yr YTD	YTD Budget
Operating Revenues:				
Catering Revenue	\$ 2,895	\$ 13,708	\$ 15,329	\$ 12,000
Vending Commissions			\$ 640	\$ 320
Other Revenue		\$ 570	\$ 371	\$ 1,600
Lunch/Breakfast	\$ 206,661	\$ 1,017,165	\$ 1,060,360	\$ 1,008,444
TOTAL OPERATING REVENUE	\$ 209,556	\$ 1,031,443	\$ 1,076,700	\$ 1,022,364
Non-Operating Revenues:				
Interest/Bank Supplies	\$ 6,655	\$ 9,735	\$ 5,037	\$ 2,080
State Subsidy:				
School Lunch Program	\$ 2,800	\$ 13,063	\$ 16,408	\$ 16,100
Social Security Subsidy	\$ 4,882	\$ 16,883	\$ 14,549	\$ 11,200
Retirement Subsidy	\$ 13,915	\$ 58,522	\$ 53,782	\$ 59,200
Federal Aid:				
School Lunch Program	\$ 18,500	\$ 86,128	\$ 102,558	\$ 79,520
Donated Commodities	\$ 4,500	\$ 22,939	\$ 28,697	\$ 33,600
TOTAL NON-OPERATING REVENUE	\$ 51,252	\$ 207,271	\$ 221,030	\$ 201,700
TOTAL REVENUE	\$ 260,808	\$ 1,238,713	\$ 1,297,730	\$ 1,224,064
Operating Expenses:				
Salaries	\$ 97,990	\$ 454,848	\$ 433,244	\$ 376,874
Benefits	\$ 79,249	\$ 361,819	\$ 353,924	\$ 320,257
Food Costs	\$ 102,368	\$ 414,318	\$ 434,491	\$ 425,943
Supplies (Paper, Cleaning, Uniforms, etc)	\$ 6,099	\$ 36,953	\$ 46,450	\$ 39,171
Depreciation	\$ 7,096	\$ 28,384	\$ 28,384	\$ 28,437
Repairs and Maintenance	\$ 14,611	\$ 28,556	\$ 30,587	\$ 17,600
TOTAL OPERATING EXPENSES	\$ 307,413	\$ 1,324,878	\$ 1,327,080	\$ 1,208,282
OPERATING PROFIT/(LOSS)	\$ (46,605)	\$ (86,165)	\$ (29,349)	\$ 15,782
Operating Transfers In/Out	\$ -	\$ -		
CHANGE IN NET ASSETS	\$ (46,605)	\$ (86,165)	\$ (29,349)	\$ 15,782
Net Assets				
Invested in Capital Assets	375,812.00			
Unrestricted	(3,139,302.58)			
TOTAL NET ASSETS	(2,763,490.58)			

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Check Number	Check Date	Vendor Name	Transaction Amount
125099	12/07/2018	3B SERVICES, INC.	\$16,013.62
125100	12/07/2018	A & A SALES ASSOCIATES, LLC	\$33.50
125101	12/07/2018	AARON SOLUTIONS COMPANY	\$555.00
125102	12/07/2018	ABC-CLIO	\$89.00
125103	12/07/2018	ANDREA LYON	\$2,090.00
125104	12/07/2018	ANTHONY, JANE B	\$845.00
125105	12/07/2018	APPLE INC	\$388.00
125106	12/07/2018	AQUA PENNSYLVANIA, INC.	\$10,565.93
125107	12/07/2018	ARBEN SEVA	\$2,295.95
125108	12/07/2018	ARMM ASSOCIATES INC	\$4,800.00
125109	12/07/2018	AUSTIN, NOAH	\$484.08
125110	12/07/2018	B & H PHOTO VIDEO INC	\$111.44
125111	12/07/2018	BARNES & NOBLE BOOKSTORES INC	\$1,117.54
125112	12/07/2018	BARTASH PRINTING, INC	\$1,053.00
125091	12/07/2018	BENEFIT ALLOCATION SYSTEMS	\$4,647.50
125092	12/07/2018	BENEFIT ALLOCATION SYSTEMS	\$10,829.75
125113	12/07/2018	BFI WASTE SERVICES OF PA, LLC	\$848.64
125114	12/07/2018	BISHOP LOUGHLIN M.H.S.	\$370.00
125115	12/07/2018	BREAKOUT, INC.	\$550.00
125116	12/07/2018	C & M REFRIGERATION	\$5,659.02
125117	12/07/2018	CAMCOR, INC.	\$14,154.60
125118	12/07/2018	CAPSTONE	\$309.85
125119	12/07/2018	CCRES	\$20,131.17
125120	12/07/2018	CDW COMPUTERS CENTERS INC	\$360.04
125121	12/07/2018	CENGAGE LEARNING	\$2,145.67
125122	12/07/2018	CHESTER COUNTY I U	\$248,013.84
125123	12/07/2018	CHESTER COUNTY TAX CLAIM BUREAU	\$1,529.27
125124	12/07/2018	CHILDREN'S PLUS INC.	\$593.36
125125	12/07/2018	CIOCCO, ALICE (PETTY CASH)	\$631.47
125126	12/07/2018	CLEMENS UNIFORM	\$50.02
125127	12/07/2018	CM REGENT, LLC	\$29,804.11
125128	12/07/2018	COLONIAL ELECTRIC SUPPLY CO IN	\$1,586.71
125129	12/07/2018	COMCAST CABLE	\$118.27
125130	12/07/2018	CRITICARE HOME HEALTH & NURSING	\$4,574.00
125131	12/07/2018	D. ARMSTRONG INSTALLATIONS	\$693.00
125132	12/07/2018	DALEY + JALBOOT ARCHITECTS, INC.	\$540.00
125133	12/07/2018	DANIEL JOYANNA	\$30.00
125134	12/07/2018	DELL MARKETING LP	\$400.68
125135	12/07/2018	DELTA-T GROUP	\$34,128.59
125136	12/07/2018	DEMCO INC	\$1,339.12
125137	12/07/2018	EDULOG	\$639.00
125138	12/07/2018	ESS-NE	\$5,321.28
125093	12/07/2018	FLITE	\$122.64
125139	12/07/2018	FOLLETT SCHOOL SOLUTIONS, INC.	\$5,143.53
125140	12/07/2018	FOUNDATIONS BEHAVIORAL HEALTH	\$11,800.00
125141	12/07/2018	FRANKLIN CLEANING EQUIP. & SUPPLY	\$8,433.00
125142	12/07/2018	GE MONEY BANK/AMAZON	\$314.50
125143	12/07/2018	GENERAL BINDING CORP	\$148.80
125144	12/07/2018	GENERAL HEALTHCARE RESOURCES, INC.	\$17,278.75
125145	12/07/2018	GEORGE CROTHERS MEMORIAL SCHOOL	\$13,110.46
125146	12/07/2018	GEORGE KRAPF & SONS INC	\$2,871.09

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125147	12/07/2018	GEORGE KRAPP JR & SONS	\$897,638.33
125148	12/07/2018	GLOBAL DATA CONSULTANTS, LLC	\$787.00
125149	12/07/2018	GONCI, CRAIG	\$30.00
125150	12/07/2018	GOOSE SQUAD, LLC	\$675.00
125151	12/07/2018	GREEN, BEN	\$30.00
125152	12/07/2018	GREGG KRISTINE	\$29.04
125153	12/07/2018	HAINES, ADAM	\$60.00
125154	12/07/2018	HEDENBERG, KATI	\$60.00
125155	12/07/2018	HEINEMANN	\$27.50
125156	12/07/2018	HIGH NOON BOOKS	\$257.40
125157	12/07/2018	HILLYARD - DELAWARE VALLEY	\$4,351.22
125158	12/07/2018	HMH SUPPLEMENTAL	\$532.62
125159	12/07/2018	HOME DEPOT	\$1,887.62
125160	12/07/2018	HOOVER STEEL	\$2,485.51
125161	12/07/2018	HYETT, DAVID	\$70.00
125162	12/07/2018	J RICHARD PARKER	\$103.00
125163	12/07/2018	J W PEPPER & SON INC	\$131.97
125164	12/07/2018	JACOBS MUSIC COMPANY	\$110.00
125165	12/07/2018	JOHNSON, REBECCA	\$30.00
125166	12/07/2018	JOHNSTONE SUPPLY OF DOWNINGTOWN	\$711.11
125167	12/07/2018	KAPLAN EARLY LEARNING COMPANY	\$631.54
125168	12/07/2018	KELSEY HUSHON	\$125.00
125169	12/07/2018	KRAUSE, LINDA	\$325.00
125175	12/07/2018	L. LIBERATO STEEL FABRICATING CO.	\$2,150.00
125170	12/07/2018	L.J. PAOLELLA CONSTRUCTION, INC.	\$4,381.94
125171	12/07/2018	LAKESHORE LEARNING MATERIALS	\$303.81
125172	12/07/2018	LANGUAGE SERVICES ASSOCIATES	\$213.23
125173	12/07/2018	LEGO EDUCATION	\$77.95
125174	12/07/2018	LEHIGH UNIVERSITY	\$1,695.00
125176	12/07/2018	LITTLEWOOD, PATRICIA	\$210.00
125177	12/07/2018	LOHMEYER NICOLE	\$70.00
125178	12/07/2018	M & M LANDSCAPING, LLC	\$3,643.61
125179	12/07/2018	MAIN LINE REHABILITATION ASSOCIATES	\$2,855.00
125180	12/07/2018	MASTERPIECE MULTIMEDIA	\$4,113.18
125181	12/07/2018	MATTHEWS PAOLI FORD	\$1,039.16
125182	12/07/2018	MCCARRIN, PATRICIA A.	\$346.58
125183	12/07/2018	MCCLOSKEY (SCULL), JESSICA	\$263.76
125184	12/07/2018	MCELROY, ASHLYN	\$19.18
125185	12/07/2018	MCELVOGUE, KRISTIN	\$70.00
125186	12/07/2018	MCGRAW-HILL SCHOOL EDU HOLDINGS LLC	\$175.00
125187	12/07/2018	MELMARK INC	\$24,178.40
125188	12/07/2018	MJF ELECTRICAL CONTRACTING, INC.	\$2,000.00
125189	12/07/2018	MU ALPHA THETA	\$150.00
125190	12/07/2018	MUSIC & ARTS CENTER	\$607.08
125191	12/07/2018	NAT` L COUNCIL TEACHERS OF MATH	\$84.67
125192	12/07/2018	NEW MOON GIRL MEDIA	\$37.56
125193	12/07/2018	O'DONNELL DARLENE	\$6,480.00
125194	12/07/2018	OFFICE DEPOT	\$906.95
125195	12/07/2018	OJR MPO BAND CHAPTER	\$945.00
125196	12/07/2018	PACIFIC EDUCATIONAL GROUP	\$18,000.00
125197	12/07/2018	PANERA BREAD COMPANY	\$45.96

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125198	12/07/2018	PATHWAY SCHOOL	\$9,527.47
125199	12/07/2018	PCA INDUSTRIAL & PAPER SUPPLIE	\$2,940.50
125200	12/07/2018	PERSONAL HEALTH CARE INC	\$1,269.00
125201	12/07/2018	PHILIPS BROTHERS ELECTRICAL	\$9,777.70
125202	12/07/2018	PIONEER MANUFACTURING COMPANY	\$817.50
125203	12/07/2018	PITNEY BOWES GLOBAL FINANCIAL SERV.	\$963.84
125204	12/07/2018	PROFESSIONAL DUPLICATING, INC.	\$2,767.76
125205	12/07/2018	RICOH USA INC	\$7,339.41
125206	12/07/2018	RIDLEY HIGH SCHOOL MUSIC	\$2,310.00
125207	12/07/2018	ROBERT E LITTLE INC	\$824.54
125208	12/07/2018	ROBOT EVENTS	\$250.00
125209	12/07/2018	SAFETY SOLUTIONS INC	\$66.55
125210	12/07/2018	SARGENT-WELCH	\$347.76
125211	12/07/2018	SCHOOL OUTFITTERS	\$701.08
125212	12/07/2018	SCHOOL THREAT ASSESSMENT CONSULTNTS	\$500.00
125213	12/07/2018	SETON IDENTIFICATION PRODUCTS	\$134.96
125214	12/07/2018	SITEONE LANDSCAPE SUPPLY, LLC	\$274.40
125215	12/07/2018	SKATE IN SCHOOL, ROLLERBLADE	\$255.00
125216	12/07/2018	SLOBOJAN MARIE	\$150.63
125217	12/07/2018	SMILES MELINDA	\$70.00
125218	12/07/2018	SRINIVAS REDDY RAMANCHA	\$93.25
125219	12/07/2018	STEFANO MICHAEL	\$30.00
125220	12/07/2018	SUNDANCE ASSOCIATES	\$4,500.00
125222	12/07/2018	SZYMENDERA, MICHAEL	\$25.00
125094	12/07/2018	T.E.E.A.	\$23,777.42
125095	12/07/2018	T.E.E.A.-P.A.C.E.	\$381.80
125096	12/07/2018	T.E.N.I.G.	\$2,008.66
125223	12/07/2018	T/E SCHOOL DISTRICT	\$508.50
125221	12/07/2018	TELEMEDICINE MANAGEMENT, INC.	\$2,047.95
125224	12/07/2018	THE CERAMIC SHOP	\$714.95
125225	12/07/2018	THE HORSHAM CLINIC	\$1,600.00
125226	12/07/2018	TIEDE SUSAN	\$433.35
125227	12/07/2018	TOKS AKOBI	\$18.10
125228	12/07/2018	TOZOUR ENERGY	\$51.24
125229	12/07/2018	TREASURER OF CHESTER COUNTY	\$165.00
125230	12/07/2018	TREDYFFRIN TOWNSHIP	\$700.00
125231	12/07/2018	TRI-COUNTY MECHANICAL, INC.	\$115,180.00
125232	12/07/2018	TRI-M	\$3,928.00
125097	12/07/2018	TRUMARK FINANCIAL CREDIT UNION	\$3,687.00
125098	12/07/2018	TUITION ACCOUNT PROGRAM	\$50.00
125233	12/07/2018	TYLER TECHNOLOGIES, INC	\$9,698.00
125234	12/07/2018	URSINUS COLLEGE	\$450.00
125235	12/07/2018	VALLEY FORGE SECURITY CENTER	\$104.58
125236	12/07/2018	VANGUARD SCHOOL	\$45,166.04
125237	12/07/2018	VERIZON WIRELESS	\$5,400.10
125238	12/07/2018	VIDELOCK JOYCE	\$94.00
125239	12/07/2018	W W GRAINGER'S INC	\$432.26
125240	12/07/2018	WASTE MANAGEMENT OF PENNA	\$4,391.67
125241	12/07/2018	WATERS, DANIEL	\$90.42
125242	12/07/2018	WEST CHESTER AREA SCH DIST	\$1,705.00
125243	12/07/2018	WILLIAM & RACHEL GIBBS	\$32,000.00

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125244	12/07/2018	WILSON LANGUAGE TRAINING CORP.	\$349.92
125245	12/07/2018	WORTHINGTON LISA	\$60.00
125246	12/07/2018	WPS	\$574.20
125247	12/07/2018	WRIGHT, ELAINE	\$198.00
125249	12/14/2018	21ST CENTURY MEDIA	\$27.20
125248	12/14/2018	21ST CENTURY MEDIA	\$587.35
125250	12/14/2018	AARON SOLUTIONS COMPANY	\$821.00
125251	12/14/2018	ACADEMY IN MANAYUNK	\$62,500.00
125252	12/14/2018	ALLISON INCH	\$70.00
125253	12/14/2018	APPERSON	\$46.59
125254	12/14/2018	APPLE INC	\$457.00
125255	12/14/2018	AQUILA COMMUNICATIONS INC.	\$740.86
125256	12/14/2018	ARGONISH, LEANNE	\$90.00
125257	12/14/2018	ART OF PROBLEM SOLVING	\$86.00
125258	12/14/2018	ARTZ ZACHARY	\$90.00
125259	12/14/2018	B & H PHOTO VIDEO INC	\$37.62
125260	12/14/2018	BAIRD & RUDOLPH TIRE CO INC	\$205.00
125261	12/14/2018	BARNES & NOBLE BOOKSTORES INC	\$243.02
125351	12/14/2018	BEVERLY O'BRIEN - PETTY CASH	\$141.68
125262	12/14/2018	BLICK ART MATERIALS LLC	\$162.25
125263	12/14/2018	BROOKES PUBLISHING COMPANY	\$169.44
125264	12/14/2018	CALICO PACKAGING, LLC	\$4,202.25
125265	12/14/2018	CAMCOR, INC.	\$1,229.62
125266	12/14/2018	CATALDI, VIRGINIA	\$90.00
125267	12/14/2018	CCRES	\$135,858.17
125268	12/14/2018	CDW COMPUTERS CENTERS INC	\$382.37
125269	12/14/2018	CHEMSEARCH FE	\$917.30
125270	12/14/2018	CHRISTINE O'CONNELL	\$350.00
125271	12/14/2018	CIOCCO, ALICE	\$156.30
125272	12/14/2018	CIOCCO, ALICE (PETTY CASH)	\$292.16
125273	12/14/2018	CLEMENS UNIFORM	\$111.26
125274	12/14/2018	COHLE, DIANE	\$193.50
125275	12/14/2018	COLONIAL ELECTRIC SUPPLY CO IN	\$2,200.53
125276	12/14/2018	CONESTOGA HIGH SCHOOL	\$50.00
125277	12/14/2018	CORELOGIC CENTRALIZED REFUNDS	\$4,855.20
125278	12/14/2018	COWAN'S FLOWER SHOP	\$230.00
125279	12/14/2018	CRISIS PREVENTION INSTITUTE, INC	\$300.00
125280	12/14/2018	CRITICARE HOME HEALTH & NURSING	\$9,172.00
125281	12/14/2018	CRUZ, AMY	\$90.00
125282	12/14/2018	DALEY + JALBOOT ARCHITECTS, INC.	\$12,035.19
125283	12/14/2018	DANIELLE WENZEL	\$1,572.00
125284	12/14/2018	DAVIS, CORINNE	\$70.00
125285	12/14/2018	DECKMAN ELECTRIC INC	\$958.13
125286	12/14/2018	DELTA-T GROUP	\$22,220.44
125287	12/14/2018	DEMCO INC	\$26.43
125361	12/14/2018	DIXON SETH	\$90.00
125288	12/14/2018	DUFF SUPPLY COMPANY	\$7,026.79
125289	12/14/2018	DUNLEAVY, CHRISTINE	\$399.99
125290	12/14/2018	EDUCERE, LLC	\$9,700.00
125291	12/14/2018	ELLEN FORD	\$60.00
125292	12/14/2018	EPIC DEVELOPMENT SERVICES	\$28,962.00

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125293	12/14/2018	EPS/SCHOOL SPECIALTY LITERACY & INT	\$7,458.22
125294	12/14/2018	ESS-NE	\$43,284.80
125295	12/14/2018	FASTENAL COMPANY	\$75.98
125296	12/14/2018	FLINT KHARA	\$90.00
125297	12/14/2018	FOLLETT SCHOOL SOLUTIONS, INC.	\$522.94
125298	12/14/2018	FRANKLIN CLEANING EQUIP. & SUPPLY	\$46.12
125299	12/14/2018	FSI INDUSTRIES	\$3,975.45
125300	12/14/2018	GE MONEY BANK/AMAZON	\$61.94
125301	12/14/2018	GENERAL BINDING CORP	\$180.00
125302	12/14/2018	GENERAL HEALTHCARE RESOURCES, INC.	\$9,453.00
125303	12/14/2018	GOPHER SPORT	\$599.25
125304	12/14/2018	GREAT SOURCE	\$27.90
125305	12/14/2018	GUPTA PERMOLD CORPORATION	\$70.00
125306	12/14/2018	GYZA, CHRISTINE M.	\$30.00
125307	12/14/2018	HAUER, BROOKE	\$1,686.60
125308	12/14/2018	HEALTH MATS CO	\$1,245.36
125309	12/14/2018	HECKENDORN SHILES ARCHITECTS	\$82,278.55
125310	12/14/2018	HILLYARD - DELAWARE VALLEY	\$1,298.60
125311	12/14/2018	INSTITUTE FOR MULTISENSORY	\$146.96
125312	12/14/2018	INTELLICOM SYSTEMS, INC	\$230.00
125313	12/14/2018	IRON MOUNTAIN	\$394.91
125314	12/14/2018	JOANNE WAGNER	\$90.00
125315	12/14/2018	JOHNSON CONTROLS FIRE PROTECTION LP	\$755.00
125316	12/14/2018	JONES, JOHN	\$1,758.42
125317	12/14/2018	KATHERINE BARTHELMEH	\$165.00
125318	12/14/2018	KELLER, TRICIA	\$199.99
125319	12/14/2018	KEYSTONE PROTECTION INDUSTRIES	\$2,317.28
125320	12/14/2018	LARRY FERRARO STUDENT SERVICES	\$1,143.12
125321	12/14/2018	LAWN & GOLF SUPPLY INC	\$7,451.60
125322	12/14/2018	LEGO EDUCATION	\$88.90
125323	12/14/2018	LIEB LYDIA	\$50.00
125324	12/14/2018	LITERACY RESOURCES, INC.	\$160.98
125325	12/14/2018	MACK SERVICE GROUP	\$3,453.71
125326	12/14/2018	MAIKITS (JAGGERS), COURTNEY	\$90.00
125327	12/14/2018	MAIN LINE MOWER INC	\$180.97
125328	12/14/2018	MARANO MARIA	\$1,848.00
125352	12/14/2018	MATT SMONDROWSKI - PETTY CASH	\$250.69
125329	12/14/2018	MATTHEWS PAOLI FORD	\$10.48
125330	12/14/2018	MC MASTER-CARR	\$152.38
125331	12/14/2018	MCCONAGHY, MELISSA	\$70.00
125332	12/14/2018	MCELROY, ASHLYN	\$23.54
125333	12/14/2018	MCFADDEN, COLLEEN M.	\$62.13
125334	12/14/2018	MCQUATE, MARY JO	\$90.00
125335	12/14/2018	MERTZ, ABIGAIL	\$60.00
125336	12/14/2018	MS DONNA WELBURN	\$429.40
125337	12/14/2018	MUSIC & ARTS CENTER	\$255.92
125338	12/14/2018	NAPA PARTS SERVICE COMPANY	\$58.88
125339	12/14/2018	NASCO	\$64.99
125340	12/14/2018	NAT'L SCHOOL APPLICATIONS NETWORK	\$999.00
125341	12/14/2018	ORIENTAL TRADING COMPANY INC	\$159.60
125342	12/14/2018	ORKIN PEST CONTROL	\$510.00

