

**Report of the Superintendent and
Administrative Staff to the
Tredyffrin/Easttown Board of School Directors**

**Richard Gusick, Superintendent of Schools
Tredyffrin/Easttown School District
Conestoga High School
200 Irish Road
Berwyn, PA 19312**

District Web Site: www.tesd.net

**November 13, 2017
Regular Board Meeting
7:30 P.M.**

AGENDA

- I. Call to Order and Pledge to the Flag**
- II. Report from Student Representatives**
- III. Report from Professional Staff**
- IV. Students, Staff and Program Highlights**

New Eagle Elementary School Fourth Graders Serve as Student Ambassadors

New Eagle Elementary School Second Grade Students Are Kids of Character

New Eagle Elementary School Students are Eager Readers

Conestoga High School Student Group Registers 118 Voters

V. Comments and/or Questions from Community Members

Citizens are invited to address the Board at this time. The public comment period is reserved for residents and taxpayers. Additionally, the Board will accept comments from sitting public officials for non-campaigning purposes and, by agreement with the TEEA and TENIG, the Board will accept comments from the union presidents. The Board requests that each public comment

- The agenda and materials are posted online for public information. Posted agenda information is updated as needed. A date at the bottom of a page indicates revised information
- A review copy of complete Board meeting materials is available in printed form at the Board meeting sign-in table.
- Abbreviated print copies of agenda materials are available at Board public meetings.
- Criteria for omitting pages from printed agenda materials: attachments of 10 pages or more, monthly financial reports, confidential student information, salaries and items annotated in the agenda.
- Please visit the District website for a recap of this meeting. Official meeting minutes are available on the website following their approval by the Board at a subsequent meeting.
- To receive email notification of District information, send an email to **notification1@tesd.net**
- The Board, at its discretion, may video record all or any portion of public Board meetings subject to the limitations set forth in Policy 9313. Board meeting videos are aired on Verizon Cable Channel 20 and Comcast Cable Channel 14. See the website for a program schedule.

made during this first opportunity be limited to items on the agenda. A five minute time period is allowed for individual comments, including acknowledgement or answer from the Board or staff when applicable. If it is determined that there is a large number of individuals who wish to comment on a particular topic, at the discretion of the presiding officer, the individual comment time may be reduced from five minutes to three minutes. All comments will be directed to the Board as a whole or to the presiding officer. No comments or questions shall be directed to individual Board members. If there is a large number of comments on a priority discussion topic during the first comment period, comments on that topic may be suspended until the priority discussion public comment period. Additional time is provided following any Priority Discussion/Action presentation and again at the end of the meeting for public comment on other topics. All public comments and responses must be in the spirit of civil public discourse. The Board thanks the public in advance for its cooperation.

VI. Priority Discussion

None.

VII. Committee and Ambassador Reports

A. Education – Katharine Murphy

The next meeting will be held at 5:00 p.m. on November 15, 2017, in the TEAO.

B. Facilities – Michele Burger

The next meeting will be held at 7:00 p.m. on December 5, 2017, in the TEAO.

C. Finance – Todd Kantorczyk

The next meeting will be held at 7:00 p.m. on November 14, 2017, in the TEAO.

D. Diversity – Michele Burger

The next meeting will be held at 7:00 p.m. on January 17, 2018, in the TEAO.

E. Ad Hoc Legislative – Edward Sweeney

F. Ad Hoc Public Information – Roberta Hotinski

G. Intermediate Unit/Technical School– Scott Dorsey

H. Policy – Kevin Buraks

VIII. Consent Agenda

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, the Board President will move it to an appropriate place on the agenda. A Board member may vote nay or abstain with respect to a consent agenda item without the need for removing the item from the consent agenda.

A. Minutes of the October 23, 2017 Regular Board Business Meeting and the November 8, 2017 Special Board Meeting

B. Receive Financial Reports

None.

C. Personnel

1. Routine Personnel Actions

The Board will take action on routine resignations, releases, retirements, leaves, and appointments. The Board will also take action to record the names of volunteers who have served in the schools in recent weeks.

D. Curriculum and Instruction

None.

E. Business Office

1. Acceptance of Gifts

2. Heckendorn Shiles Architects, Ltd. Fee Proposal – Infrastructure Implementation
 3. Agreement with Heckendorn Shiles Architects, Ltd.
 4. ARMM Associates, Inc. Fee Proposal – Roof Design Proposal at Beaumont Elementary and T/E Middle Schools
 5. ARMM Associates, Inc. Fee Proposal – District-Wide Roof Survey
- F. Staff and Students
1. Educational Services Agreement
 2. Contract with Approved Private School
- G. Transportation
- None.
- H. School Board
1. Policy Recommended for Second Reading
- The Board will take action on adoption of the following policy as recommended by the Policy Committee.
- Revised Policy 6146: Student Athletics

IX. Other Actions Under Consideration

- A. Policies for First Reading
- The following policies will be considered on a first reading basis as ready for adoption at the next regular Board meeting.
1. Repeal of Policy 6300: Adult Education, First Reading
 1. Questions from the Board
 2. Comments and/or Questions from Community Members
 3. Board Discussion/Deliberation/Action
 2. Revised Policy 8020: Supplies, First Reading
 1. Questions from the Board
 2. Comments and/or Questions from Community Members
 3. Board Discussion/Deliberation/Action
 3. Revised Policy 8021: Telephones, First Reading
 1. Questions from the Board
 2. Comments and/or Questions from Community Members
 3. Board Discussion/Deliberation/Action
 4. Repeal of Policy 5114: Attendance Records, First Reading
 1. Questions from the Board
 2. Comments and/or Questions from Community Members
 3. Board Discussion/Deliberation/Action
 5. Draft Policy 5121: Recruitment of Students by Military Recruiters, Postsecondary Education Representatives and Prospective Employers, First Reading
 1. Questions from the Board
 2. Comments and/or Questions from Community Members
 3. Board Discussion/Deliberation/Action
 6. Revised Policy 5225: Student Records, First Reading
 1. Questions from the Board
 2. Comments and/or Questions from Community Members
 3. Board Discussion/Deliberation/Action

X. Comments or Questions from Community Members

The public comment period for non-agenda items is reserved for residents and taxpayers.

XI. Information

A. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates/times in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, real estate or land acquisition.

November 13, 2017 at 6:00 p.m.

Future School Board Business Meetings are scheduled for:

Monday, December 4, 2017, Reorganization/Regular Board Business Meeting – 7:30 p.m. at Conestoga High School, 200 Irish Road, Berwyn

Tuesday, January 2, 2018, Special Board Business Meeting – 7:30 p.m. at Conestoga High School, 200 Irish Road, Berwyn

Monday, January 22, 2018, Regular Board Business Meeting – 7:30 p.m. at Conestoga High School, 200 Irish Road, Berwyn

Monday, February 26, 2018, Regular Board Business Meeting – 7:30 p.m. at Conestoga High School, 200 Irish Road, Berwyn

XII. General Announcements

XIII. Adjournment

**Report of the Superintendent and Administrative Staff
to the Tredyffrin/Easttown Board of School Directors**

**November 13, 2017
Regular Board Meeting
7:30 P.M.**

AGENDA MATERIALS

VIII, Consent Agenda

VIA: Richard Gusick, Superintendent of Schools

Action Under Consideration: That the Board of School Directors approves the following Recommended Actions under the Consent Agenda (VIII):

- A. Minutes of the October 23, 2017 Regular Board Business Meeting and the November 8, 2017 Special Board Meeting
- C1. Routine Personnel Actions
- E1. Acceptance of Gifts
- E2. Heckendorn Shiles Architects, Ltd. Fee Proposal – Infrastructure Implementation
- E3. Agreement with Heckendorn Shiles Architects, Ltd.
- E4. ARMM Associates, Inc. Fee Proposal – Roof Design Proposal at Beaumont Elementary and T/E Middle Schools
- E5. ARMM Associates, Inc. Fee Proposal – District-Wide Roof Survey
- F1. Educational Services Agreement
- F2. Contract with Approved Private School
- H1. Policy Recommended for Second Reading

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, the Board President will move it to an appropriate place on the agenda. A Board member may vote no or abstain with respect to Consent Agenda items without the need for removing the item from the Consent Agenda.

**Consent VIII, A: Minutes of the October 23, 2017 Regular Board Business Meeting and the
November 8, 2017 Special Board Meeting**

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

Action Under Consideration: That the Board of School Directors approves the minutes of the October 23, 2017 Regular Board Business Meeting and the November 8, 2017 Special Board Meeting (see attachment):

The Tredyffrin/Easttown Board of School Directors met in regular session on the above date at Conestoga High School, 200 Irish Road, Berwyn.

Members present: Kevin Buraks, Michele Burger, Douglas Carlson, Scott Dorsey, Roberta Hotinski, Todd Kantorczyk, Virginia Lastner, Katharine Murphy and Edward Sweeney.

Student Representatives: Caroline Pawlow

Others in attendance:

Richard Gusick, Superintendent of Schools;
Arthur J. McDonnell, Business Manager/Board Secretary;
David Francella, Treasurer;
Ken Roos, District Solicitor;
Jeanne Pocalyko, Director of Human Resources;
Chris Groppe, Director of Individualized Student Services;
Wendy Towle, Director of Curriculum, Instruction, Staff Development, and Planning;
Mark Cataldi, Director of Assessment and Accountability;
Mike Szymendera, Director of Instructional Technology;
Oscar Torres, Director of State and Federal Programs/Curriculum Supervisor;
Nancy Adams, Curriculum Supervisor;
Pat Gately, Curriculum Supervisor;
Amy Meisinger, Principal, Conestoga High School;
Patrick Boyle, Assistant Principal, Conestoga High School;
Matt Gibson, Principal, Valley Forge Middle School;
Stephanie Demming, Principal, Beaumont Elementary School;
Karen Whyte, Principal, New Eagle Elementary School;
Jeanne Braun, Coordinator of Volunteer Services;
Bob DeSipio, TEEA President
and members of the press.

Call to Order and Pledge to the Flag

Report from Student Representative

- Caroline Pawlow discussed past and upcoming events at Conestoga High School

Report from Staff

- Susan McCann reported on STEAM articles.

Solicitor, Ken Roos, reviewed the procedures for public comment.

Comments/Questions from Community Members:

- Jerry Henige commented on teacher resignations.

Priority Discussion/Action

None

Committee and Ambassador Reports

- A. Diversity - Michele Burger
- B. Facilities - Michele Burger
- C. Finance – Todd Kantorczyk
- D. Education – Katharine Murphy
- E. Ad Hoc Public Information Committee – Roberta Hotinski
- F. Ad Hoc Legislative – Edward Sweeney

- G. Policy – Kevin Buraks
- H. Intermediate Unit/Technical School – Scott Dorsey

Consent Agenda

Minutes of the September 25, 2017 Regular Board Business Meeting

The Board of School Directors approved the minutes of the September 25, 2017 Regular Board Business Meeting.

Receive Financial Reports

The Board of School Directors approved payment of current invoices and payroll as stated below:

FURTHER, that the Treasurer is authorized to pay current invoices and payroll from the General Fund not to exceed the amount of \$12,500,000.00 for the month of November.

FURTHER, that the Treasurer was authorized and therefore did pay invoices and payroll from the General Fund in the actual amount of \$16,629,074.90 for the month of September.