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125343	12/14/2018	PA DEPT OF LABOR & INDUSTRY - B	\$2,248.00
125344	12/14/2018	PARKER, KATIE	\$424.45
125345	12/14/2018	PARTS-PEOPLE.COM, INC	\$179.85
125346	12/14/2018	PATHWAY SCHOOL	\$6,881.87
125347	12/14/2018	PATRICK HUMBERT	\$90.00
125348	12/14/2018	PEARSON EDUCATION, INC	\$155.55
125349	12/14/2018	PEMCO	\$3,660.00
125350	12/14/2018	PERSONAL HEALTH CARE INC	\$1,175.00
125353	12/14/2018	PHILIP ROSENAU COMPANY INC	\$762.66
125354	12/14/2018	PITNEY BOWES GLOBAL FINANCIAL SERV.	\$2,030.46
125355	12/14/2018	POWERSCHOOL GROUP, LLC	\$64,012.55
125356	12/14/2018	PROFESSIONAL DUPLICATING, INC.	\$172.20
125357	12/14/2018	RICOH USA INC	\$1,321.65
125358	12/14/2018	RYAN KIM	\$54.45
125359	12/14/2018	SALZBERG, MELISSA	\$39.62
125360	12/14/2018	SCHOOL NURSE SUPPLY	\$83.23
125362	12/14/2018	SILVERMAN, CAROLYN	\$70.00
125363	12/14/2018	SPOK, INC.	\$22.86
125364	12/14/2018	STRATIX SYSTEMS CORPORATE HEADQTRS	\$1,085.00
125365	12/14/2018	SZEKERS BEATA	\$90.00
125366	12/14/2018	T/E SCHOOL DISTRICT	\$600.00
125367	12/14/2018	TAGUE LUMBER	\$163.04
125368	12/14/2018	THE HARDWARE CENTER INC	\$101.63
125369	12/14/2018	THE SHERWIN-WILLIAMS COMPANY	\$119.83
125370	12/14/2018	TINKHAM & DEDE VEALE	\$4,000.00
125371	12/14/2018	TORRES, OSCAR	\$312.20
125372	12/14/2018	TOTAL RENTAL, D/B/A	\$121.52
125373	12/14/2018	TOWN SUPPLY CO INC	\$79.00
125374	12/14/2018	TREDYFFRIN TOWNSHIP	\$240.00
125375	12/14/2018	TURNER, VICTORIA	\$90.00
125376	12/14/2018	U S BANK	\$179.60
125377	12/14/2018	VANGUARD SCHOOL	\$182,010.00
125378	12/14/2018	VERIZON	\$239.48
125379	12/14/2018	VIRCO MFG CORPORATION	\$1,442.10
125380	12/14/2018	WASTE MANAGEMENT OF PENNA	\$947.44
125382	12/14/2018	WINDSTREAM HOLDINGS, INC.	\$1,556.12
125381	12/14/2018	WINDSTREAM HOLDINGS, INC.	\$1,939.61
125383	12/14/2018	WM LAMPTRACKER, INC	\$109.00
125384	12/14/2018	WYATT ELEVATOR COMPANY	\$440.00
125393	12/21/2018	AARON SOLUTIONS COMPANY	\$3,719.00
125394	12/21/2018	ALL AMERICAN/RIDDELL	\$500.50
125395	12/21/2018	ALLSTATES MECHANICAL, LTD	\$7,837.50
125396	12/21/2018	APPLE INC	\$1,163.95
125397	12/21/2018	AVANT ASSESSMENT	\$18,103.50
125385	12/21/2018	BENEFIT ALLOCATION SYSTEMS	\$4,647.50
125386	12/21/2018	BENEFIT ALLOCATION SYSTEMS	\$11,027.12
125398	12/21/2018	BSN SPORTS	\$1,248.80
125399	12/21/2018	CAROLINA BIOLOGICAL SUPPLY CO	\$103.33
125400	12/21/2018	CCRES	\$1,524.80
125401	12/21/2018	CDW COMPUTERS CENTERS INC	\$601.23
125402	12/21/2018	CIOCCO, ALICE (PETTY CASH)	\$574.94

TREDYFFRIN EASTTOWN SCHOOL DISTRICT
CHECK REGISTER
FROM 12/1/18 TO 12/31/18

Check Number	Check Date	Vendor Name	Transaction Amount
125403	12/21/2018	CLEMENS UNIFORM	\$50.02
125404	12/21/2018	COMCAST CABLE	\$23.26
125405	12/21/2018	CORCORAN DRILLING CO. INC.	\$1,750.00
125406	12/21/2018	DANIEL AND SUSAN SCHULLER	\$312.00
125407	12/21/2018	DAVID BLACKMORE & ASSOC	\$2,123.00
125408	12/21/2018	DECKMAN ELECTRIC INC	\$4,333.48
125409	12/21/2018	DELTA-T GROUP	\$191.28
125410	12/21/2018	DEMCO INC	\$546.19
125411	12/21/2018	DONATINA F MILLER	\$165.00
125412	12/21/2018	FEESER FOODS	\$28,867.53
125413	12/21/2018	FELS SUPPLY COMPANY	\$245.00
125387	12/21/2018	FLITE	\$122.64
125414	12/21/2018	FOLLETT SCHOOL SOLUTIONS, INC.	\$4,651.51
125415	12/21/2018	FOOD SAFETY SOLUTIONS, INC	\$1,738.36
125416	12/21/2018	FOX ROTHCHILD, LLP	\$3,799.55
125417	12/21/2018	FRANKLIN CLEANING EQUIP. & SUPPLY	\$726.53
125418	12/21/2018	GENERAL HEALTHCARE RESOURCES, INC.	\$1,178.75
125419	12/21/2018	GEORGE KRAPF & SONS INC	\$10,914.77
125420	12/21/2018	GEORGE'S WATER ICE, INC.	\$2,102.57
125421	12/21/2018	GLOBAL DATA CONSULTANTS, LLC	\$39,820.00
125422	12/21/2018	GLOBAL EQUIPMENT CO	\$628.74
125423	12/21/2018	GOPHER SPORT	\$1,028.65
125424	12/21/2018	HAUER, BROOKE	\$2,450.40
125425	12/21/2018	HIRSCHBERG MECHANICAL, LLC	\$39,768.30
125426	12/21/2018	HMH SUPPLEMENTAL	\$270.67
125427	12/21/2018	HOBART CORP	\$220.59
125428	12/21/2018	INDCO INC	\$272.00
125430	12/21/2018	INTERNATIONAL DYSLEXIA ASSOCIATION	\$392.00
125431	12/21/2018	J W PEPPER & SON INC	\$22.98
125432	12/21/2018	KRONOS INCORPORATED	\$3,521.67
125433	12/21/2018	LAKESHORE LEARNING MATERIALS	\$280.19
125434	12/21/2018	LEARNING A-Z	\$1,859.45
125435	12/21/2018	LIBRARY STORE INC	\$200.00
125436	12/21/2018	LUXIA HONG	\$23.75
125437	12/21/2018	MATTHEWS PAOLI FORD	\$1,106.17
125438	12/21/2018	MISTY MOUNTAIN	\$624.50
125439	12/21/2018	MORABITO BAKING COMPANY	\$2,776.14
125440	12/21/2018	MR. AND MRS. REX & JENNIFER CARNEY	\$39,670.00
125441	12/21/2018	NAT`L COUNCIL TEACHERS OF MATH	\$136.34
125442	12/21/2018	NATION, CHRISTOPHER	\$1,584.00
125443	12/21/2018	OFFICE DEPOT	\$3,094.30
125444	12/21/2018	OPTIV SECURITY INC.	\$4,159.73
125445	12/21/2018	P S E R S	\$3,488.25
125446	12/21/2018	PANERA BREAD COMPANY	\$91.92
125447	12/21/2018	PECO ENERGY COMPANY	\$82,140.22
125448	12/21/2018	PEDIATRIC THERAPUTIC SERVICES, INC.	\$8,741.63
125449	12/21/2018	PENN PUMP & EQUIPMENT COMPANY, INC	\$6,104.00
125450	12/21/2018	PENNSBURY HIGH SCHOOL EAST CAMPUS	\$250.00
125451	12/21/2018	PETROLEUM TRADERS CORPORATION	\$14,907.40
125452	12/21/2018	PHILADELPHIA WAREHS & COLD STR	\$12.00
125453	12/21/2018	PITNEY BOWES GLOBAL FINANCIAL SERV.	\$2,659.26


TREDYFFRIN EASTTOWN SCHOOL DISTRICT
CHECK REGISTER
FROM 12/1/18 TO 12/31/18

Check Number	Check Date	Vendor Name	Transaction Amount
125454	12/21/2018	PLAYPOSIT, INC.	\$1,995.00
125455	12/21/2018	PROASYS	\$1,950.00
125456	12/21/2018	PROFESSIONAL DUPLICATING, INC.	\$861.02
125457	12/21/2018	PROQUEST INFORMATION AND LEARNING	\$884.00
125458	12/21/2018	RAINBOW RESOURCE CENTER, INC.	\$67.03
125459	12/21/2018	READ NATURALLY	\$495.00
125460	12/21/2018	RICOH USA INC	\$569.55
125461	12/21/2018	ROBOT EVENTS	\$240.00
125462	12/21/2018	S A N E	\$287.18
125463	12/21/2018	S D I C	\$1,279.03
125464	12/21/2018	SCHOOL OUTFITTERS	\$843.35
125465	12/21/2018	SCULLY WELDING SUPPLY CORP	\$64.00
125466	12/21/2018	SHELBI LINDROS	\$15,128.75
125467	12/21/2018	SINGER EQUIPMENT COMPANY INC	\$8,690.68
125468	12/21/2018	STERN KRISTEN	\$2,292.00
125469	12/21/2018	STEWART, ELIZABETH	\$149.82
125470	12/21/2018	SUPER DUPER PUBLICATIONS	\$229.95
125429	12/21/2018	SUPPLYWORKS	\$948.60
125471	12/21/2018	SZEKERS BEATA	\$1,620.00
125388	12/21/2018	T.E.E.A.	\$23,777.31
125389	12/21/2018	T.E.E.A.-P.A.C.E.	\$385.00
125390	12/21/2018	T.E.N.I.G.	\$2,008.66
125472	12/21/2018	T/E MIDDLE SCHOOL	\$5,000.00
125473	12/21/2018	TAGUE LUMBER	\$105.60
125474	12/21/2018	TAUSEEF BUTT & VARSHA LUTHRA	\$389.13
125475	12/21/2018	THE INDEPENDENCE DRUM SCHOOL	\$195.00
125476	12/21/2018	THERAPY SHOPPE INC	\$32.44
125477	12/21/2018	TOTAL RENTAL, D/B/A	\$548.32
125478	12/21/2018	TOWN SUPPLY CO INC	\$3,287.71
125479	12/21/2018	TOZOUR ENERGY	\$180.40
125480	12/21/2018	TREDYFFRIN TOWNSHIP	\$240.00
125481	12/21/2018	TRI-M	\$863.71
125482	12/21/2018	TRIPLE CROWN SPORTS	\$567.00
125391	12/21/2018	TRUMARK FINANCIAL CREDIT UNION	\$3,687.00
125392	12/21/2018	TUITION ACCOUNT PROGRAM	\$50.00
125483	12/21/2018	TURK ELLEN	\$2,409.60
125484	12/21/2018	U S FOODSERVICE INC	\$35,796.78
125485	12/21/2018	U S FOODSERVICE INC	\$2,175.72
125486	12/21/2018	ULINE	\$1,573.52
125487	12/21/2018	UNITED PARCEL SERVICE	\$54.00
125488	12/21/2018	UNITED REFRIGERATION INC	\$308.65
125489	12/21/2018	URSINUS COLLEGE	\$450.00
125490	12/21/2018	USTAF-NEW YORK	\$308.00
125491	12/21/2018	VALLEY FORGE SECURITY CENTER	\$248.82
125492	12/21/2018	VANTAGE LEARNING USA, LLC	\$4,320.00
125493	12/21/2018	VEX ROBOTICS, INC.	\$53.09
125494	12/21/2018	W W GRAINGER'S INC	\$1,571.42
125495	12/21/2018	WAWA INC	\$5,996.95
125496	12/21/2018	WAYNE SPORTING GOODS CO INC	\$624.00
125497	12/21/2018	WEX BANK	\$15,143.65
125498	12/21/2018	WVBC CONDOMINIUM ASSN., INC.	\$5,377.03

TREDYFFRIN EASTTOWN SCHOOL DISTRICT
 CHECK REGISTER
 FROM 12/1/18 TO 12/31/18

Check Number	Check Date	Vendor Name	Transaction Amount
SUBTOTAL			\$3,076,873.68
Wire	12/19/2018	PSERS	\$3,134,980.96
Wire	12/19/2018	Reschini	\$767.50
Wire	12/19/2018	Reschini	\$215,219.42
Wire	12/19/2018	Reschini	\$183,626.84
Wire	12/20/2018	Reschini	\$164,738.80
TOTAL			\$6,776,207.20

I CERTIFY THAT I HAVE REVIEWED ALL PAYMENTS
 AS PRESENTED ON THIS REPORT.


1/9/19

 Arthur McDonnell, Business Manager Date

**TREDYFFRIN/EASTTOWN SCHOOL DISTRICT
TRUST FUND
December, 2018**

BEGINNING FUND BALANCE	\$45,387.46
DEPOSITS	80.09
DISBURSEMENTS	<u> -</u>
ENDING BALANCE	\$45,467.55

Consent VIII, C, 1: Routine Personnel Actions

VIA: Jeanne Pocalyko, Director of Human Resources

1. Resignations/Releases/Retirements**Action Under Consideration:** That the Board of School Directors approves the following resignations/releases/retirements:

- Barbara Berger, paraeducator, Valley Forge Middle, resignation, effective 2/1/19
- Robert K. Ciocco, custodian, Conestoga High, resignation, effective 1/22/19
- Diane Cohle, principal, Hillside Elementary, retirement, effective 6/28/19
- Jennifer Cohle, teacher, Valley Forge Elementary, resignation, effective 3/1/19
- Trevor Drake, teacher, Conestoga High, retirement, effective last teacher day of 2018-19 school year
- Rita Khalaila, accounting coordinator, TEAO, resignation, effective 2/1/19
- Patricia Lanahan, secretary, Conestoga High, resignation, effective 2/15/19
- Loida Simpson, general kitchen worker, T/E Middle, resignation, effective 12/20/18
- Michael Stokes, custodian, New Eagle, resignation, effective 1/23/19
- Shannon Weiss, security, Conestoga High, resignation, effective 1/18/19
- Karen Williams, general kitchen worker, Devon Elementary, resignation, effective 1/2/19

2. Appointments**Action Under Consideration:** That the Board of School Directors approves the following appointments; changes in position and/or location:

- Hannah Blake, (.5) FTE teacher, Long Term Substitute Contract, Valley Forge Middle salary based and prorated on an annual salary of \$52,021, effective 01/07/2019 to 6/30/19*
- Andrew Dougherty, custodial supervisor "B", Conestoga High, salary of \$80,000 plus 1% prorated bonus June 2019, effective 2/11/19*
- Sara McLoone, teacher, Long Term Substitute Contract, Conestoga High, salary based and prorated on an annual salary of \$52,021, effective 1/25/19 to 6/30/19*
- Elisa Selmani, secretary "B", Conestoga High, at an hourly rate of \$18.81, effective 1/14/19*
- Robert Sola, girls' basketball coach, Valley Forge Middle School, step 1, stipend of \$1,346, effective for half winter season 2018-19

Michele Staves, principal, Hillside Elementary, salary of \$148,000 plus 1% bonus June 2020, effective July 1, 2019

John Templeton, position change to maintenance worker, District, at an hourly rate of \$30.66, effective 1/28/19

Regan Teti, head field hockey coach, Conestoga High, step 1, stipend of \$5,274, effective for 2019-20 school year

Jason Waltman, custodian, Hillside Elementary, at an hourly rate of \$14.59, effective 1/17/19

* Employment contingent upon appropriate Personnel processing and State and Federal requirements.

3. Volunteer Report

Action Under Consideration: That the Board of School Directors acknowledges with appreciation the contributions of the following school volunteers:

**BEAUMONT
ELEMENTARY SCHOOL**

Library

Julie Cervini	Kate Etherington	Audrey Fugaro	Pikk Nga Haas
Stacey LeSage	Leigh Martin	Tom Marvin	Julia Morrill
Michelle Moua	Meredith Orłowski	Carrie Ronger-Cook	Anna Umsted
Sara Valenti			

Mystery Reader

Michael Akins	Brian Binkley	Shugui Chen	Becky Cogswell
Amanda McClendon	Susan Meyer	C. Ridgeway Muhly	Kate Oram
Meredith Orłowski	Katie Parker	Cheryl Quintanilla	Myron Schwarcz
Tiffany Wolcott			

School Store

Geraldine Ammouri	Laura Di Nunzio	Nadia Gerard	Liz Hardy
Claudette Mc Carron	Margot Mc Ginley	Catherine Mooney	Jessica Weinberg

Yearbook

Becky Cogswell	Lauren Mc Laughlin
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**DEVON ELEMENTARY
SCHOOL**

Library

Lauren Amjed	Heather Burton	Kathy Carbo	Amy Cava
Ruchi Dhabria	Jaclyn Durkin	Sarah Grossman	Bob Lawler
Marzia Loyola	Lavanya Parthasarathy	Lara Penny	Nikole Salata
Kim Sylvester	Jean Trippe		

School Store

Maggie Chen	Sue Greenberg	Julie Reynolds	Nikole Salata
Barbara Schiff	Jean Trippe	Melissa Vermillion	Ashley White

**HILLSIDE ELEMENTARY
SCHOOL**

Kindergarten Guest

Reader

Kurt Angstadt	Dean Boyd	Maureen Boyd	Marie Thomas
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Kindergarten Winter**Party**

Maureen Boyd	John Brecker	Lindsey Brown	Stephanie Costabile
Tracy Fauls	Sarah Malstrom	Emily Martin	Stephanie Patterson
Karen Perrin	Monica Rexroat	Sarah Samu	Amanda Spencer
Liz Tilghman	Ashley Tortorici	Tina Wasilewski	Kristen Wik
Joy Zhang			

Kindergarten Workshop

Katie Angstadt	Jessica Brecker	Sarah Brown	Charity Fraser
Mark Fraser	Jolynn Holmwood	Anna Jerebko	Emily Lambert
Emily Martin	Tina Parson	Kathleen Petulich	Cameron Prevost
Monica Rexroat	Sarah Samu	Kathleen Thomas	Bo Wen
Derrick Wood			

Kindergarten VIP

Laura Barajas-Vega	Colleen Decker	Patrick Decker	Lindsey Dunn
Thomas Dunn	Martin Figlarz	Mark Fraser	Jenelle Goodwin
Emily Lambert	Minh Le	Malstrom Family	Thanh Nguyen
Stephanie Patterson	Dhanisha Praveen	Sridharan Praveen	Cameron Prevost
Joe Rexroat	Monica Rexroat	Mrs. Rotwitt	Jeff Samu
Sarah Samu	Laura Sclafani	Tim Thomas	Durairaj Uvaraja
Geethapriya Uvaraja	Evelyn Valdivieso	Xiang Wang	Derrick Wood

First Grade Mystery**Reader**

Karen Barmmer	Russ Barmmer	Laura Robin Dagostino	Katherine Elkin
Anjali Gairola	Anubhuti Gupta	Aida Hosseini	Gursharan Kang
Robert Kreszswick	Karen Mc Kelvey	Allyson Morris	Nandan Mothe
Hope Napier	Robert Oikawa	Rahul Parimal	Chris Powell
Joy Pratt	Kristen Quinn	Deepak Ratnala	Leah Raup
Tim Regan	Doug Rider	Kristen Weetenkamp	

First Grade Winter Party

Jessica Brecker	Laura Bruce	Catherine Buzbee	Younan Chen
Kimberly Conrad	Jeff Dunkle	Ryan Fauls	Beth Hixon
Yan Liu	Liz Liles	Barbara Luzna	Sarah Malstrom
Emily Phelan	Joy Pratt	Michelle Stacy	Esther Tan
Ralitsa Vatkovska			

Second Grade Winter**Party**

Jami Barnett	Molly Bogan	Maureen Boyd	Melanie Bragin
Alicia Camara	Jacqui Cosgrove	Kelly Daly	Natalie Hoffmann
Christin King	Kelcey King	Amy Langan	Cheryl Lowery
Kyle Martin	Laura Mills	Kelly Ploszay	Monica Rexroat

Alison Sikirica Paru Velayudham	Christine Stecker Zheng Xu	Kathleen Thomas	Liz Tilghman
Third Grade Winter Party			
Kim Conrad Krishna Menon	Maureen Engle Jenna O'Neil	Devon Harris Susmita Sil	Erin Lynch Hongmei Olivia Yang
Fourth Grade Winter Party			
Jennifer Bachman Flo Chauvin Christin King Joe Mc Kenzie	Jane Balsan Catherine Gauthier Regan Kreszwick Emily Phelan	Kate Bruni Heather Guerin Emily Martin	Catherine Buzbee Jolynn Holmwood Karen Mc Kelvey
Art			
Maura Harley Beverly Todor	Collene Kennedy Christina Vaughan	Christin King	Beth Lee
Library			
Alicia Camara Collene Kennedy Faiza Tariq	Joyce Decker Kate Kilgarriff Pia Twomey	Cosette Elliott Cathy Munch Jon Withers	Kathy Gribb Nicole Scherer
Music T-Shirt Orders			
Kathleen Thomas			
NEW EAGLE ELEMENTARY SCHOOL			
Classroom			
Liz Anderson Greg Choi Preeti Sivaramakrishnan Amy Norcini Joyce Pinkston	Ashley Bonelli Julie Duffy Katie Lane Tom O'Connor Maureen Williams	Sara Boye Carrie Goldcamp Mary Sue Mansfield May O'Keeffe Bindu Wong	Bobbi Campbell Jennifer Kettner Scott Moses Yanan Peng Laura Yancoskie
Library			
Lindsay Belzer Caitlin Cuellar Julie Gaul Susan Huey Amber Levy Brooke Nepereny Gay Spaulding Ann Zhang	Lucy Bennett Carol DiBari Sara Gawthrop Janeen Jonack Mary Sue Mansfield Joanne Patterson Alison Vachris	Alicia Bond Alison Dyer Sherry Han Christi Kenney Suzanne McAllister Amiee Quinn Lois Worton	Monica Church Tracy Frederick Karen Hauser Stephanie Kline Larissa Mott Sylvia Ryland Wendy Young
VALLEY FORGE ELEMENTARY SCHOOL			
Cafeteria			
Shagun Patnaik			
Lobby			
Emily Brunner	Kamila Jodzio		
Library			

Rili Ahmad	Stacy Albert	Melissa Almansa-Keene	Kim Aquilante
Geisa Arnold	Emily Carteen	Tarin Cataldo	Jillian Conlin
Wendy Cooper	Robin Cvitanov	Amanda D'Ascanio	Claire DeCurtis
Laura DeJong	Alexis DiLullo	Lauren Doran	Lesley Farrell
Maryellen Fulton	Maggie Gaines	Jie Gao	Dipika Gupta
Heather Hill	Elizabeth Hoffman	Un Kyong Ho	Amanda Ivory
Kamila Jodzio	Olutola Jordan	Ikuko Karacsony	Christopher Keene
Tereza Keohane	Kim Kerns	Shannon Korff	Leah Krider
Chulani	Anne Luba	Amy Lynch	Jamie Lynch
Kudalugodaarachchi			
Lin Ma	Heather Manifold	Marie-Josee Masella	Heather McConnell
Susan McGowan	Christine Miller	Karen Murray	Sharmeen Mussani
Jo Novelli	Yunjin No	Jenette Oddo	Sowmya Odimikal Aravamudhan
			Swetha Putumbaka
Shirley Osborne	Tina Parson	Moji Pour	Jon Rust
Gomathi Ramadoss	Neeru Rattan	Lauren Rudolf	Chris Shelton
Andrea Sau	Amy Saylor	Linda Schubert	Brooke Stienes
Kimberly Sokol	Julie Soura	Aimee Stabley	Kristen Wright
Jackie Wahlers	Brooks White	Doug Wilson	
Fanny Yuliana	Katherine Zhou		
Publishing Center			
Tarin Cataldo	Robin Cvitanov	Erika Dawson	Alison Murray
Moji Pour	Jean Rauscher	Kim Reeder	Lauren Rudolf
Brooks White			
Miscellaneous			
Stacy Albert	Nicole Aqui	Kim Aquilante	Stacey Barry
Bridgid Burkert	Kevin Burkert	Emily Carteen	Tarin Cataldo
Karen Colello	Kris De Polo	Alexis DiLullo	Davie Greger
Shilpa Gupta	Kim Jamme	Kamila Jodzio	Ikuko Hamada Karacsony
			Simmer Marcelli
Kim Kerns	Stephanie Lucot	Heather Manifold	Cheryl Melchiorre
Marie-Josee Masella	Heather Mc Connell	Susan Mc Gowan	Daria Olcese
Amanda Miller	Vanessa Monahan	Alison Murray	Swetha Putumbaka
Shirley Osborne	Elena Poltaraus	Moji Pour	Caren Trudel
Kelly Room	Linda Schubert	Ashlie Smith	Hongyi Yu
Brooks White	Amanda Whitehead	Kathleen Wong	
Elizabeth Zodda			
School Store			
Alysa Hansen	Heather Hill	Marie-Josee Masella	Ashlie Smith
Caren Trudel	Amanda Whitehead		
Executive Board			
Stacy Barry	Emily Carteen	Alexis DiLullo	Davie Greger
Audrey Groseclose	Shilpa Gupta	Simmer Marcelli	Chandini Mathur
Heather Mc Connell	Susan Mc Gowan	Adrienne Miller	Amanda Mlinar
Swetha Putumbaka	Julie Soura	Brooks White	Doug Wilson

**TREDYFFRIN/EASTTOWN
MIDDLE SCHOOL****School Store**

Alicia Asselta	Heather Burton	Marla Carson	Jeong Duffy
Beth Fogarty	Ina Fricchione	Kate Kilgarriff	Catherine Kunsch
Leah LeComte	Ji Luo	Maris Mc Laughlin	Kathleen Meaney
Kate Miller	Autumn O'Reilly	Evans Pancoast	Erin Preston
Maura Redmond	Francie Rosato	Allison San Giacomo	Katrina Vonhoyer
Lindsey Weber	Lindsey Wisch	Gita Young	Guanghai Yu
Helen Zhou			

Art Studio

Rita Thompson

Jr. Model Un Field Trip

Kimberly Conrad	Alvis Cooper James	Sherry Garg	Tracy Hughes
Neelam Sharma	Cara Simon	Cindy Yu	

**CONESTOGA HIGH
SCHOOL****Senior Internship Mailing**

Carol Adler	Kim Ashman	Jane Martin	Leslie Miko
Kristy Moesler	Melody Pentz	Patty Ritzenthaler	Michelle Rossi
Judimarie Thomas			

PSAT Sorting & Mailing

Melissa Acton	Susan Carlson	Carol Connolly	Jane Martin
Kristy Moesler	Melody Pentz	Jennifer Roessler	Michelle Rossi

AP Test Sorting

Rebecca Caldwell	Julie Kanto	Jennifer Roessler	Michelle Rossi
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Program of Studies**Sorting**

Liang Dasheng	Subah Gupta	Cheri Lotan	Amita Mohan
Tracy Nicholson	Cindi Overton	Emily Walton	

Marketing Class Project**Judges**

Ryan DePaul	Tracy Johnson	Drew Kese	Bob Prachar
Meg Robertson	Tina Webb	Dana Zdancewicz	Jim Zdancewicz

Drivers

Jeannette Alwine	Tracy Castelli	Karen Celebuski	Betty Hannan
Sarah Grossman	Margaret Mac Kenzie	Evans Pancoast	

Attendance Office

Carol Connolly	Dana Derkacz	Eileen Dirkes	Cindy Sillhart
Shihong Sheng			

Main Office

Melissa Acton	Anaid Calvitti	Susan Canas	Tish Connell
Dana Derkacz	Heidi Mallott	Kristy Moesler	Francie Rosato
Karen Seifert	Erin Shine		

Student Services

Melissa Acton	Barbara Bashe	Manjari Doshi	Susan Hirshman
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Margaret Mac Kenzie
Sarah Regan

Jane Martin
Jennifer Roessler

Kristy Moesler

Carol Overend

Consent VIII, C, 2: Contracted Services for the 2018-2019 School Year

VIA: Jeanne Pocalyko, Director of Human Resources

Action Under Consideration: That the Board of School Directors approves the following vendors to provide services to students during the 2018-2019 school year.

Contractor	Description of Work	Rates
Bidi McSorley (Penn Medicine)	Penn Program of Mindfulness	\$1,500 per workshop
Dr. Muniya Khanna	OCD & Anxiety Institute	\$500 per workshop

Consent VIII, D, 1: 2019 District Summer Reading Program

VIA: Wendy Towle, Director of Curriculum, Instruction, Staff Development and Planning

Action Under Consideration: That the Board of School Directors approves the District-sponsored 2019 Summer Reading Program for approximately 300 eligible District-enrolled students at an approximate cost of \$138,643, pending final budget approval.

The District’s 2019 Summer Reading Program, coordinated by Michele Staves and the elementary principals will be held at New Eagle Elementary School. The instructional program will be offered to eligible District students in grades pre-K through 4. Eligibility is based on a child's participation during the 2018-2019 school year in T/E’s K-BRIDGE, 1st Grade Reading Intervention, Reading Support, Literacy Intervention, ESL, or Learning Support programs who have demonstrated needs in reading. The dates of the program will be July 1 through July 25, 2019 from 8:00 a.m. to 12:00 p.m., Monday through Thursday. Instructional time will be from 8:30 a.m. to 11:30 a.m.

Consent VIII, E, 1: Acceptance of Gifts

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

Action Under Consideration: That the Board of School Directors accepts with pleasure and appreciation the following donations:

A Fender Passport Event PA Speaker System was donated by the Valley Forge Elementary School PTO to the Valley Forge Elementary School valued at \$699.99.

A thank you note will be sent by the Board Secretary.

Consent VIII, E, 2: Successful Bids

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

Action Under Consideration: That the Board of School Directors awards a contract to the following successful bidder(s) for:	
<u>General Fund Bids 2019-2020*</u>	
Art Board and Paper	<ul style="list-style-type: none"> -- Blick Art Materials LLC -- Cascade School Supplies, Inc. -- Kurtz Bros. -- Nasco Education LLC -- Pyramid School Products, Inc. -- Quill LLC -- S & S Worldwide, Inc. -- School Specialty, Inc.
Art Clays and Sculpture	<ul style="list-style-type: none"> -- Blick Art Materials LLC -- School Specialty, Inc. -- Sheffield Pottery, Inc. -- The Ceramic Shop
Art Crafts and Misc. Supplies	<ul style="list-style-type: none"> -- Blick Art Materials LLC -- Cascade School Supplies, Inc. -- Kurtz Bros. -- Lakeshore Learning Materials -- Nasco Education LLC -- Pyramid School Products, Inc. -- S & S Worldwide, Inc. -- School Specialty, Inc. -- Standard Stationery Supply IL LLC
Art Drawing Supplies	<ul style="list-style-type: none"> -- Cascade School Supplies, Inc. -- Kurtz Bros. -- Metco Supply, Inc. -- Nasco Education LLC -- National Art & School Supplies, Inc. -- Pyramid School Products, Inc. -- School Specialty, Inc.
Art Paints and Brushes	<ul style="list-style-type: none"> -- Blick Art Materials LLC -- Cascade School Supplies, Inc. -- Kurtz Bros. -- Nasco Education LLC -- National Art & School Supplies, Inc. -- Pyramid School Products, Inc. -- School Specialty, Inc. -- Standard Stationery Supply IL LLC

Athletic Supplies and Equipment	<ul style="list-style-type: none"> -- BSN Sports -- Longstreth Sporting Goods LLC -- Metuchen Center, Inc. -- Pyramid School Products, Inc. -- Riddell/All American -- Sportsman's -- Triple Crown Sports, Inc.
Athletic Uniforms	<ul style="list-style-type: none"> -- BSN Sports -- Metuchen Center, Inc. -- Riddell/All American -- Sportsman's -- Triple Crown Sports, Inc.
General School Supplies	<ul style="list-style-type: none"> -- Kurtz Bros. -- Office Basics, Inc. -- Pyramid School Products, Inc. -- Quill LLC -- School Specialty, Inc. -- Standard Stationery Supply IL LLC
Industrial Arts Supplies	<ul style="list-style-type: none"> -- iDesign Solutions -- LEGO Brand Retail, Inc. -- Metco Supply, Inc. -- Midwest Technology Products -- Paxton/Patterson LLC -- Pitsco Education
Janitorial Supplies	<ul style="list-style-type: none"> --Central Poly-Bag Corp. -- Franklin Cleaning Equipment & Supply Company -- Hillyard Delaware Valley -- Indco, Inc. -- Interline Brands, Inc. /Supplyworks -- Joseph Gartland, Inc. -- Office Basics, Inc. -- PCA Industrial & Paper Supplies, Inc. -- Philip Rosenau Company, Inc. -- Pyramid School Products, Inc. -- W.B. Mason Co., Inc.
Physical Education Supplies & Equipment	<ul style="list-style-type: none"> -- BSN Sports -- Gopher Sport -- Nasco Education LLC -- Pyramid School Products, Inc. -- S & S Worldwide, Inc.
Employee Uniform Purchase Agreement	<ul style="list-style-type: none"> -- Clemens Uniform
<p>Made in accordance with the analysis prepared by the District and made part of this agenda.</p> <p>*These awards are contingent upon the approved budget for the 2019-2020 Fiscal Year.</p>	

ART BOARDS AND PAPER

BID ANALYSIS 2019-2020

DATE OF BOARD MEETING: January 28, 2019
DATE OF BID OPENING: December 20, 2018
NUMBER OF INVITATIONS: 13
REVIEWED BY: Purchasing Department

PART I. BIDS RECEIVED

VENDOR

1. Blick Art Materials LLC
2. Cascade School Supplies, Inc.
3. Kurtz Bros.
4. Nasco Education LLC
5. Pyramid School Products, Inc.
6. Quill LLC
7. S & S Worldwide, Inc.
8. School Specialty, Inc.

PART II. RECOMMENDED AWARDS TO THE LOWEST BIDDER MEETING SPECIFICATIONS

<u>VENDOR</u>	<u>NO. OF ITEMS</u>	<u>AMOUNT</u>
1. Blick Art Materials LLC	1	\$730.16
2. Cascade School Supplies, Inc.	10	\$190.15
3. Kurtz Bros.	39	\$556.42
4. Nasco Education LLC	8	\$1,342.18
5. Pyramid School Products, Inc.	6	\$124.85
6. Quill LLC	2	\$79.91
7. S & S Worldwide, Inc.	1	\$60.90
8. School Specialty, Inc.	57	\$5,052.53
	<u>124</u>	<u>\$8,137.10</u>

ART CLAYS AND SCULPTURE

BID ANALYSIS 2019-2020

DATE OF BOARD MEETING: January 28, 2019
DATE OF BID OPENING: December 20, 2018
NUMBER OF INVITATIONS: 15
REVIEWED BY: Purchasing Department

PART I. BIDS RECEIVED

VENDOR

1. Blick Art Materials LLC
2. Kurtz Bros.
3. School Specialty, Inc.
4. Sheffield Pottery, Inc.
5. The Ceramic Shop

PART II. RECOMMENDED AWARDS TO THE LOWEST BIDDER MEETING SPECIFICATIONS

<u>VENDOR</u>	<u>NO. OF ITEMS</u>	<u>AMOUNT</u>
1. Blick Art Materials LLC	5	\$191.15
2. School Specialty, Inc.	5	\$1,249.46
3. Sheffield Pottery, Inc.	1	\$330.75
4. The Ceramic Shop	63	\$9,255.74
	<u>74</u>	<u>\$11,027.10</u>

ART CRAFTS AND MISCELLANEOUS SUPPLIES

BID ANALYSIS 2019-2020

DATE OF BOARD MEETING: January 28, 2019
DATE OF BID OPENING: December 20, 2018
NUMBER OF INVITATIONS: 19
REVIEWED BY: Purchasing Department

PART I. BIDS RECEIVED

VENDOR

1. Blick Art Materials LLC
2. Cascade School Supplies, Inc.
3. Kurtz Bros.
4. Lakeshore Learning Materials
5. Metco Supply, Inc.
6. Nasco Education LLC
7. National Art & School Supplies, Inc.
8. Pyramid School Products, Inc.
9. S&S Worldwide, Inc.
10. School Specialty, Inc.
11. Standard Stationery Supply IL LLC

PART II. RECOMMENDED AWARDS TO THE LOWEST BIDDER MEETING SPECIFICATIONS

<u>VENDOR</u>	<u>NO. OF ITEMS</u>	<u>AMOUNT</u>
1. Blick Art Materials LLC	14	\$613.58
2. Cascade School Supplies, Inc.	7	\$373.23
3. Kurtz Bros.	4	\$176.35
4. Lakeshore Learning Materials	7	\$281.09
5. Nasco Education LLC	16	\$897.69
6. Pyramid School Products, Inc.	25	\$1,492.48
7. S&S Worldwide, Inc.	20	\$195.83
8. School Specialty, Inc.	36	\$2,526.01
9. Standard Stationery Supply IL LLC	18	\$116.38
	<u>147</u>	<u>\$6,672.64</u>

ART DRAWING SUPPLIES

BID ANALYSIS 2019-2020

DATE OF BOARD MEETING: January 28, 2019
DATE OF BID OPENING: December 20, 2018
NUMBER OF INVITATIONS: 16
REVIEWED BY: Purchasing Department

PART I. BIDS RECEIVED

VENDOR

1. Blick Art Materials LLC
2. Cascade School Supplies, Inc.
3. Kurtz Bros.
4. Metco Supply, Inc.
5. Nasco Education LLC
6. National Art & School Supplies, Inc.
7. Pyramid School Products, Inc.
8. School Specialty, Inc.

PART II. RECOMMENDED AWARDS TO THE LOWEST BIDDER MEETING SPECIFICATIONS

<u>VENDOR</u>	<u>NO. OF ITEMS</u>	<u>AMOUNT</u>
1. Cascade School Supplies, Inc.	4	\$82.86
2. Kurtz Bros.	2	\$91.28
3. Metco Supply, Inc.	1	\$625.10
4. Nasco Education LLC	6	\$685.02
5. National Art & School Supplies, Inc.	19	\$2,225.67
6. Pyramid School Products, Inc.	63	\$7,807.22
7. School Specialty, Inc.	23	\$1,466.47
	<u>118</u>	<u>\$12,983.62</u>

ART PAINTS AND BRUSHES

BID ANALYSIS 2019-2020

DATE OF BOARD MEETING: January 28, 2019
DATE OF BID OPENING: December 20, 2018
NUMBER OF INVITATIONS: 15
REVIEWED BY: Purchasing Department

PART I. BIDS RECEIVED

VENDOR

1. Blick Art Materials LLC
2. Cascade School Supplies, Inc.
3. Kurtz Bros.
4. Metco Supply, Inc.
5. Nasco Education LLC
6. National Art & School Supplies, Inc.
7. Pyramid School Products, Inc.
8. School Specialty, Inc.
9. Standard Stationery Supply IL LLC

PART II. RECOMMENDED AWARDS TO THE LOWEST BIDDER MEETING SPECIFICATIONS

<u>VENDOR</u>	<u>NO. OF ITEMS</u>	<u>AMOUNT</u>
1. Blick Art Materials LLC	45	\$3,298.32
2. Cascade School Supplies, Inc.	1	\$36.70
3. Kurtz Bros.	7	\$838.42
4. Nasco Education LLC	12	\$302.59
5. National Art & School Supplies, Inc.	6	\$582.00
6. Pyramid School Products, Inc.	5	\$342.92
7. School Specialty, Inc.	17	\$608.03
8. Standard Stationery Supply IL LLC	10	\$771.88
	<u>103</u>	<u>\$6,780.86</u>

ATHLETIC SUPPLIES & EQUIPMENT

BID ANALYSIS 2019-2020

DATE OF BOARD MEETING: January 28, 2019
DATE OF BID OPENING: January 10, 2019
NUMBER OF INVITATIONS: 30
REVIEWED BY: K. Pechin, J. Rothera, and F. Gordon

PART I. BIDS RECEIVED

- VENDOR
1. Aluminum Athletic Equipment Co.
 2. BSN Sports
 3. Gilman Gear
 4. Longstreth Sporting Goods LLC
 5. Metuchen Center, Inc.
 6. Pyramid School Products, Inc.
 7. Riddell/All American
 8. Sportsman's
 9. Triple Crown Sports, Inc.

PART II. RECOMMENDED AWARDS TO THE LOWEST BIDDER MEETING SPECIFICATIONS

<u>VENDOR</u>	<u>NO. OF ITEMS</u>	<u>AMOUNT</u>
1. BSN Sports	47	\$8,776.06
2. Longstreth Sporting Goods LLC	11	\$3,587.81
3. Metuchen Center, Inc.	1	\$150.00
4. Pyramid School Products, Inc.	16	\$6,338.23
5. Riddell/All American	12	\$14,029.39
6. Sportsman's	60	\$10,249.39
7. Triple Crown Sports, Inc.	7	\$2,843.65
	<u>154</u>	<u>\$45,974.53</u>

ATHLETIC UNIFORMS

BID ANALYSIS 2019-2020

DATE OF BOARD MEETING: January 28, 2019
DATE OF BID OPENING: December 6, 2018
NUMBER OF INVITATIONS: 10
REVIEWED BY: K. Pechin, J. Rothera, K. Morris and F. Gordon

PART I. BIDS RECEIVED

VENDOR

1. BSN Sports
2. Metuchen Center, Inc.
3. Riddell/All American
4. Sportsman's
5. Triple Crown Sports, Inc.

PART II. RECOMMENDED AWARDS TO THE LOWEST BIDDER MEETING SPECIFICATIONS

<u>VENDOR</u>	<u>NO. OF ITEMS</u>	<u>AMOUNT</u>
1. BSN Sports	46	\$12,328.07
2. Metuchen Center, Inc.	26	\$16,252.20
3. Riddell/All American	19	\$9,746.40
4. Sportsman's	73	\$29,117.62
5. Triple Crown Sports, Inc.	<u>16</u>	<u>\$8,695.00</u>
	180	\$76,139.29

GENERAL SCHOOL SUPPLIES

BID ANALYSIS 2019-2020

DATE OF BOARD MEETING: January 28, 2019
DATE OF BID OPENING: December 20, 2018
NUMBER OF INVITATIONS: 14
REVIEWED BY: Purchasing Department

PART I. BIDS RECEIVED

VENDOR

1. Kurtz Bros.
2. Metco Supply, Inc.
3. National Art & School Supplies, Inc.
4. Office Basics, Inc.
5. Pyramid School Products, Inc.
6. Quill LLC
7. S & S Worldwide, Inc.
8. School Specialty, Inc.
9. Standard Stationery Supply IL LLC

PART II. RECOMMENDED AWARDS TO THE LOWEST BIDDER MEETING SPECIFICATIONS

<u>VENDOR</u>	<u>NO. OF ITEMS</u>	<u>AMOUNT</u>
1. Kurtz Bros.	67	\$4,117.94
2. Office Basics, Inc.	5	\$228.42
3. Pyramid School Products, Inc.	12	\$531.99
4. Quill LLC	7	\$242.20
5. School Specialty, Inc.	46	\$1,486.48
6. Standard Stationery Supply IL LLC	17	\$406.17
	<u>154</u>	<u>\$7,013.20</u>

INDUSTRIAL ARTS SUPPLIES

BID ANALYSIS 2019-2020

DATE OF BOARD MEETING: January 28, 2019
DATE OF BID OPENING: January 16, 2019
NUMBER OF INVITATIONS: 24
REVIEWED BY: N. Austin, T. Mumford & F. Gordon

PART I. BIDS RECEIVED

VENDOR

1. iDesign Solutions
2. LEGO Brand Retail, Inc.
3. Metco Supply, Inc.
4. Midwest Technology Products
5. Paxton/Patterson LLC
6. Pitsco Education

PART II. RECOMMENDED AWARDS TO THE LOWEST BIDDER MEETING SPECIFICATIONS

<u>VENDOR</u>	<u>NO. OF ITEMS</u>	<u>AMOUNT</u>
1. iDesign Solutions	20	\$29,842.94
2. LEGO Brand Retail, Inc.	9	\$1,452.35
3. Metco Supply, Inc.	17	\$877.87
4. Midwest Technology Products	25	\$511.34
5. Paxton/Patterson LLC	22	\$768.52
6. Pitsco Education	3	\$74.48
	<u>96</u>	<u>\$33,527.50</u>

JANITORIAL SUPPLIES

BID ANALYSIS 2019-2020

DATE OF BOARD MEETING: January 28, 2019
DATE OF BID OPENING: December 6, 2018
NUMBER OF INVITATIONS: 32
REVIEWED BY: Maintenance and Purchasing Departments

PART I. BIDS RECEIVED

VENDOR

1. Central Poly-Bag Corp.
2. Franklin Cleaning Equipment & Supply Co.
3. Hillyard Delaware Valley
4. Indco, Inc.
5. Interboro Packaging Corporation
6. Interline Brands, Inc./Supplyworks
7. Joseph Gartland, Inc.
8. Office Basics, Inc.
9. PCA Industrial & Paper Supplies, Inc.
10. Philip Rosenau Company, Inc.
11. Pyramid School Products
12. W. B. Mason Co., Inc.
13. Y-pers, Inc.