Routine Personnel Actions

Resignations/Releases/Retirements

The Board of School Directors approved the following resignations/releases/retirements:

- Nancy Brooke, secretary “A”, Valley Forge Elementary, retirement, effective 1/2/18
- Marianne Cleary, supervisor of transportation, TEAO, retirement, effective 2/23/18
- Sydney Monte, general kitchen worker, TEMS, resignation, effective 10/5/17
- Noreen Richardson, substitute nurse, District, resignation, effective 10/17/17
- Mary Joel Waterman, substitute teacher, District, resignation, effective 10/10/17
- Dawn Zrebiec, substitute nurse, District, resignation, effective 10/12/17
- Issuance of statement of charges against Employee # 8588, Conestoga High School, in the form presented to the Board

Appointments

The Board of School Directors approved the following appointments; changes in position and/or location:

- James Alfano, substitute teacher, District, effective 9/25/17
- Lauren Baxendell-Delucce, change in FTE to (.38) general kitchen worker, Valley Forge Middle, effective 8/23/17
- Nancy Caldwell, change in FTE to (.69) paraeducator, Valley Forge Elementary, effective 9/18/17
- Shannon Curran, teacher, Long Term Substitute Teacher Contracts, Valley Forge Middle, salary based and prorated on an annual salary of \$61,950, effective 9/14/17 to 12/20/17 and 1/3/18 to 1/29/18**
- Seth Dixon, substitute teacher, District, effective 10/3/17*
- Rushon Drayton, substitute custodian, District, at an hourly rate of \$11.78, effective 9/25/17*
- Kirsten Firestine, after school program teacher, Valley Forge Elementary, at an hourly rate of \$28.00, effective 10/19/17
- Aubrey Griffith, substitute teacher, District, effective 10/20/17*
- Elizabeth Grove, crossing guard, Conestoga High School, at an hourly rate of \$17.77, effective 10/17/17*
- Christie Hatch, substitute teacher, District, effective 9/27/17*
- Delilah Hightower, (.5) general kitchen worker, Valley Forge Elementary, at an hourly rate of \$12.13, effective 10/17/17*
- Robin Holloway, substitute teacher, District, effective 10/5/17*
- Caitlin Kershinski, (.5) custodian, Devon Elementary, at an hourly rate of \$14.19, effective 10/2/17*
- Daniel Masse, substitute teacher, District, effective 10/4/17*
- Ashlyn McElroy, teacher, change of location to Devon Elementary, effective 10/5/17
- Terry Messantonio, change in FTE to (.94) cafeteria manager, effective 8/28/17

Sydney Monte, substitute general kitchen worker, District, at an hourly rate of \$11.69, effective 10/5/17

Kathleen Murphy, substitute teacher, District, effective 10/18/17*

John Numerick, (.56) general kitchen worker, change in location to T/E Middle, effective 10/16/17

Heidi Powel, teacher, Long Term Substitute Teacher Contract, Hillside Elementary, salary based and prorated on an annual salary of \$50,250, effective 12/14/17 to 4/12/18* **

Victoria Riego De Dios, (.53) general kitchen worker, Beaumont Elementary, at an hourly rate of \$12.13, effective 10/10/17*

Michael Stokes, substitute custodian, District, at an hourly \$11.78, effective 10/18/17*

* Employment contingent upon appropriate Personnel processing and State and Federal requirements.

** Salary subject to negotiated contract with the Tredyffrin/Easttown Educational Association for 2017-18 school year.

Probationary Period Wage Adjustment

The Board of School Directors approved the following wage adjustments consistent with the Collective Bargaining Agreement for the following employees who have completed their 90-day probationary period:

Rita Khalaila, secretary/clerk, TEAO, effective 9/26/17

Patricia Lanahan, secretary, Conestoga High School, effective 10/10/17

Volunteer Report

BEAUMONT ELEMENTARY SCHOOL

HSA Gathering

Kimberly Anthony	Kelly Bickel	Paula Cardenas	Michelle Cherny
Becky Cogswell	Katie Donnelly	Auste Joost	Lindsey Keys
Min Lubiniecki	Erin Monast	Purusha Mostoller	Peggy Myers
Courtney O'Brien	Michael Scheffer	Megan Schwartz	Kristine Toscano
Jessica Weinberg	Elena Williamson		

Kindergarten

Audrey Allen	Jennifer Anderson	Melissa Aufiero	Shima Briggs
Michelle Cherny	Sacha Connor	Kerry Jarema	Lindsey Keys
Trish Markell	Alicia Mendicino	Erin Monast	Cathy Rains
Sara Valenti	Lindsey Weber	Jaclyn Wertheimer	

First Grade

Annette Hadley	Claire Hadley	Rupa Joshi	Stacey LeSage
Lauren McLaughlin	Megan Riley		

Second Grade

Michele Brown	Ana Da Costa	Leila Da Costa	Anjuli Gairola
Giulia Ghibellini	M. Catherine Lambert	Harris Vuadens	Cara Wiechecki

Third Grade

Paula Cardenas	Kim French	Min Lubiniecki	Amy Orcutt
Erin Traineau			

Fourth Grade

Jen Bracco	Michele Brown	Shannon Choe	Julie Crowe
Kerry Dolan	Stephanie Frederick	William Krapf	Andrea Krick
Stacey LeSage	Colleen Mahoney	Ashley Meyers	Julia Morrill
Amy Orcutt	Lian Qian	Christine Singley	Victoria Stagnaro

Library

Michelle Moua	Pikk Nga
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Walking Club

Kathleen Bendernagel
Sacha Connor
Jassamine Harris
Claudette McCarron
Pikk Nga

Michele Brown
Megan Doble
Tricia Jackson
Ann McCarthy
Magan Pilato

Paula Cardenas
Katie Donnelly
Amanda Kaune
Lauren McLaughlin
Suzanne Pugh

Stacy Chong
Stephanie Frederick
Stacey LeSage
Peggy Myers
Erin Traineau

Health Screening

Jen Bracco
Amanda Kaune

Valerie Cheng
Lauren McLaughlin

Megan Doble
Michelle Moua

Nadia Gerard

Chess Club

Jen Bracco
Erin Muhly

Paula Cardenas
Ann McCarthy

Stacy Chong
Elizabeth Patterson

Katharine Mayer
Jessica Weinberg

MASH

Julia Morrill

Sara Valenti

Cara Wiechecki

DEVON ELEMENTARY SCHOOL

Beautification

Shweta Sivaraman

Box Tops

Linda Huffman

Charleston Gift Wrap

Kate Farabaugh

Communications

Wendy Cook

Michele Seeger

Cultural Arts

Christina Arnault

Mary Ellen O'Donnell

Directory

Marisa Campbell

Megan Hillier

Kim Sylvester

Health Screenings

Lindsey Wisch

Library

Lauren Amjed
Robert Lawson

Beth Fogarty
Cathy Rains

Priscilla Futema
Nikole Salata

Jennifer Lara

Little Cypress Elementary School

Christina Arnault
Christine Jones

Christa Bialka
Raquel Murphy

Jen Gallagher
Kelly Myers

Lindsay Hagerman
Mary Ellen O'Donnell

Mother/Son Movie Night

Amy Fatz

Kara McMahon

Becky Ormsbee

School Store

Linda Huffman

Spirit Wear

Gaby Evers

Kate Miller

HILLSIDE ELEMENTARY SCHOOL

Kindergarten VIP Visitor

Tiffany Kahan

First Grade Mystery Reader

Peggy Dudrick
Ozge Yeniay

Mark Friel

Caitlyn King

Laura Mills

Library

Cosette Elliott
Laura Mills
Faiza Tariq

Kathy Gribb
Catherine Munch
Pia Twomey

Collene Kennedy
Amy Rosenstein
Stacy Warkentine

Christin King
Nicole Scherer

Redecorating after Painting

Christin King

Kelcey King

Rashika Senapathy

Raju Senapathy

VALLEY FORGE ELEMENTARY SCHOOL

Cafeteria

Lauren Doran

Amanda Ivory

Tracy Scully

Lobby

Heather Mc Connell

Miscellaneous

Stacy Albert
Peiti Choi
Sarah Humbarger
Simmer Marcelli
Christine Miller
Moji Pour
Sarah Suriano

Geisa Arnold
Carli DiFabio
Amanda Ivory
Ann Marie Marburg
Tu Phuong Ng
Allison Richardson
Caren Trudel

Heather Bittenbender
Melissa Fanelli
Melissa Keene
Heather Mc Connell
Yunjin No
Andrea Sau

Emily Carteen
Jenny Ham-Roberts
Anne Luba
Susan Mc Gowan
Shalin Patel
Julia Soura

Library

Stacy Albert
Tarin Cataldo
Katherine Forester
Kamila Jodzio

Heather Bittenbender
Laura De Jong
Jenny Ham-Roberts
Melissa Keene

Emily Brunner
Alexis DiLullo
Heather Hill
Agnes Kent

Eva Case-Issakov
Lauren Doran
Amanda Ivory
Chulani
Kudalugodaarachchi
Christine Miller
Allison Richardson
Julia Soura
Brooks White
Fanny Yuliana

Ann Marie Marburg
Jo-Anna Novelli
Jon Rust
Beth Stanfield
Patricia Willcox

Heather Mc Connell
Tina Parson
Andrea Sau
Brooke Stein
Doug Wilson

Susan Mc Gowan
Phyllis Reid
Linda Schubert
Jaclyn Wahlers
Kristen Wright

Publishing Center

Tarin Cataldo

Brooks White

Elayne Schmidt

Music

Tiffany Leong

School Store

Tara Karbiner
Brooke Stein

Amanda Ivory

Amanda Meyer

Beth Stanfield

Executive Board

Stacy Albert
Alexis DiLullo
Kim Kerns
Susan Mc Gowan
Alison Murray
Doug Wilson

Emily Carteen
Davie Greger
Simmer Marcelli
Rujuta Mandelia
Julia Soura

Tarin Cataldo
Shilpa Gupta
Angel Mc Aveney
Adrienne Miller
Beth Stanfield

Erika Dawson
Amanda Ivory
Heather Mc Connell
Amanda Mlinar
Brooks White

T/E MIDDLE SCHOOL

School Store

Christina Arnault
Heather Burton
Karen Close

Christine Beckwith
Rebecca Caldwell
Wendy Cook

Amy Biborosch
Marla Carson
Annie Detwiler

Kelly Bickel
Laura Chambers
Mimi Gorman

Liz Hardy	Tracy Hughes	Kate Kilgarriff	Catherine Kunsch
Min Lubiniecki	Michele Lynch	Kathleen Meaney	Wendy Mercaldo
Kim Niles	Sandy Nissenbaum	Barbara Todd	Katharine Vanderau
Katrina Von Hoyer	Maggie Yates	Gita Young	

Health Screening

Kara Frech	Victoria Stagnaro
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Art Studio

Courtenay Homan	Rita Thompson
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Chaperones "Welcome Back Dance"

Susan Cantando	Lisa D'Arcy	Debra Ridder	Maureen Sloan
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CONESTOGA HIGH SCHOOL

Homecoming

Carol Abele	Michael Abele	Elizabeth Alleyne	Marianne Anestad
Mindy Bernstein	Jason Borrelli	Shelly Braman	Jane Cheng
Sharon Chung	Karen Cox	Paul Czubryt	Matthew Delaney
Stephanie Demming	Kerry Dolan	Kim French	Jennifer Fryberger
Arthy Goyal	Julie Hernster	Anupama Kopri	Katherine Mc Govern
Hyon-Mi Meall	Carla Morrone	Cynthia Overton	Marisol Perez
Lori Piccone	Partha Ray	G Grant Russian	Jenny Russian
Leslie Seibel	Diane Sirull	Francis Sudall	Suzie Tang
Judimarie Thomas			

Comparative Literature

Field Trip

Susan Bennett	Mimi Hugo	Margaret Mac Kenzie	David Williams
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Main Office

Amy Buck	Tracy Castelli	Trish Connell	June Di Dario
Judith Dunn	Karen Friedman	Susan Huck	Heidi Lou Mallott
Cindy Sillhart	Erin Shine		

Student Services

Barbara Bashe	Susan Hirshman	Margaret Mac Kenzie	Jane Martin
Kristy Moesler	Carol Overend	Sarah Regan	Jennifer Roessler
Jeanne Swope	Karen Williams		

Attendance Office

Melanie Bradish	Suzanne Emerson	Bethann Jakoboski	Marina Lazaratou-Polychronopoulos
Jill Semmer	Shihong Sheng	Cindy Sillhart	Michelle Stevenson
Karen Vadner			

Achievement Center

Carol Abele	Kristine Adams	Margaret Auslander	Mindy Bernstein
Tracy Castelli	Laura Chambers	Joanne Howarth	Donna Hutchinson Lang
Audrey Kese	Mike Mc Fadden	Shihong Sheng	Tina Whitlow

Athletic and Non-Athletic Position Recommendations for the 2017-2018 School Year

The Board of School Directors confirmed the administrative recommendations for the athletic and non-athletic positions for the fall season of the 2017-2018 school year at the stipends set forth in the attached list:

<u>School</u>	<u>Sport</u>	<u>Employee</u>	<u>Step</u>	<u>Stipend</u>
VFMS	Football-weight	Andrew Guy	1	\$3,138.00
CHS	TV Studio Position 2	Alison Ferriola	1	\$2,000.00
CHS	Website Manager #1	Brooke Eidell	1	\$1,405.00

CHS	Philosophy Club & Ethics Bowl	John Koenig	1	\$252.50
CHS	Philosophy Club & Ethics Bowl	Katie Buckley	1	\$252.50
CHS	Piodanco	Laureen Stohrer	1	\$1,010.00
CHS	Scheduling Assistant	William Dewees	1	\$1,515.00
CHS	Senior Class Advisor #1	Tricia Ebarvia	1	\$2,654.00
CHS	REACH	James Moran	1	\$1,515.00
TEMS	Communication Coordinator	Keith Nunnelee	1	\$945.33
TEMS	Jazz Band #1	Michael Stefano	1	\$1,483.00

Contracted Services for the 2017-2018 School Year

The Board of School Directors approved the following vendors to provide services to students during the 2017-2018 school year.

Contractor	Description of Work	Rates
CPS Professional Services, LLC	Investigative Services	Updated Rate of \$125 per hour
Heckendorn Shiles Architects	Architectural Project Management Services and Interior Design	Administration Rate of \$83.20 per hour
Rebecca Kennedy Lorenzini	Professional Development for Faculty In-Service	Travel expenses
Mirmont Outpatient Center (previously Mainline American Day Educational Services)	Educational Services	\$35.00 per hour
Wendy Pfeffer	Professional Development Faculty In-Service	\$1,400 per day
Child Guidance Resource Center	Social Skills	\$65 per hour

Acceptance of Gifts

The Board of School Directors accepted with pleasure and appreciation the following donations:

2 clothing racks donated by Shannon & Forrest Hansen to the Conestoga High School Drama Department.

85 novels donated by the Easttown Library to the T/E and Valley Forge Middle Schools classroom libraries valued at \$85.00.

A diamond head DU-107 ukulele donated by Mrs. Stephanie Thibault to the Devon Elementary School Music Department valued at \$26.00.

Football practice jerseys donated by an anonymous donor to the Valley Forge Middle School valued at \$555.00.

Change Orders

The Board of School Directors approved the following change orders:

Synthetic Turf Replacement at Teamer Field:

GC-1 Athletic Fields of America, Inc. Credit (\$16,500.00)

VCT Floor Reconditioning & Replacement at CHS:

GC-1 Continental Flooring Company Credit (\$11,332.80)

The Facilities Committee met on Monday, October 10, 2017 and reviewed the above change orders and recommends same to the full Board for approval.

Approval of Transfer to Capital Reserve Fund

The Board of School Directors approved the transfer of \$650,000 from the General Fund to the Capital Reserve Fund for the 2016-2017 year.

Crossing Guard Agreement

The Board of School Directors approved an agreement with Easttown Township to resolve any and all alleged outstanding obligations of both parties under the July 11, 2007 letter of understanding with respect to crossing guards through the date of execution of this Agreement, and simultaneously rescind the provisions of such letter of understanding relating to crossing guards as of the date of this Agreement.

The Board further requested Easttown Township to pass an ordinance authorizing the District to assume the hiring and oversight of school crossing guards pursuant to 53 P.S. 66915.

Upper Main Line YMCA Rental Contract

The Board of School Directors approved a rental contract between Conestoga High School and Upper Main Line YMCA for the use of its pool for the high school swim team for a total of \$13,165.

Educational Services Agreement

The Board of School Directors approved an Educational Services Agreement for a District student with special needs. This agreement covers reimbursement for educational services for the 2017 Extended School Year from June 15, 2017 through August 27, 2017 at a total cost not to exceed \$6,165.

Agreement with CCRN

The Board of School Directors approved an agreement between the Tredyffrin/Easttown School District and CCRN to provide educational and support services to students.

Agreement with Monroe Operations d/b/a Center for Families

The Board of School Directors approved an agreement between the Tredyffrin/Easttown School District and Monroe Operations d/b/a Center for Families to provide educational and related services to students for the 2017-2018 school year.

Policies Recommended for Second Reading

The Board of School Directors adopted the following draft/revised policies:

- Draft Policy 1126: Website Accessibility
- Revised Policy 4030: Appointment of Employees and Required Certifications
- Revised Policy 4035: Dress and Appearance
- Revised Policy 5436: Reporting Suspected Child Abuse

Scott Dorsey moved, then the motion was seconded, that the Board of School Directors approve the consent agenda. The motion passed 9-0.

Other Actions Under Consideration

2018-2019 Instructional Calendar Memorandum of Understanding and Resolution

The Board of School Directors approved the Memorandum of Understanding (MOU) between the Tredyffrin/Easttown School District and the Tredyffrin/Easttown Education Association. This MOU designates August 22, 2018 as the earliest first day for returning teachers for the 2018-2019 school year.

The Board of School Directors adopted the resolution which sets the instructional calendar for the 2018-2019 school year and designates Section 1502 and Act 80 days as part of the approved calendar.

Comments/Questions from the Board:

- Michele Burger commented on student days.

Comments/Questions from Community Members:

- Doug Anestad commented on student days.

Virginia Lastner moved, then the motion was seconded, that the Board of School Directors approve 2018-2019 Instructional Calendar Memorandum of Understanding and Resolution. The motion passed 9-0.

Revised Policy 6146, Student Athletics, First Reading

The Board of School Directors approved the Revised Policy 6146: Student Athletics, on a first reading basis, as ready for adoption at the next regular meeting.

Comments/Questions from the Board:

- None.

Comments/Questions from Community Members:

- None.

Michele Burger moved, then the motion was seconded, that the Board of School Directors approve Revised Policy 6146: Student Athletics. The motion passed 9-0.

November Election Ballot Question

The Board discussed the Proposed Constitutional Amendment on the November elections ballot and agreed that approval of the amendment would not benefit the District.

Comments/Questions from Community Members:

- Jerry Henige commented on the November election ballot question and Senate Bill 2.
- Cindy Verguldi commented on the Facilities Committee Meeting.
- Doug Anestad commented on the November election ballot question.

Information

School Board Meetings

Ken Roos, the District solicitor, stated that there were two executive session since the last Board meeting. Board members discussed collective bargaining, confidential personnel matters and pending labor grievances.

October 10, 2017 at 9:30 pm
 October 23, 2017 at 6:00 pm

Future School Board Business Meetings:

Wednesday, November 8, 2017, Special Board Business Meeting – 7:30 p.m. at Valley Forge Middle School, 105 W. Walker Road, Wayne

Monday, November 13, 2017, Regular Board Business Meeting - 7:30 pm at Conestoga High School, 200 Irish Road, Berwyn

Monday, December 4, 2017, Regular Board Business Meeting - 7:30 pm at Conestoga High School, 200 Irish Road, Berwyn

Tuesday, January 2, 2018, Special Board Business Meeting – 7:30 p.m. at Conestoga High School, 200 Irish Road, Berwyn

**English as a Second Language
 Students Participation in Fall Activities**

The meeting was adjourned 9:27 pm.

Submitted by

Arthur J. McDonnell
Board Secretary

(minutes prepared by M. Durante)

The Tredyffrin/Easttown Board of School Directors met in special session on the above date at Valley Forge Middle School, 105 West Walker Road, Wayne, PA.

Members present: Kevin Buraks, Michele Burger, Douglas Carlson, Scott Dorsey, Roberta Hotinski, Todd Kantorczyk, Virginia Lastner, Katharine Murphy and Edward Sweeney.

Others in attendance:

Richard Gusick, Superintendent of Schools;
Arthur J. McDonnell, Business Manager/Board Secretary;
David Francella, Treasurer;
Jeffrey Sultanik, District Solicitor;
Jeanne Pocalyko, Director of Human Resources;
Chris Groppe, Director of Individualized Student Services;
Wendy Towle, Director of Curriculum, Instruction, Staff Development, and Planning;
Mark Cataldi, Director of Assessment and Accountability;
Mike Szymendera, Director of Instructional Technology;
Oscar Torres, Director of State and Federal Programs/Curriculum Supervisor;
Nancy Adams, Curriculum Supervisor;
Pat Gately, Curriculum Supervisor;
Michele Staves, Curriculum Supervisor
Amy Meisinger, Principal, Conestoga High School;
Matt Gibson, Principal, Valley Forge Middle School;
Jeanne Braun, Coordinator of Volunteer Services;
Bob DeSipio, TEEA President
and members of the press.

Call to Order and Pledge to the Flag

Public Comment

None.

Priority Discussion/Action: Fact Finder's Report

Doug Carlson acknowledged that we are only able to reach this point after extraordinary commitment on the part of the full Board, District personnel, and the leadership team of the TEEA. Thank you for all your dedication.

Jeffrey Sultanik, Labor Counsel for the District, provided an overview of the negotiations process between the Tredyffrin/Easttown Education Association and the Tredyffrin/Easttown School District.

Call for the Motion, Deliberation and Board Action

Scott Dorsey moved, then the motion was seconded, that the Board of School Directors for the Tredyffrin/Easttown School District rejects the Act 88 Fact-finder's report dated October 30, 2017, in the Matter of Fact-finding between the Tredyffrin/Easttown Education Association and the Tredyffrin/Easttown School District, Case No. ACT 88-17-29-E and approves the tentative agreement between the Tredyffrin/Easttown Education Association and the Tredyffrin/Easttown School District dated November 6, 2017, and authorizes the District to notify the Pennsylvania Labor Relations Board and the Tredyffrin/Easttown Education Association of this action.