PART II. RECOMMENDED AWARDS TO THE LOWEST BIDDER MEETING SPECIFICATIONS

<u>VENDOR</u>	<u>NO. OF ITEMS</u>	<u>AMOUNT</u>
1. Central Poly-Bag Corp.	2	\$3,868.00
2. Franklin Cleaning Equipment & Supply Co.	2	\$497.00
3. Hillyard Delaware Valley	5	\$26,920.60
4. Indco, Inc.	1	\$519.00
5. Interline Brands, Inc./Supplyworks	8	\$2,831.70
6. Joseph Gartland, Inc.	1	\$1,080.00
7. Office Basics, Inc.	4	\$9,185.84
8. PCA Industrial & Paper Supplies, Inc.	12	\$14,938.30
9. Philip Rosenau Company, Inc.	4	\$3,976.30
10. Pyramid School Products	8	\$3,071.75
11. W. B. Mason Co., Inc.	5	\$3,704.90
	<u>52</u>	<u>\$70,593.39</u>

PHYSICAL EDUCATION SUPPLIES & EQUIPMENT

BID ANALYSIS 2019-2020

DATE OF BOARD MEETING: January 28, 2019
DATE OF BID OPENING: January 10, 2019
NUMBER OF INVITATIONS: 18
REVIEWED BY: Purchasing Department

PART I. BIDS RECEIVED

VENDOR

1. BSN Sports
2. Gopher Sport
3. Nasco Education LLC
4. Pyramid School Products, Inc.
5. S & S Worldwide, Inc.

PART II. RECOMMENDED AWARDS TO THE LOWEST BIDDER MEETING SPECIFICATIONS

<u>VENDOR</u>	<u>NO. OF ITEMS</u>	<u>AMOUNT</u>
1. BSN Sports	54	\$5,382.47
2. Gopher Sport	5	\$1,304.36
3. Nasco Education LLC	10	\$1,185.08
4. Pyramid School Products, Inc.	9	\$498.79
5. S & S Worldwide, Inc.	14	\$642.03
	<u>92</u>	<u>\$9,012.73</u>

Employee Uniform Purchase Agreement RFQ
 QUOTE ANALYSIS 2019-2020 & 2020-2021 SCHOOL YEARS

DATE OF BOARD MEETING: January 28, 2019
 DATE OF RFQ OPENING: December 19, 2018
 NUMBER OF INVITATIONS: 14
 REVIEWED BY: Maintenance and Purchasing Departments

PART I. QUOTES RECEIVED

<u>VENDOR</u>	<u>Button Down Oxford Dickie's #SS36 + logo</u>	<u>Short Sleeve Gildan G2300 + logo</u>	<u>Long Sleeve Gildan G2400 + logo</u>	<u>Crew Neck Sweatshirts Champion #S1049</u>	<u>Full Zip Hooded Sweatshirts Champion #S800</u>
1. Clemens Uniforms	\$19.25	\$9.25	\$8.50	\$32.70	\$27.70
2. Cintas Corporation	\$31.14	\$10.96	\$11.78	\$43.34	\$34.84

PART II. RECOMMENDED AWARD TO LOWEST PROPOSAL

1. Clemens Uniforms	\$19.25	\$9.25	\$8.50	\$32.70	\$27.70
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NOTE A: This Proposal includes an extension option with no increases.

NOTE B: The quote from Model Apparel LLC was rejected because uniforms quoted did not meet the specifications.

Consent VIII, E, 3: Agreement with Starlite

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

Action Under Consideration: That the Board of School Directors approves the attached agreement with Starlite for audio and staging services at the 2019 graduation ceremony. The cost of the agreement is \$23,693. The final amount due is subject to the terms of the attached agreement.



EVENT SERVICES AGREEMENT

Thank you for choosing Starlite. This Agreement sets out the details of your event, the equipment and service that we intend to provide, and the terms and conditions under which the Parties agree to do so.

CLIENT:

	<p>Conestoga High School 200 Irish Rd Berwyn, PA 19312</p>	<p>Primary Contact: Dr. Patrick T. Boyle Phone: 610-240-1024 Email: BoyleP@TESD.NET</p>
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- VALIDITY.** This Agreement is valid for 45 days unless otherwise withdrawn by Starlite and shall become effective upon the date this contract is signed by both Parties.
- THE PARTIES.** Throughout this Agreement, the Client may be referred to as (“Client”, “You”, or “Your”) and Starlite Productions International, Inc. may be referred to as (“Starlite”, “us”, or “Our”)
- EVENT DESCRIPTION.** Conestoga High School Graduation
- SCOPE OF WORK.** Starlite to provide audio support and setup staging for Conestoga High School 2019 Graduation

AUDIO PACKAGE

- Digital-mixing console
- Line array self-powered speakers
- Front fill/stage monitor speakers
- Equipment lift(s)
- (6) Wireless microphones
- Wired microphone package for choir/band/podium

STAGE WITH ADA RAMPS

- 40’x32’x40” Main Stage
- (1) ADA compliant stage ramp (upstage)
- (2) Stair units (stage left and right)
- All stage railing
- All stage skirt in black

POWER GENERATOR

- 100amp 3-phase service Diesel-powered generator
- Cable ramps
- All power distribution and feeder cable

LABOR, ETC

- Technicians for setup, operation and teardown
- Round-trip equipment trucking

5. **FEES & TAXES.** You shall pay Starlite **(\$23,693.00)**, for the provision of our services hereunder, subject to such additional fees and surcharges as provided for in this Agreement. You are responsible for the payment of any taxes (including any resultant fees or penalties) which may arise in connection with this Agreement or as a result of the performance and payment of this Agreement, or with respect to the Equipment or Services provided herein. This sum is based on Starlite receiving payment by cash, certified check or wire transfer, and any payment made via credit card shall be assessed a 2% surcharge.
6. **PAYMENT TERMS.** You shall pay Starlite as follows: **Net 30 with purchase order** You shall make payment in full in accordance with the terms of payment set forth above without any offsets, counterclaims, deductions or withholdings of any kind, including any amounts that may be due to you or asserted to be due you from Starlite, unless you have received an official credit memorandum from us authorizing such deduction. All payments shall be in United States Dollars (USD) in immediately available funds if not otherwise agreed upon in writing. For your convenience, you may make a payment online via our web portal at <https://www.starlite.com/payment>

7. **KEY EVENT DETAILS.**

VENUE	Conestoga High School / Main Football Field					
SETUP	Date:	6/3/19	From:	10:00 AM	To:	6:00 PM
TECH REHEARSAL	Date:	6/5/19	From:	12:00 PM	To:	4:00 PM
EVENT	Date:	6/5/19	From:	5:00 PM	To:	9:00 PM
STRIKE	Date:	6/5/19	From:	9:00 PM	To:	Completion

8. **INCORPORATED DOCUMENTS.** The following exhibits and addenda are hereby attached incorporated into this Agreement and made a part hereof:
- Exhibit "A" Client's Additional Responsibilities;
 - Exhibit "B" Cancellation or Postponement by Client
9. **ASSUMPTIONS.** Starlite has drafted the Scope of Work to capture and represent the complete picture of the services and equipment Starlite will provide, as it is known today, and we have established our pricing based on the specific dates, venue, equipment, services, staffing, locations and other particulars herein agreed to by the parties. However, we recognize that all the details and needs may not yet be identified and that changes or alterations may be necessary or requested. If you request any change of scope or other material modifications, or if any such changes are necessitated for any reason (other than due to Starlite's errors or omissions) you shall promptly pay us any additional fees, charges and costs necessitated by reason thereof.
10. **PRIMARY CONTACT.** To facilitate the orderly progress of the Event, each Party shall designate a contact person whom has the authority to act on the Party's behalf for all purposes in connection with this Agreement, including providing timely direction, feedback, decisions, approvals and communication (i.e., emails, phone calls, and written documents, paying deposits/balances on time, etc.)
11. **SITE ACCESS.** You shall arrange for and provide us timely access to the event space(s) prior to the event or as we may require and we shall not be responsible for any delay or failure to perform our obligations hereunder due to a delay or failure to facilitate such timely access. If such delay or failure results in Starlite incurring any additional costs or expenses, you shall be responsible for such costs and expenses including, without limitation, acceleration, overtime, express shipping, additional workers and the like.
12. **CREDENTIALS.** Where access or backstage credentials are required for entrance to secured areas, you shall provide all-access credentials to Starlite's designated staff and contractors prior to their arrival.
13. **NON-UNION LABOR.** Unless otherwise specified in writing by Starlite, this Agreement is based on Open Shop / Non-Union labor and you are exclusively responsible for conformity to all labor union regulations, whether it be payment of money, meeting local craft requirements, or otherwise.
14. **COMPLIANCE WITH LAW.** Each Party shall, at its own expense and in good time, comply with all laws, rules, regulations, codes, and obligations of any governmental authorities having jurisdiction for their respective business operations. You shall obtain and maintain all approvals, licenses, permits and other consents required from governmental, municipal or other authorities having jurisdiction in order to permit the lawful performance of Starlite's obligations hereunder. Neither Party shall take any action in

violation of any applicable legal requirement, which could result in any liability being imposed on the other Party. Any failure to provide same shall not constitute a Force Majeure event.

15. **SAFETY.** From the time that Starlite arrives at the venue until the time Starlite has completed its final load-out and vacated the premises you shall, at your own expense, be responsible for assuring:
- (a) That adequate general site lighting remains in place to ensure adequate visibility and safe passage of all work areas, and
 - (b) The safety of persons and safekeeping of property (including the property of Starlite) at the site by procuring and maintaining an adequate number of security and crowd control personnel or other appropriate means.
 - (c) We shall have the right, but not the obligation, to interrupt the performance of our duties hereunder in the event of any concern condition or circumstance, which in our opinion, creates or may create a hazard, liability, risk or danger to the safety or security of persons or property. Any such interruption by us shall not relieve you from your contractual obligation to pay the entire Agreement price to us as agreed herein.
16. **INSURANCE.** Each Party shall, at its own expense, procure and maintain the following Insurance:
- (a) Workers' compensation insurance applicable to the laws of New Jersey (or the State where the Event takes place) and employer's liability insurance with coverage equal to the greater of \$500,000 or as otherwise required by applicable state and federal law.
 - (b) Commercial General Liability insurance including Personal Injury coverage of \$1 million each occurrence and \$2 million Aggregate; Property Damage coverage of \$1 million each occurrence and \$2 million Aggregate;
 - (c) Commercial General Automobile Liability insurance, including owned and non-owned/hired vehicles for a combined single limit of \$1,000,00 for injury and/or death and /or property damage;
 - (d) All Risk Equipment Floater insurance covering equipment leased or rented from others in amounts reasonable to cover the aggregate replacement value of all equipment provided hereunder.
 - (e) General. On request, the parties shall deliver to the other Party a certificate or other proof of insurance, describing the amount and coverage of its insurance. All insurance policies must include a provision to provide the other Party at least 30-days' notice prior to any cancellation or material changes to the policy. The Client's obligation to procure and maintain insurance is separate and distinct from Client's obligations to indemnify Starlite, and such indemnification is not limited to amounts of any such insurance.
17. **INDEMNITY.** TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW AND NOTWITHSTANDING THE AVAILABILITY AND POLICY LIMITS OF ANY INSURANCE, THE CLIENT EXPRESSLY AGREES TO PROTECT, INDEMNIFY, DEFEND AND HOLD HARMLESS STARLITE AND ITS AFFILIATES AND THEIR RESPECTIVE OWNERS, OFFICERS, DIRECTORS, PERSONNEL, AGENTS, CONTRACTORS, VOLUNTEERS OR SUCCESSORS AND ASSIGNS COLLECTIVELY ("INDEMNIFIED PARTIES") AGAINST ANY CLAIMS MADE OR LEGAL ACTIONS BROUGHT AGAINST AN INDEMNIFIED PARTY/PARTIES BY ANY PERSON OR ENTITY AS A RESULT OF INJURIES, DAMAGES, EXPENSES AND LOSSES ACTUALLY OR ALLEGEDLY INCURRED BY SUCH A PERSON OR ENTITY ("LIABILITIES") ARISING FROM OR INCIDENT TO STARLITE'S PERFORMANCE OR FAILURE TO PERFORM PURSUANT TO THIS AGREEMENT, EXCEPT WHERE THE LIABILITIES ARE THE RESULT OF STARLITE'S GROSS NEGLIGENCE OR WILLFUL MISCONDUCT. THE CLIENT'S OBLIGATION SHALL INCLUDE THE COST OF THE INDEMNIFIED PARTY/PARTIES DEFENSE AGAINST SUCH CLAIMS OR ACTIONS. THIS OBLIGATION SHALL SURVIVE THE TERMINATION, COMPLETION OR EXPIRATION OF THIS AGREEMENT.
18. **NO CONSEQUENTIAL DAMAGES.** NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN, NEITHER PARTY TO THIS AGREEMENT SHALL BE LIABLE TO OR OTHERWISE RESPONSIBLE TO ANY OTHER PARTY HERETO OR ANY AFFILIATE OF ANY OTHER PARTY HERETO FOR CONSEQUENTIAL, INCIDENTAL, SPECIAL, OR PUNITIVE DAMAGES OR FOR DIMINUTION IN VALUE OR LOST PROFITS THAT ARISE OUT OF OR RELATE TO THE TRANSACTIONS CONTEMPLATED UNDER THIS AGREEMENT OR THE PERFORMANCE OR BREACH HEREOF OR ANY LIABILITY RETAINED OR ASSUMED HEREUNDER, EVEN IF APPRISED OF THE LIKELIHOOD OF SUCH LOSSES.
19. **CAP ON DAMAGES.** IN ORDER FOR THE CLIENT TO OBTAIN THE BENEFITS OF A FEE WHICH INCLUDES A LESSER ALLOWANCE FOR RISK FUNDING, THE RISKS HAVE BEEN ALLOCATED SUCH THAT THE CLIENT AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO STRICTLY LIMIT STARLITE'S LIABILITY FOR ANY CAUSE OR COMBINATION OF CAUSES, OF ANY KIND REGARDLESS OF WHETHER ANY ACTION OR CLAIM IS BASED ON CONTRACT, TORT (INCLUDING NEGLIGENCE), OR ANY OTHER LEGAL OR EQUITABLE THEORY ARISING FROM STARLITE'S ACTS, ERRORS, OMISSIONS, OR DAMAGES SUCH THAT THE TOTAL AGGREGATE LIABILITY OF STARLITE SHALL NOT EXCEED MONEY DAMAGES IN AN AMOUNT EQUAL TO THE LESSER OF (A) ACTUAL DAMAGES, OR (B) FOUR (4) TIMES THE AGGREGATE AMOUNTS PAID TO STARLITE HEREUNDER BY THE CLIENT. THE EXISTENCE OF MORE THAN ONE CLAIM SHALL NOT ENLARGE THIS LIMIT.

20. **INDEPENDENT ALLOCATION OF RISK.** Each provision of this Agreement that provides for a limitation of liability, disclaimer of warranties, or exclusion of damages represents an agreed allocation of the risks of this Agreement between the Parties. This allocation is reflected in the pricing offered by Starlite to you and is an essential element of the basis of the bargain between the Parties. Each of these provisions is severable and independent of all other provisions of this Agreement, and each of these provisions will apply even if the warranties in this Agreement have failed of their essential purpose.

21. **EQUIPMENT OF OTHERS.** Unless otherwise expressly specified in this Agreement, Starlite shall not be responsible for the operation or performance of equipment, which we have not supplied and do not warrant that such equipment either may connect to or will work satisfactorily with Starlite's equipment or systems.

22. **GENERAL PROVISIONS.**

Entire Agreement. This Agreement and the Attachments hereto constitute the entire agreement and understanding between the contracting parties concerning the subject matter hereof. All prior agreements, discussions, representations, warranties, and covenants are superseded and merged herein. There are no warranties, representations, covenants or agreements, oral or written, expressed or implied, between the parties except those expressly set forth in this agreement. Any amendments or modifications of this agreement shall be in writing and executed by authorized representatives of the contracting parties.

Conflicting Terms. The terms and conditions of this Agreement apply to the exclusion of any other terms that the Customer seeks to impose or incorporate, or which may be implied by trade, custom, practice or course of dealing. Starlite hereby rejects any additional or conflicting terms appearing, or contained in any Client purchase order or any other correspondence submitted by the Client and no such term, provision or condition of the Client shall have any effect on the rights, duties or obligations of Starlite, unless and until accepted by Starlite in writing, regardless of any failure of a Starlite to object to such terms, provisions or conditions.

Further Assurances. The parties shall execute such further documents and do any and all such further things as may be necessary to implement and carry out the intent of this Agreement.

Waiver. Either Party's failure or neglect to enforce any of rights under this Agreement shall not be deemed to be a waiver of that Party's rights. A waiver or extension shall only be effective if it is in writing and signed by the Party granting it. No single or partial exercise of any right or remedy will preclude any other or further exercise of any right or remedy.

Rights and Remedies Cumulative. The rights and remedies provided by this Agreement are cumulative and the use of any single right or remedy by any Party shall not preclude or waive the right to use any or all other rights or remedies. Said rights and remedies are given in addition to any other rights the parties may have by law, statute, ordinance or otherwise, and may be exercised concurrently or separately.

Severability. If any part of this Agreement is, for any reason, held to be illegal, unenforceable or invalid, the other provisions of the Agreement will be unimpaired and the invalid or unenforceable provision shall be deemed modified so that it is valid and enforceable to the maximum extent permitted by law.

Late Fees and Collection Costs. Any amount not paid when due shall be subject to finance charges equal to 1.5% of the unpaid balance per month or the highest rate permitted by applicable law, whichever is less, determined and compounded daily from the date due until the date paid. You shall reimburse any costs and expenses (including, but not limited to, reasonable attorneys' fees) incurred by us to collect any amount that is not paid when due. We may accept payment in any amount without prejudice to our right to recover the balance of the amount due or to pursue any other right or remedy.

Title. Any Equipment furnished hereunder by Starlite is provided on a rental basis, and no title, right or security interest in such Equipment shall pass to the Client except for the limited use of the equipment during the event contemplated herein. You shall not assign, sublet, loan, mortgage, hypothecate or otherwise encumber the equipment or any interest therein. The Equipment shall be used only at the locations shown in this Agreement and shall not be removed from these locations without our prior written consent. The equipment shall always remain and be deemed personal property even if attached to real estate. Equipment which is to be sold in connection with this Agreement will be referenced under a separate section of Starlite's order titled "Sales".

Warranty. We do not warrant or guarantee that the equipment provided will perform without error or operate without interruption. In the event of a defect or fault in the equipment, you shall immediately notify us and we will attempt to remedy the problem as soon as reasonably possible. In the event that we cannot remedy the problem, your exclusive remedy and our sole obligation will be to either: (i) provide an equivalent replacement or (ii) provide a refund of the rental price paid for the specific item found to be defective. Starlite's obligation hereunder shall not apply if the Equipment was subject to abuse, unauthorized modifications or repair, alterations, improper maintenance, or misuse, including, but not limited to, operating the Equipment outside of the manufacturer's recommendations or specifications.

Confidentiality. Each Party hereby agrees that all information provided by the other Party and identified as "confidential" will be treated as such, and the receiving Party shall not make any use of such information other than with respect to this Agreement.

Assignment. You may not assign this Agreement or any of your rights or obligations under this Agreement without the prior written consent of Starlite. If consent is given, this Agreement will bind your successors and assigns. Any attempt by you to transfer your rights, duties, or obligations under this Agreement except as expressly provided in this Agreement is void. Starlite may assign some or all of its rights, duties, and obligations under this Agreement without requiring your consent and will endeavor to provide notice to you of such assignment. Any assignment by Starlite will bind its successors and assigns.

Relationship of the Parties. The Parties relationship, as established by this Agreement, is solely that of independent contractors. This Agreement does not create any partnership, joint venture or similar business relationship between the parties. Neither Party is a legal representative of the

other Party, nor and neither Party can assume or create any obligation, representation, warranty or guarantee, express or implied, on behalf of the other Party for any purpose whatsoever. This Agreement shall not confer any rights or remedies upon any Person other than the Parties and their respective successors and permitted assigns.

Notices. Any notice required or permitted to be given under this Agreement, must be in writing and delivered by personal delivery; a nationally-recognized, next-day courier service; first-class registered or certified mail, postage prepaid; facsimile to the Party's address specified in this Agreement, or to the address that a Party has notified to be that Party's address for the purposes of this section; or via email. A Notice given in accordance with this Agreement shall be effective upon receipt by the Party to which it is given or, if mailed, upon the earlier of receipt and the fifth Business Day following mailing, or if via email, upon the recipient acknowledging having received the email. An automatic "read receipt" does not constitute acknowledgment of an email for purposes of this section.

Dispute Resolution. The parties each agree that in case of any dispute arising between the parties hereto in relation to this Agreement, the parties shall promptly use their best efforts to resolve any such dispute amicably prior to resorting to any legal action.

Force Majeure. If a force majeure event occurs, a Party that is prevented by that force majeure event from performing any one or more obligations under this Agreement (the "noncomplying Party") will be excused for any failure of or delay in the performance of this Agreement due to the force majeure event (other than any obligation to pay money), for the period of such failure or delay. Force majeure events may include, but not be limited to, riots or civil disturbances, embargo, war, invasion, action of foreign enemies, acts of terrorism, rebellion, revolution, insurrection, epidemic or pandemic outbreak, fire, nuclear or chemical contamination, failure of public infrastructure or any other cause reasonably beyond the parties' control, making the event unfeasible, impossible or illegal to fully perform under this Agreement as the Parties originally contracted.