Rich Gusick, Superintendent of Schools, Art McDonnell, Business Manager/Board Secretary and Jeanne Pocalyko, Director of Human Resources presented an analysis of the tentative agreement between the Tredyffrin/Easttown School District and the Tredyffrin/Easttown Education Association.

Board Comment

Virginia Lastner commented in support of the tentative agreement.
Scott Dorsey commented in support of the tentative agreement.
Roberta Hotinski commented in support of the tentative agreement.
Ed Sweeney commented in support of the tentative agreement.

Public Comment

Ray Clarke commented on the tentative agreement.
Thomas Hughes commented on the tentative agreement.

Board Comment

Kevin Buraks commented in support of the tentative agreement.
Todd Kantorczyk commented in support of the tentative agreement.

President Carlson asked Art McDonnell to perform a roll call vote:

Ed Sweeney: Yes
Roberta Hotinski: Yes
Kevin Buraks: Yes
Michele Burger: Yes
Todd Kantorczyk: Yes
Kate Murphy: Yes
Virginia Lastner: Yes
Scott Dorsey: Yes
Doug Carlson: Yes

The motion passed 9-0.

Public Comment

None.

School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates/times in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, real estate or land acquisition.

November 2, 2017, 6:30 pm

Future School Board Meetings are scheduled for:

Monday, November 13, 2017, Regular Board Business Meeting – 7:30 p.m. at Conestoga High School, 200 Irish Road, Berwyn

Monday, December 4, 2017, Reorganization/Regular Board Business Meeting – 7:30 p.m. at Conestoga High School, 200 Irish Road, Berwyn

Tuesday, January 2, 2018, Special Board Business Meeting – 7:30 p.m. at Conestoga High School, 200 Irish Road, Berwyn

Adjournment

The meeting was adjourned at 8:30 pm.

Submitted by

Arthur J. McDonnell
Board Secretary

(minutes prepared by M. Durante)

Consent VIII, C, 1: Routine Personnel Actions

VIA: Jeanne Pocalyko, Director of Human Resources

1. Resignations/Releases/Retirements

Action Under Consideration: That the Board of School Directors approves the following resignations/releases/retirements:

Kyle Boyer, teacher, Valley Forge Middle, resignation, effective 12/1/17

Diane Jordan, general kitchen worker, T/E Middle, resignation, effective 11/6/17

Peggy Jackson, general kitchen worker, Valley Forge Elementary, resignation, effective 9/20/17

Honey Torretti, paraeducator, Valley Forge Middle, resignation, effective 11/21/17

Haleigh Williams, long term substitute teacher, Valley Forge Middle, resignation, effective 12/5/17

2. Leave of Absence in Accordance with Policies 4200; 4220; 4600

Action Under Consideration: That the Board of School Directors approves the following leave of absence in accordance with policies 4200; 4220; 4600 (Absences and Leaves Due to Illness, Injury and Disability; Family Medical Leave of Absence; Sabbatical Leave for Restoration of Health):

Heather O'Connor, teacher, Valley Forge Middle, unpaid leave, effective 12/22/17 to 1/29/18

3. Appointments

Action Under Consideration: That the Board of School Directors approves the following appointments; changes in position and/or location:

John Benci, substitute teacher, District, effective 10/26/17*

Shannon Curran, teacher, Long Term Substitute Contract Extension, Valley Forge Middle, salary based and prorated on an annual salary of \$62,260, effective 1/3/18 to 6/30/18

Rebecca Daly, substitute teacher, District, effective 11/1/17*

Beth Davison, media specialist, Temporary Professional Employee Contract, Valley Forge Middle, salary based and prorated on an annual salary of \$83,093, effective 12/4/17

Mary Devereaux, substitute teacher, District, effective 11/8/17*

Seth Dixon, teacher, Long Term Substitute Teacher Contract, Conestoga High, salary based and prorated on an annual salary of \$50,250, effective 10/24/17 to 6/30/18 **

Lucia Fleitas, substitute custodian, District, at an hourly rate of \$11.78, effective 11/1/17

Richard Graham, (.5) FTE crossing guard, Conestoga High, at an hourly rate of \$17.77, effective 10/20/17*

Allison Inch, teacher, Long Term Substitute Teacher Contract Extension, T/E Middle, salary based and prorated on an annual salary of \$50,501, effective 11/9/17 to 6/30/18

Daniel Kincade, teacher, Long Term Substitute Teacher Contract Extension, Valley Forge Middle, salary based and prorated on an annual salary of \$50,501, effective 12/5/17 to 1/29/18

Devon Lanin, substitute teacher, District, effective 11/3/17*

Charles Mittnach, temporary reading paraprofessional, Conestoga High, at an hourly rate of \$19.19, effective 11/1/17 to 12/7/17

Philip Munger, teacher, Long Term Substitute Teacher Contract Extension, Beaumont Elementary, salary based and prorated on an annual salary of \$51,356, effective 11/13/17 to 6/30/18

Meghan Myers, secretary "A", Valley Forge Middle, at an hourly rate of \$20.35, effective 11/6/17*

Danielle Wenzel, teacher, Long Term Substitute Teacher Contract Extension, T/E Middle, salary based and prorated on an annual salary of \$54,699, effective 11/13/17 to 6/30/18**

* Employment contingent upon appropriate Personnel processing and State and Federal requirements.

** Salary subject to negotiated contract with the Tredyffrin/Easttown Educational Association for 2017-18 school year.

4. Probationary Period Wage Adjustment

Action Under Consideration: That the Board of School Directors approves the following wage adjustments consistent with the Collective Bargaining Agreement for the following employees who have completed their 90-day probationary period:

Lisamarie Nash, secretary, Maintenance, effective 10/21/17

Marie Sarvas, secretary, T/E Middle, effective 11/1/17

5. Volunteer Report

Action Under Consideration: That the Board of School Directors acknowledges with appreciation the contributions of the following school volunteers:

BEAUMONT ELEMENTARY SCHOOL

Book Fair

Kelly Bickel	Michele Bolton	Shima Briggs	Paula Cardenas
Michelle Cherny	Julie Crowe	Katie Donnelly	Auste Joost
Amanda Kaune	Sarah Kenneck	Leah LeComte	Colleen Mahoney
Alicia Mendicino	Erin Monast	Melissa Morgan	Julia Morrill

Peggy Myers	Patricia Neeb	Courtney O'Brien	Autumn O'Reilly
Melissa Park	Magan Pilato	Cathy Rains	Jessica Weinberg
Brian Wilkerson	Christine Wilkerson	Elena Williamson	
Kindergarten Pumpkin Extravaganza			
Amy Akins	Melissa Aufiero	Ryan Bass	Katie Baumer
Dimitra Bottos	Shima Briggs	Deidre Cervini	Julie Cervini
Marnia Cortes	Ali Dogan	Stacy Euler	Audrey Fugaro
Carey Gillis	Vaibhav Katkade	Lindsey Keys	Alicia Mendicino
Erin Monast	Ashley Suchecki		
First Grade			
Ben Hardy	Jassamine Harris	Andrea Krick	Chris Pilato
Cheryl Quintanilla	Georgia Rios	Jill Rios	
Second Grade			
Jen Bracco	Oswaldo Bracco	Michelle Cherny	Katie Donnelly
Michael Donnelly	Leslie Elliott	Liz Hardy	Scott McCarthy
Katharine Murphy	Tosin Omolewu	Mark Toscano	
Third Grade			
Claudette McCarron	Autumn O'Reilly		
Library			
Julie Cervini	Kim French	Pikk Haas	Leigh Martin
Michelle Moua			
Walking Club			
Kathleen Bendernagel	Katie Donnelly	Jassamine Harris	Tricia Jackson
Amanda Kaune	Michelle Moua	Ashley Myers	Patricia Neeb
Chess Club			
Jen Bracco	Paula Cardenas	Min Lubiniecki	Kate Mayer
Ann McCarthy	Erin Muhly	Liz Patterson	Jessica Weinberg
MASH			
Julia Morrill	Sara Valenti	Cara Wiechecki	
Halloween Kindergarten			
Kelly Bickel	Julie Cervini	Courtney Cavanagh	Rocio Encarnacion
Stacy Euler	Audrey Fugaro	Katharine Murphy	Agita Olah
Cathy Rains	Sara Valenti	Lindsey Weber	
Halloween First Grade			
Maria Amaro	Miguel Amaro	Richard Biborosch	Colleen Brawn
Albert Brawn	Elisa Campos	James D'Andrea	Christopher Dente
Ghada Ghabra	Sue Gillen	Mark Gillen	Carey Gillis
Auste Joost	Rupa Joshi	Weiwei Lei	Lauren Lewis
Joshua Mayer	Kate Mayer	Lauren McLaughlin	Julia Morrill
Michael Neeb	Patricia Neeb	Vanessa Norris	Magan Pilato
Chris Pilato	Laura Reilly	Jill Rios	Valerie Riuli
Peggy Roach	Lisa Schwarcz	Caroline Small	Hui Wang
Sin Kei Yeung	Qun Zhang		
Halloween Second Grade			

Kimberly Anthony
Katie Donnelly
Min Lubiniecki
Liz Patterson

Jen Bacani
Leslie Elliott
Ann McCarthy
Anna Schnug

Damitra Bottos
Jina Jang
Ashley Meyers
Jessica Sugalski

Ana Da Costa
Lindsey Keys
Tosin Omolewu
Mijung Vuadens

Halloween Third Grade

Yoko Ameriks
Paula Cardenas
Rebecca Green
Jennifer Hinderliter
Birgit Lueders
Jennifer Shields

Alicia Asselta
Molly Dagit
Liz Hardy
Amanda Kaune
Kate Mayer
Gina Urbina

Kathleen Bendernagel
Jeanne Dechiaro
Tara Hedlund
Isabel Lip
Peggy Myers

Jen Bracco
Zhishuang Dong
Lisa Hickey
Changzheng Liu
Donna Schiano

Halloween Fourth Grade

Amy Biborosch
Li Da
Colleen Mahoney
Cara Wiechecki

Katie Brown
Kim French
Susan Meyer

Michelle Cherny
Tricia Jackson
Courtney O'Brien

Stacey Chong
Bao-Li Loza
Erin Traineau

DEVON ELEMENTARY SCHOOL

Book Bistro

Vanessa Capell
Sarah Grossman
Tara Leamon
Marci Popielarski
Tara Ryan

Meg Cranford
Christine He
Cheryl Lutz
Ruth Pulliam
Jill Stanulis

Beth Fogarty
Jacquelyn Henry
Halie O'Shea
Karthika Ramasamy
Lindsey Wisch

Jen Gallagher
Jennifer Lara
Kevin O'Shea
Jacy Rider
Amanda Wollick

Fall Festival

Eva Airiau
Kim Brightman
Ashley Chen
Anina David
Amy Fatz
Amanda Forcine
Brooke Goldstein
Beth Hixson
Rachel Hunt
Claire Kennedy
Christina Lee
Pamela Matzinger
Boden Miller
Kelly Neary
John Richardson
Lisa Schreiber
Adam Soong
Forde Todd
Linda Webster

Claire Arnault
Kathy Carbo
Jean Cheng
Erin Derham
Tracy Fauls
Lauren Forman
Gail Goulet
Diane Hoey
Tricia Jennings
Alexander Krapels
Katherine Lee
Wendy Mercaldo
Kara Mikita
Anjali Patel
Tave Richardson
Noah Seeger
Lucie Soong
Mike Viola
Lindsey Wisch

Emily Bernstein
Kim Carr
Monica Contrisciano
Madhavi Dommata
Kristen Fitzgerald
Kate Friel
Christine He
Karen Huang
Christine Jones
Emma Krapels
Jeff Leonata
Lori Messina
Shilpa Mishra
Vasavi Pothula
Jacy Rider
Anatasia Sharipova
Emily Spring
Tracy Viola
Andrew Yao

Jeff Breault
Jen Cavanaugh
Meredith Cumby
Vilma Drozdovas
Beth Fogarty
Scott Goldman
Samantha Hewitt
Linda Huffman
Melissa Keesey
Sarah Krapels
Amanda McClendon
Benner Miller
Kelly Myers
Tracy Przybylowski
Nikole Salata
Gabriela Snyder
Barbara Todd
Angi Wang

Library Aides

Lauren Amjed	Jaclyn Durkin	Beth Fogarty	Priscilla Futema
Irene Kim	Jennifer Lara	Bob Lawler	Lara Penny
Cathy Rains	Nikole Salata	Kiki Sizelove	Wendy Smith

Mileage Club

Nabila Babouche	Christa Bialka	Kim Brightman	Wendy Cook
Meredith Cumby	Vilma Drozdovas	Jeong Duffy	Gaby Evers
Beth Fogarty	Kari Forcine	Lauren Forman	Brooke Goldstein
Edward Goldstein	Lindsay Hagerman	Matt Hagerman	Kristin Hansen
Amy Hewitt	Beth Hixson	Tricia Jennings	Bethany Leggette
Teresa Leggette	Michael Liu	Margot McGinley	Lori Messina
Joanna Morrissey	Katja Myers	Kelly Myers	Jeff Olderman
Halie O'Shea	Kathleen Petulich	Brendan Reilly	Julie Reynolds
Nikole Salata	Eleonora San Juan	Carrie Sarmiento	Shweta Sivaraman
Jeremy Sowers	Doug Sweet	Kim Sylvester	Barbara Todd
Anna Umsted	Natashya Udzella	Mike Venneri	Mike Viola
Tracy Viola	Maggie Yates		

Third Grade Class Trip

Heather Burton	Amy Cava	Soo Lee	Terri Mac Donald
Cathy Rains	Nikole Salata	Lisa Schreiber	Shweta Sivaraman
Kim Sylvester	Meg Taft	Joe Toscano	Linda Webster

HILLSIDE ELEMENTARY SCHOOL**Kindergarten Mystery****Reader**

Walter Bowen	Anna DiDara	Andrew Elkin	Courtney Mollica
Jackie Moroz	Daniel Robl	Sarah Young	

Kindergarten Field Trip

Brooke Choate	Kim Conrad	Claire Gallagher	Katie Lusch
Kristen Mc Kenzie	Matthew Mc Shane	Courtney Mollica	Jenna O'Neil
Emily Phelan	Kristin Regan	Christen Rems	Kristen Weetenkamp

Halloween Party

Jessica Brecker	Laura Bruce	Lise Butler	Brooke Choate
Theresa Estrada	Brian Kennedy	Katie Lusch	Amalia Mc Shane
Arthi Mothe	Emily Phelan	Kristin Regan	Maria Secchi
Sarah Staats	Nigel Stern	Kristen Weetenkamp	Sarah Young

First Grade Mystery Reader

Alicia Camara	Lourdes Campos Cruz	Christine Kim	Christin King
Alison Kistler	Lily Siravo	Joshua Sontag	Jonathan Withers
TJ Yao			

Filed Trip Chaperones

Molly Bogan	Liz Brown	Suchismita Chatterjee	Jamie Barnett Gallagher
Karole Hamill	Kolja Hanke	Karen Jackson	Kelcey King
Morgan Long	Courtney Mollica	Shannon Murtaugh	

Halloween Party

Lily Adler	Lauren Allred	Sanjoy Biswas	Elisabeth Boeynaems
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Liz Brown
Tracy Johnson
Alison Smith

Kelly Daly
Connie Lai
Kristen Wik

Preeti Gupta
Kristen Pastor
Xheng Xu

Natalie Hoffman
Kelly Ploszay
Yun Kee Yu

Second Grade Scarecrow

Day

Nelvia Baker
John Carberry
Kim Conrad
Claire Gallagher
Mary Harrity
Jae Lee
Sara Marvin
Kristin Regan
Vidya Shettar
Holly Tomlinson
Sarah Windlow

Erin Baracco
Sangeeta Chaudhuri
Dana Cook
Jami Barnett Gallagher
Marcea Hummel
Diana McCulley
Jennifer Mc Kenzie
Amy Rosenstein
Kerry Sophocles
Savitri Vaidhyathanan
Eric Zhang

Jeanette Brown
Qian Chen
Cherie Cremer
Amy Haenn
Nathan Ingram
Kirsten Mac Farland
Jenna O'Neil
Catherine Roundy
Maureen Sweet
Evelyn Valdivieso

Christina Carberry
Andrew Conrad
Monica Dimitri
Devon Harris
Kirsten Larson
Maura Marley
Leah Raup
Xiaomei Shao
Beverly Todor
Rachel Walker

Second Grade Halloween

Party

Erin Baracco
Maureen Engle
Luann Ljubic
Melissa Romano

Cherie Cremer
Gina Fredericks
Sarah Malstrom
Tricia Scudder

Steph DeLuca
Amy Haenn
Mary Mc Gonigle
Hongmei Olivia Yang

Monica Dimitri
Craig Kampes
Leah Raup

Third Grade Halloween

Party

Jane Balsan
Karen McKelvey
Amy Roseland

Laura Bruce
Florence Mehlmann
Maryann Staszak

Brooke Choate
Christen Rems

Collene Kennedy
Spencer Rhodes

Fourth Grade Halloween

Party

Colleen Bauer
Patricia Livingston
Ji Yun Seo
Dana Zdancewicz

Tricia Brader
Kristen Mc Kenzie
Gayle Snyder

Colleen Flesher
Julianne Peck
Marie Sung

Karen Jackson
Donna Sauder
Kate Walker

Library

Alicia Camara
Maureen Engle
Kate Kilgariff
Amanda Quinn
Pia Twomey

Sangeeta Chaudhuri
Kathy Gribb
Christin King
Amy Rosenstein
Stacy Warkentine

Joyce Decker
Hena Karmakar
Laura Mills
Nicole Scherer
Jon Withers

Cosette Elliott
Colleen Kennedy
Cathy Munch
Faiza Tariq
Katie Yu

PTO Book Fair Readers

Maureen Boyd
Karen Jackson
Emily Martin
Jackie Moroz
Maryann Staszak

Shannon David
Jodi Kerr
Kirsten MacFarland
Kusuma Muglurmath
Maureen Sweet

Maura Harley
Lianne Lofgren
Laura Mills
Kristin Regan
Katie Yu

Devon Harris
Katie Lusch
Arthi Mothe
Donna Sauder

**NEW EAGLE ELEMENTARY
SCHOOL****Library**

Lindsay Belzer	Lucy Bennett	Alicia Bond	Sara Boye
Ana Heras-Castillo	Monica Church	Stephanie Crill	Carol DiBari
Alison Dyer	Julie Gaul	Sarah Gawthrop	Susan Huey
Andria Kaskey	Christi Kenney	Stephanie Kline	Kim Kontes
Amanda Laskowski	Sharon Levitch	Mary Sue Mansfield	Suzanne McAllister
Larissa Mott	Brooke Nepereny	Cheryl Paes	Amiee Quinn
Amy Roberts	Sylvia Ryland	Deepali Schwarz	Kim Szwech
Jane Tsai	Alison Vachris	Fern Van Hise	Lois Worton
Jennifer Zebro	Ann Zhang		

Classroom Volunteers

Carolyn Armstrong	Julie Barnes	Ashley Bonelli	Phil Bonelli
Michael Boschi	Lisa Marie Boschi	Christy Bosler	Sara Boye
Amanda Bruno	Ana Heras-Castillo	Kara Charbonneau	Lei Chen
Kristin Ciccarelli	Jenny Choi	Monica Church	Suzanne Cronley
Kym Denk	Alison Dyer	Genevieve Edwards	Janine Evers
Julie Faith	Michelle Fleitas	Jennifer Frazer	Ketan Gangal
Wendy Gao	Susie Geib	Meredith Gibson	Beth Goldwater
Anjali Gupta	Shannon Hansen	Kathleen Johnson	Karen Jordan
Stephanie Kline	Ali Kresge	Nick Maio	Pam Maio
Anthony Marozsan	Tara Martin	Maria Martinelli	Melissa McLaughlin
Kate Messinger	Jingjie Mo	Amy Norcini	Kristie Nunez
May O'Keeffe	Aly Oswald	Joanna Patterson	James Pettia
Amiee Quinn	Tiff Roibu	Andrea Rothbart	Nicole Sanfillippo
Shauna Scharf	Natalie Seminole	Saloni Sharma	Shellie Smiley
Kristi Solarz	Pyroja Sulaiman	Emily Summers	Lynne Sundblad
Kim Szwech	Amy Terlecki	Daniel Troppello	Julie Troppello
Alison Vachris	Kate Vasudevan	Heather Waslin	Amy Wildey
Julie Williams	Maureen Williams	Bindu Wong	Pete Wong
Zhenbin Zhang	Steve Zackrison		

**VALLEY FORGE
ELEMENTARY SCHOOL****Cafeteria**

Lauren Doran	Amanda Ivory	Tracy Scully
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Lobby

Heather Mc Connell

Miscellaneous

Stacy Albert	Kim Aquilante	Geisa Arnold	Lily Arruda
Heather Bittenbender	Tara Boland	Lisa Boyer	Andrea Brennan
Emily Brunner	Bridget Burkert	Kevin Burkert	Emily Carteen
Eva Case-Issakov	Tarin Cataldo	Peiti Choi	Sara Cole
Claire DeCurtis	Laura DeJong	Kristin DePolo	Carli DiFabio
Alexis DiLullo	Lauren Doran	Deborah Frutos-Smith	Ellen Galka

Giulia Ghibellini	Michelle Grimes	Shilpa Gupta	Jessica Graves
Jenny Ham-Roberts	Maren Hefler	Liz Hoffman	Kara Holmes
Sarah Humbarger	Amanda Ivory	Ralph Ivory	Michelle Iwachiw
Richard Joers	Amy Kline	Shannon Korff	Kristen Krebs
Catherine Ku	Leslie Large	Claire Lartigue	Zi-Ninn Lee
Yudong Liu	Jamie Lynch	Amanda Macielinski	Aida Malik
Heather Maniford	Ann Marie Marburg	Josie Masella	Ashley May Nelson
Angel McAveney	Patty McCall	Heather Mc Connell	Michele McDonald
Susan Mc Gowan	Erica Mc Reynolds	Amanda Meyer	Adrienne Miller
Amanda Miller	Christine Miller	Amanda Mlinar	Suncire Moniz
Marisa Narog	Phuong Ng	Hang Nguyen	Yunjin No
Jo-Anna Novelli	Jenette Oddo	Lynn Orr	Ashka Pandya
Jen Pimlett	Moji Pour	Tracy Scully	Chris Shelton
Kimi Sokol	Julie Soura	Angela Specht	Beth Stanfield
Brooke Stein	Eva Straub	Brooks White	Jeanene Willcox
Carolina Yan	Lei Zhang	Weronika Zwierzchowski	