Abnormal weather conditions, which are truly serious weather anomalies such as a hurricane, tornado, earthquake, cyclone, typhoon, tidal wave, tsunami or flood of overwhelming proportions, may be force majeure events. However, delay postponement or cancellation resulting from weather conditions (regardless of severity) which could reasonably be expected to occur in the geographic area where the Event is located, shall NOT constitute a force majeure event.

Industry-wide strikes or labor disputes having a direct impact on this Agreement may be a force majeure event. However, a labor dispute or strike that is specific to the site or limited to a Party's company, or any of its workforce or subcontractors, shall NOT constitute a force majeure event. The force majeure event must materially affect the performance of the noncomplying Party's obligations under the Agreement; must not, in any way be due to the actions, conduct or activities of the noncomplying Party; and must have been unforeseen and the consequences of the event must have been unpreventable. A Party shall not be excused from performance merely because performance may prove difficult, burdensome, or economically disadvantageous and any failure or delay resulting from only general economic conditions or other general market effects shall not constitute a force majeure Event; Application of the force majeure clause shall be limited to actual interference, and not the mere threat of interference and an inability to comply immediately with a law, order, rule, regulation or a governmental action, delay in granting necessary permits, or other required approvals shall not constitute a force majeure event. Upon the occurrence of a force majeure event, the noncomplying Party shall give prompt notice to the other Party of an event of force majeure upon it being foreseen by, or become known to the affected Party. In addition, the noncomplying Party shall bear the burden of proving that the event was beyond the Party's control, and without its fault or negligence.

Non-Solicitation. The Parties shall not employ, induce, entice or attempt to employ or solicit for employment, directly or indirectly, any of the other's employees during the term of this Agreement and for a period of one (1) year after termination of this Agreement.

Governing Law and Venue. This Agreement and any dispute arising out of the subject matter hereof shall be interpreted, construed, and enforced in all respects in accordance with the laws of the Commonwealth of Pennsylvania without regard to any conflict of laws principles that would require the application of any other law. Each Party hereby irrevocably consents to the exclusive jurisdiction and venue of any state or federal court located in Chester County, in the Commonwealth of Pennsylvania in connection with any matter arising out of this Agreement or the transactions contemplated by this Agreement. Each Party hereby irrevocably agrees that process may be served on it in any manner authorized by the Laws of the Commonwealth of Pennsylvania for such Persons and waives any objection, which it might otherwise have to service of process under the Laws of the Commonwealth of Pennsylvania.

Headings and Construction. The titles and headings in this Agreement are for convenience only and do not form part of this Agreement nor are they relevant to the interpretation of this Agreement. Where this Agreement uses the word "including" it shall mean "including without limitation" and where it uses the word "includes" it shall mean "includes without limitation."

Counterparts. This Agreement may be executed in several counterparts, including by facsimile, and all such executed and delivered counterparts, when taken together shall constitute a single fully executed document.

Attorneys' Fees. If any legal action or other proceeding is brought to enforce the provisions of this Agreement, the prevailing Party shall be entitled to recover reasonable attorney fees and other costs incurred in the action or proceeding, in addition to any other relief to which the prevailing Party may be entitled.

Survival. Any provision of this Agreement that contemplates performance or observance subsequent to termination or expiration of this Agreement shall survive termination or expiration of this Agreement and continue in full force and effect.

Agency. Each of the persons signing below represents and warrants that he or she has all right, power and authority to execute this Agreement on behalf of the Party for whom he or she signs this Agreement and that the execution of this Agreement is the lawful and voluntary act of the parties.

Waiver of Jury Trial. Each Party hereby irrevocably waives its rights to a trial by jury in any Action or proceeding arising out of this Agreement or the transactions relating to its subject matter.

Acknowledgement of Terms. Each Party acknowledges that they have read and understood the terms of this Agreement, have had the opportunity to consult with independent legal counsel in connection with this Agreement, and have signed this Agreement voluntarily.

THIS AGREEMENT has been executed by the parties hereto and shall become effective (the "Effective Date") upon the date this Agreement is signed by both Parties.

STARLITE:	CLIENT:
Signature: _____	Signature: _____
Name: <u>Arthur J. McDonnell</u>	Name: _____
Title: <u>Business Manger/Board Secretary</u>	Title: _____
Date: _____	Date: _____

EXHIBIT "A" - CLIENT'S ADDITIONAL RESPONSIBILITIES

The Client shall in a timely manner, provide at its sole cost and expense, all of the following indicated items:

COMPETENT LABORERS:

The following additional personnel for the purpose of assisting Starlite's personnel from load-in through load-out, all of whom shall satisfy the requirements and qualifications set forth in this Agreement and shall be sober, able-bodied persons at least eighteen (18) years of age and capable of lifting at least fifty (50) pounds without medical concern whom shall arrive on time and ready to work. The specific personnel requirements are as follows:

Qty.	Description
1	Facilities staff member

PARKING:

The Client shall provide free safe and adequate parking for any vehicles used in the transport of crew and equipment as deemed necessary to the operational requirements of the event. Parking shall be immediately adjacent to the staging area for the loading and unloading of equipment. The Client is responsible for maintaining clear access to the stage area and for securing such parking and access during the entire term of this Agreement. Any parking fines incurred by the Clients failure to provide such parking will be billed to the Client. The specific parking requirements are as follows:

Parking for 3 trucks and 2 personal vehicles

OTHER REQUIREMENTS:

Access to water and 200' hose (minimum) for ballast

EXHIBIT “B” – CANCELLATION OR POSTPONEMENT BY CLIENT

Cancellation or postponement by Client

If you are not in default of your obligations under this Contract, you may cancel or postpone the Event for any reason by delivering a written notice of cancellation to us and we will have the right to impose a cancellation charge, calculated as follows:

- a. If cancelled more than 60 days prior to the scheduled setup date, the cancellation charge will be equal to any actual expenses incurred, if any, by Starlite.
- b. If cancelled 60-45 days prior to the scheduled setup date, the cancellation charge will be 25% of the Price.
- c. If cancelled 44-30 days prior to the scheduled setup date, the cancellation charge will be 50% of the Price.
- d. If cancelled 29-1 day(s) prior to the scheduled setup date, the cancellation charge will be 75% of the Price.
- e. If cancelled on or after the scheduled setup date, the cancellation charge will be 100% of the Price.
- f. If postponed (defined herein as cancelled and subsequently rescheduled to occur within 3 days of the original Event date) Client shall be responsible for any actual costs and expenses incurred by Starlite due to such postponement.

The parties agree that all such cancellation charges are reasonable and on termination of this Contract for any reason, you shall immediately pay to us all of the cancellation charges as provided for above, less any amounts already paid. While Starlite will make all efforts to accommodate rescheduled events, we cannot guarantee availability of equipment and/or services.

Consent VIII, E, 4: CHESCONET Renewal Agreement

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

Action Under Consideration: That the Board of School Directors approves, subject to Solicitor approval of terms and conditions, the renewal agreement with CHESCONET for fiber optic connectivity with 4 Gbps of transport and internet services from July 1, 2019 to June 30, 2020 with an option for two one-year extensions for a total amount of \$44,000 annually.

This renewal agreement with CHESCONET for fiber optic connectivity with 4 Gbps of transport and internet services replaces an existing three-year agreement.



General Terms & Conditions

This Master Service Agreement (the “Agreement”) is made and entered into as of Effective Date, by and between Chester County Community Network, Inc. (“CHESCONET”), located at 24 E. Market Street, West Chester, PA 19380 and the Customer identified as:

CUSTOMER

Tredyffrin-Easttown School District

CONTACT NAME	ADDRESS	PHONE	EMAIL
Brian Reed IT Manager/ Network Engineer	940 W Valley Road Wayne, PA 19087	(610) 240-1701	reedb@tesd.net

In consideration of the promises and mutual covenants contained herein, and intending to be legally bound hereby, the Parties hereto agree that all applicable Services are provided according to the General Terms and Conditions contained herein.

ARTICLE 1. DEFINITIONS

Affiliate: Any entity that controls, is controlled by or is under common control with CHESCONET.

Agreement: The Master Services Agreement General Terms and Conditions, all Service Orders, the E-Rate and any other documents, or other written sources incorporated or referenced therein that, together, are intended by the Parties to constitute the agreement between them.

Billing Date: Commences on the Service Start Date.

CHESCONET: Chester County Community Network, Inc.

CHESCONET Equipment: Any and all facilities, equipment or devices provided by CHESCONET or its authorized contractors at the Service Location(s) that are used to deliver any of the Services including, but not limited to,

all terminals, wires, fiber optic patch cables, lines, circuits, optical multiplexers and transceivers, ports, routers, gateways, switches, cabinets, and racks.

Confidential Information: Confidential, proprietary or competitively-sensitive information or materials provided by a Party, regardless of whether provided in writing or verbally and regardless of whether contemporaneously marked or, in the case of verbal communications, otherwise identified as confidential or proprietary, related to the disclosing Party’s business including, but not limited to student and personnel information. Without limiting the generality of the foregoing, Confidential Information shall include, even if not marked, the Agreement, all Licensed Software, promotional materials, proposals, quotes, rate information, discount information, subscriber information, network upgrade information and schedules, network operation information (including without limitation information about outages and planned maintenance) and invoices, as well as the parties’ communications regarding such items. Notwithstanding anything else to the contrary, “Confidential Information” does not include information that the receiving Party can establish by written evidence:

(1) was rightfully in the receiving Party's possession before receipt from the disclosing Party; (2) is or became available to the public through no fault of the receiving Party; (3) is received rightfully and in good faith by the receiving Party from a third party, without any wrongful activity by such third party, and without any obligation of confidentiality owed by the third party; or (4) is independently developed by the receiving Party without reference to Confidential Information received under this agreement.

Customer: CHESCONET's counterparty identified in the Preamble to this Agreement.

Customer Demarcation Point: The physical location at which CHESCONET terminates its equipment and makes the Services available for use by the Customer (also known as a "Demarc").

Customer-Owned Equipment: Any and all facilities, equipment or devices supplied by Customer, including Customer leased equipment through a third party, for use in connection with the Services.

Effective Date: The date this Agreement and/or Service Order(s) become binding and enforceable is upon execution by both authorized representatives of the Parties as evidenced by the signatures and date on the Agreement below and on the Service Order(s).

Equipment: All of the hardware and software used by CHESCONET, in its sole discretion, to enable the provision of Services to Customer and communications services to third parties.

E-Rate Program: The Universal Service support mechanism for schools and libraries established by the Federal Communications Commission, and administered by the Schools and Libraries Division of the Universal Service Administrative Company ("Schools and Libraries Division"), or any successor program.

Force Majeure Event: With respect to a Party, any event or circumstance (except any obligation of a Party to make payment of money to the other Party) not in existence on the Effective Date that is not caused by that Party, is beyond the Party's reasonable control, and the consequences of which prevent that Party from complying with any of its obligations under the Agreement except that a Force Majeure Event will not include an increase in prices, the denial, in whole or in part, of E-Rate Program funding for any Service, or a change in law.

Licensed Software: Computer software or code provided by CHESCONET or required to use the Services, including without limitation, associated documentation, and all updates thereto.

Other Charge: Charge other than a Service Charge, including, but not limited to, an amount charged to the Customer for installation charges, charges for the use of CHESCONET Equipment, charges for service calls, maintenance and repair charges, and applicable federal, state, and local taxes, fees, surcharges and recoupments (however designated), and other recurring or one-time charges.

Party: A reference to CHESCONET or the Customer; and in the plural, a reference to both companies.

Returned Checks: CHESCONET shall charge each Customer account a fee of twenty-five dollars (\$25.00) for any Customer payment checks that are returned to CHESCONET for any reason.

Service or Services: WAN service, Internet access service, or other communications services provided by CHESCONET to Customer and described more fully in a Service Order.

Service Charge: The fee for any Service.

Service Location(s): The Customer location(s) where CHESCONET provides the Services.

Service Order: A request for CHESCONET to provide the Services to Service Location(s) submitted by Customer to CHESCONET (a) on a then-current CHESCONET form designated for that purpose or (b) if available, through a CHESCONET electronic order processing system designated for that purpose.

Service Outage: Loss of service other than any outage that: a) is not reported by Customer to CHESCONET within thirty (30) days of the occurrence; b) is less than five (5) minutes in duration; c) is attributable to CHESCONET's scheduled or emergency maintenance; d) is a result of inability to access the Customer premises; e) is a result of Customer's equipment or users; or f) is due to Force Majeure (see Section 11.1) or by any other cause not within the control of CHESCONET.

Service Term: The duration of time (commencing on the Service Start Date) for which Services are ordered, as specified in a Service Order(s).

Site Access: Twenty-four (24) hours per day, 365 days per year access to the Customer's premises provided to CHESCONET in order to restore service CHESCONET will provide advanced notice to the Customer before any site visit so the Customer can meet their obligation to have a representative onsite to meet the CHESCONET representative.

Tariff: A federal or state CHESCONET tariff and the successor documents of general applicability that replace

such tariff in the event of detariffing.

Term: Is defined in Article 4 of the General Terms and Conditions of the Agreement.

Termination Charges: Charges that may be imposed by CHESCONET if, prior to the end of the applicable Service Term (a) CHESCONET terminates Services for cause or (b) Customer terminates any Service without cause. Termination Charges with respect to each Service terminated during the initial Service Term shall equal, in addition to all amounts owed by Customer, one hundred percent (100%) of any amount paid by CHESCONET in connection with Custom Installation, as that term is defined in Section 2.6 of the General Terms and Conditions, for the Services provided by CHESCONET under such Service Order(s).

ARTICLE 2. DELIVERY OF SERVICES

2.1 Service Orders. Customer shall submit to CHESCONET a properly completed Service Order to initiate Services to a Service Location(s), which will include scope, schedule and price. A Service Order shall become binding on the Parties when it is fully executed by both Parties (the Effective Date). When a Service Order becomes effective it shall be deemed part of, and shall be subject to, the Agreement.

2.2 Access. Customer, at no cost to CHESCONET, shall secure and maintain all Site Access rights and responsibilities at all Service Location(s) for CHESCONET to install and provide the Services. In addition, Customer shall provide an adequate environmentally controlled space and such electricity as may be required for installation, operation, and maintenance of the CHESCONET Equipment used to provide the Services within the Service Location(s). CHESCONET, its employees and authorized contractors will require access to the Service Location(s) in connection with the provision of Services.

2.3 Service Start Date. Upon installation, connection, testing and acceptance of the necessary facilities and equipment to provide the Services, CHESCONET shall provide electronic notification to Customer that the Services are available for use, which date of electronic notification shall be called the "Service Start Date." Any failure or refusal on the part of Customer to be ready to receive the Services on the Service Start Date shall not relieve Customer of its obligation to pay applicable Service charges. The Term of the Agreement commences upon the Service Start Date and not the Effective Date.

2.4 CHESCONET Equipment. CHESCONET Equipment is

and shall remain the property of CHESCONET regardless of where installed, and shall not be considered a fixture or an addition to the land or the Service Location(s). At any time CHESCONET may remove or change CHESCONET Equipment at its sole discretion in connection with providing the Services. Customer shall not alter any CHESCONET Equipment or permit others to do so, and shall not use the CHESCONET Equipment for any purpose other than that authorized by the Agreement unless authorized by CHESCONET. CHESCONET shall maintain CHESCONET Equipment in good operating condition. Such maintenance shall be at CHESCONET's expense only to the extent that it is related to and/or resulting from the ordinary and proper use of the CHESCONET Equipment. Customer is responsible for damage to, or loss of, CHESCONET Equipment caused by its acts, omissions, fire, theft or other casualty unless caused by the negligence or willful misconduct of CHESCONET. Customer agrees not to take any action that would directly or indirectly impair CHESCONET's title to the CHESCONET Equipment, or expose CHESCONET to any claim, lien, encumbrance, or legal process, except as otherwise agreed in writing by the Parties. Following CHESCONET's discontinuance of the Services to the Service Location(s), CHESCONET retains the right to remove the CHESCONET Equipment.

2.5 Customer-Owned Equipment. CHESCONET shall have no obligation to install, operate, or maintain Customer-Owned Equipment unless otherwise noted by the Service Order. Customer alone shall be responsible for providing maintenance, repair, operation and replacement of Customer-Owned Equipment. All Customer-Owned Equipment, wiring and cabling that Customer uses in connection with the Services must be fully compatible with the Services. Customer shall be responsible for the payment of all charges for troubleshooting, maintenance or repairs attempted or performed by CHESCONET's employees or authorized contractors when the difficulty or trouble report results from Customer-Owned Equipment.

2.6 Engineering Review. Each Service Order submitted by Customer shall be subject to an engineering review by CHESCONET. The engineering review will determine if additional costs or time are required, whether to provide the ordered Services at the requested Service Location(s), or whether Service installation has to be expedited to meet the Customer's requested Billing Date. CHESCONET will provide Customer written notification in the event Service installation at any Service Location will require an additional one-time nonrecurring installation fee. Customer will have sixty (60) days from receipt of such notice to reject the Custom Installation Fee and terminate,

without further liability, the Service Order with respect to the affected Service Location(s).

2.7 CHESCONET Dashboard. CHESCONET may, at its sole option, make one or more administrative web sites available to Customer in connection with Customer's use of the Services. CHESCONET may furnish Customer with one or more user identifications and/or passwords for use on such administrative web site(s). Customer shall be responsible for the confidentiality and use of such user identifications and/or passwords and shall immediately notify CHESCONET if there has been an unauthorized release, use or other compromise of any user identification or password. In addition, Customer agrees that its authorized users shall keep confidential and not distribute any information or other materials made available by such administrative web site(s). Customer shall be solely responsible for all use of such administrative web site(s), and CHESCONET shall be entitled to rely on all Customer uses of and submissions to such administrative web site(s) as authorized by Customer. CHESCONET shall not be liable for any loss, cost, expense or other liability arising out of any Customer use of such administrative web site(s) or any information on such administrative web site(s). CHESCONET may change or discontinue such administrative web site(s), or Customer's right to use such administrative web site(s), at any time. CHESCONET shall provide the Customer with SNMP R/O access to all CHESCONET equipment used by CHESCONET for switching/routing the Customer's traffic for purposes of monitoring. CHESCONET agrees to continue to collect contact information for authorized technical contacts for purposes of notification should the Dashboard be discontinued. CHESCONET agrees to feed the Customer's cloud based log aggregation tool Syslog traffic from all CHESCONET equipment used at the Customer's occupied facilities.

2.8 Permitting and Landlord Approval. Customer shall be required to obtain the written consent of the owner of any leased premises in which Customer requests CHESCONET to install Service Equipment. In the event that customer is unable to obtain the written consent of the owner of the premises, and Customer desires for CHESCONET to proceed to install Service Equipment in leased premises, Customer shall indemnify and hold CHESCONET harmless against any claims by building owners, including any attorney's fees and cost incurred, arising out of the installation of CHESCONET's equipment on, at or within any designated Service Site set forth in the Service Order(s).

2.9 Service Access Security. Customer shall be responsible

for Service access security; such as control over users of the Service. CHESCONET provides no user access security with respect to any of its customers or facilities of others connected to the Internet.

2.10 Protection from Internet Vulnerabilities. Customer understands and agrees that use of the Service provides no protection from vulnerabilities of the Internet, such as, but not limited to, viruses and theft of computer data. Customer is solely responsible for protecting Customer-Owned Equipment from these vulnerabilities through use of such software as firewalls and virus protection. CHESCONET reserves the right to suspend Customer's Service should CHESCONET detect virus or other activities emanating from Customer-Owned equipment and that degrade CHESCONET's Service provision.

2.11 Service Performance.

a) Responsibility: Customer understands that CHESCONET does not own or control other networks outside of the Service, nor is CHESCONET responsible for performance (or nonperformance) within such other networks or within non-CHESCONET operated interconnection points between the Service and other networks. CHESCONET will not be held liable for any delay in the Service Start Date as a result of third-party services or other network provider services. However, CHESCONET will work with the Customer to reasonably ensure that performance from the Customer's site to the Service is maximized.

b) Network Availability (Uptime Service Level Agreement): CHESCONET is committed to providing Customer with maximum network service availability. CHESCONET's Service Level Agreement ("SLA") is outlined in the Service Order(s). CHESCONET reserves the right to modify the SLA from time to time upon mutual agreement.

2.12 Changes to the Agreement Terms. CHESCONET may change or modify the Agreement and any related policies from time to time, as mutually agreed upon by the Parties, which change(s) shall be in the form of a written amendment.

ARTICLE 3. CHARGES, BILLING AND PAYMENT

3.1 Charges. Customer shall pay CHESCONET one hundred percent (100%) of the Custom Installation Fee to CHESCONET prior to the installation of Service, unless otherwise agreed to by the Parties on the Service Order. Customer further agrees to pay all Service Charges and Other Charges associated with the Services, as set forth or

referenced in the applicable Service Order(s) or invoiced by CHESCONET. Some Services may be invoiced after the Service has been provided to Customer.

3.2 Payment of Bills. Except as otherwise indicated herein or on the Service Order(s): CHESCONET will invoice Customer in advance on a quarterly basis for recurring Service charges and fees arising under the Agreement. Customer shall make payment to CHESCONET for all invoiced amounts within thirty (30) days after the date of the invoice. Any amounts not paid to CHESCONET within such period will be considered past due. In certain cases, CHESCONET may agree to provide billing services on behalf of third parties, as the agent of the third party. Any such third-party charges shall be payable pursuant to any contract or other arrangement between Customer and the third party. CHESCONET shall not be responsible for any dispute regarding these charges between Customer and such third party. Customer must address all such disputes directly with the third party. In addition, CHESCONET may bill on a monthly, quarterly, semi-annual, or annual basis as set forth under the terms of the Service Order(s).

3.3 Taxes and Fees. Customer is responsible for providing CHESCONET with certification of tax-exempt status. Customer is responsible for paying all applicable local, state, and federal taxes or fees (however designated) assessed in connection with Customer's Services. Customer will be responsible to pay any Service fees, payment obligations and taxes that become applicable retroactively.

3.4 Other Government-Related Costs and Fees. CHESCONET reserves the right to invoice Customer for any fees or payment obligations in connection with the Services imposed by governmental or quasi-governmental bodies in connection with the sale, installation, use, or provision of the Services, including, without limitation, applicable franchise fees (if any), regardless of whether CHESCONET or its Affiliates pay the taxes directly or are required by an order, rule, or regulation of a taxing jurisdiction to collect them from Customer.