Library

Stacy Albert	Heather Bittenbender	Emily Brunner	Eva Case-Issakov
Tarin Cataldo	Laura De Jong	Alexis DiLullo	Lauren Doran
Katherine Forester	Jenny Ham-Roberts	Heather Hill	Amanda Ivory
Kamila Jodzio	Melissa Keene	Agnes Kent	Tereza Keohane
Shannon Korff	Chulani Kudalugodaarachchi	Heather Maniford	Heather Mc Connell
Susan Mc Gowan	AnnMarie Marburg	Christine Miller	Marisa Narog
Jo-Anna Novelli	Tina Parson	Phyllis Reid	Allison Richardson
Jon Rust	Andrea Sau	Linda Schubert	Julia Soura
Beth Stanfield	Brooke Stein	Jaclyn Wahlers	Brooks White
Patricia Willcox	Doug Wilson	Kristin Wright	Fanny Yuliana

Publishing Center

Tarin Cataldo	Elayne Schmidt	Brooks White
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Music

Tiffany Leong

School Store

Stacy Albert	Tara Karbiner	Amanda Ivory	Amanda Meyer
Beth Stanfield	Brooke Stein		

Executive Board

Stacy Albert	Emily Carteen	Tarin Cataldo	Erika Dawson
Alexis DiLullo	Davie Greger	Shilpa Gupta	Amanda Ivory
Kim Kerns	Simmer Marcelli	Angel Mc Aveney	Heather Mc Connell
Susan Mc Gowan	Rujuta Mandelia	Adrienne Miller	Amanda Mlinar
Alison Murray	Julia Soura	Beth Stanfield	Brooks White
Doug Wilson			

Recess Laps

Emily Carteen	Tarin Cataldo	Claire DeCurtis	Laura DeJong
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Lauren Doran	Hafsa Fahim	Melissa Fanelli	Debbie Geiger
Amanda Ivory	Arun Jacob	Catherine Ku	Anne Luba
Chiwei Ma	Aida Malik	Ann Marie Marburg	Patty McCall
Michele McDonald	Adam Miller	Amanda Miller	Christine Miller
Suncire Moniz	Jenette Oddo	Ami Patel	Karen Sabrina Payonk
Moji Pour	Swetha Putumbaka	Ingrid Sandorff	Andrea Sau
Elayne Schmidt	Linda Schubert	Julie Soura	Brooks White

T/E MIDDLE SCHOOL**School Store**

Samantha Ballard	Kristin Becket	Christine Beckwith	Rebecca Caldwell
Maria Carson	Jennifer Cavanaugh	Laura Chambers	Coleen Fullam-Hillman
Jacquelyn Henry	Tracy Hughes	Kate Kilgarriff	Michele Lynch
Kate Miller	Joanna Morrissey	Michelle Moua	Erin Preston
Rebecca Robertson	Tracey Sloan	Erin Preston	Anna Umstead
Katharine Vanderau	Lindsey Wisch	Maggie Yates	

5/6 Grade Mixer

Alyssa Metz-Topodas	Erin Preston	Cindy Yu	Helen Zhou
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Paradise Farms Field Trip

Christy Arnault	Alicia Asselta	Michael Bove	Brent Brown
Karen Bruno	Megan Doble	Leslie Elliott	Erick Estrada
Beth Giuliani	Michael Haenn	Paul Hashemi	Courtney Homan
Liam Kemmerley	Sloane Le Page	Min Lubiniecki	Eric McKeever
Lauren Mc Laughlin	Alyssa Metz-Topodas	Kim Niles	Laurie Nishimura
Joanna Morrissey	Nicole Parker	Erin Preston	Maura Redmond
Mary Beth Sandin	Himani Shah-Lipman	Peter Simon	Rebecca Skrdla
Blaire Soffe	Gordan Tayloe	Susan Thomas	Stacy Warkentine
Carli Younce			

Art Studio

Rita Thompson			
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CONESTOGA HIGH SCHOOL**Main Office**

Amy Buck	Tracy Castelli	Trish Connell	June Di Dario
Judith Dunn	Karen Freidman	Susan Huck	Heidi Lou Mallott
Cindy Sillhart	Erin Shine		

Student Services

Barbara Bashe	Susan Hirshman	Margaret Mac Kenzie	Jane Martin
Kristy Moesler	Carol Overend	Sarah Regan	Jennifer Roessler
Jeanne Swope	Karen Williams		

Attendance Office

Melanie Bradish	Suzanne Emerson	Bethann Jakoboski	Marina Lazaratou-Polychronopoulos
Jill Semmer	Shihong Sheng	Cindy Sillhart	Michelle Stevenson
Karen Vadner			

Achievement Center

Carol Abele	Kristine Adams	Margaret Auslander	Mindy Bernstein
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Tracy Castelli
Audrey Kese

Laura Chambers
Mike Mc Fadden

Joanne Howarth
Shihong Sheng

Donna Hutchison-Lang
Tina Whitlow

Consent VIII, E, 1: Acceptance of Gifts

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

Action Under Consideration: That the Board of School Directors accepts with pleasure and appreciation the following donations:

Shell collection donated by Ann Keech to the Tredyffrin/Easttown School District Elementary Science Program valued at \$300.

Violin donated by Debra Deasy to the Hillside Elementary School Music Department valued at \$200.

A thank you note will be sent to the above by the Secretary to the Board.

Consent VIII, E, 2: Heckendorn Shiles Architects, Ltd. Fee Proposal – Infrastructure Implementation

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

Action Under Consideration: That the Board of School Directors approves the attached proposal from Heckendorn Shiles Architects, Ltd. to design, prepare construction documents, coordinate the bidding process, and provide construction administration services for the 2018-2019 infrastructure projects in an amount not to exceed \$344,340.

The Facilities Committee met on November 6, 2017, and recommends to the full Board for approval.

November 1, 2017

Mr. Arthur McDonnell
 Tredyffrin/Easttown School District
 West Valley Business Center
 940 West Valley Road, Suite 1700
 Wayne, PA 19087

**Re: TESD 2018 Projects - Fee Proposal
 Infrastructure Implementation - Year Twelve**

Dear Art:

The following is a fee proposal for the projects outlined in the attached Bid Package Review. We will design, prepare construction documents, coordinate the bidding process, and provide construction administration services for the following bid packages, based on the following fees. The fees below include the engineering services of Schiller & Hersh Associates for mechanical, plumbing and electrical systems, A.W. Lookup Corporation for structural design, Pennoni Associates for Site Civil Engineering.

Bid Pkg	Work Description	Estimated Construction Cost	Fee:
#1	SITE PLAN EXPANSION Hillside Elementary	\$761,772	\$100,700
#2	RENOVATIONS, REPLACEMENTS & UPGRADES Valley Forge Elementary Conestoga High	\$1,281,397	\$165,010
#3	ROOF TOP EQUIPMENT & REPLACEMENT Valley Forge Elementary TE Middle Valley Forge Middle Conestoga High	\$612,678	\$78,630
	TOTALS OF PROPOSED FEES	\$2,655,847	\$344,340

The above fees will be not to exceed amounts, and will be invoiced hourly using the rates from our yearly services agreement with the School District. If there is time and monies saved on any of the projects above, this will be returned to the District.

The conditions and services will be as per the standard form of agreement between Heckendorn Shiles Architects and the Tredyffrin Easttown School District.

Attached you will find a detailed description of the projects listed in this proposal letter. Please let me know if you have any questions or concerns.

November 1, 2017

Sincerely,
HECKENDORN SHILES ARCHITECTS

Matthew A. Heckendorn, AIA, LEED AP
Principal



Authorized:

Arthur McDonnell
Tredyffrin Easttown School District

Date

Consent VIII, E, 3: Agreement with Heckendorn Shiles Architects, Ltd.

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

Action Under Consideration: That the Board of School Directors approves the attached master agreement with Heckendorn Shiles Architects, Ltd. and the Tredyffrin/Easttown School District to provide professional services, including design, drafting, and administrative services for District projects.

Consent VIII, E, 4: ARMM Associates, Inc. Fee Proposal – Roof Design Proposal at Beaumont Elementary and T/E Middle Schools

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

Action Under Consideration: That the Board of School Directors approves the attached proposal from ARMM Associates, Inc. to develop bid plan specifications for roof projects for a fee of \$18,000.

The Facilities Committee met on November 6, 2017, and recommends to the full Board for approval.



ARMM ASSOCIATES, INC.

725 Kenilworth Avenue • Cherry Hill, NJ 08002-2841
(800)257-5261 • (856)665-8484 • Fax (856)665-5255

October 26, 2017

Colm Kelly, Maintenance Supervisor – kellyc@tesd.net
Tredyffrin Easttown School District
920 Old Lancaster Road
Berwyn, PA 19312

**Re: Roof Design Proposal - Revised
Beaumont Elementary – Roof Areas C, D, K, K1, K2, K3, and L
T/E Middle School – Roof Areas O and P**

Dear Gentlemen:

Thank you very much for allowing ARMM to provide a Phase II Re-Roof Design proposal for the above referenced schools.

On November 21, 2000, ARMM Associates provided a Phase I Roof Audit of all the school district buildings. The excerpts from that report show the total size of Roof Areas O and P on the T/E Middle School is 3,725 square feet and the total size of the designated areas on the Beaumont School is 15,108 square feet, along with the decking at the Beaumont Elementary School canopy.

Our survey in 2000 revealed the shingle roofs on the Beaumont School areas listed above were installed before 1995. ARMM's specifications for the Beaumont School roof replacement will focus on the desired roof material (metal or a return to shingle).

The 2-ply granular-surface SBS modified bitumen roofing systems on the areas on the T/E Middle School were installed in 1999.

Cost estimates for roof replacement at this time are \$189,533 for Beaumont and \$95,000 for T/E Middle School. Total estimated construction cost for both projects is between \$285,000 to \$300,000.

It should be noted in a review of the entirety of all facilities, ARMM Associates dealt with the original design litigation almost 30 years ago. The majority of the buildings were re-roofed from the time period between 1992 and 2009.

ARMM's Phase II Re-Roof Design would include the following:

1. Review of client's original plans and specifications:

For analysis of how the original roof was constructed, and how new material and processes can be employed on the structure.

2. Field Investigation:

Competent field examiner acquires field measurements and investigates present conditions.

3. Design Formulation:

Design selection of materials that would be proper for each application. This would include discussion of metal roofing system versus shingle application for the Beaumont School.

4. Drafting:

Production of all drafting work for detailing of roof conditions and overall roof plans.

5. Specifications:

Production of the work specifications that the contractor will follow to perform the work. General conditions and bidding documents are included.

6. Final Review of Design:

Final review of design is done internally to eliminate possible errors and to do internal estimating.

7. Typing and Reproduction:

A series of specifications are made for bidding contractors.

8. Expenses:

Expenses include travel and field examinations.

Professional Fee

ARMM's fee to prepare plans and specifications for both projects is **\$18,000.00**.

Auxiliary Services

The following Construction Administration services are outside of the professional design services and are billed separately. These services would be billed for each service on a singular project basis.

1. Bidders' Tour: A representative of ARMM Associates would conduct a Bidders' Tour where a selection of contractors would review the project site in preparation for their bids. Owner's representatives will be able to interface with the contractors and answer questions in reference to the application.
Bidders' Tour.....\$1,200.00
2. Bid Evaluation and Contracts: ARMM Associates would review the submitted bids and make a recommendation in reference to the lowest responsible bidder.
Bid Evaluation\$1,000.00
3. Pre-Construction Conference: A representative of ARMM Associates will conduct a pre-construction conference with the Owner's representatives and the contractor to discuss application procedures, clean up and sanitary requirements, as well as provide a final review of technical specifications.
Preconstruction Conference.....\$1,400.00

- 4. Pre-Final Inspection: A representative of ARMM Associates will provide a detailed list of items remaining on the project.
Pre-Final Inspection no charge with full-time monitoring
- 5. Final Inspection: A representative of ARMM Associates will review the items from the Pre-Final Inspection punch-list. ARMM will coordinate with the general contractor to secure all final closeout documents. These documents will include (but are not limited to) roof warranties, general conditions, and changes within the work, rectified on construction documents, and any documentation required by the Owner.
Final Inspection \$1,600.00

Full-Time Construction Monitoring

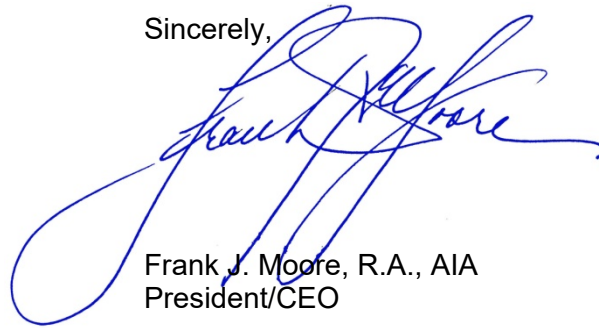
ARMM strongly recommends the use of a construction monitor during the construction process. This service documents the progress of the construction process with written reports and photographs taken during the course of the project. The cost for this service is broken down on a weekly basis and is \$4,200.00 per week (40-hours per week, 8 hours per day, Monday through Friday). Alternatively, ARMM can provide periodic inspections during the course of construction at a frequency determined by the District. Periodic inspections would be billed on an hourly basis at the rate of \$175.00 per hour.

Conclusion

If you wish to proceed with the design process for these two schools, a standard Purchase Order will allow us to begin, or sign the Authorization Line below and return to me attention.

If you have any questions or require additional information, please do not hesitate to call.

Sincerely,



Frank J. Moore, R.A., AIA
President/CEO

FJM/ec

Authorization to Proceed:

_____ for Tredyffrin/Easttown School District

_____ Date

Consent VIII, E, 5: ARMM Associates, Inc. Fee Proposal – District-Wide Roof Survey

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

Action Under Consideration: That the Board of School Directors approves the attached proposal from ARMM Associates, Inc. to develop a District-wide roof survey that will include infrared scan, sampling, visual assessments, cost estimates for roof replacement and maintenance program recommendations for a fee of \$43,000.

The Facilities Committee met on November 6, 2017, and recommends to the full Board for approval.



ARMM ASSOCIATES, INC.

725 Kenilworth Avenue • Cherry Hill, NJ 08002-2841
(800)257-5261 • (856)665-8484 • Fax (856)665-5255

October 26, 2017

Colm Kelly, Maintenance Supervisor – kellyc@tesd.net
Tredyffrin Easttown School District
920 Old Lancaster Road
Berwyn, PA 19312

Re: Roof Survey Proposal - Revised

Dear Gentlemen:

Thank you very much for allowing ARMM to provide a Roof Survey for the buildings in the Tredyffrin/Easttown School District.

According to ARMM's 2010 roof survey summary (copy enclosed), the roofs total 652,844 square feet. It is our understanding the district personnel has done an excellent job in maintaining the existing roofing systems.

The proposed survey would provide the District with an updated document of the roof inventory and will also provide estimated costs for any required re-roofing moving forward. More specifically, the updated Roof Survey would provide the following:

1. Infrared Scan

A majority of the buildings still have roofing systems that are still covered under existing warranties. Approximately 50% of the roofs are within 5 to 6 years of reaching the end of the warranty periods. An infrared survey will identify any anomalies which would become the basis for the manufacturer to implement repairs. I would urge the District to have the infrared survey performed and have it be the basis of a repair program for the roofing systems, prior to the expiration of the warranties.

2. Field Measurements

While the majority of the roofs have been already measured by ARMM, any additions to buildings that were added after our 2010 survey will be added to the inventory listing.

3. Roof Sampling

ARMM has composite listings for the majority of the roofs on the buildings. Roof composite information for roof areas that were not identified in our 2010 survey can be added for the updated roof survey.

4. Visual Assessment

A visual assessment of all roof areas to document current field conditions of the existing roofing systems.

5. Cost Estimates

For each roof unit area, estimated costs will be calculated for roof replacement. For areas needing replacement within the next five years, ARMM will prepare a prioritized list of necessary replacements with estimated construction costs.

6. Maintenance Program

During our roof survey, ARMM will compile a list of recommended maintenance and/or repair items for submission to the roof manufacturer holding the warranty, or to roofing contractors for areas no longer under warranty. The maintenance and repair listing can be developed into a Roof Maintenance Remedial Specification for bidding. A separate fee can be quoted for the Remedial Specification, if the Board desires.

7. Presentation

Following completion of the roof survey, a presentation will be held for the Board/District as an informative meeting to discuss long-term programs and budget.

Professional Fees

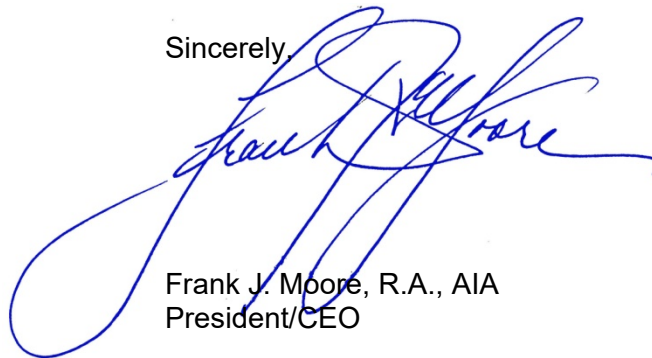
ARMM's fee to perform a roof survey and Infrared survey for the District as described above is **\$43,000.00**, or \$0.065 per square foot.

Procedural Advancement

If you wish to proceed with the roof survey, a standard Purchase Order will allow us to begin, or sign the Authorization Line below and return to me attention.

If you have any questions or require additional information, please do not hesitate to call.

Sincerely,



Frank J. Moore, R.A., AIA
President/CEO

Authorization to Proceed:

_____ for Tredyffrin/Easttown School District

_____ Date

Consent VIII, F, 1: Educational Services Agreement

VIA: Chris Groppe, Director of Individualized Student Services

Action Under Consideration: That the Board of School Directors approves an Educational Services Agreement for a District student with special needs. This agreement covers reimbursement for educational services for the 2017- 2018 school year including Extended School Year at a total cost not to exceed \$14,000.

The District has offered an appropriate placement for this student. The District and family have agreed to the terms in this Educational Services Agreement. The agreement reimburses the family for student placement in lieu of an offer of a Free Appropriate Public Education (FAPE) and includes a release of prior special education claims up to the end date of the agreement. The agreement has been reviewed and recommended by the District's Solicitor.

Consent VIII, F, 2: Contract with Approved Private School

VIA: Chris Groppe, Director of Individualized Student Services

Action Under Consideration: That the Board of School Directors approves a contract between Tredyffrin/Easttown School District and an Approved Private School to provide mandated services for a District student with intense special support needs. This contract covers the 2017-2018 school year for a total cost of \$27,750.

This student with severe special needs require an intensive program of special education services and supports that exceed the capability of his/her neighborhood school. The Approved Private School ordinarily would receive 60% of the annual tuition rate through state funding, with districts funding the remaining 40%. For the 2017-2018 school year, state funding is not available for this student, therefore, the Tredyffrin/Easttown School District will fund 100% of the tuition for this student. State funding will be applied as it becomes available, but this is not anticipated within the next three years. It may be necessary to request ACCESS or District contingency funds to fully support extraordinary special education cost.

Consent VIII, H, 1; Policy Recommended for Second Reading

VIA: Mark Cataldi, Director of Assessment and Accountability

Action under Consideration: That the Board of School Directors adopts the following revised policy:

- Revised Policy 6146: Student Athletics

This policy was approved by the Board on a first reading basis at the October 23, 2017, Board meeting. It is now presented for adoption. Any revisions with new wording are underlined. Any revisions with deleted wording are indicated by strikethrough.

Student Athletics

Definitions

“Interscholastic sports” are those that are funded and fully staffed by the District and compete under Rules and Regulations provided by the Pennsylvania Interscholastic Athletic Association (“PIAA”), or other applicable governing body.

“Intramural sports” are staffed and financially supported by the District, but are not governed by the PIAA.

“Club sports” may receive some support from the District whether financial and/or through use of facilities or equipment.

GuidelinesGuiding Principles

The Board establishes the following ~~guidelines~~ principles to guide the establishment and implementation of for its athletic program:

- ~~1. — **Establishment of Program** — Athletics are offered by the District as an integral part of the District’s educational program.~~
- 21. Course Credit** - High School students, with the exception of ninth grade students, may earn physical education credit by participating in an approved athletic activity.
- ~~3. — **Staffing** — Special effort shall be made to attract and hold a highly qualified, experienced staff which is oriented to the teaching aspects of both the curricular athletic program and the extracurricular program.~~
- 42. Equal Opportunity** - The District will operate athletic programs in compliance with all applicable Federal and State laws, including Title IX of the Educational Amendments of 1972.
- 53. Gender Eligibility**- Any issues with respect to eligibility for a specific District team will be determined by the District in a manner that does not limit the ability of that District team to participate in competitions, including playoffs, with other teams of the District’s team’s gender designation.
- 64. Management** - Since athletics are a part of the educational program designed to meet the needs of the participants, all activities shall be organized and scheduled strictly for the benefit of the participating students. Every effort shall be made to schedule athletic contests after regular class hours so that students will not have to be excused from class.
- 75. Extracurricular Program Offerings** -The specific sports for men and women, and the levels offered in each sport, shall be reviewed by the principal of each building on an annual basis to ensure the overall program meets the requirements of this Policy and assures maximum educational value for the resources expended. ~~The following factors shall be considered in recommending, and by the Board in assessing, the possibility of adding a new sport or adding a new level in an existing sport:~~

- ~~–Contribution to the goals of the District and the athletic program~~
- ~~–Effect on the balance between athletic opportunities for men and women~~
- ~~–Sustained interest by enough students to qualify as a team~~
- ~~–Financial feasibility, including insurance costs~~
- ~~–Availability of qualified coaching staff~~
- ~~–Cost and availability of facilities appropriate to the demands of the sport~~
- ~~–Availability of competition at other schools~~
- ~~–Safety issues and the ability of the school administration to provide adequate supervision of the program~~

A new sport shall normally be offered either as an intramural or club sport while student interest grows and participation develops. The same factors shall be considered when the elimination of a sport or level is contemplated.

Student Conduct & Eligibility

~~While participating in student athletics, in all these activities,~~ students shall be subject to all school rules, Board Policies and Administrative Regulations and the provisions contained in any applicable Student Handbook or Code of Conduct. Additionally, any applicable school and District policies, including regulations of the Central League and PIAA, including those related to academic eligibility, shall also apply if applicable.

All extracurricular interscholastic sports are offered subject to PIAA rules and regulations whether competition is specifically regulated by the PIAA or not.