3.5 Disputed Invoice. If Customer disputes any portion of an invoice, Customer must pay the undisputed portion of the invoice and submit a written claim, including all documentation substantiating Customer's claim, to CHESCONET for the disputed amount of the invoice by the invoice due date. The Parties shall negotiate in good faith to resolve the dispute. However, should the Parties fail to mutually resolve the dispute within sixty (60) days after the dispute was submitted to CHESCONET, all disputed amounts shall become immediately due and payable to

CHESCONET.

3.6 Rejected Payments. Except to the extent otherwise prohibited by law, Customer will be assessed a service charge of twenty-five dollars (\$25) for any check or other instrument used to pay for the Services that has been rejected by the bank or other financial institution.

3.7 Fraudulent Use of Services. Customer is responsible for all charges attributable to Customer with respect to the Services, even if incurred as the result of fraudulent or unauthorized use of the Services. CHESCONET may, but is not obligated to, detect or report unauthorized or fraudulent use of Services to Customer. CHESCONET reserves the right to restrict, suspend or discontinue providing any Service with or without notice, in the event of fraudulent use by Customer.

ARTICLE 4. TERM

4.1 Agreement Term. This Agreement shall remain in effect until terminated upon the expiration or other termination of the final existing Service Order entered into under this Agreement.

4.2 Service Order Term and Renewal. The term of a Service Order shall commence on the Service Start Date and shall terminate at the end of the stated Service Term of such Service.

4.3 Changes in Recurring Service and Charges. Except as otherwise identified in the Agreement, at any time during the initial Service Term and any subsequent renewal terms, CHESCONET may modify the non-recurring and recurring charges and bandwidth for services, including, but not limited to managed services, Internet, transport, and voice and/or video Services subject to ninety (90) days' prior notice to Customer as set forth in a new Service Order when mutually agreed upon in writing. Effective at any time after the end of the initial Service Term and any subsequent renewal terms, the contract may be continued on a month-to-month basis. Customer will have ninety (90) days from receipt of such notice to cancel the applicable Service without further liability. Should Customer fail to cancel within this timeframe, Customer will be deemed to have accepted the modified Service pricing. Nothing within this Section 4.3 is intended to limit CHESCONET's ability to increase charges associated with the Services as set forth in Section 3.1.

ARTICLE 5. TERMINATION OF AGREEMENT AND/OR A SERVICE ORDER

5.1 Termination for Convenience. Notwithstanding any other term or provision in this Agreement, Customer shall have the right to terminate a Service Order, in whole or part, at any time during the Service Term upon ninety (90) days' prior written notice to CHESCONET, subject to payment to CHESCONET of all outstanding amounts due for the Services under the period of the entire Initial Service Term or effective Renewal Term, as applicable, any and all applicable Termination Charges, and the return of any and all CHESCONET Equipment.

In the event that Customer seeks to terminate CHESCONET Service during the Initial Term, Customer shall be responsible for the following payments set forth below. There shall be no early termination payments due during any Renewal Term of this MSA.

Early Termination Charges:

5.2 Termination for Cause. (a) If Customer is in breach of a payment obligation (including failure to pay a required deposit), and fails to make payment in full within ten (10) days after receipt of written notice of default, or has failed to make payments of all undisputed charges on or before the due date on three (3) or more occasions during any twelve (12) month period, CHESCONET may, at its option, terminate this Agreement, terminate the affected Service Orders, suspend Service under the affected Service Orders, and/or require a deposit, advance payment, or other satisfactory assurances in connection with any or all Service Orders as a condition of continuing to provide the Services. However, CHESCONET will not take any such action as a result of Customer's non-payment of a charge that is the subject of a timely billing dispute, unless the Parties have reviewed the dispute and determined in good faith that the charge is correct. (b) If either Party breaches any material term of this Agreement and the breach continues without remedy for thirty (30) days after written notice of default, the non-defaulting Party may terminate for cause any Service Order materially affected by the breach. (c) A Service Order may be terminated by either Party immediately upon notice if the other Party has become insolvent or involved in liquidation or termination of its business, or has been adjudicated bankrupt, or has been involved in an assignment for the benefit of its creditors. (d) Termination by either Party of a Service Order does not waive any other rights or remedies that either Party may have under this Agreement.

5.3 Effect of Expiration or Termination of the Agreement or a Service Order. Upon the expiration or termination of a Service Order for any reason: (i) CHESCONET may

disconnect the applicable Service; (ii) CHESCONET may delete all applicable data, files, electronic messages, voicemail or other information stored on CHESCONET's servers or systems; (iii) if Customer has terminated the Service Order prior to the expiration of the Service Term for convenience, or if CHESCONET has terminated the Service Order prior to the expiration of the Service Term as a result of material breach by Customer, CHESCONET may assess and collect from Customer applicable Termination Charges; (iv) Customer shall permit CHESCONET access to retrieve from the applicable Service Locations any and all CHESCONET Equipment (however, if Customer fails to permit access, or if the retrieved CHESCONET Equipment has been damaged and/or destroyed other than by CHESCONET or its agents, normal wear and tear excepted, CHESCONET may invoice Customer for the full replacement cost of the relevant CHESCONET Equipment, or in the event of minor damage to the retrieved CHESCONET Equipment, the cost of repair, which amounts shall be immediately due and payable); and (v) if used in conjunction with the terminated Service, Customer's right to use applicable Licensed Software shall automatically terminate, and Customer shall be obligated to return the Licensed Software to CHESCONET.

5.4 Regulatory and Legal Changes. The Parties acknowledge that the respective rights and obligations of each Party as set forth in this Agreement upon its execution are based on law and the regulatory environment as it exists on the date of execution of this Agreement. CHESCONET may, in its sole discretion, immediately terminate this Agreement, in whole or in part, in the event there is a material change in any law, rule, regulation, Force Majeure Event, or judgment of any court or government agency, if such change materially affects CHESCONET's ability to provide the Services herein or Customer's ability to meet any of its obligations under this Agreement. Should CHESCONET terminate the agreement because it can no longer provide services it shall work with the Customer to transfer fiber along current pathways at all Customer locations.

ARTICLE 6. LIMITATION OF LIABILITY; DISCLAIMER OF WARRANTIES; WARNINGS

6.1. Neither party will be liable to the other for any incidental, indirect, special, punitive or consequential damages, whether or not foreseeable, of any kind including but not limited to any loss revenue, loss of use, loss of business or loss of profit, whether such alleged liability arises in contract or tort, provided, however, that

nothing herein is intended to limit customer's liability for amounts owed for the services, for any equipment or software provided by CHESCONET or for early termination charges. Except as otherwise expressly provided in this agreement, the entire liability of CHESCONET and its officers, directors, employees, affiliates, agents, suppliers or contractors ("associated parties") for loss, damages and claims arising out of the delivery of the services including, but not limited to, delay in the installation of services or the performance or nonperformance of the services or the CHESCONET equipment, shall be limited to a sum equivalent to the applicable out-of-service credit. Remedies under this agreement are exclusive and limited to those expressly described in this agreement.

6.2. Except as otherwise set forth herein, there are no warranties, express or implied, including without limitation any implied warranty of merchantability, fitness for a particular purpose, title and non-infringement with respect to the services, CHESCONET equipment, or licensed software. All such warranties are hereby expressly disclaimed to the maximum extent allowed by law. Without limiting the generality of the foregoing, CHESCONET does not warrant that the services, CHESCONET equipment, or licensed software will be uninterrupted, error-free, or free of latency or delay, or that the services, CHESCONET equipment, or licensed software will meet customer's requirements, or that the services, CHESCONET equipment, or licensed software will prevent unauthorized access by third parties.

6.3. CHESCONET makes no warranties or representations with respect to the services, CHESCONET equipment, or licensed software for use by third parties.

6.4. In no event shall CHESCONET, or its associated parties, suppliers, contractors or licensors be liable for any loss, damage or claim arising out of or related to: (i) stored, transmitted, or recorded data, files, or software; (ii) any act or omission of customer, its users or third parties; (iii) interoperability, interaction or interconnection of the services with applications, equipment, services or networks provided by customer or third parties; or (iv) loss or destruction of any customer hardware, software, files or data resulting from any virus or other harmful feature or from any attempt to remove it.

6.5 Disruption of Service. The Services are not infallible and are not designed or intended for use in situations requiring uninterruptible performance or in which an error or interruption in the Services could lead to severe injury to business, persons, property or environment ("High Risk Activities"). Customer expressly assumes the risks of any damages resulting from High Risk Activities. Other than

as set forth herein, CHESCONET shall not be liable for any inconvenience, loss, liability, or damage resulting from any interruption of the Services, directly or indirectly caused by, or proximately resulting from, any circumstances.

6.6. Customer's sole and exclusive remedies under this Agreement are as expressly set forth in this Agreement. Certain of the above exclusions may not apply if the state in which a Service is provided does not allow the exclusion or limitation of implied warranties or does not allow the limitation or exclusion of incidental or consequential damages. In those states, the liability of CHESCONET and its Affiliates and agents is limited to the maximum extent permitted by law.

ARTICLE 7. INDEMNIFICATION

7.1. Customer hereby agrees to indemnify, defend and hold harmless CHESCONET, its owners, officers, directors, members, shareholders, contractors, and agents, from any and all liability, loss, damage, claim, cause of action and expenses (including reasonable attorneys' fees) caused or asserted to have been caused, directly or indirectly, by or as a result of the performance of any intentional acts, negligent acts or omissions by Customer and/or its members, agents, employees, shareholders and/or subcontractors during the term of this Agreement. The provisions of this Section shall survive termination of this Agreement as to acts or omissions occurring prior to the effective date of termination.

ARTICLE 8. SOFTWARE & SERVICES

8.1 License. If and to the extent that Customer requires the use of Licensed Software in order to use the Services supplied under any Service Order, Customer shall have a personal, nonexclusive, nontransferable, and limited license to use the Licensed Software in object code only and solely to the extent necessary to use the applicable Service during the Service Term. Customer may not claim title to, or an ownership interest in, any Licensed Software (or any derivations or improvements thereto) and Customer shall execute any documentation reasonably required by CHESCONET, including, without limitation, end-user license agreements for the Licensed Software. CHESCONET and its suppliers shall retain ownership of the Licensed Software, and no rights are granted to Customer other than a license to use the Licensed Software under the terms expressly set forth in this Agreement.

8.2 Restrictions. Customer agrees that it shall not: (i) copy the Licensed Software (or any upgrades thereto or related written materials) except for emergency back-up

purposes or as permitted by the express written consent of CHESCONET; (ii) reverse engineer, decompile, or disassemble the Licensed Software; (iii) sell, lease, license, or sublicense the Licensed Software; or (iv) create, write, or develop any derivative software or any other software program based on the Licensed Software.

8.3 Updates. Customer acknowledges that the use of the Services may periodically require updates and/or changes to certain Licensed Software resident in the CHESCONET Equipment or Customer-Provided Equipment. If CHESCONET has agreed to provide updates and changes, CHESCONET may perform such updates and changes remotely or on-site, at CHESCONET's sole option. Customer hereby consents to, and shall provide free access for, such updates deemed reasonably necessary by CHESCONET.

8.4 Ownership of Telephone Numbers and Addresses. Customer acknowledges that use of the Services does not give it any ownership or other rights in any Internet/on-line addresses provided, including but not limited to Internet Protocol ("IP") addresses, e-mail addresses and web addresses.

8.5 Intellectual Property Rights in the Services. Title and intellectual property rights to the Services are owned by CHESCONET, its agents, suppliers or Affiliates or their licensors or otherwise by the owners of such material. The copying, redistribution, reselling, bundling or publication of the Services, in whole or in part, without express prior written consent from CHESCONET or other owner of such material, is prohibited.

ARTICLE 9. CONFIDENTIAL INFORMATION AND PRIVACY

9.1 Disclosure and Use. All Confidential Information shall be kept by the receiving Party in strict confidence and shall not be disclosed to any third party without the disclosing Party's express written consent. Notwithstanding the foregoing, such information may be disclosed (i) to the receiving Party's employees, affiliates, and agents who have a need to know for the purpose of performing this Agreement, using the Services, rendering the Services, and marketing related products and services (provided that in all cases the receiving Party shall take appropriate measures prior to disclosure to its employees, affiliates, and agents to assure against unauthorized use or disclosure); or (ii) as otherwise authorized by this Agreement. Each Party agrees to treat all Confidential Information of the other in the same manner as it treats its own proprietary information, but in no case using a degree of care less than a reasonable degree of care.

9.2 Exceptions. Notwithstanding the foregoing, each Party's confidentiality obligations hereunder shall not apply to information that: (i) is already known to the receiving Party without a pre-existing restriction as to disclosure; (ii) is or becomes publicly available without fault of the receiving Party; (iii) is rightfully obtained by the receiving Party from a third party without restriction as to disclosure, or is approved for release by written authorization of the disclosing Party; (iv) is developed independently by the receiving Party without use of the disclosing Party's Confidential Information; or (v) is required to be disclosed by law or regulation.

9.3 Remedies. Notwithstanding any other Article of this Agreement, the non-breaching Party shall be entitled to seek equitable relief to protect its interests pursuant to this Article 9, including, but not limited to, injunctive relief.

9.4 Monitoring. CHESCONET shall have no obligation to monitor postings or transmissions made in connection with the Services. CHESCONET agrees not to filter, modify, inspect, decrypt or classify Customer traffic without written authorization unless required by law or government request or to mitigate a denial of service attack. Customer shall be notified of any such filtering, blocking or decrypting except where exempted by law.

9.5. Customer Proprietary Network Information ("CPNI"). CHESCONET and Customer acknowledge that CHESCONET has a duty to protect the confidentiality of CPNI in accordance with currently applicable federal law. CPNI includes information relating to the quantity, technical configuration, type, destination, location, and amount of use of the telecommunications Services that Customer purchases from CHESCONET, and that is made available to CHESCONET by Customer solely by virtue of the CHESCONET/Customer relationship hereunder. CHESCONET and Customer understand that CHESCONET may access, use and disclose Customer's CPNI as permitted by applicable law, in order to install and provision the Services and market services that are within the same category of services provided herein without Customer's consent. With Customer's consent, CHESCONET may share Customer's CPNI among its Affiliates and contractors, so that they may use this information to offer Customer the full range of products and services offered by CHESCONET and its Affiliates. By signing this Agreement, Customer consents to CHESCONET's use and disclosure of Customer CPNI to CHESCONET's contractors and Affiliates that provide communications-related services for the purpose of marketing additional services. Customer may refuse CPNI consent by signing this Agreement and providing to CHESCONET written notice of its intent to opt out of

granting such consent. Customer's consent or refusal to consent will remain valid until Customer otherwise advises CHESCONET of a change in its election. Any refusal of consent by Customer will not affect CHESCONET's provision of existing Services to Customer. CHESCONET is not responsible for any information provided by Customer to third parties, and this information is not subject to the privacy provisions of this Agreement or the privacy policies. Customer assumes all privacy and other risks associated with providing personally identifiable information to third parties via the Services.

ARTICLE 10. PROHIBITED USES

10.1 Resale. Except as otherwise provided in the General Terms and Conditions, Customer may not sell, resell, sublease, assign, license, sublicense, share, provide, or otherwise utilize in conjunction with a third party (including, without limitation, in any joint venture or as part of any outsourcing activity) the Services or any component thereof.

10.2 Use Policies. Customer agrees to ensure that all uses of the CHESCONET Equipment and/or the Services installed at its premises are legal and appropriate. Specifically, Customer agrees to ensure that all uses by Customer or by any other person ("User"), whether authorized by Customer or not, comply with all applicable laws, regulations, and written and electronic instructions for use. CHESCONET reserves the right to act immediately and without notice to terminate or suspend the Services and/or to remove from the Services any information transmitted by or to Customer or any User, if CHESCONET (i) determines that such use or information does not conform with the requirements set forth in this Agreement, (ii) determines that such use or information interferes with CHESCONET's ability to provide the Services to Customer or others, (iii) reasonably believes that such use or information may violate any laws, regulations, or written and electronic instructions for use, or (iv) reasonably believes that Customer's use of the Service interferes with or endangers the health and/or safety of CHESCONET personnel or third parties. Furthermore, the Services shall be subject to one or more Acceptable Use Policies ("AUP") that may limit use. The AUP and other policies concerning the Services are posted on CHESCONET's web site, and are incorporated to this Agreement by reference. CHESCONET may update the use policies from time to time, and such updates shall be deemed effective seven (7) days after the update is posted online. Accordingly, CHESCONET shall use its messaging process to contact all the Customer's

designated points of contact. CHESCONET's action or inaction in enforcing acceptable use shall not constitute review or approval of Customer's or any other User's use or information.

10.3 Violation. Any breach of this Article 10 shall be deemed a material breach of this Agreement. In the event of such material breach, CHESCONET shall have the right to restrict, suspend, or terminate immediately any or all Service Orders, without liability on the part of CHESCONET, and then to notify Customer of the action that CHESCONET has taken and the reason for such action, in addition to any and all other rights and remedies under this Agreement.

ARTICLE 11. MISCELLANEOUS TERMS

11.1 Force Majeure. Neither Party shall be liable to the other Party for any delay, failure in performance, loss, or damage to the extent caused by a Force Majeure Event, except that Customer's obligation to pay for Services provided shall not be excused, provided, however, that the Party which has been so affected will (a) promptly give written notice to the other of the fact that it is unable to so perform and the cause(s) therefor; and (b) resume its performance under this Agreement immediately upon the cessation of such cause(s).

11.2 Assignment and Transfer. Neither Party shall assign any right, obligation or duty, in whole or in part, nor of any other interest hereunder, without the prior written consent of the other Party, which shall not be unreasonably withheld.

CHESCONET shall give ninety (90) prior written notice of intent to assign its rights and assets and Customer shall have ninety (90) days thereafter to terminate the agreement without penalty or further payment of fees hereunder. Payment for services shall be prorated to the date of termination. Should CHESCONET agree to enter into a contract to transfer the agreement or assign assets and the Customer chooses to terminate the agreement, CHESCONET shall work with the Customer to transfer fiber along current pathways at all Customer locations.

11.3 Governmental Authorization. This Agreement is subject to all applicable federal, state and local laws, and regulations, rulings, orders and other actions of any governmental entity or agency (collectively, "Rules"), including, but not limited to, the Communications Act of 1934, as amended, the rules and regulations of the Federal Communications Commission and any applicable state public service or public utility commission. If any such Rule adversely affects the Services or requires

CHESCONET to provide such Services in a manner other than in accordance with the terms of this Agreement, then CHESCONET may, without liability to Customer, terminate the affected Service upon prior written notice to Customer.

11.4 Entire Understanding. The Agreement constitutes the entire understanding of the Parties related to the subject matter hereof. The Agreement supersedes all prior agreements, proposals, representations, statements, or understandings, whether written or oral, concerning the Services or the Parties' rights or obligations relating to the Services. Any prior representations, promises, inducements, or statements of intent regarding the Services that are not expressly provided for in this Agreement are of no effect. Terms or conditions contained in any purchase order, or restrictive endorsements or other statements on any form of payment, shall be void and of no force or effect. Only specifically authorized representatives of CHESCONET may make modifications to this Agreement or this Agreement's form. No modification to the form or this Agreement made by a representative of CHESCONET who has not been specifically authorized by the CHESCONET executive board to make such modifications shall be binding upon CHESCONET. No subsequent agreement among the Parties concerning the Services shall be effective or binding unless it is executed in writing by authorized representatives of both Parties.

11.5 Tariffs. Notwithstanding anything to the contrary in the Agreement, CHESCONET may elect or be required to file tariffs with regulatory agencies for certain Services. In such event, the terms set forth in the Agreement may, under applicable law, be superseded by the terms and conditions of the Tariffs. Without limiting the generality of the foregoing, in the event of any inconsistency with respect to rates, the rates and other terms set forth in the applicable Service Order shall be treated as individual case-based arrangements to the maximum extent permitted by law, and CHESCONET shall take such steps as are required by law to make the rates and other terms enforceable. If CHESCONET voluntarily or involuntarily cancels or withdraws a Tariff under which a Service is provided to Customer, the Service will thereafter be provided pursuant to the Agreement and the terms and conditions contained in the Tariff immediately prior to its cancellation or withdrawal. In the event that CHESCONET is required by a governmental authority to modify a Tariff under which Service is provided to Customer in a manner that is material and averse to either Party, the affected Party may terminate the applicable Service Order upon a minimum thirty (30) days' prior written notice to the other Party, without further liability.

11.6 Construction. In the event that any portion of this Agreement is held to be invalid or unenforceable, the Parties shall attempt to replace the invalid or unenforceable portion with another provision that, as nearly as possible, reflects the original intention of the Parties. The remainder of this Agreement shall nonetheless remain in full force and effect.

11.7 Survival. The rights and obligations of either Party that by their nature would continue beyond the expiration or termination of this Agreement or any Service Order, including without limitation confidential information and data, representations and warranties, indemnifications, and limitations of liability, shall survive termination or expiration of this Agreement or any Service Order.

11.8 Choice of Law: Jurisdiction and Venue. The domestic law and venue of the Commonwealth of Pennsylvania, without regard for its conflicts of laws provisions, shall govern the construction, interpretation, and performance of this Agreement, except to the extent superseded by federal law. Any dispute arising from this or any related agreement shall exclusively be heard in the Court of Common Pleas of Chester County Pennsylvania and all parties willingly submit to jurisdiction and venue thereof.

11.9 No Third-Party Beneficiaries. This Agreement does not expressly or implicitly provide any third party (including users) with any remedy, claim, liability, reimbursement, cause of action, or other right or privilege.

11.10 No Waiver. No failure by either Party to enforce any rights hereunder shall constitute a waiver of such right(s).

11.11 Independent Contractors. The Parties to this Agreement are independent contractors. Neither Party is an agent, representative, or partner of the other Party. Neither Party shall have any right, power, or authority to enter into any agreement for, or on behalf of, or incur any obligation or liability of or otherwise bind, the other Party. This Agreement shall not be interpreted or construed to create an association, agency, joint venture, or partnership between the Parties or to impose any liability attributable to such a relationship upon either Party.

11.12 Article Headings. The article headings used herein are for reference only and shall not limit or control any term or provision of this Agreement or the interpretation or construction thereof.

11.13 Compliance with Laws. Each of the Parties agrees to comply with all applicable local, state and federal laws and regulations and ordinances in the performance of its respective obligations under this Agreement.