Cross Reference:

Policy and Administrative Regulation 5311 (Eligibility for Participation in School-Related Activities)

Adopted: November 24, 1969
Revised: September 10, 1973
Revised: January 24, 1983
Revised: January 27, 1986
Revised: December 5, 1994
Revised: April 28, 1997
Revised: June 16, 1997
Revised: January 26, 1998
Revised: June 1, 1998
Revised: February 23, 2004
Revised: October 27, 2014
Revised: January 3, 2017
Revised: November 13, 2017

IX, Other Actions Under Consideration

Agenda IX, A, 1: Repeal of Policy 6300: Adult Education, First Reading

VIA: Mark Cataldi, Director of Assessment and Accountability

Action Under Consideration: That the Board of School Directors approves the Repeal of Policy 6300: Adult Education, on a first reading basis, as ready for repeal at the next regular meeting.

The Policy Committee has reviewed this policy and recommends first reading repeal by the full Board. Any revisions with new wording are underlined. Any revisions with deleted wording are indicated by strikethrough.

1. Questions from the Board
2. Comments and/or Questions from Community Members
3. Board Discussion/Deliberation/Action

Adult Education

~~The District authorizes adult education groups to utilize the plant and facilities of the District for programs at the discretion of the administration. These groups shall be responsible for any fees and charges imposed by other Board policies.~~

REPEALED

Adopted: November 24, 1969
Revised: March 28, 1988
Revised: December 5, 1994
Revised: December 6, 2004
First Reading: November 13, 2017

Agenda IX, A, 2: Revised Policy 8020: Supplies, First Reading

VIA: Mark Cataldi, Director of Assessment and Accountability

Action Under Consideration: That the Board of School Directors approves the Revised Policy 8020: Supplies, on a first reading basis, as ready for adoption at the next regular meeting.

The Policy Committee has reviewed this revised policy and recommends first reading approval by the full Board. Any revisions with new wording are underlined. Any revisions with deleted wording are indicated by strikethrough.

1. Questions from the Board
2. Comments and/or Questions from Community Members
3. Board Discussion/Deliberation/Action

Supplies

The building principal or designee is responsible for all school supplies and the ~~Chief Operations Officer~~ Business Manager or designee is responsible for all non-school supplies.

The Business Manager, building principal, or their designee(s) ~~They~~ shall ensure adequate amounts of supplies are available at all times through the initiation and distribution of supply orders and the maintenance of supply inventories.

~~Supply inventories shall be maintained to ensure the adequacy of supplies or and to detect excess accumulation of supplies, and shall be used as guidance in placing supply orders.~~

When practical, supplies shall be purchased centrally and delivered to the individual buildings. Staff members requesting the purchase or replenishment of specific supplies shall direct such requests to the Business Manager, building principal, or designee, as appropriate.

Adopted: September 10, 1973
Revised: November 22, 1982
Revised: January 24, 1994
Revised: February 27, 2006
First Reading: November 13, 2017

Tredyffrin/Easttown School District

Agenda IX, A, 3: Revised Policy 8021: Telephones, First Reading

VIA: Mark Cataldi, Director of Assessment and Accountability

<p>Action Under Consideration: That the Board of School Directors approves the Revised Policy 8021: Telephones, on a first reading basis, as ready for adoption at the next regular meeting.</p>

The Policy Committee has reviewed this revised policy and recommends first reading approval by the full Board. Any revisions with new wording are underlined. Any revisions with deleted wording are indicated by strikethrough.

1. Questions from the Board
2. Comments and/or Questions from Community Members
3. Board Discussion/Deliberation/Action

Telephones

The District shall provide adequate telephone service for school business purposes in each of its buildings in ~~the most~~a cost-effective manner ~~possible in terms of cost, personnel, and time.~~

District-provided Cellular-mobile telephones shall be provided for school business purposes to ~~school-d~~District employees when necessary to perform their work-related duties in an efficient and effective manner. The Superintendent or designee shall determine which job classifications or individuals are assigned cellular-mobile phones. ~~Cellular phones and service shall be provided in the most cost-effective manner possible.~~

~~The District shall request a local telephone company to install pay stations at suitable locations for the convenience of pupils, employees, and public, provided such service is cost free to the school system or as deemed necessary for safety purposes by the Superintendent or designee.~~

Adopted: September 8, 1969
Revised: January 24, 1994
Revised: February 27, 2006
First Reading: November 13, 2017

Tredyffrin/Easttown School District

Agenda IX, A, 4: Repeal of Policy 5114: Attendance Records, First Reading

VIA: Mark Cataldi, Director of Assessment and Accountability

Action Under Consideration: That the Board of School Directors approves the Repeal of Policy 5114: Attendance Records, on a first reading basis, as ready for repeal at the next regular meeting.

The Policy Committee has reviewed this policy and recommends first reading repeal by the full Board. Any revisions with new wording are underlined. Any revisions with deleted wording are indicated by strikethrough.

1. Questions from the Board
2. Comments and/or Questions from Community Members
3. Board Discussion/Deliberation/Action

Attendance Records

~~Accurate records of daily and class attendance of all students shall be kept as directed by the Superintendent of Schools and in compliance with applicable state law.~~

REPEALED

Adopted: October 27, 1969
Revised: September 26, 1994
Revised: November 17, 2008
First Reading: November 13, 2017

Tredyffrin/Easttown School District

Agenda IX, A, 5: Draft Policy 5121: Recruitment of Students by Military Recruiters, Postsecondary Education Representatives and Prospective Employers, First Reading

VIA: Mark Cataldi, Director of Assessment and Accountability

Action Under Consideration: That the Board of School Directors approves the Draft Policy 5121: Recruitment of Students by Military Recruiters, Postsecondary Education Representatives and Prospective Employers, on a first reading basis, as ready for adoption at the next regular meeting.

The Policy Committee has reviewed this draft policy and recommends first reading approval by the full Board. Any revisions with new wording are underlined. Any revisions with deleted wording are indicated by strikethrough.

1. Questions from the Board
2. Comments and/or Questions from Community Members
3. Board Discussion/Deliberation/Action

Recruitment of Students by Military Recruiters, Postsecondary Education Representatives and Prospective Employers

The Board shall permit disclosure of required student information about secondary students to representatives of postsecondary institutions, prospective employers and representatives of the Armed Forces of the United States, as required by law.

The same access to secondary students shall be granted to postsecondary education representatives, military recruiters and prospective employers, as required by law.

The Superintendent or designee shall develop Administrative Regulations implementing this Policy, which shall establish procedures for annually notifying parents/guardian/students, as appropriate, of this Policy. The notice shall:

1. Advise that the District routinely discloses names, addresses and telephone numbers of students to military recruiters to the extent required by law, subject to a parent/guardian/student's request not to disclose such information without written consent;
2. Explain the parent/guardian/student's rights to request that the student information detailed above not be disclosed without prior written consent; and
3. Establish a procedures for how the parents/guardians/students can opt out of the disclosure of such student information, and the method and timeline for doing so.

Legal Citations: 51 P.S. 20221-20225 (Act 10 of 1991); 20 U.S.C. 7908; 10 U.S.C. 503; 24 P.S. 2402

Cross Reference: Board Policy and Administrative Regulation 5225 (Student Records)

Agenda IX, A, 6: Revised Policy 5225: Student Records, First Reading

VIA: Mark Cataldi, Director of Assessment and Accountability

Action Under Consideration: That the Board of School Directors approves the Revised Policy 5225: Student Records, on a first reading basis, as ready for adoption at the next regular meeting.

The Policy Committee has reviewed this revised policy and recommends first reading approval by the full Board. Any revisions with new wording are underlined. Any revisions with deleted wording are indicated by strikethrough.

1. Questions from the Board
2. Comments and/or Questions from Community Members
3. Board Discussion/Deliberation/Action

Student Records

The Board recognizes its responsibility for the collection, retention, disposition and security of student records. The Board further recognizes its duty to maintain the confidentiality of such records as required by law.

Parents/Guardians and eligible students, as defined in the accompanying Administrative Regulation, shall be notified upon initial enrollment and annually thereafter of their rights concerning student records. The notice shall be modified to accommodate the needs of the disabled or those whose primary language is other than English.

In accordance with law, each District teacher shall prepare and maintain a record of the work and progress of each student.

The Superintendent or designee shall develop Administrative Regulations consistent with this Policy, which shall be approved by the Board prior to going into effect. Any changes to the Administrative Regulations, except for minor editorial revisions, shall be approved by the Board. Minor editorial revisions shall be submitted to the Board but do not require Board approval. The Administrative Regulations shall meet the requirements of all state and federal statutes and regulations and provide for the following:

1. Informing parents/guardians and eligible students of their rights and the procedures to implement those rights concerning student records.
2. Permitting legally required access by authorized persons and officials, describing procedures for access, and listing copying fees.
3. Enumerating and defining the types, locations and persons responsible for student records maintained by the District.
4. Establishing guidelines for disclosure of information and data in student records.
5. Maintaining a record of access and release of information for each student's records.
6. Assuring appropriate retention and security of student records.
7. Transferring education records and legally required disciplinary records to other K-12 educational entities and post-secondary educational entities, with the understanding that the District will not disclose disciplinary records to post-secondary schools.

Cross References: Board Policy and Administrative Regulation 8210 (Records Management); Board Policy and Administrative Regulation 5121 (Recruitment of Students by Military Recruiters, Postsecondary Education Representatives and Prospective Employers)

~~To assure the validity and usefulness of student information and to safeguard the student's right to confidentiality, the District has developed this Policy to provide guidelines for the orderly handling of student information that is of relevance to the development of educational programs and to assure parental access to those records which affect the educational placement of their children and a means by which parents might challenge, if they feel it advisable, the content of those records.~~

~~The classification, collection, maintenance, and dissemination of student records shall be governed by a clear respect for the rights of the individual student and a regard for the privacy of the family.~~

~~The term "Student Records" refers to any information directly related to a student which is maintained in writing, on film, on tape or other electronic media for the use of the District in meeting its obligation to maintain proper data regarding its students. Such records do not include the notes of professionals which are for their personal use only, and not revealed to any other person except a temporary substitute for the maker of the record.~~

~~Parents/Guardians and eligible students eighteen (18) years and older shall be notified annually and upon initial enrollment of their rights concerning student records. The notice shall be modified to accommodate the needs of the disabled or those whose dominant language is other than English.~~

~~The release or dissemination of such records shall be made only in compliance with the Pennsylvania Public School Code of 1949 (the "School Code"), as amended, directives mandated by the Pennsylvania Department of Education, under the amended federal Family Educational Rights and Privacy Act of 1974 ("FERPA") and, with regard to students with disabilities, in compliance with the Individuals with Disabilities Education Improvement Act ("IDEA")~~

~~All student information shall be maintained in the District in accordance with procedures identified with the classification of the materials and with adequate security to safeguard the privacy of the student.~~

~~In situations in which the District is asked by other agencies, institutions, or individuals to transmit student information to those parties, stringent precautions shall be prescribed to insure compliance with FERPA and to protect the rights of the student against infringement of privacy.~~

~~In accordance with FERPA, and the School Code, the State requires that the District transfer a certified copy of disciplinary records, with respect to suspension or expulsion, to any private or public elementary school or secondary school for any student who is enrolled or seeks, intends, or is instructed to enroll, on a full or part-time basis.~~

~~The rights provided by this Policy also apply to parents/guardians of students who receive special education programming and services from the District or an outside program provided through the District.~~

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