11.14 Counterparts; Digital Signatures. This Agreement, Service orders, amendments may be executed in any number of counterparts, each counterpart will constitute an original, and all counterparts together will constitute one agreement. This agreement may be signed by any means producing a reasonably legible signature, and

a digital electronic signature or digital copy of a signed signature page will be effective as an original.

IN WITNESS WHEREOF, the Parties hereto have executed this as of the day and year first written below. The person whose signature appears below is duly authorized to enter into this Agreement on behalf of the Party and Customer agrees and covenants that it has read and agreed to the terms of service.

AGREED BETWEEN

Tredyffrin-Easttown School District

**Chester County Community Network, Inc.
("CHESCONET")**

Authorized Representative

Authorized Representative

Printed Name

Printed Name

Title

Title

Date

Date



SLA

Service Level Agreement

MSA No. 2019TESD

Order No. 1906

Network Connectivity / Internet Service

Network Monitoring / NOC: Monitoring includes systems that provide automated monitoring of outages and downtime. CHESCONET provides a NOC for support 484-237-5160 / noc@chesco.net that is available twenty-four (24) hours per day, seven (7) days per week (24x7). Customer may call, email, or open a ticket via the ticket portal at any time to report problems or request maintenance. CHESCONET will provide network statistics, testing data, and monitoring information on request or via CHESCONET portal if applicable. Support services are provided for up to four authorized technical contacts that have been given access to the CHESCONET NOC.

Scheduled Maintenance: CHESCONET will provide email notification to the Customer's technical contact at least five (5) days before a maintenance window. CHESCONET will schedule all Customer service affecting scheduled maintenance after 10 pm unless approved by authorized technical contact. CHESCONET will make every effort to work with the customer to schedule/re-schedule a maintenance window that will have minimal impact on customer services. In the event there are special circumstances requiring unscheduled maintenance (Emergency Maintenance), CHESCONET will provide as much prior notice as is possible. In the event that network outages or problems are due to the Customer's actions or equipment, the Customer will compensate CHESCONET, at CHESCONET's standard rates as listed in the Service Order, for time and materials expended to restore network performance. 911 services may not be available during maintenance.

CHESCONET Outage: A CHESCONET Outage is defined as any network event that results in unavailability of the network supplied by CHESCONET to customer's Point of Presence (electronic terminating device such as a firewall or switch) that results in the customer being unable to pass traffic for a period in excess of five (5) minutes. An Outage is not the responsibility of CHESCONET if it occurs on infrastructure or electronics not managed by CHESCONET. A CHESCONET Outage shall not be deemed to occur during routine maintenance of which Customer has been notified. CHESCONET outages will be the responsibility of CHESCONET for fiber outages / equipment failures where traffic does not automatically re-route as designed. Enforcement of the re-routing clause is predicated on mutually agreed upon, successfully testing the failover functionality on an annual basis or after any substantial reconfiguration

Credits: Credits will be applied for Availability as listed below if the elapsed CHESCONET Outage exceeds stated targets. Credits will be applied as follows:

If the Outage Time is between 5 minutes and 60 minutes (1 hour), Customer will receive a 1- Hour Service Credit for the affected circuit.

- For each additional time period lasting up to an additional hour, an additional 1-Hour of Service Credit. For example, if an outage lasts 75 minutes, the Service Credit is for two hours.
- Three (3) or more outages on a given circuit of any duration of five minutes or greater in any thirty (30) day period will result in service escalation and a Customer review meeting.

Customer is responsible for notifying CHESCONET in writing of any breaches in the Service Level Targets within thirty (30) calendar days of the Outage and providing documentation of such in order to receive credit. Credits will be applied to the following bill.

Customer is responsible for assisting CHESCONET in the restoration of service, including, but not limited to, allowing

access to customer machine rooms, engaging in network diagnostics, and providing LAN support personnel. Failure to do so will negate the provisions of the Service Level Agreement.

CHESCONET Service Level Availability Targets:

CHESCONET Service Level Availability (SLA) is calculated as follows:

Example: Thirty (30)-day month with ten (10) minutes unscheduled Internet unavailability

$1 - (10 / 43,200) = 99.9769\%$

- Internet to Core: 99.999%
- Core to Redundant Edge: 99.99%
- Core to Edge: 99.9%
- Network Monitoring / NOC: 24x7

Availability is not measured when there is an event that: a) is attributable to CHESCONET's scheduled or emergency maintenance; b) is a result of inability to access the customer's network and/or communicate with the service providing devices; c) is a result of Customer's equipment or users; or d) is due to Force Majeure or by any other cause not within the control of CHESCONET.

Time to Respond:

1. Service Outage – 24x7
 - a. Between 7:00AM and 10:00PM CHESCONET will respond to and begin corrective action within fifteen (15) minutes of any service outage that is either detected by CHESCONET monitoring or reported by customer.
 - b. Between 10:00PM and 7:00AM CHESCONET will respond to and begin corrective action within thirty (30) minutes of any service outage that is either detected by CHESCONET monitoring or reported by customer.
 - c. CHESCONET will escalate the incident to an Engineer within thirty (30) minutes if the incident is unresolved.
 - d. CHESCONET will complete processing service affecting outages that are attributed to the Network Connectivity/Internet Service being provided by CHESCONET as part of this Service Order and SLA. Any issues or delays resulting from Customer's equipment and/or software, staff, or users will not count against CHESCONET's SLA.
 - e. CHESCONET shall contact the customer via phone/email or SMS to communicate corrective action is being worked on once they begin working the issue unless the customer has contacted CHESCONET.
2. Non-service Outage Tickets – Normal Business Hours
 - a. CHESCONET will begin processing any non-service outage tickets submitted by customer within two (2) hours.
 - b. CHESCONET will complete processing, during normal business hours, all minor configuration change requests within one (1) business day, unless a new timeline is mutually agreed on by both parties. In the event the customer requests support at a specific date and time, and does so at least three (3) business days in advance, CHESCONET will complete processing that request within one (1) hour of the requested time, unless a new timeline is mutually agreed on by both parties. If the change is not deemed to be a minor change (it is not a minor change if CHESCONET estimates that it will take more than sixty (60) minutes of an engineer's time to complete the configuration change), it is deemed to be outside this agreement and scope of the services provided. CHESCONET reserves the right to refuse the implementation of a change if they determine that the change is beyond the scope of the services, or if it potentially affects other aspects of service delivery and/or operations.
 - c. Delays resulting from Customer's equipment and/or software, staff, or users will not count against CHESCONET's SLA.



Quote

No. 1906 on January 3, 2019

PREPARED FOR

Tredyffrin-Easttown School District
940 W Valley Road
Wayne, PA 19087
Attn. Brian Reed

SERVICE LOCATIONS

SITE NAME	SITE ADDRESS	SERVICE
Tredyffrin-Easttown School District	95 Howellville Road Berwyn, PA 19312	Chesconet Fiber Demarc
Tredyffrin-Easttown School District	95 Howellville Road Berwyn, PA 19312	Checonet Equipment Demarc

PRICING / PAYMENT

SOLUTION	NON-RECURRING	RECURRING
Chesconet 1Gbps Fiber Optic Connectivity 1Gbps of transport and Internet	\$0	\$32,000
	TOTAL	\$32,000

NOTES:

This quote is in response to the submission of Form 470 #190009764.
 Per the form 470 formal table, we are providing a cost breakdown below in 1Gbps increments:
 For 2Gbps, the annual recurring cost would be \$36,000
 For 3Gbps, the annual recurring cost would be \$40,000
 For 4Gbps, the annual recurring cost would be \$44,000
 For 5Gbps, the annual recurring cost would be \$48,000
 For 6Gbps, the annual recurring cost would be \$52,000
 For 7Gbps, the annual recurring cost would be \$56,000
 For 8Gbps, the annual recurring cost would be \$60,000
 For 9Gbps, the annual recurring cost would be \$64,000
 For 10Gbps, the annual recurring cost would be \$68,000



Service Order

MSA No. 2019TESD
Order No. 1906

1. EFFECTIVE DATE

The Effective Date becomes binding and enforceable upon execution by both authorized representatives of the Parties as evidenced by the signatures and date on the Agreement below.

2. CUSTOMER

Tredyffrin-Easttown School District

3. BILLING ADDRESS

Accounts Payable	940 W Valley Road Wayne, PA 19087
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4. CONSULTANT CONTACT

Jackie Krail	Montgomery County Intermediate Unit	(610) 755-9352	jkrailconsult@mciu.org
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5. TECHNICAL CONTACT

Brian Reed IT Manager/ Network Engineer	940 W Valley Road Wayne, PA 19087	(610) 240-1701	reedb@tesd.net
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6. ANTICIPATED SERVICE START DATE

Service start date is July 1, 2019.

7. SERVICE

Fiber optic transport and Internet.

8. SERVICE LOCATION(S)

SITE NAME	SITE ADDRESS	SERVICE
Tredyffrin-Easttown School District	95 Howellville Road Berwyn, PA 19312	Chesconet Fiber Demarc
Tredyffrin-Easttown School District	95 Howellville Road Berwyn, PA 19312	Chesconet Equipment Demarc

9. PRICING / PAYMENT

SOLUTION	NON-RECURRING	RECURRING
Chesconet 1Gbps Fiber Optic Connectivity 1Gbps of transport and Internet	\$0	\$32,000
	TOTAL	\$32,000

10. ADDITIONAL SERVICE DETAILS

If the customer wishes to increase bandwidth the pricing is broken down in 1Gbps increments below:

For 2Gbps, the annual recurring cost would be \$36,000

For 3Gbps, the annual recurring cost would be \$40,000

For 4Gbps, the annual recurring cost would be \$44,000

For 5Gbps, the annual recurring cost would be \$48,000

For 6Gbps, the annual recurring cost would be \$52,000

For 7Gbps, the annual recurring cost would be \$56,000

For 8Gbps, the annual recurring cost would be \$60,000

For 9Gbps, the annual recurring cost would be \$64,000

For 10Gbps, the annual recurring cost would be \$68,000

11. BILLING OPTION

Quarterly.

12. SERVICE LEVEL

Service Level for all components of the managed service is described in the Service Level Agreements attached hereto as Appendix A.

13. SERVICE INSTALLATION / ACCEPTANCE

Billing shall not be delayed by any issues related to the customer's readiness. CHESCONET will commence billing as of the Service Start Date. The Customer will have no more than five (5) business days to test and identify issues related to service in writing to CHESCONET, which CHESCONET will work to resolve. Billing (the Billing Date) will commence on the Service Start Date. If identified issues impact service delivery, CHESCONET may prorate the first bill. Each party is solely responsible for their own equipment, damages caused by their equipment and for the maintenance and suitability of their equipment. Neither party may adjust or repair the other party's equipment without prior written authorization.

14. SERVICE CREDITS

The customer may request a Service Credit if CHESCONET is unable to meet the target Service Levels. Service Credits are described in the Service Level Agreements attached hereto as Appendix A.

15. SERVICE ADDITIONS / MODIFICATIONS / ENGINEERING REVIEW

This Service Order may be subject to additional nonrecurring and recurring charges based upon final engineering approval. Upon mutual written agreement between Customer and CHESCONET, this Service Order may be modified, expanded or combined into a new service order at the same terms and conditions.

CHESCONET agrees to disclose security procedures used to protect customer information and infrastructure and continually improve security posture. CHESCONET agrees to disclose to customer any breach of CHESCONET assets or third party assets used to manage CHESCONET infrastructure within 24 hours of discovery or notification from third party vendor.

CHESCONET will apply all relevant security patches to switches, routers, management systems, software and workstations used to manage or owned by CHESCONET within 30 days of being notified by software/hardware vendor of a security vulnerability.

16. TERM / TERMINATION

The initial term of this Service Order is for one (1) year (12 months). The Service may be extended for up to two (2) additional one-year renewal terms. Following the termination or expiration of the Service Term, the Service may be extended on a month-to-month basis by mutual written agreement, in which case additional Service Charges and Other Charges may apply. Termination is governed by the Master Service Agreement (MSA).

17. THE AGREEMENT

This document summarizes the key elements of this Service Order, which incorporates the MSA, together with agreements, purchase orders, invoices, and other documents delivered in connection therewith (“Contract”). CHESCONET and the Customer are the sole parties to this Service Order, which is governed by laws of the Commonwealth of Pennsylvania. Both parties may assign or modify this Service Order upon written consent of the other party, such assignment or modification not to be unreasonably withheld. Breach of this Service Order has no impact on any other Service Orders entered into under the MSA.

18. DISPUTES

Disputes are governed by the MSA.

AGREED BETWEEN

Tredyffrin-Easttown School District

**Chester County Community Network, Inc.
 (“CHESCONET”)**

Authorized Representative

Authorized Representative

Printed Name

Printed Name

Title

Title

Date

Date

Consent VIII, F, 1: 2019 Extended School Year Program

VIA: Chris Groppe, Director of Individualized Student Services

Action Under Consideration: That the Board of School Directors approves the District-sponsored 2019 Extended School Year Program for approximately 250 IEP eligible District students at an approximate cost to the District of \$190,000 pending final budget approval. This is an increase from last year's budget due to the cost of contracted services for related service providers and increased enrollment of students with intensive needs.

The District's 2019 Extended School Year Program (ESY) will be held at Valley Forge Elementary School for IEP eligible elementary level students and at Valley Forge Middle School for eligible secondary level students. The dates of the regular ESY program will be July 8 through August 1, 2019 from 8:30 to 12:00 noon, Monday through Thursday. For IEP eligible students requiring intensive instruction, the intensive ESY program will be held from July 1 through August 1, 2019 from 8:30 to 12:00 noon, Monday through Thursday. Eligibility and programming for Extended School Year are IEP based and determined by state mandated eligibility criteria.

Consent VIII, H, 1; Policies Recommended for Second Reading

VIA: Mark Cataldi, Director of Assessment and Accountability

Action under Consideration: That the Board of School Directors adopts the following draft/revised policies:

- Revised Policy 1410: Surveys and Educational Research by Outside Entities
- Draft Policy 1411: Surveys Administered by the District or School Officials
- Draft Policy 3324: Procurement Cards
- Revised Policy 4330: Harassment by and of District Employees

These policies were approved by the Board on a first reading basis at the November 27, 2018 Board meeting. They are now presented for adoption. Any revisions with new wording are underlined. Any revisions with deleted wording are indicated by strikethrough.

~~Conducting Educational Research Studies and Student Surveys and Educational Research by Outside Entities~~

For purposes of this Policy and the accompanying Administrative Regulation, **outside entity** shall mean:

- A non-District organization or institution;
- An individual associated with a non-District organization or institution;
- An individual acting in the capacity of a researcher, but not affiliated with an organization or institution; or
- A District employee conducting research in the employee's personal capacity.

Notwithstanding the foregoing, for purposes of this Policy and the accompanying Administrative Regulation, student organizations officially recognized by the District and third parties acting in their capacity as school officials under the Family Educational Rights and Privacy Act (FERPA) are not considered outside entities.

Educational Research and Surveys Studies

As a general rule Unless required by law, the District generally does not permit educational ~~research studies or surveys~~ involving District students, staff members and/or facilities to be performed by outside entities. However, under the limited circumstances as described in the accompanying Administrative Regulation, a request to conduct ~~bona fide~~ educational research ~~studies by an educational organization or institution or an individual associated with an educational organization or institution which involve students, staff members, and/or the use of District facilities~~ may be permitted at the discretion of the Superintendent or designee in accordance with this Policy and the accompanying Administrative Regulation.

~~No professional employee or school administrator shall conduct educational research studies or surveys involving District students, either as part of or outside the scope of their employment without the prior consent of the Superintendent.~~

~~No Board member shall conduct educational research studies or surveys involving District students.~~

All requests for permission to conduct ~~a~~ educational research study by an outside entity, either at the District level or within any District school, must be submitted in writing to the Superintendent or designee in accordance with the provisions outlined in the accompanying Administrative Regulation. ~~at least 60 days prior to the requested date for initiating the study.~~

{01748778 } Adopted: November 12, 1973

Revised: November 23, 1998

Revised: March 27, 2000

Revised: August 22, 2005

Reviewed: October 18, 2005

Revised: February 25, 2013

~~When an outside entity has been approved to conduct educational research involving District students~~
~~When entities other than the District propose or request research studies or surveys involving District students,~~ the Superintendent or designee entity must ensure all of the following:

1. disclosure to the parents/guardians, or the student, if the student is 18 years of age or older, of the purpose, nature, scope and goals of the educational research or study-study(ies)- or survey(s);
2. prior written consent or appropriate opportunity to opt out of the study-educational research or survey by the student's parent/guardian, or the student, if the student is 18 years of age or older, as required by law; and
3. safeguards to protect the confidentiality of the study-educational research or survey data and other confidential student information.

~~Parents/guardians may request that their child not participate in a particular study by submitting a written request to the Superintendent.~~

In all cases, the Superintendent ~~and his designee(s)~~ or designee shall be informed of the results of the study-educational research.

Cross Reference

Policy and Administrative Regulation 1411 (Surveys Administered by the District and School Officials)

Student Surveys

~~From time to time, the District may administer surveys to students in the course of developing and evaluating programs and services offered in the schools. The District will comply with the federal Protection of Pupil Rights Act and other applicable laws and regulations concerning the administration of surveys and the use of personal information about students for marketing purposes as outlined in this Policy.~~

Protection of Student Privacy

~~The Superintendent shall be responsible for ensuring that appropriate measures are taken to ensure that student privacy is protected when surveys are administered. The District will employ procedures to safeguard the confidentiality of student education records under FERPA.~~

{01748778 } Adopted: November 12, 1973

Revised: November 23, 1998

Revised: March 27, 2000

Revised: August 22, 2005

Reviewed: October 18, 2005

Revised: February 25, 2013

Surveys Administered by the District or School Officials

This Policy and the accompanying Administrative Regulation details the procedures in place to ensure that the privacy rights of students and their families are protected whenever surveys are administered to students by the District or School Officials.

For purposes of this Policy and the accompanying Administrative Regulation, surveys intended to be regulated are those funded, in whole or in part, by any program administered by the U.S. Department of Education, as well as those developed by non-U.S. Department of Education entities which are formally administered by the District or third parties acting in their designated capacity as school officials under the Family Educational Rights and Privacy Act (FERPA), subject to the following additional limitations:

- Surveys that do not collect any personally identifiable information from or about students are not governed by this Policy or the accompanying Administrative Regulation.
- This Policy and the accompanying Administrative Regulation does not apply to physical examinations or screenings that are permitted or required by law without parental notice.
- Surveys administered in accordance with the Individuals with Disabilities Education Act are also not intended to be governed by this Policy or the accompanying Administrative Regulation.
- Surveys for which the collection, disclosure, or use of personal information from students is to be utilized for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions are not subject to the limitations of this Policy or the Accompanying Administrative Regulation.
- Surveys administered by officially recognized student organizations or clubs are subject to the indicated provisions in the accompanying Administrative Regulation.

The Superintendent or designee shall be responsible for developing an Administrative Regulation outlining the procedures to be followed to ensure that student/family privacy is protected when surveys governed by this Policy are administered to students.

The Superintendent or designee shall ensure that the administration of surveys to students and the use of personal information obtained in connection with such surveys is in compliance with the Protection of Pupil Rights Amendment (PPRA), the Family Educational Rights and Privacy Act (FERPA), and any other applicable law or regulation concerning the administration of surveys to students and the use of any personal information obtained in connection with such surveys.

Legal References

34 CFR Part 98
20 U.S.C. §1232h (Protection of Pupil Rights Amendment)
20 U.S.C. §1232g (FERPA)

Cross Reference

{01736449 }Adopted:

Policy and Administrative Regulation 1410 (Surveys and Educational Research by Outside Entities)

Procurement Cards

The District shall have the authority to implement a corporate charge card program, hereinafter called a procurement card, as a method for purchasing goods, services and other items by authorized employees for school business purposes only.

The Superintendent shall issue regulations to establish procedures, guidelines and limitations regarding use of the procurement cards.

Harassment by and of District Employees

The District prohibits any form of harassment based on race, color, national origin/ethnicity, gender, age, disability, sexual orientation, gender expression, gender identity or religion. This policy covers harassment by and of District employees.

Definitions

“Harassment” shall consist of verbal, written, electronic, graphic or physical conduct relating to an individual’s race, color, national origin/ethnicity, gender, age, disability, sexual orientation, gender expression, gender identity or religion when such conduct:

1. Is sufficiently severe, persistent or pervasive that it affects an individual’s ability to perform job functions or creates an intimidating, threatening or abusive work environment; or,
2. Has the purpose or effect of unreasonably interfering with an individual’s work performance; or,
3. Otherwise adversely affects an individual’s employment opportunities.

“Sexual harassment” shall consist of unwelcome sexual advances, requests for sexual favors, verbal or physical conduct of a sexual nature, gestures of a sexual nature, or display of materials which evoke responses not in keeping with the atmosphere intended for the classroom or the workplace when:

1. Acceptance of such conduct is made, explicitly or implicitly a term or condition of an individual’s continued employment; and/or,
2. Submission to or rejection of such conduct is the basis for employment decisions affecting the individual; and/or,
3. Such conduct is sufficiently severe, persistent or pervasive that it has the purpose or effect of unreasonably interfering with the employee’s job performance or creating an intimidating, hostile or offensive working environment.

Harassment includes sexual harassment.

Purpose

The following forms of sexual and/or other harassment on District property and/or in connection with any District/school-sponsored event are strictly prohibited and shall constitute a violation of this policy:

1. Sexual or other harassment by District employees of other District employees, District student(s), contracted individual(s), vendor(s), volunteer(s), and other third party(s) in the schools, and

2. Sexual or other harassment of District employees by other District employees, District student(s), contracted individual(s), vendor(s), volunteer(s), and other third party(s) in the schools.

Employee Responsibility

Employees who believe they have been harassed or are aware that harassment of or by another employee has occurred should promptly report such incidents to their immediate supervisor or, if the complaint involves their supervisor, to either the Superintendent of Schools or the Director of Personnel (Title IX Coordinator for Employees).

Administrative Responsibility

Any supervisor or administrator who receives a complaint of harassment shall immediately report such complaint to the Superintendent of Schools. Complaints of harassment shall be investigated promptly by the Superintendent or designee. Confidentiality of all parties shall be maintained, to the extent possible, consistent with the District's legal and investigative obligations. When warranted, appropriate corrective action shall be taken including discipline.

The ~~Administration~~ Superintendent or designee, whichever applicable, shall also report complaints and/or incidents of harassment to law enforcement officials and the district attorney's office as required by law.

The Superintendent shall ensure that procedures for resolving complaints involving sexual and/or other harassment of and by employees are developed and made part of an Administrative Regulation. This policy and the procedures shall be distributed periodically to all employees as applicable and a summary of this policy and accompanying procedures posted in a prominent location in each school building.

There shall be no retaliation against any person who has, in good faith, complained of sexual or other harassment, reported a grievance, assisted in the reporting of such a grievance, served as a witness or representative of the grievant, rejected sexual advances or harassment by others, or who has otherwise taken any reasonable action to stop sexual harassment or other harassment. Individuals who believe they have been subject to retaliation must report the matter immediately to the Superintendent of Schools and/or the Director of Personnel (Title IX Coordinator for Employees).

Training

The Superintendent shall ensure that procedures are in place to provide mandatory training on prohibitions against harassment to all new employees and, on a periodic

{01775681 } Adopted: December 7, 1992

Revised: May 23, 1994

Revised: January 22, 1996

Revised: January 24, 2000

Revised: October 23, 2006

Revised: September 26, 2016

basis, to current employees. Training shall address, but shall not be limited to, this Policy and the accompanying Administrative Regulation and include reporting of suspected harassment by targets and third parties.

Cross reference:

Policy No. 5420, *Harassment of Students by Non-Students*

{01775681 } Adopted: December 7, 1992
Revised: May 23, 1994
Revised: January 22, 1996
Revised: January 24, 2000
Revised: October 23, 2006
Revised: September 26, 2016

IX, Other Actions Under Consideration

Agenda IX, A: Business Manager Employment Agreement

VIA: Jeanne Pocalyko, Director of Human Resources

Action Under Consideration: That the Board of School Directors approves the following employment agreement for Arthur McDonnell, Business Manager effective July 1, 2019.

1. Questions from the Board
2. Comments and/or Questions from Community Members
3. Board Discussion/Deliberation/Action

January 28, 2019

Mr. Arthur J. McDonnell

RE: Employment Agreement

Dear Art:

This Agreement sets forth the terms we have agreed will govern your continued employment by the Tredyffrin/Easttown School District.

- 1) **Position:** Your position is Business Manager and, if elected by the Board, Board Secretary, TESD.
- 2) **Reporting Relationship:** You report directly to the Superintendent of Schools, TESD. Please be advised that the District reserves the right to change your reporting relationship in its sole discretion and consistent with operational needs and strategic priorities of the District.
- 3) **Position Responsibilities:** You are responsible for responding to all questions relating to the District business, financial and operations matters. As Business Manager, you will interpret the financial concerns of the District to the community. This includes all components of Act 1. You will also present the annual budget, highlighting cost control actions applied to the long-range fiscal planning of the District, as well as other duties that the Board and the Superintendent may from time to time assign to you. These duties, as well as all other key responsibilities of this position, are further described in the job description contained in Appendix A, and are meant to include duties, incidental, necessary and appropriate to carry out the responsibilities of your position.
- 4) **Effective Date:** July 1, 2019
- 5) **Term of Appointment and Renewal:** Your term of appointment is from July 1, 2019 to June 30, 2024. Thereafter, the term of your appointment shall automatically renew for one year renewal periods on each July 1, beginning on July 1, 2024, unless a notice of termination is provided by either party at least 180 days prior to the last day of the current term. A renewal period may be shortened or lengthened upon our mutual agreement. In the event of an unsatisfactory evaluation issued within 60 days before or after the expiration of a renewal term, the Board may elect to terminate your employment upon 180 days notice to you. At all times, during the initial term of appointment and any renewal terms, you are

subject to termination for cause pursuant to and under the procedures stated in Section 1089 of the Public School Code of 1949, as amended.

6) **Compensation:**

- a) **Base Compensation:** Your annual compensation starting on July 1, 2019, will be \$209,920, increased on July 1 of each year by 3.1%.
- b) **Requirement of Satisfactory Evaluation:** All increases in Base Compensation from each Contract Year to the next are contingent upon a satisfactory evaluation for the immediately preceding Contract Year delivered on or by May 31 of the prior Contract Year.
- c) **Non-discretionary bonus:** As in the past, in June of each year, a one time bonus of 1% of your salary will be awarded to you for service in the previous year.

7) **Employee Benefits:**

- a) You shall receive all fringe benefits contained in the District's Administrator Compensation Plan in effect during the term of this Agreement including any revisions to the plan adopted during the term of this Agreement ("the then current ACP") to the extent that such benefit is not inconsistent with any benefit specifically provided for in this Agreement. In the case of any conflict, the benefit specifically provided for in this Agreement shall govern. Furthermore, if the July 1, 2018 through June 30, 2021 Administrator Compensation Plan between the District and its administrators ("the 2018 ACP") provides for a specific benefit or benefits, including without limitation, sick leave, vacation leave, life insurance, and disability insurance, which benefit or benefits is more advantageous to you than the then current ACP, you may elect the specific benefit or benefits as set forth in the 2018 ACP. For example, you may elect the sick leave and vacation leave benefits set forth in the 2018 ACP and the other benefits as set forth in the then current ACP. You will notify the Superintendent in writing of the benefits you elect no later than July 1 of the preceding school year. Additionally, you shall maintain your sick leave accrued at the District for which the District has credited you as of July 1, 2019 for your use as needed during your employment.
- b) District agrees to pay for conferences and individual (as distinguished from District memberships) membership in professional associations directly related to your position; however, the total amount spent per year for conferences and membership dues shall not exceed the budget, and shall be subject to the approval of the Superintendent.
- c) Subject to subsection (a) above, you acknowledge that the District reserves the right to amend, modify or rescind the ACP or, if applicable, the then current ACP at any time at its sole discretion to the extent permitted by law.

- 8) **Professional Liability Protection:** The Board agrees to provide legal counsel and indemnify you against all uninsured financial loss arising out of any claim, demand, suit or judgment by reason of alleged negligence or other conduct resulting in bodily injury or other injury to any person or damage to the property of any person committed while you are acting within the scope of your employment or under the direction of the Board.
- 9) **Disclosure:**
- a) The Board strongly believes that its employees should not join or continue involvement with the District if they have, or fail to reveal, any conflicts of interest. Therefore, if you accept this new employment agreement, you agree that you are not aware of any actual or potential conflict of interest between the District, its employees, officers, trustees and you in your role as Business Manager, TESD. If you have any business relationships that represent a potential conflict of interest, please disclose them to me prior to accepting this new employment agreement. Further, by accepting this offer, you agree to clear with the Superintendent of Schools, TESD, and any prospective consulting arrangements you would like to perform outside of your employment at the District.
 - b) You have represented to the Board that you have disclosed any instances in which you have been personally involved -- in connection with the practice of your profession or responsibilities related to your employment or otherwise-- in any investigation by law enforcement officials, other government agencies, or professional or licensing bodies into allegations of criminal misconduct or violations of professional standards. If, at any time following your acceptance of this offer throughout the course of your employment with the District, you become aware that you are involved in any such investigation, you agree to disclose that fact to the Superintendent of Schools, TESD immediately.
- 10) **Outside Engagements:** You may undertake consultative work, speaking engagements, writing, lecturing or other professional duties and obligations provided that engaging in such activities does not materially interfere with your duties as Business Manager, TESD, and with the express written consent of the Superintendent, TESD. In the course of any writing, speaking, teaching or other outside work, you shall not represent your views as the views of the Board or the District, or any of its employees, without express written consent of the Superintendent.
- 11) **Proprietary/Confidentiality Information and Nondisclosure:** In addition to any requirement imposed by Board policy, you acknowledge a duty of confidentiality owed to the District. You shall not, nor shall any corporation, partnership, or other business entity or person owned or controlled by you, directly or indirectly, at any time during or after your employment by the District, disclose or make accessible to anyone, use, or retain in writing or any other medium, without the express authorization of the District, any Confidential or Proprietary Information of the District. You hereby acknowledge that the Confidential or Proprietary Information is the property of the District, that you shall not duplicate or make use of any such Confidential or Proprietary Information other than in pursuit of the District's activities, and that, upon termination of employment for any reason, you shall deliver to the District, without further demand, all copies thereof, in any medium whatsoever, which are then in your possession. For purposes of this Agreement, Confidential or Proprietary

Information shall mean all types of proprietary data and confidential information of the District, which is not legitimately in the public domain, including, but not limited to, all compensation or financial information, student lists, employee files, bid documents, contract forms and other books, records or files relating to the District's business.

12) **General Provisions**

- a) You acknowledge and agree to be bound by all Board policies applicable to your status as a District employee.
- b) This Agreement and all appendices, addenda, and amendments made part thereof shall be binding upon the Board and the School District and upon their successor Boards.
- c) If any provision of this Agreement be declared illegal by final decision of a court of this Commonwealth, said provision shall be deemed deleted from this Agreement and the remaining provisions shall remain in full force and effect if not otherwise affected by said deletion.
- d) The provisions of this Agreement and its appendices may not be changed or supplemented except by written amendment that has been agreed to and signed by both parties.

If you accept this offer, please sign both copies below and return one copy to the District.

Sincerely,

TREDYFFRIN/EASTTOWN SCHOOL DISTRICT

By: _____
Rev. Scott Dorsey
Board President

ACKNOWLEDGED AND AGREED:

Name: _____
Arthur J. McDonnell

Date: _____

POSITION DESCRIPTION – Business Manager/Board Secretary

Responsible for:

1. The implementation of Board policy regarding the organization and operation of the business affairs of the school district.
2. Functioning as Board secretary as may be required by the Board.
3. All non-instructional personnel.
4. Budget development, financial planning, and investment.
5. Total operations in
 - i. Purchasing and supply management
 - ii. Accounting and reporting
 - iii. Programs and procedures
 - iv. In-service training of non-instructional personnel
6. Upon retirement of the Director of Technology, leadership for the Information Technology (IT) department on the operations and business side including but limited to:
 - a. Supervising the IT/network staff.
 - b. Developing, directing and modifying an operational framework for the evaluation of new technologies and the maintenance of existing technologies.
 - c. Coordinating technology-related special projects.
 - d. Consulting on purchasing of all District technology related hardware and software.
 - e. Reviewing District-wide technology initiatives.
 - f. Reviewing requests/policies related to the distribution of information via the School District Web Site.
 - g. Serving as a member of the District Technology Committee, assisting with budget development and working with school-based technology committees.
7. Performance of such other tasks and responsibilities as the Superintendent may assign or delegate from time to time.

Reports to Superintendent of Schools

Agenda IX, B, 1: Revised Policy 4511: Outside Employment and Outside Business Interests, First Reading

VIA: Mark Cataldi, Director of Assessment and Accountability

Action Under Consideration: That the Board of School Directors approves Revised Policy 4511: Outside Employment and Outside Business Interests, on a first reading basis, as ready for adoption at the next regular meeting.

The Policy Committee has reviewed this revised policy and recommends first reading approval by the full Board. Any revisions with new wording are underlined. Any revisions with deleted wording are indicated by strikethrough.

1. Questions from the Board
2. Comments and/or Questions from Community Members
3. Board Discussion/Deliberation/Action

Outside Employment and Outside Business Interests

Non-District-Sponsored Student Travel/Tours

~~While it is recognized that travel can be a valuable educational experience for students and teachers, professional staff members are to avoid any conflict with their teaching duties or any endorsement of student tours from which the staff member might benefit financially other than those approved by the Director of Curriculum.~~

The District desires to minimize conflicts of interest and potential conflicts of interest in connection with employment. To this end, the District permits its employees to maintain outside employment and outside business interests (“Outside Business Interests”), as defined below, under the following conditions:

1. The Outside Business Interest does not create an actual or potential conflict of interest;
2. The Outside Business Interest does not affect the ability of employees to perform their obligations to the District;
3. The employee does not use either their position with the District or District resources, including their District email, to improperly further their own outside business interests;
4. The Outside Business Interest does not negatively affect the reputation of the District; and
5. Employees who engage in Outside Business Interests do so on their own time and not as a representative of the District and do not otherwise imply the District endorses their services or product.

Definitions

“Outside Employment” means performing services for a fee for an entity other than the Tredyffrin/Easttown School District or a related entity, as that term is defined in the accompanying Regulation, whether as an employee or independent contractor.

“Outside Business Interests” means any interests or activities undertaken by a District employee for financial or other remuneration outside their role at the District including but not limited to private consulting, or owning, operating or being employed by a private business. Ownership of a private business does not include a financial interest in a legal entity engaged in business for profit which comprises no more than five percent (5%) of the equity of the business or no more than five percent (5%) of the assets of the business. In other words, if a District employee owns five percent (5%) or less of a business and is not otherwise employed by the business, then that business interest is not covered by this policy.

“Non-District Sponsored Activity” means an Outside Business Interest which involves District students as participants either as customers, employees, participants or otherwise. This definition does not include students who are related to or share a household with the District employee. It also does not include student customers/employees/participants with whom contact is incidental and completely unsolicited by the District employee. An example of a

Non-District Sponsored Activity is overnight travel to foreign countries sponsored by private companies employing District staff.

Questions regarding this Policy or the accompanying Regulation should be directed to the building principal or an employee's immediate supervisor.

Non-District Sponsored Activities

The Board recognizes that from time to time students may have the opportunity to participate in Non-District Sponsored Activities.

The Board does not prohibit students from participating in Non-District Sponsored Activities or District staff members from sponsoring and/or planning such Non-District Sponsored Activities to the extent that there is no interference with the regular school program and/or other student/staff responsibilities. The Board does, however, regulate the circumstances under which and the procedures that must be followed when students are solicited to participate in Non-District Sponsored Activities on school grounds and by school personnel.

The Superintendent shall promulgate regulations implementing this Policy in accordance with the law which shall be designed to minimize any disruption to normal school operations caused by Non-District Sponsored Activities and to ensure employees keep separate their work-related activities from the Non-District Sponsored Activities.

The Board may from time to time direct the Superintendent or designee to make a recommendation concerning the participation of District students and/or staff in non-school sponsored foreign travel in the event of war, acts of terrorism, natural disasters or other circumstances which might endanger the safety/welfare of District students and/or staff.

Cross Reference

Policy and Regulation 4520 Tutoring for a Fee

Policy and Regulation 4970 Private Coaching or Training of Students by District Athletic Coaches

Policy 4020 Conflict of Interest and Disclosure of Confidential Information – Prohibition (TESD Employees)

Adopted: November 8, 1971

Revised: May 23, 1994

Reviewed: January 24, 2000

Revised: May 22, 2000

Reviewed: May 9, 2006

Reviewed: January 21, 2016

Agenda IX, B, 2: Revised Policy 5119: Foreign Students and International Exchange Study Programs, First Reading

VIA: Mark Cataldi, Director of Assessment and Accountability

Action Under Consideration: That the Board of School Directors approves Revised Policy 5119: Foreign Students and International Exchange Study Programs, on a first reading basis, as ready for adoption at the next regular meeting.

The Policy Committee has reviewed this revised policy and recommends first reading approval by the full Board. Any revisions with new wording are underlined. Any revisions with deleted wording are indicated by strikethrough.

1. Questions from the Board
2. Comments and/or Questions from Community Members
3. Board Discussion/Deliberation/Action

Foreign Students and International Exchange Study Programs

In order to provide cultural awareness and diverse experiences to District students, The the District participates in international exchange study programs on a limited basis at no financial cost to the District, in accordance with the provisions of this Policy.

The term of approved participation in a recognized international exchange program, here or abroad, shall be no less than one semester and not more than two consecutive semesters. A District student may participate in no more than one exchange program during grades 9-12.

At the District's discretion, international students with J-1 status sponsored by community members who reside within the District, meet enrollment criteria established by Board Policy, and are participating in a group-sponsored exchange program through the American Field Service (AFS) or Rotary International Foreign Exchange shall be enrolled tuition-free, up to a maximum of six students from all programs combined at any time.

~~-Applications for admission must be received at least three months in advance of the start of each the proposed semester of attendance. The District will not prepare I-20 Forms or any other required documentation for foreign students seeking F-1 immigration status for coming to the United States to study.~~

The admission of foreign exchange students to the District shall be subject to the following guidelines:

1. Students shall be at least sixteen (16) years of age and no more than 19 years of age at time of admission.
2. Students may not be a graduate of their native school system.
3. Students will be considered for admittance on a space available basis.
4. Students are expected to understand and speak English to the extent required in the classroom setting.
5. Resident host families shall submit a statement accepting responsibility for the student and verifying they are serving as a volunteer host without personal profit.

6. Exchange students may participate in all student activities and athletics, provided eligibility criteria are met.
7. Exchange students are not eligible to receive a high school diploma but may be eligible to receive a certificate of participation along with a transcript of grades earned during the time of their attendance.

As outlined in more detail in Board Policy and Administrative Regulation 6170 (English Language Development Program), the District is required to administer the Home Language Survey to foreign exchange students enrolling in District schools. Students identified as English Learners (ELs) shall be assessed and provided appropriate instruction in accordance with the District's Language Instruction Educational Program (LIEP) and Board Policy 6170.

If a foreign exchange student is identified as an EL, they must:

- Be placed in the District's LIEP, as appropriate, based on language proficiency;
- Be included in Pennsylvania Integrated Management System (PIMS) and the English Learner Reporting System (ELRS) as ELs;
- Participate in the annual state English language proficiency assessment (ACCESS for ELs); and
- Participate in the PSSA/Keystone Exams, as required by law.

Cross Reference:

Board Policy & Administrative Regulation 6170 (English Language Development Program)

{01775682 }Adopted: September 24, 1973
Revised: November 23, 1987
Revised: April 26, 1993
Revised: September 26, 1994
Revised: November 24, 1997
Revised: June 3, 2002
Reviewed: February 5, 2009
Reviewed: May 5, 2010
Revised: March 21, 2011
Revised: August 26, 2013

Agenda IX, B, 3: Revised Policy 6170: English Language Development Program, First Reading

VIA: Mark Cataldi, Director of Assessment and Accountability

Action Under Consideration: That the Board of School Directors approves Revised Policy 6170: English Language Development Program, on a first reading basis, as ready for adoption at the next regular meeting.

The Policy Committee has reviewed this revised policy and recommends first reading approval by the full Board. Any revisions with new wording are underlined. Any revisions with deleted wording are indicated by strikethrough.

1. Questions from the Board
2. Comments and/or Questions from Community Members
3. Board Discussion/Deliberation/Action

Limited English Proficient (LEP) or English Language Learners (ELL) English Language Development Program

~~In accordance with the Board's philosophy to provide a quality educational program for all students enrolled in the Tredyffrin/Easttown School District and to increase the English language proficiency of students who are English Learners (ELs), the District will provide an effective a Language Instruction Educational Program (LIEP) in accordance with applicable federal and state laws and regulations that meets the needs of English Learners ("ELs"). for the education of students whose dominant language is not English in accordance with 22 Pa. Code §4.26 and Pennsylvania Department of Education Basic Education Circular, July 1, 2001: Educating Students with Limited English Proficiency (LEP) and English Language Learners (ELL) (BEC 22 Pa. Code § 4.26). ESL programs and services to students attending private schools shall be provided only if, and only to the extent, required by law.~~

~~The purpose goal of the program LIEP is to demonstrate success in increasing the English language proficiency and student academic achievement of eligible student ELs so that they can attain the academic standards adopted by the Board and achieve academic success.~~

~~The District shall provide a program for each student whose dominant language is not English for the purpose of facilitating the student's achievement of English proficiency and the academic standards. The program shall meet the three pronged test of program compliance: (1) sound research-based education theory, (2) sufficient resources and staffed by appropriate prepared personnel, (3) periodic program evaluation.~~

~~Provisions shall be made for the ESL program in the District's Strategic Plan.~~

~~Provisions shall be made for professional education for ESL teachers, classroom teachers of LEP students and new teachers in its professional development plan.~~

~~The District shall develop procedures for identification of students whose dominant language is not English. The Home Language Survey shall be completed for every student in the District and filed in the student's permanent record folder through graduation. For students whose dominant language is not English, assessment of the student's English proficiency level shall be completed to determine the need for English as a Second Language instruction.~~

~~The ESL supervisor shall implement and supervise a ESL/Bilingual Program that meets the legal requirements of ESL/Bilingual program compliance.~~

~~The ESL supervisor Superintendent or designee, in conjunction with appropriate stakeholders, shall develop and disseminate written procedures regarding the ESL English Language Department ("ELD") program, which shall include the following:-~~

1. Program goals;

2. Students enrollment procedures (i.e., Home Language Survey);
3. Assessment procedures for program entrance, measuring progress in gaining English proficiency, and program exiting;
4. Accommodations for ~~English Language Learners (ELL)~~ELs in the classroom;
5. Grading policies;
6. ~~List of r~~Resources, including support agencies and interpreters.

ELD Programs and services to students attending private schools shall be provided only if, and only to the extent, required by law.

Guidelines for the ESL/Bilingual Program

~~The program shall be evaluated for effectiveness based on the attainment of English proficiency. If ELLs are not learning English, the program shall be changed to ensure greater success.~~

~~The ELL shall be required to meet established academic standards and graduation requirements with accommodations as adopted by the Board.~~

~~Students shall have access to and should be encouraged to participate in all academic and extracurricular activities available in the District.~~

~~Communication with parents shall include information about assessment, academic achievement and other related education issues in the language understood by the parent whenever and in as timely a manner as reasonably possible.~~

Delegation of Authority

~~The Superintendent shall develop and implement procedures to address the following in accordance with law:~~

1. ~~Enrollment of ESL students~~
2. ~~Content area of ESL program~~
3. ~~Certification of ESL teachers~~

XI, Information

Agenda XI, B: 2019 Student Participation in Winter Sports

VIA: Wendy Towle, Director of Curriculum, Instruction, Staff Development and Planning

Tredyffrin/Easttown students are currently participating in a broad range of co-curricular activities and winter interscholastic league events. Based on grades 7-12 eligibility under PIAA participation rules, **17%** of our students are involved. Participation in winter interscholastic sports events is summarized below.

2019 Participation in Winter Sports

	TEMS	VFMS	CHS	TOTAL
Boys Basketball	26	25	28	79
Girls Basketball	23	26	24	73
Freshmen Boys Basketball			17	17
Freshmen Girls Basketball			15	15
Wrestling	22	27	31	80
Boys Winter Track			76	76
Girls Winter Track			53	53
Boys Swimming			31	31
Girls Swimming			36	36
Cheerleading			44	44
Subtotal	71	78	355	504
Ice Hockey			42	42
Squash Club			33	33
Total	71	78	430	579
Percentage	11.9%	13.0%	19.5%	17.0%